



FY2025 Budget Development Timeline

Purpose:

To outline the timeline for developing FY2025 budgets. Please contact the Budget & Planning Office with any questions.

- December 4th – Budget User Guide posted on the Budget Office website.
- December 4th – WyoCloud Planning & Budgeting module released/opened all divisions and colleges
- January 9th-19th – WyoCloud Planning & Budgeting Training Sessions available daily. (Schedule for training sessions to be released around December 20th)
- March 1st – 5:00pm **All FY2025 budgets** due to the Budget Office
- March 4th-8th – Budget Office review
- March 11th - April 5th – **Division/College budget review sessions with President, VPs, and Deans**
- March 20th – **Board of Trustee meeting (Review any major changes in the State appropriated budget that will impact the preparation of the FY2025)**
- April 8th -12th – President's review
- April 15th – FY2025 Budget materials are due to the Board of Trustees
- May 6th -7th – **Division & College budget hearings with Board of Trustees Budget Committee**
- May 8th – **Budget Committee update on FY2025 budget to the full Board of Trustees**
- May 13th - May 24th – Budget Committee follow-ups and callbacks as needed
- June 12th – **Board of Trustee's conference call**
- June 30th – Data migration to Final BOT approved version in WyoCloud Planning & FY2025 Budgetary Control in WyoCloud Financial Management