



Account Analysis Training

The Financial Affairs team is piloting a new training focused on the Account Analysis report to provide more detailed information on how to read and understand the data in the report. This training will be limited to 20 people in the first few offerings to allow for feedback on the training and for questions. For the first few offerings, this training will only be available in-person, but will be available through zoom in the future. The training will be offered every month. The first training is scheduled for:

Friday, November 22nd from 9:00 a.m. – 10:30 a.m., College of Business room 108.

Employees can register in the [Employee LearnCenter's Course Catalog](#). Click on Course Catalog in the left panel and at the top of the course catalog search for "Account Analysis." Click on the first result and enroll in the course.

Please note, this training does not cover pivot tables. We encourage users to attend a PivotTables class or the WyoCloud PivotTables class through training available from Information Technology on how to use a pivot table and pivot table features. Those trainings are available for registration through the IT training catalog: <http://uwittraining.uwyo.edu>

If you have any questions, please contact Kaylyn Greenawalt at kgreenaw@uwyo.edu.

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