



## **Upcoming Account Analysis Training Opportunities**

Please see below upcoming training opportunities:

### **Account Analysis (WyoCloud) Pivot Tables Training**

This workshop will cover how to use basic pivot table features to analyze and interpret your WyoCloud Financial Management account and budget data. It also includes additional features to further leverage the Account Analysis report. We focus on using pre-built end-of-month financial spreadsheets and do not cover how to export data directly from WyoCloud Financial Management. The next training is scheduled for:

**Thursday, October 29th from 9:00 a.m. – 10:30 a.m. via ZOOM**

You can sign up for this training through the [WyoLearn IT training catalog](#).

### **Account Analysis Report In-Depth Training**

The Financial Affairs team offers a training focused on the Account Analysis report to provide more detailed information on how to read and understand the data in the report. During the COVID-19 pandemic, this training will be offered via ZOOM for all future sessions. Zoom information will be sent out to registered users the day before the training session. The next training is scheduled for:

**Friday, October 30th from 10:00 a.m. – 12:00 p.m. via ZOOM**

Employees can register in the [Employee LearnCenter's Course Catalog](#). Click on Course Catalog in the left panel and at the top of the course catalog in the search box, search for "Account Analysis." Click on the first result and enroll in the course.

Please note, this training does not cover pivot tables. We encourage users to attend a PivotTables class and/or the WyoCloud PivotTables class prior to attending this training. Those

trainings are available for registration through the IT training catalog:  
<http://uwittraining.uwyo.edu>.

If you have any questions, please contact Kaylyn Greenawalt at [kgreenaw@uwyo.edu](mailto:kgreenaw@uwyo.edu).

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### Contact Information

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