



UNIVERSITY OF WYOMING



## Month-End Close & Fiscal Year Updates

### Month-End Close

The month of June was closed on Monday, July 19<sup>th</sup> in WyoCloud Financial Management & HCM. It is recommended you begin by reviewing the [Account Analysis report](#). The Account Analysis report for June has been run for you, by division, and stored in the [UW warehouse](#).

The [TouchNet report](#) and [Inventory report](#) for the month of June are also available to view.

Please remember that though the month of June is closed in the system, the fiscal year 2021 is not closed. Due to standard year-end close processes, the fiscal year is not formally closed until later this fall, after the annual audit is complete. A communication will be sent when the fiscal year is formally closed.

### Fiscal Year Updates: CoA Organization Changes

All requested changes to an organization code within the University's Chart of Account system are completed at the beginning of each fiscal year. These changes could be for name changes, a move of an organization, removal of organization, or addition of a new organization. Each request must go through the procedures outlined on the Financial Affairs website under Policies and Reference Material within the Budget Office section. To view the changes this fiscal year, please see the Org Change [document](#) located on the Chart of Accounts [website](#).

### Contact Information

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