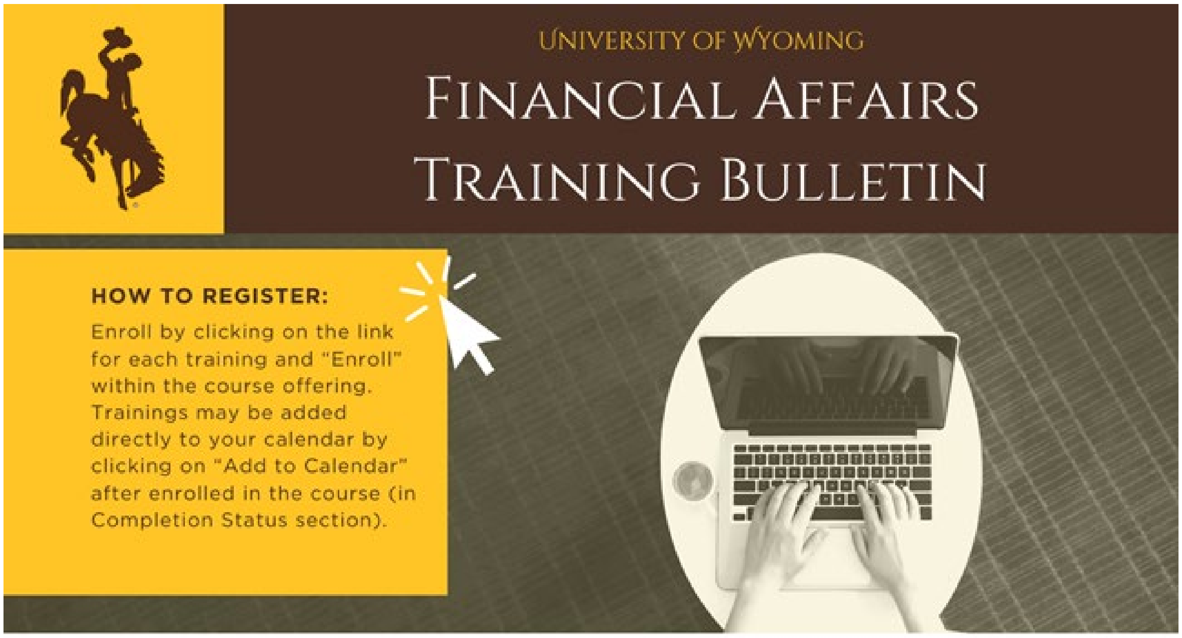

UPCOMING INSTRUCTOR-LED COURSES:

Financial Management Onboarding Training

[Financial Management Onboarding Training]

When: **Thursday, September 30th from 8:00 a.m. – 12:00 p.m.**
Where: via ZOOM
What it Covers:
This training provides an introductory-level training on the financial processes, policies, and procedures that employees with a financial responsibility should be aware of in their positions. Any employee with financial responsibility is encouraged to attend.

Fund Balance Training

[Fund Balance Training]

When: **Wednesday, October 13th from 10:00 a.m. – 11:30 a.m.**
Where: via ZOOM
What it Covers:
This training will cover how to view fund balance (i.e., beginning year net position) for accounts that carry a balance (ex. Designated Operating) from year to year. This training will aid campus end-users in budgeting their fund balance and tracking the balance throughout the year.

Account Analysis (WyoCloud) Pivot Tables Training

[WyoCloud Pivot Tables Training]

When: **Tuesday, October 19th from 2:00 p.m. – 3:30 p.m.**
Where: via ZOOM
What it Covers:
This workshop will cover how to use basic pivot table features to analyze and interpret your WyoCloud Financial Management account and budget data. It also includes additional features to further leverage the Account Analysis report. The training focuses on using pre-built end-of-month financial spreadsheets and does not cover how to export data directly from WyoCloud Financial Management.

Account Analysis Report Training (Understanding the Columns)

[Account Analysis Training]

When: **Monday, October 4th from 9:00 a.m. – 11:00 a.m.**
Where: via ZOOM
What it Covers:
The Financial Affairs team offers a training focused on the Account Analysis report to provide more detailed information on how to read and understand the data in the report. Please note, this training does not cover pivot tables. We encourage users to attend a Pivot Tables class and/or the WyoCloud Pivot Tables class.

Contact Information

Financial Affairs
Room: Old Main Room 113
Phone: (307) 766-4340
Fax: (307) 766-6762

financialaffairs@uwyo.edu
www.uwyo.edu/administration/financial-affairs

Questions about Courses?
Kaylyn Greenawalt
kgreenaw@uwyo.edu