

Duties and Responsibilities of Faculty Senators and the Faculty Senate

General information about the Faculty Senate:

- Faculty Senate is an integral part of the system of shared governance utilized by the University of Wyoming.
- Faculty Senate is composed of those senators elected by their respective departments/units.
 - All departments/units with more than 5 and less than 20 faculty members shall be eligible to elect one senator.
 - Those that have 20 or more in number may elect two senators.
- A department may elect an alternate faculty member, with voting privileges, to replace a Senator representing their department for any Senate meeting at which the Senator cannot attend.
 - Any member attending a Faculty Senate meeting as an alternate for an elected Senator shall announce during the roll call that they are attending the meeting as an alternate.
 - Such alternates will be counted in the two-thirds quorum required for a vote to be taken on any Senate matter.
- Any Senator may appoint any other Senator to act as a proxy and vote for them on any Senate matter.
 - Any member attending a Faculty Senate meeting as a proxy for an elected Senator shall announce during the roll call that they are attending the meeting as a proxy.
 - Senators with proxies acting in their behalf may not be counted toward the two-thirds quorum.

Expectations of Senators:

- Attend regular meetings of the Faculty Senate or ensure attendance by alternate or proxy;
- Regularly report Faculty Senate proceedings and business items, including committee activities, to the constituents whom they represent; and
- Actively seek and acquire input from the constituents whom they represent and relay this input to the Faculty Senate and/or to Faculty Senate committees when appropriate.

Faculty Responsibilities and Authority outlined in UW Regulation 2-300:

- Establish and review curriculum
- Establish general requirements for conferring degrees and certificates;
- Establish standards for admission, retention, dismissal and education of students;
- Participation in formulating and implementing policies governing standards and procedures for faculty appointments, promotion and tenure, post tenure review, dismissal, academic freedom, sabbatical leave, employment benefits, and conduct and discipline;
- Participation in planning and decisions regarding physical and human resources, space allocation, and budgetary priorities of the University;
- Participation on any Financial Exigency Advisory Committee;
- Provide input on the selection of a new President and a Provost of the University;
- Propose amendments or additions to, provide recommendations on, and be substantially involved in establishing UW Regulations and Standard Administrative Policies and Procedures

that have an impact on the academic mission, including but not limited to curriculum, degrees and certificates, and admission, retention, dismissal and education of students;

- Provide a means for which any matter pertaining to the academic mission may be brought to the Faculty Senate or the University Faculty for discussion and appropriate action;
- Establish and maintain the Faculty Senate Bylaws.
- NOTE: the full UW Regulation can be found http://www.uwyo.edu/regs-policies/files/docs/regulations-2021/uw_reg_2-301_approved_6-16-21.pdf

“The Faculty Senate, subject to review and approval in accordance with UW Regulations, establishes policies governing the teaching, research, creative activity, and service aspects of the University’s academic mission.”

Specifically, Faculty Senate is responsible for:

- Nomination and election of Faculty Senate officers and at-large Executive Committee members;
- Introduction of senate bills to establish a regulation, make recommendations to other authorities (resolutions), or accomplish such other objectives as may be appropriate;
- Vote on senate bills and resolutions;
- Establishment and disestablishment of Standing Committees;
- Assignment of duties to the Executive Committee;
- Ratification of Faculty Senate committee chairs and members upon nomination by the committee and by the Committee on Committees respectively; and
- Communicating with their constituents by such systematic means as may be available to them such as regular college or departmental meetings, email discussions, or other means.