

UW REGULATION 2-300
University Faculty

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I. PURPOSE

~~The Board~~ Article 7, Section 17 of Trustees, with and subject to the regulations the Constitution of the Board State of Trustees and Wyoming states that the applicable provisions of “legislature shall provide by law, confers responsibility for the management of the university educational and academic programs and policies to the University Faculty. These powers, subject to the authority, its land and its property by a board of trustees.” Wyoming Statute 21-17-204 states that the Board “board of Trustees, are expressed through trustees shall prescribe rules for the Faculty Senate. The rights and responsibilities government of the Faculty Senate are defined herein university and all its branches.”

Wyoming Statute 21-17-103 states the following:

The president and professors of the university shall be styled “the faculty”, and may enforce rules and regulations adopted by the trustees for the government of students, reward and censure students as they may deserve, and generally exercise such discipline, in UW harmony with the regulations, as is necessary for the good order of the institution. The faculty may present to the trustees for degrees and honors such students as are entitled thereto, and in testimony thereof, when ordered by the board, suitable diplomas, certificates or other testimonials under the seal of the university, and the signatures of the faculty. When, in course of time, distinct colleges or departments of the university are duly organized and in active operation, the immediate government of such departments shall, in like manner, be entrusted to their respective faculties.

This Regulation 2-301 provides for the basic organization and processes through and by which the University Faculty of the University of Wyoming may function in the exercise of its authority and responsibility as proscribed by UW Regulations.

II. DEFINITIONS

~~A. Voting members~~ **Presiding Officer of the University Faculty** shall consist of those persons defined by UW Regulation 1-1 as members of the University Faculty.

~~The presiding officer of the University Faculty shall be the:~~ The President of the University of Wyoming, or, ~~in his/her absence, his/her~~ the President’s appointee.

Secretary of the University Faculty: The Faculty Senate Coordinator shall serve as the Secretary of the University Faculty ~~shall be appointed by the President~~

47 ~~annually~~. The Secretary shall keep the minutes of all University Faculty meetings
48 and shall serve as custodian of all minutes and of communications to and from the
49 University Faculty.
50

51 Voting members of the University Faculty: Those persons defined by UW
52 Regulation 2-1 as members of the University Faculty.
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54 **III. MEETINGS OF THE UNIVERSITY FACULTY**

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56 **A. General Meetings or Convocations.**
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58 Meetings or convocations shall be held at least once each spring and fall
59 semester, on call of the President. Meetings may also be held on the call of
60 the Faculty Senate, or that of the University Faculty.
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62 **B. Meetings called by Faculty Senate:**
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64 Meetings of the University Faculty may be called by not less than 2/3
65 majority of the Faculty Senate, followed by a written request to the
66 President for a meeting of the University Faculty.
67

68 ~~**A.**~~

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70 **C. Meetings called by University Faculty:**
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72 A meeting of the University Faculty may be called by not less than twenty
73 percent (20%) of the University Faculty. If a meeting is sought in response
74 to an action by Faculty Senate, and the University Faculty desires to
75 consider or re-consider the action of the Faculty Senate, a request for a
76 meeting to deliberate the Faculty Senate action shall be made within sixty
77 days of the action of the Faculty Senate. The Faculty Senate or University
78 Faculty will forward a written request for a meeting to the President. Review
79 of the matters raised shall occur at a special University Faculty meeting
80 called for that purpose by the President.
81

82 ~~**B.D. Quorum. A majority of the voting members of the University Faculty shall**~~
83 ~~constitute a quorum.~~
84

85 One-fourth of the Voting Members of the University Faculty shall constitute
86 a quorum.
87

88 **E. Notice of Meetings- or Convocations**
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90 Notice shall be given to the University Faculty by the President at least one
91 week in advance of any meeting: or convocation. Such notice shall contain

92 a description of any matters to be presented to the University Faculty for
93 action.

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95 **F. Voting-**

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97 The vote of the majority of the University Faculty present at a meeting at
98 which a quorum is present shall be the act of the University Faculty.
99 University Faculty actions supersede Faculty Senate actions. Voting shall
100 be by voice, show of hands, or by paper ballot as determined by the
101 ~~presiding officer~~ **Presiding Officer**. It shall always be in order to move for
102 a vote by ballot or by mail ballot. The University Faculty may vote to order
103 its members polled by mail to seek opinion.
104

105 If a bill or resolution to be presented to the University Faculty for action has
106 appeared in the notice of a meeting, and if the University Faculty failed to
107 act because of lack of a quorum at a regularly called meeting, then at the
108 discretion of the President, or upon written request by the Executive
109 Committee of the Faculty Senate, a mail ballot will be initiated on said bill
110 or resolution within two weeks after the scheduled meeting. A vote may be
111 initiated by ordering ballots sent to the University mailing or other
112 electronic address of each voting member of the University Faculty, with a
113 specified deadline for return of ballots not less than two weeks from the date
114 of issuance. Balloting may also be done via the internet using a Web portal
115 and an appropriate verification system. The ballot will contain a concise
116 explanation and a complete text of the item to be voted upon, and a
117 specification of the time and place at which the ballots will be opened and
118 counted. The Secretary of the University Faculty shall be present to oversee
119 the opening and counting of the ballots to insure the integrity of the balloting
120 process and secrecy of the ballots consistent with the balloting process.
121 When ballots have been returned by a quorum of the voting members, the
122 vote of the majority shall be the act of the University Faculty.
123

124 **G. Bills and Resolutions-**

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126 Following each University Faculty meeting, the Secretary of the University
127 Faculty shall publish a summary of bills and resolutions introduced, action
128 on bills and resolutions, and other significant matters. All bills and
129 resolutions passed by the University Faculty shall be authenticated by the
130 Secretary of the University Faculty and transmitted to the President for
131 review and forwarded to the Board of Trustees for consideration in
132 accordance with UW Regulation 1-101. The President may elect to return a
133 bill or resolution to the University Faculty for further consideration. If the
134 University Faculty again passes the returned bill or resolution by a $\frac{3}{4}$ vote,
135 the President shall refer the bill or resolution to the Board of Trustees at
136 their next regularly scheduled meeting.
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138 H. **Order of Business:**

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140 Conduct for regular non-business University Faculty meetings can be
141 flexible in order. However, when the University Faculty conducts business
142 that results in action, the meeting order shall be in accordance with the most
143 recent revision of Robert's Rules of Order.
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145 ~~IV. — FACULTY SENATE~~

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147 ~~In accordance with, and subject to, the Regulations of the Trustees and applicable~~
148 ~~provisions of law, the University Faculty is responsible for the establishment of~~
149 ~~educational and academic policies for the University as a whole and the promotion of the~~
150 ~~general welfare of the University, its students and the faculty. The powers conferred upon~~
151 ~~the University Faculty by the Board of Trustees, subject to the University Faculty~~
152 ~~authority stated herein, shall be vested in the Faculty Senate, which body shall act for and~~
153 ~~in behalf of the University Faculty in the exercise of said powers.~~
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156 **Effective Date:** July 1, 2019

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158 **Responsible Division/Unit:** Office of the Provost and Vice President for Academic
159 Affairs

160
161 **Source:** None

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163 **Links:**

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165 **Associated Regulations, Policies, and Forms:** UW Regulation 6-701 Faculty Senate

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167 **History:**

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