Americans with Disabilities Act (ADA)

University of Wyoming's top priority is to protect the health and safety of each UW community member: staff, faculty, students and citizens of the regions where we teach, learn and work. We also aim to maintain the highest quality of educational outcomes, experiences and work products. All actions and activities we are planning have been tested against these priorities, with full adherence to public health directives and university policy.

UNIVERSITY OF WYOMING

The University of Wyoming will not discriminate against qualified individuals with disabilities in employment practices and activities, including, but not limited to, application procedures, hiring, tenure, promotion, advancement, termination, training, compensation and benefits. Review the following UW Regulations for more information: <u>UW Regulation 4-1: Equal Education and Employment Opportunity</u>. <u>UW Regulation 4-2:</u> <u>Discrimination and Harassment</u>.

If you are a University of Wyoming employee with a physical or mental condition that you feel hinders your ability to successfully perform the essential duties of your job, you may request an accommodation under the Americans with Disabilities Act (ADA). To initiate the process an employee completes the <u>Reasonable Accommodation Intake form</u>. The University's policies and processes relating to employee rights pursuant to the ADA can be found here: <u>https://www.uwyo.edu/hr/employee-benefits/americans-with-disability-act-ada-accommodation/</u>

Decisions regarding a request for an accommodation are made by engaging in an interactive process. This means that you, your supervisor, your health care provider, and the Office of Human Resources will collaborate in order to arrive at the best possible solution to fit your specific needs.

Questions regarding ADA requests can be emailed to David Heath at <u>daheath@uwyo.edu</u>, or by calling 766-5693, or Cherise Laud at <u>claud@uwyo.edu</u>, or 766-2437.

Resources	Contact Information
 <u>HR Website</u> <u>Employee Handbook</u> <u>COVID-19 Employee Resources</u> 	Human Resources Department 3422 1000 East University Avenue Laramie, WY 82071-3226
 <u>Direct Deposit QRG</u> <u>Updating Personal Information QRG</u> 	Hill Hall, 3 rd Floor Phone: (307) 766-2215 Fax: (307) 766-5607