## W UNIVERSITY OF WYOMING

## Exceptions to COVID-19 Fall 2021 Plan

Numerous questions have recently been raised by the University community about the process to explore exceptions to the COVID-19 Fall 2021 Plan. In response to this, HR is providing the following guidance.

- If you are seeking an exception to any COVID policy element (e.g., requirement to wear a mask, test, work on campus, etc.) and this exception request is based on your *own* medical condition, you may initiate the process to be considered for an exception through the ADA process. Additional details can be found <u>here</u>.
- If you are seeking time away from work, due to your own serious health condition or a serious health condition for a member of your immediate household, you may qualify for FMLA leave. Additional details for requesting FMLA leave can be found here.
- All other requests involving working remotely or a change of work schedule may be requested through the process provided by the Flexible Work Arrangement policy found <u>here</u>.
- If none of the aforementioned circumstances apply to you, you need to comply with all elements of the COVID-19 Fall Plan.

Please address any additional questions to your supervisor or the Human Resources team.

Please be aware that HR is diligently working to update information across various COVID-related UW web pages to reflect the guidance outlined in this email. We should complete these updates in the next several days.

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