University of Wyoming



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Alternate Entry Checklist

This check list must be filled out for confined spaces that qualify for alternate entry procedures. Submit the complete checklist to the entry supervisor when work is completed.

		Yes	No	
1.	Does this space qualify for alternative entry procedures?			
	See Appendix A: Confined Space Field Guide for guidance			
2.	Has the gas monitor been bump tested or calibrated?			
3.	Will an attendant be available for the duration of the entry?			
4.	Has the confined space opening been guarded to prevent individuals and objects from falling into the confined space?			
5.	Did you survey of the surrounding area for hazards such as drifting vapors from tanks, piping or sewers?			
6.	Have all sources of mechanical, electrical, water, and other hazards been eliminated by proper lockout/tagout procedures? (If not, a full permit is required.)			
7.	Retrieval system, if needed, is available and in use?			
8.	Entrant and Attendant can communicate during entry?			
9.	Did you test the atmosphere of the confined space prior to the entry?			
10.	Did the atmosphere check satisfy acceptable entry conditions (no alarms given)?			
11.	If a hazardous atmosphere exists, did you supply continuous forced air ventilation into the confined space?			
12.	Will the atmosphere be periodically monitored while the space is occupied?			
NOTICE: If any of the above questions are answered "No" do not enter confined space. Contact the entry supervisor.				

In case of emergency call 911 or radio the Physical Plant Service Desk 766-6225.

Location:	Date:		
Checklist completed by:	Entry Supervisor:		