



UPCOMING EVENTS & ANNOUNCEMENTS

Homecoming Activities

- Homecoming this year will be on Saturday, September 30th.
- Staff Senate is in discussions with the Athletics Department to obtain free and/or much discounted tickets to give to Staff members to attend this year's Homecoming Football Game.
 - Look for more information coming on this from your Staff Senator.

Staff Recognition Day

- Staff Recognition Day 2024 will be held in April in the Arena Auditorium.
- This year's theme is "Come on down to Staff Recognition Day".
- There will be games and food.

ADMINISTRATION REPORTS

President's Office, Kelsey Kyne, Chief of Staff

- A. Over the past month, UW President Siedel and Staff Senate President Nichols have been discussing a leadership program supported by administration for staff members to grow their leadership skills, provide career ladders and increase opportunities for staff.
- B. This program is still in early planning stages, but leadership would like to have it designed and ready to implement next spring or early summer.
- C. Kelsey Kyne will be scheduling an all staff town hall with President Siedel to be held this fall/
 - a. President Siedel wants to hear from staff members directly. He would like to know what is going well and what struggle are occurring so that the good practices can be spread and any issues may be addressed.
 - b. Please watch for this information to come and Staff Senate hopes that many staff members attend when it takes place.
- D. The State of the University Speech will be held on September 6th from 3-4:30 pm in the Union Ball Room. 2 hours of release time was approved for any who chose to attend.
 - a. Members of UW Administration and Senate Leaders gave presentations detailing what their respective areas intend to accomplish this year.

Ombudsperson – Nellie Haddad

E. Ombudsperson Office at UW – not present during the September meeting

- a. Ombudsperson, Nellie Haddad, Ph.D. is available to all staff members who need someone to talk to without fear of any repercussions, regardless of the subject.
- b. How to reach her if you need to talk:
 - i. Her office is located at 401 Main.
 1. The new office is almost complete at 241 Knight Hall.
 - ii. She can meet you elsewhere on campus if you prefer as well.
 - iii. You may email her at nhaddad@uwyo.edu or call her at 307-766-3459.
 - iv. She can meet in person, electronically (zoom, teams, etc.), or by email and/or phone.
- c. She is NOT a mandatory reporter; everything discussed with her is and will remain confidential.

Academic Affairs – Exec VP & Provost, Kevin Carman

F. Enrollment

- a. Enrollment was down in July when reviewing the statistics year over year.
- b. The good news is that by the time calluses started, enrollment was only down 1.4% overall this year.
- c. The reduction in part stemmed from a reduction in out of state students.
- d. Wyoming resident students and graduate student enrollment is up this year.
- e. UW is also working on increasing the number of international students on campus.
- f. Online programs are another area to consider; there are approximately 5000 online students in Wyoming enrolled in UW and online colleges out of state combined. There is a lot of opportunity here.
- g. Next Monday we will have the official enrollment numbers.
- h. UW administration is currently engaging with a consultant to develop a strategic plan to address enrollment challenges.
 - i. If there are, good ideas developed during the meetings, UW administration plans to start implementing the advice quickly rather than waiting for the study to be completed. Proper UW procedures will be followed during any implementation that occurs.

G. Saddle Up

- i. This year's program was an overall success.
- j. There were various changes to the platform this year as compared to last year.
 - i. Saddle Up had poke pack mentors this year that had gone through the program last year. This made a huge difference.
 - ii. The student schedule was lightened this year to give students more down time.
- k. UW administration is currently waiting for the final survey results for review.
- l. Preliminary numbers on retention from last year indicate that Saddle Up had a positive impact on student retention.
- m. An article in the Laramie Boomerang was recently ran about the Saddle Up program.
 - i. It was very positive and noted that Saddle Up was positive for both UW and students in attendance.

H. Current Programing and Classes

- n. Academic Affairs recently reviewed programs with low completion rates.
 - i. There will be additional follow up in the upcoming weeks.
 - ii. Proper UW procedures will be followed during any change that may or may not occur.
- o. Academic Affairs is also working to improve the use of classrooms and in scheduling classes so that students are able to take the required classes for their programs at an effective rate.

Office of Research & Economic Development – Director of Research Security & Conflict of Interest, Carrie Hesco

I. Conflict of Interest Annual Disclosures

- a. Emails were sent out the beginning of August asking affected users to complete the “Conflict of Interest Acknowledgement Annual Disclosure Statement”.
- b. Most users will not have a conflict of interest making the form simple to complete.
 - i. If you are a user that does have a Conflict of Interest, the information will be sent to Carrie Hesco and she will work with you to resolve the conflict.
- c. If you have questions, please reach out to Carrie directly for guidance.
- d. The “Conflict of Interest Acknowledgement Annual Disclosure Statement” is due by 9/30/23.
- e. Currently 60% of the disclosures have been completed.
- f. In the next couple of weeks, reminder emails are going to be sent to ALL CAMPUS USERS.

- i. If you have already completed your assignment, please disregard the email, the platform for reminders will not discriminate between those that have already and those who have not yet completed the disclosure.
- g. If you have not completed the disclosure by 09/30, Carrie will be contacting supervisors for additional support.

Division of Operations – VP of Campus Operations Bill Mai

- J. Construction Updates
 - a. Campus members have expressed concerns regarding the closures on 9th to access campus
 - b. Update: the 9th street project is related to distribution of water across campus
 - i. This is affecting all of campus right now, including the areas surrounding Old Min and Merica Hall.
 - ii. The project should be completed by the end of September.
 - 1. All fencing should be down along 9th street, grass and sidewalks will then be open.
 - iii. Additional areas will be disturbed over by the conservatory.

Division of Budget and Finance – VP of Budget & Finance Alex Kean

- K. Not many updates for this month.
- L. During the month of August, the division of Budget & Finance completed various trainings on customer service to enhance how the department interacts with campus users.
- M. They have also been reviewing the UW strategic plan and how the division can help make it successful.

Human Resources – AVP Bob Link

- N. Deloitte Study Update
 - a. UW Administration fast tracked the market raises and implemented those this past summer.
 - b. The team is now working on the organizational side of the updates.
 - i. They are creating the governance structure.
 - 1. Looking at shared services model, which may require the creation of new positions to fill the needed roles. More information to come as these progresses.
 - ii. UW Administration will be starting to develop the design process over the next month and will be reaching out to stakeholders for feedback.
 - iii. Once this is complete, they be scheduling small group meetings with various positions on campus to determine how they are currently functioning and what needs to be done to meet the objectives of the restructuring:
 - 1. Roles and responsibilities standardization.
 - 2. Workload distribution.
 - 3. Logical reporting structure.
 - 4. Clear and defined career paths formed.
 - 5. Compensation reflects market rates.
 - c. Human Resources will be updating their website to increase transparency as the process moves forward.
 - d. Staff Senate has been involved and will continue to stay so.
- O. Recruiting Training:
 - e. Special thanks goes out to everyone for their patience while Human Resources is working through updates.
 - i. Human Resources will be launching new recruiting training soon.
 - 1. There will be two new positions in the module:

- a. Search administrator.
- b. Search member.

Staff Senate Updates

P. Confirmations

- a. Nathaniel Williams – Legislative Affairs Administrative Officer
 - i. This is a one year term
 - ii. Nathaniel is from transportation services
 - iii. The Legislative Affairs Administrative Officer role is to assist staff senate with drafting legislation to streamline consistency. He will meet with senators to hear the legislation proposed, draft the legislation and review the draft with the senator to confirm correctness before forwarding to Senate Executive committee.

Q. Administration meetings

- a. The Staff Senate President will be attending all UW Presidential Cabinet meetings moving forward.
- b. The Staff Senate Vice-President will be attending the Dean & Directors meeting moving forward.