

STAFF SENATE RESOLUTION #249

Title: University Regulation 1-3 Revisions
Date: May 3, 2023
Author: Staff Senate President Tim Nichols
Sponsors: Parliamentarian Carrie Gomez, Vice President Chris Maki, Senator Deborah Sala-Boggs, Member-at-Large Nicole Nelson

WHEREAS, the purpose of the University of Wyoming's Staff Senate is to advocate for the well-being and prosperity of this institution's staff, and;

WHEREAS, the University Regulation 1-3 is in need of updated definitions and titles as the institution has reorganized over time, and;

WHEREAS, Staff Senate University Regulation 1-3 Working Group was created to identify a collaborated recommendation to represent both Administration and Staff Senate interests, and;

WHEREAS, this working group was comprised of the following individuals: Carrie Gomez, Staff Senate Parliamentarian – Co-Chair; Zebadiah Hall, Vice President for Diversity Equity, and Inclusion – Co-Chair; Chris Maki, Staff Senate Vice President; Nicole Nelson, Staff Senate Member-at-Large; Deborah Sala-Boggs, Staff Senate Recognition Committee Chair; Kelsey Kyne, President's Chief of Staff; Bob Link, Associate Vice President for Human Resources; Alex Kean, Vice President for Budget and Finance; Allison Brown, ASUW President (or designee); Renee Laegreid, Faculty Senate Chair (or designee), and;

WHEREAS, this working group has identified and proposed a revision that represents the interests of both the Administration and Staff Senate;

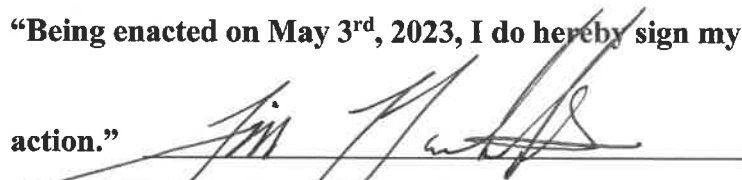
THEREFORE, be it resolved those necessary revisions be recommended for the independent operation of Staff Senate and for future interest in its sustainable leadership and success, and;

THEREFORE, be it further resolved that these recommended revisions reflect the University of Wyoming Administration's investment into the interest of its dedicated Staff and subsequent representatives, and;

THEREFORE, be it further resolved that University Regulation 1-3 be revised to reflect the changes outlined in ADDENDUM A.

Date of Passage: May 3rd, 2023

“Being enacted on May 3rd, 2023, I do hereby sign my name hereto and approve this Senate action.”

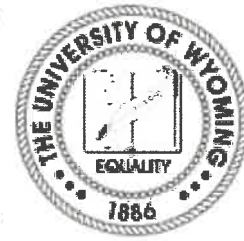


Staff Senate President, Tim Nichols

ADDENDUM A

UNIVERSITY OF WYOMING REGULATIONS

Subject: Staff Senate
Number: UW Regulation 1-3



I. PURPOSE

To describe the roles and responsibilities of the University of Wyoming Staff Senate.

II. POLICY

The Staff Senate shall be the representative body of the University's staff employees and shall serve the following functions:

- ~~A. To advocate for the well-being and prosperity of the University of Wyoming Staff~~
- ~~B. To and resolutions provide recommendations through resolutions on and in order to be substantially involved in establishing UW Regulations and Standard Administrative Policies and Procedures that have an impact on Staff~~
- A.C. To achieve a spirit of unity, pride, and cooperation by being recognized equally with faculty and student bodies in advising University administration.
- B.D. To provide a means of communication between staff and administration relative to issues of mutual concern.
- C.E. To provide open meetings to express, propose, represent, investigate, debate, and recommend action to University administration.
- D.F. To advise the administration of working and employment conditions and practices, including compensation, professional development, benefits, and grievances.
- ~~E. To involve staff senators in University administration and to increase awareness of staff problems and opportunities.~~

III. ADVISORY STATUS OF THE SENATE

The Senate shall be advisory to the ~~President of the University~~ University of Wyoming Staff President, and Board of Trustees.

IV. BYLAWS

The Staff Senate shall establish bylaws, policies, and procedures, as it deems appropriate, for the functioning of the Senate and the regulation of its program, services, and operations.

V. SENATE SUPPORT

- A. The Senate shall have a budget as determined annually by University procedures including administrative assistant services, a salary for the Senate President, office space, and appropriate support services.
- B. ~~The Senate President shall be given a fifty percent (50%) release from his/her normal job responsibilities while holding that office. The Senate President shall be paid one hundred percent (100%) of their his/her base normal salary from his/her home unit. The Senate President shall be given between twenty-five and fifty percent (25% - 50%) release from their normal job responsibilities while holding that office. In addition, release time funds of up to fifty percent (50%) of the Senate President's salary shall be provided-made available to the home unit by the Vice President for Finance and Administration Division of Budget and Finance for use as deemed necessary by the home unit. The agreed-upon release time is to be applied at the Staff Senate President's discretion for the sole purpose of the completion of their Staff Senate Responsibilities. Additionally, a stipend may also be provided. This arrangement shall be outlined in an annual Memo Of Understanding between the Senate President, the home unit, and the Vice President for Budget and Finance in consultation with Human Resources no later than 10 business days after the election of the Staff Senate President. Any of these parties can call for a review of the MOU Memo of Understanding at any time. If an agreement has not been reached by the aforementioned parties, the default agreement will be 35%50% release from his/her normal job responsibilities and 35%50% release time funds to be made available to the home unit.~~
- C. Senate members shall be released from normal work duties for a minimum of eight (8) hours each month for the purpose of participating in Senate activities. Senate officers shall be granted such additional release time as is necessary to attend to specified Senate affairs. In no way shall this release time be charged against an individual member.
- D. Additional support may be provided by the Vice President for Finance and Administration Division of Budget and Finance upon justified requests from the Senate President consultation with the University of Wyoming President and Vice President of Budget and Finance.