

**MEMORANDUM OF UNDERSTANDING
BACHELOR OF ARTS IN MUSIC
BETWEEN
THE UNIVERSITY OF WYOMING
AND
CASPER COLLEGE**

1. **Parties.** This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the University of Wyoming (hereinafter "University") and Casper College (hereinafter "Institution").
2. **Purpose.** This MOU provides students who have earned the associates degree in Music, as described below, from the Institution, the opportunity to complete a bachelor's degree in Music at the University. By this MOU, Institution and University express a shared commitment to increasing opportunities for student access to and success in higher education.
3. **Term.** This MOU shall commence upon the start of the 2017-18 Academic Year and shall remain in full force and effect for five years, subject to an annual review by both parties. If during the annual review, both parties agree that this MOU needs to be amended, amendments will be made to the MOU in accordance with Section (9)(A) below.
4. **Termination.** Either party can terminate this MOU without cause, upon one (1) year prior written notice. Both parties agree that, should either party desire to terminate this MOU, students currently enrolled prior to the termination date and who remain continuously enrolled will be allowed to complete the program as articulated.
5. **Responsibilities of the University of Wyoming:**
 - A. Any Institution student who has earned an Associate of Arts degree with coursework that adheres to the guidelines within this MOU is guaranteed that the University will:
 - i. Apply the relevant general education credits;
 - ii. Accept designated major related credits;
 - iii. Give the student University class standing consistent with the articulated curriculum herein and in a manner consistent with the University students already enrolled in the Bachelor of Arts degree.
 - iv. Apply the same academic progress and graduation standards to Institution transfer students as are applicable to University students already in enrolled in the College in the same catalog year.
 - v. Provide transfer students from the Institution with access to financial aid, scholarships, and student services on a similar basis as other similarly situated University students.
 - B. Additional Program Specific responsibilities are outlined in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.

6. Responsibilities of Institution:

A. Institution, upon request of students, will provide verification of completed courses to the University through its Office of Registration and Records.

B. Additional Program Specific responsibilities are outlined in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.

7. **Conditions of Transfer.** Institution students maintaining continuous enrollment under this MOU and following the curriculum plan in place under the Institution's catalog of record for the year student started at the Institution will matriculate to the University academic program in place for that same catalog year. A break in enrollment that is not a summer semester may cause the student to be readmitted under a different catalog year.
8. **Program Plan.** While a course-by-course equivalence was used in the development of this plan, this MOU presumes that the general education core requirements at Institution meet general education requirements at the University under the statewide block transfer articulation agreement, which is hereby incorporated herein. Students falling under this MOU will be responsible for successfully completing the additional program core requirements as noted in Exhibit A (2 plus 2 degree plan), which is hereby incorporated into this MOU.

9. General Provisions

A. **Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon shall be incorporated by written instrument, executed and signed by all parties to this MOU. Any amendments made to this MOU that impact students, will only affect students who enroll in the degree program from the date of the amendment forward.

B. **Applicable Laws/Equal Employment Opportunity.** Both parties shall fully adhere to all applicable local, state and federal law, including equal employment opportunity and including but not limited to compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the American with Disabilities Act of 1990. The University is committed to equal opportunity for all persons in all facets of the University's operations and is an Equal Opportunity/Affirmative Action employer. The University will provide all applicants for admissions, employment and all University employees with equal opportunity without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, genetic information, gender identity, creed, ancestry, political belief, any other applicable protected category, or participation in any protected activity. The University ensures non-discriminatory practices in all matters relating to its education programs and activities and extends the same non-discriminatory practices to recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment.

C. Entirety of MOU. This MOU represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.

D. Governmental Claims. Any actions or claims against either party under this MOU must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. 1-39-101 et seq. (1977) as amended.

E. Interpretation. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming.

F. Notices. All notices and other correspondence related to this MOU shall be in writing and shall be effective when delivered by: (i) certified mail with return receipt, (ii) hand delivery with signature or delivery receipt provided by a third party courier service (such as FedEx, UPS, etc.), (iii) fax transmission if verification of receipt is obtained, or (iv) email with return receipt, to the designated representative of the party as indicated below. A party may change its designated representative for notice purposes at any time by written notice to the other party. The initial representatives of the parties are as follows:

To University:
1000 E. University Avenue
Laramie, WY 82071

To Institution:
125 College Drive
Casper, WY 82601

G. Prior Approval. This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Office of General Counsel.

H. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect.

I. Sovereign Immunity. Neither party waives its sovereign or governmental immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

J. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

K. Legal Authority. Each party to this MOU warrants that it possesses the legal authority to enter into this MOU and that it has taken all actions required by its regulations, procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this MOU and to bind it to its terms. The person(s) executing this MOU on behalf of a party warrant(s) that such person(s) have full authorization to execute this MOU.

10. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

RECOMMENDED BY:

Institution

University of Wyoming

Kristen Lenth
Department Head, CC
Date: 1/13/17

Theresa Z Boyd
Department Head, Music, UW
Date: 1/17/17

[Signature]
Dean/Division Chair, CC
Date: 1-13-17

Paula Vitz
Dean, College of Arts and Science, UW
Date:

APPROVED BY:

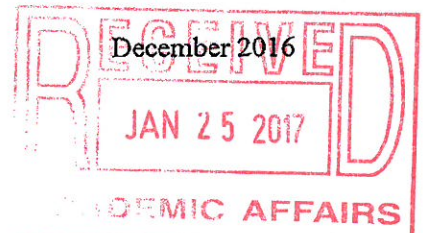
Institution

University of Wyoming

Shawn Powell
VP of Academic Affairs, Casper College
Date: 01/13/17

Kate C. [Signature]
VP of Academic Affairs, UW
Date: 1/29/17

Exhibit A- Program Plan and 2 Plus 2 Degree Plan
(Next Page)



Casper College

FRESHMAN YEAR

Fall Semester			Hrs	Spring Semester			Hrs
ENGL	1010	English I: Composition	3	Cultural Environment Requirement			3
MATH	1000	Problem Solving (or higher)	3	Lab Science Requirement			4
MUSC	0200	Convocation	0	Physical Education Requirement			1
MUSC	1020	Music Technology	1	ENGL	1020	English II: Composition	3
MUSC	1030	Music Theory I	3	MUSC	0200	Convocation	0
MUSC	1035	Aural Theory I	1	MUSC	1040	Music Theory II	3
MUSC	1300	Class Piano I	1	MUSC	1045	Aural Theory II	1
PSYC	1000	General Psychology	3	MUSC	1301	Class Piano II	1
		Music Studio I	1			Music Studio I	1
		Major Ensemble	1			Major Ensemble	1
TOTAL			<u>17</u>	TOTAL			<u>18</u>

SOPHOMORE YEAR

Fall Semester			Hrs	Spring Semester			Hrs
US & Wyoming Constitutions Requirement			3	General Education Requirements			5
MUSC	0200	Convocation	0	MUSC	0200	Convocation	0
MUSC	2030	Music Theory III	3	MUSC	2040	Music Theory IV	3
MUSC	2035	Aural Theory III	1	MUSC	2045	Aural Theory IV	1
MUSC	2050	Music History	3	MUSC	2055	Music History Survey II	3
MUSC	2302	Class Piano III	1	MUSC	2303	Class Piano IV	1
		Music Studio II	1	MUSC	2395	Piano Proficiency ^	0
		Major Ensemble	1			Music Studio II	1
						Major Ensemble	1
TOTAL			<u>13</u>	TOTAL			<u>15</u>
TOTAL CASPER AA DEGREE HOURS							<u>63</u>

Successful completion of the 2+2 plan requires that a student remain continuously enrolled and graduate with the associate's degree from his or her respective community college. • This is a guide for course work in the major; actual course sequence may vary by student. Please refer to the online student degree evaluation. • Not all courses are offered every semester and some electives may have prerequisites. Students should review the course descriptions in the catalogs of their respective institutions and consult with their academic advisor to plan accordingly. • Academic plans and course schedules may need to be altered if ACT or Math Placement scores require a student to take pre-college courses (e.g., MATH 0900, 0921, or 0925) before taking required math or English courses.

Casper College requirements:

In order to graduate, students must successfully complete a minimum of 60 approved credit hours, with 15 of the last 30 semester hours completed as a degree-seeking student at Casper College, and with a grade point average of 2.0 or higher in those courses counted toward graduation. • Students must earn at least 24 of the semester credits applied toward graduation through the completion of Casper College coursework, including at least six (6) hours with the desired major. • Only courses numbered 1000 or above can be used toward the degree.

University of Wyoming requirements:

Students must have a minimum cumulative GPA of 2.0 to graduate. • Students must complete 42 hours of upper division (3000-level or above) coursework, 30 of which must be from the University of Wyoming. • Courses must be taken for a letter grade unless offered only for S/U.

JUNIOR YEAR

Fall Semester			Hrs	Spring Semester			Hrs
		A&S Core Diversity in the US	ASD	3		Foreign Language Requirement *	4
		Foreign Language Requirement *		4	MUSC 0200	Convocation **	0
MUSC	0200	Convocation **		0		Applied Lessons IV **	1
MUSC	3255	Sophomore Jury ^^		0		Ensemble **	1
MUSC	4070	Conducting		3		Upper Division Music Elective ***	6
		Applied Lessons IV **		1		Upper Division Electives	3
		Ensemble **		1			
		Upper Division Electives		3			
TOTAL				<u>15</u>	TOTAL		<u>15</u>

SENIOR YEAR

Fall Semester			Hrs	Spring Semester			Hrs	
		USP Communication 3	C3	3		A&S Core Global Awareness	ASG	3
MUSC	0200	Convocation **		0	MUSC 0200	Convocation **		0
		Applied Lessons V **		1		Applied Lessons V **		1
		Ensemble **		1		Ensemble **		1
		Upper Division Music Electives ***		6		Upper Division Music Electives ***		3
		Upper Division Elective		3		Upper Division Elective		6
TOTAL				<u>14</u>	TOTAL			<u>14</u>
						TOTAL UW HOURS		<u>58</u>
						TOTAL UW BA DEGREE HOURS		<u>121</u>

UW College of Arts and Sciences requirements:

Students must take two "core" courses in addition to UW's University Studies Program requirements: Diversity in the United States (ASD) and Global Awareness (ASG). • No more than 60 hours in the major subject may be used toward the 120 credit hours required for graduation. • At least 30 hours in the major subject must be completed with a grade of C or better (the major may require more).

UW Music Program Notes:

- Transfer students must audition for and be accepted into the Bachelor of Arts in Music degree program before March 1 of the preceding academic year.
- All students transferring to UW must register for and pass MUSC 3255 (Sophomore Jury) as a prerequisite to taking applied lessons at the 4000-level and above. The exam may be attempted before the start of the first semester in residence, or at the end of the first semester as part of the applied jury.
- A grade of C or better is required for all music courses.

^ Class Piano I-IV is highly recommended for students with little or no piano experience. All music majors must pass a piano proficiency test during their sophomore year (MUSC 2395). • If a student opts not to take Elementary Class Piano I-IV, then four (4) hours of elective credit must be taken to ensure 120 hours for graduation.

^^ Music majors may not continue to 4000-level lessons without successful completion of the sophomore jury.

* A single language must be taken for two (2) semesters or eight (8) hours to fulfill the foreign language requirement for the program.

** All music majors must successfully complete MUSC 0200 (Music Convocation) each semester and must enroll in lessons and one ensemble per semester. • Music majors must play in one ensemble each semester; scholarship recipients must play in two ensembles each semester.

UW Music Program Notes con't:

*** **Upper Division Music Electives.** Must choose 13 hours from the following courses:

MUSC 4010	Counterpoint (3 hrs)	MUSC 4335	The Classical Period (3 hrs)
MUSC 4030	Form & Analysis (3 hrs)	MUSC 4340	The Romantic Period (3 hrs)
MUSC 4040	Composition (3 hrs)	MUSC 4345	Contemporary Period (3 hrs)
MUSC 4300	Instrumentation & Arranging (3 hrs)	MUSC 4350	History & Literature of Jazz (3 hrs)
MUSC 4320	Medieval Period (3 hrs)	MUSC 4400	Vocal Literature (3 hrs)
MUSC 4325	Renaissance Period (3 hrs)	MUSC 4590	Senior Recital (2 hrs)
MUSC 4330	The Baroque Period (3 hrs)	MUSC 5410	History of Musical Instruments (2 hrs)