

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE UNIVERSITY OF WYOMING  
AND  
CENTRAL WYOMING COLLEGE**

1. **Parties.** This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the University of Wyoming (hereinafter "University") and Central Wyoming College (hereinafter "Institution"), whose address is 2660 Peck Ave. Riverton, WY 82501.
2. **Purpose.** This MOU provides students who have earned the associates degree, as described below, from the Institution, the opportunity to complete a bachelors degree at the University. By this MOU CC and UW express a shared commitment to increasing opportunities for student access to and success in higher education.
3. **Term.** This MOU shall commence upon the start of the 2016-2017 Academic Year and shall remain in full force and effect for five years, subject to an annual review by both parties. If during the annual review, both parties agree that this MOU needs to be amended, amendments will be made to the MOU in accordance with Section (9)(A) below.
4. **Termination.** Either party can terminate this MOU without cause, upon one (1) year prior written notice. Both parties agree that, should either party desire to terminate this MOU, students currently enrolled prior to the termination date and who remain continuously enrolled will be allowed to complete the program as articulated.
5. **Responsibilities of the University of Wyoming:**

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  - A. Any Institution student who has earned an Associate of Arts degree with coursework that adheres to the guidelines within this MOU is guaranteed that the University will:
    - i. Apply the relevant general education credits;
    - ii. Accept designated major related credits;
    - iii. Give the student University class standing consistent with the articulated curriculum herein and in a manner consistent with the University students already enrolled in the Bachelor of Arts degree.
    - iv. Apply the same academic progress and graduation standards to Institution transfer students as are applicable to University students already in enrolled in the College in the same catalog year.
    - v. Provide transfer students from the Institution with access to financial aid, scholarships, and student services on a similar basis as other similarly situated University students.

**B.** Additional Program Specific responsibilities are outlined in Exhibit B, which is hereby incorporated into this MOU.

**6. Responsibilities of Institution:**

**A.** Institution, upon request of students, will provide verification of completed courses to the University through its Office of Registration and Records.

**B.** Additional Program Specific responsibilities are outlined in Exhibit A, which is hereby incorporated into this MOU.

**7. Conditions of Transfer.** Institution students maintaining continuous enrollment under this MOU and following the curriculum plan in place under the Institution's catalog of record for the year student started at the Institution will matriculate to the University academic program in place for that same catalog year. A break in enrollment that is not a summer semester may cause the student to be readmitted under a different catalog year.

**8. Program Plan.** While a course-by-course equivalence was used in the development of this plan, this MOU presumes that the general education core requirements at Institution meet general education requirements at the University under the statewide block transfer articulation agreement, which is hereby incorporated herein. Students falling under this MOU will be responsible for successfully completing the additional program core requirements as noted in Exhibit A, which is hereby incorporated into this MOU.

**9. General Provisions**

**A. Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon shall be incorporated by written instrument, executed and signed by all parties to this MOU. Any amendments made to this MOU that impact students, will only affect students who enroll in the degree program from the date of the amendment forward.

**B. Applicable Laws/Equal Employment Opportunity.** Both parties shall fully adhere to all applicable local, state and federal law, including equal employment opportunity and including but not limited to compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the American with Disabilities Act of 1990. The University is committed to equal opportunity for all persons in all facets of the University's operations and is an Equal Opportunity/Affirmative Action employer. The University will provide all applicants for admissions, employment and all University employees with equal opportunity without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, genetic information, gender identity, creed, ancestry, political belief, any other applicable protected category, or participation in any protected activity. The University ensures non-discriminatory practices in all matters relating to its education programs and activities and extends

the same non-discriminatory practices to recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment.

**C. Entirety of MOU.** This MOU represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.

**D. Governmental Claims.** Any actions or claims against either party under this MOU must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. 1-39-101 et seq. (1977) as amended.

**E. Interpretation.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming.

**F. Notices.** All notices and other correspondence related to this MOU shall be in writing and shall be effective when delivered by: (i) certified mail with return receipt, (ii) hand delivery with signature or delivery receipt provided by a third party courier service (such as FedEx, UPS, etc.), (iii) fax transmission if verification of receipt is obtained, or (iv) email with return receipt, to the designated representative of the party as indicated below. A party may change its designated representative for notice purposes at any time by written notice to the other party. The initial representatives of the parties are as follows:

**To University:**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**To Institution:**

Dr. Mark Nordeen  
Michael Myers  
Chontelle Gray

**G. Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU, and unless this MOU is approved as to form by the Office of General Counsel.

**H. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect.

**I. Sovereign Immunity.** Neither party waives its sovereign or governmental immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

**J. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be

construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

**K. Legal Authority.** Each party to this MOU warrants that it possesses the legal authority to enter into this MOU and that it has taken all actions required by its regulations, procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this MOU and to bind it to its terms. The person(s) executing this MOU on behalf of a party warrant(s) that such person(s) have full authorization to execute this MOU.

**10. Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

RECOMMENDED BY:

**Institution**

Mark de Noord  
Department Head, CWC  
Date: 4/6/16

Mark de Noord  
Dean/Division Chair, CWC  
Date: 4/6/16

**University of Wyoming**

John Selby  
Department Head, UW  
Date:

Paula Lutz  
Dean, College of [INSERT Name], UW  
Date: 2 May '16

APPROVED BY:

**Institution**

BP [Signature] 4/6/16  
VP of Academic Affairs, [INSERT College Initials]  
Date:

**Exhibit A- Program Plan and 2 Plus 2 Plan**

**University of Wyoming**

David Lyons  
VP of Academic Affairs, UW  
Date: 5/3/16

## Central Wyoming College

### FRESHMAN YEAR

Fall Semester				Hrs	Spring Semester				Hrs
ENGL	1010	Composition I		3	ENGL	1020	English Composition II		3
UNST	1005	Freshman Seminar		1	LSCI		PN		4
MATH		Quantitative Reasoning		3	WELL				1
PEAC				1	THEA	2010	Theatrical Backgrounds Drama I		3
FIN				1	THEA	2100	Acting II		3
EHS	1510	10 Hr. Gen Industry Safety		0.5			Elective		1
THEA	1000	Acting 1		3					
THEA	1200	Intro to Stage Design (Even YR)							
		<b>OR</b>		3					
THEA	2230	Intro to Stage Design (Odd YR)							
<b>TOTAL</b>				<b><u>15.5</u></b>	<b>TOTAL</b>				<b><u>15</u></b>

### SOPHOMORE YEAR

Fall Semester				Hrs	Spring Semester				Hrs
THEA	1200	Introduction to Stage Design (Even YR)			SOC		Human Culture		3
		<b>OR</b>		3	POLS	1000	U.S./WY Govt.		3
THEA	2230	Introduction to Stage Design (Odd YR)					CLCA/CLCE		1
THEA	2220	Stagecraft		3	THEA	2990	Period Styles of Design		3
THEA	2020	Theatrical Backgrounds Drama II		3	THEA	1040	Productive Crew 1		0.5
THEA	2141	Professional Practices in Theatre		1	THEA		Elective		3
THEA		Stage Management		3					
ORAL				3					
<b>TOTAL</b>				<b><u>16</u></b>	<b>TOTAL</b>				<b><u>13.5</u></b>
<b>TOTAL CWC AS DEGREE HOURS</b>									<b><u>60</u></b>

Successful completion of the 2+2 plan requires that a student remain continuously enrolled and graduate with the associate's degree from his or her respective community college. • This is a guide for course work in the major; actual course sequence may vary by student. Please refer to the online student degree evaluation. • Not all courses are offered every semester and some electives may have prerequisites. Students should review the course descriptions in the catalogs of their respective institutions and consult with their academic advisor to plan accordingly. • Academic plans and course schedules may need to be altered if ACT or Math Placement scores require a student to take pre-college courses (e.g., MATH 0900, 0921, or 0925) before taking required math or English courses.

#### Central Wyoming College requirements:

In order to graduate, students must successfully complete a minimum of 60 credit hours, with 15 of the last 30 degree credits from Central Wyoming College. • All courses must be college-level courses as indicated by a number of 1000 or above. • A cumulative grade point average of 2.0 or better is required in all hours completed at CWC and in those courses required for graduation in a student's prescribed program. • A minimum of 2.0 (C) is required in general education course requirements and program requirements in the student's program of study. • An S/U graded course will not be accepted to fulfill a general education or program requirement unless the course is offered S/U only.

#### University of Wyoming requirements:

Students must have a minimum cumulative GPA of 2.0 to graduate. • Students must complete 42 hours of upper division (3000-level or above) coursework, 30 of which must be from the University of Wyoming. • Courses must be taken for a letter grade unless offered only for S/U.

#### UW College of Arts and Sciences requirements:

• Students must take two "core" courses in addition to UW's University Studies Program requirements: Diversity in the United States (ASD) and Global Awareness (ASG). • No more than 60 hours in the major subject may be used toward the 120 credit hours required for graduation. • At least 30 hours in the major subject must be completed with a grade of C or better (the major may require more).

# Theatre & Dance, BA



## University of Wyoming

### JUNIOR YEAR

Fall Semester			Hrs	Spring Semester			Hrs
THEA	3730	Intermediate Acting	3	THEA	3810	Scene Design	3
THEA	2040	Production Crew II	0.5			Physical & Natural World	3
THEA	3820	Costuming	3	3000+		Human Culture	3
		First Year Language	4			Second Year Language	4
		A&S Core Diversity in the U.S., ASD	3			A&S Core Global Awareness, ASG	3
		Elective	3				
<b>TOTAL</b>			<b><u>16.5</u></b>	<b>TOTAL</b>			<b><u>16</u></b>

### SENIOR YEAR

THEA	3740	Acting Styles	3	THEA	4940	Theatre History II	3
THEA	4820	Directing I	3			Upper Division Elective	3
THEA	4930	Theatre History I	3			Upper Division Elective	3
		Upper Division Elective	3			Upper Division Elective	3
		Elective	3			Elective	3
<b>TOTAL</b>			<b><u>15</u></b>	<b>TOTAL</b>			<b><u>15</u></b>
						<b>TOTAL UW HOURS</b>	<b><u>62.5</u></b>
						<b>TOTAL UW BS DEGREE HOURS</b>	<b><u>122.5</u></b>

#### UW Theatre & Dance Program Notes:

To complete a BFA concentration in Performance, Musical Theatre, or Design/Tech, a number of courses not offered by CWC must also be completed. It is recommended that those wishing to complete the BFA tracks anticipate an additional two semesters beyond courses listed above. CWC does not offer any dance concentration to articulate.