

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

SEPTEMBER 15-16, 2000

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

**TRUSTEES OF THE UNIVERISTY OF WYOMING
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September 15-16, 2000

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THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

September 15-16, 2000

CALL TO ORDER

President Spicer called the Business Meeting to order at 10:42 a.m. on Saturday, September 16, 2000.

ROLL CALL

Board secretary Kathy Hunt called roll. The following were in attendance: Trustees John D. "Dave" Bonner, Deborah Hammons, Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, Shelly Ritthaler, Walter G. "Jerry" Saunders, and Thomas Spicer. Ex-officio members Philip Dubois and Kara Calvert were in attendance. Trustees John Patrick, Gregory Schaefer, and Hank True, and ex-officio Trustees Jim Geringer and Judy Catchpole were unable to attend.

ANNOUNCEMENTS

President Spicer extended an invitation to everyone on the Board to attend the Art Museum Gala, which will be held November 10, 2000.

APPROVAL OF JULY 7-8, 2000 MINUTES OF THE TRUSTEES

It was moved by Trustee Hunt to approve the Minutes of July 7-8, 2000. Trustee McCue seconded. Motion carried.

ASUW REPORT

Kara Calvert reported that Safe Ride is in place and she distributed a copy of the strategic plan, route map, schedule, and employee policy manual.

ASUW has discussed upcoming retreats for the Senate and the Executive Committee. They have reviewed their goals, and the committees have begun their work. The Senate took a ropes course in Cheyenne, and felt it was extremely beneficial. Trustee Haynes asked about the possibility of the Safe Ride program being combined with a campus shuttle system, and President Calvert stated they will be happy to work with the administration on the possibilities.

STAFF SENATE REPORT

George Longpre stated that the Staff Senate has a good report for the first quarter. They have established their campus and civic duties, and the standing committees are in place after setting their goals for this year. Mr. Longpre reported that one of his primary focuses this year will be to encourage staff senators to meet with their constituents regularly.

FACULTY SENATE REPORT

President Ken Gerow reported that Faculty Senate is moving forward on general education discussions, and the discussion is different than what has taken place in the past. He has been approached by faculty members who are putting information on the web for their classes to utilize. President Gerow hopes to engage the Faculty Senate in meeting with people on issues that need to be addressed. As a final note, he advised the Board that the time of the Faculty Senate meetings has been changed to Mondays from 4:00 - 6:00 p.m.

RECOGNITION OF FEDERAL GRANT RECIPIENTS

Dr. Bill Gern, Vice President of Research, introduced the Board to two UW faculty members who had written a grant to the USDA. Dr. Sylvia Moore, Director and Professor of WWAMI, College of Health Sciences, and Ms. Suzy Pelican, Assistant University Extension Educator in Family and Consumer Sciences, wrote a grant entitled WIN/Wellness in the Rockies. The grant involves Montana and Idaho also, and is community-based research and intervention for individuals and communities. The purpose of the project is to focus on nutrition, physical activity, and other related areas. The grant they received was an institutional award in the amount of \$4.375 million dollars, and is the largest grant awarded by the USDA out of 86 recipients.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, September 15 with the following members present: Kathy Hunt, Chair; Debbie Hammons, Taylor Haynes, Pete Jorgensen, and Ron McCue. The following items were brought before the full Board by Trustee Hunt:

Approval of Tuition for Children of Alumni

Trustee Hunt noted that the Board had discussed a change in the tuition rate for children whose parents are graduates of UW during Executive Session. She moved that the Board approve alumni tuition at 150% for sons and daughters of University of Wyoming graduates; seconded by Trustee Ritthaler. The motion carried.

Bureau of Justice SAC

On August 24, via executive order, Governor Jim Geringer established a Bureau of Justice Statistical Analysis Center (SAC) within Wyoming. Wyoming is the last of the fifty states to establish such a center. By formally creating a SAC, the State, and in turn the University, will be eligible to receive federal funds for the analysis of data related to a variety of crime- and health-related issues.

The Governor's Substance Abuse and Violence Advisory Board, in cooperation with leadership from Wyoming's methamphetamine initiative, first identified the need for a State-University partnership. This partnership was developed to provide technical assistance in analyzing and interpreting data relevant to the State of Wyoming. Prior to the creation of the SAC, it was necessary for the State to contract with researchers from other states to analyze

Wyoming's data. Creation of the SAC will establish a permanent conduit for federal research funds to the University.

The SAC and related efforts are results of cooperative efforts between the Department of Health, the Department of Family Services, the Division of Criminal Investigations, the Department of Education and the Department of Corrections. From the University, key participants include the College of Health Sciences, the Department of Criminal Justice and the Department of Psychology.

The long-term effect of this cooperative program should be to establish a steady stream of applied research funds to departments and colleges at UW. In turn, the products of this research should help State agencies and government to establish informed policies and laws that will address key issues facing Wyoming.

Dr. Buchanan briefly explained the Bureau and noted that states must have a statistical analysis center. UW is the only state that does not have one. To meet the need, three of the colleges at UW and different state agencies will combine efforts to develop the center. Dr. Buchanan also said that soon the governor will sign an executive order establishing the Bureau, and then UW will move forward. In the committee meeting on Friday, the item was moved to an action item. Trustee Hunt moved to authorize the Bureau of Justice SAC services; Trustee Haynes seconded.

Further discussion established that the Bureau will not be driven by funding through the state or through state agencies. UW employees will not be appointed into roles in the Bureau, but appointments will be handled in a similar fashion as research appointments. President

Dubois commented that the Bureau could be folded into the presence of a public affairs research center, and involve students. The motion carried.

Greek Life Task Force Report

A copy of the Greek Life Task Force Report was distributed to members of the Board and will be brought back to the Board in November.

WIRO Update

During the past half year, the WIRO Council (Paul Johnson, Physics and Astronomy; Myron Allen, Academic Affairs; William Gern, Office of Research; and Janet Constantinides, Arts and Sciences Dean's Office) met regularly to develop policies and strategies in two areas:

- Solicitation of proposals by potential institutional partners, who would share in the funding and governance of the observatory;
- Accommodation of collaborative users, who wish to use the facility on a nightly basis, paying for viewing time, according to an established priority schedule.

Based on responses to letters of invitation sent in April, the WIRO Council has invited scientists from Brigham Young University, University of Denver, and Southwest Research Institute (Boulder, CO) to discuss possible institutional partnership arrangements. The Council expects to meet with these parties in October to develop tentative elements of the agreement, which will then be subject to legal and administrative review.

The basic fee for collaborative users is \$500 per night, unchanged from the previous fee. Collaborators can negotiate to trade other benefits in lieu of fees. For example, scientists at the Jet Propulsion Lab (Pasadena, CA) have recently expressed strong interest in a collaborative-use agreement. If the agreement becomes final, JPL envisions contributing a new, custom-built,

state-of-the-art instrument in exchange for observing time. Such an agreement would give UW strong leverage for obtaining additional NASA funding.

Associate Vice President Myron Allen provided an update to the Board. A committee has been working on strategies for the management of the telescope and the facility on Jelm Mountain. They have developed an idea to work with collaborative and institutional partners, and will begin meeting with interested parties in October. They have also developed a fee structure for use, as UW is currently paying to keep the facility operational and up-to-date.

Professor Paul Johnson, Physics and Astronomy Department, told the Board that the department has doubled their undergraduate numbers in the major and thanked Sara Axelson for her work in helping to recruit students into the department.

Review of the ACT Survey of Student Satisfaction

In March 2000, Student Affairs collaborated with the College of Arts and Sciences to survey 722 UW students using the national ACT Student Opinion Survey. The survey was administered to several large, broad-spectrum classes in order to collect the broadest array of UW students in terms of age, major, and class status.

The ACT Student Opinion Survey asks students to respond to 64 questions regarding services and environmental characteristics of the University of Wyoming. Satisfaction is measured on a scale of one to five with “5” indicating greatest satisfaction; a measure of students’ use of services is also available. This is the fourth time that UW has administered the ACT Student Opinion Survey, and therefore, longitudinal comparisons are available. National data is also made available from ACT, which allows comparison to other similar public universities.

Presented below is information from the ACT survey regarding student satisfaction about a number of services at the University of Wyoming and a number of environmental variables. The information is presented in terms of greatest and least overall satisfaction; greatest and least satisfaction when compared to national comparative data; and greatest changes since the 1998 administration of the survey. Highlights of this data include:

- Two high use services, library facilities and academic advising, are among the top five service areas receiving greatest student satisfaction.
- Parking continues to be the area in which UW students express greatest overall dissatisfaction. In addition, UW students are less satisfied with parking than the national average, and parking is the area with the greatest negative change in satisfaction since 1998.
- Academic advising and financial aid are among the top five service areas that UW students express greater satisfaction than the national average.
- The areas that have seen the greatest positive change in satisfaction since the 1998 survey are veteran services (though still a very low use area) and racial harmony.

OVERALL SATISFACTION

GREATEST SATISFACTION			LOWEST SATISFACTION		
<u>Services</u>	<u>Score</u>	<u>% Usage</u>	<u>Services</u>	<u>Score</u>	<u>% Usage</u>
Intramurals & recreation	4.1	57%	Parking facilities & services	1.8	90%
Cultural programs	4.0	28%	Food services	3.0	63%
Library facilities & services	4.0	97%	Student health insurance	3.2	21%
Veterans services	3.9	5%	Day care services	3.3	2%
Academic advising	3.8	95%	Job placement	3.3	14%
<u>Environment</u>			<u>Environment</u>		
Attitude of faculty toward students	4.0		Purpose for student activity fees	3.0	
Class size relative to type of course	4.0		Student voice in college policies	3.0	
Instruction in your major field	4.0		Student government	3.2	
This college in general	4.0		Availability of courses at times you can take them	3.3	
Academic calendar for this college	3.9		Residence halls rules & regulations	3.3	

NOTE: 5.0-4.5 = very satisfied; 4.5-3.5 = satisfied; 3.5-2.5 = neutral; 2.5-1.5 = dissatisfied; 1.5-1.0 = very dissatisfied

NATIONAL COMPARISON

GREATER SATISFACTION THAN NATIONAL DATA			LOWER SATISFACTION THAN NATIONAL DATA		
<u>Services</u>	<u>Diff</u>	<u>% Usage</u>	<u>Services</u>	<u>Diff</u>	<u>% Usage</u>
Cultural programs	0.1	28%	Parking facilities & services	-0.7	90%
Academic advising	0.1	95%	Day care services	-0.6	2%
Financial aid	0.1	65%	Honors program	-0.3	11%
Intramurals & recreation	0.1	57%	Credit by exam	-0.3	11%
College-sponsored social activities	0.1	49%	Job placement	-0.3	14%
<u>Environment</u>			<u>Environment</u>		
Availability of courses at times you can take them	0.3		Campus media (student newspaper, campus radio, etc.)	-0.2	
General registration procedures	0.3		Student voice in college policies	-0.1	
Academic calendar for this college	0.2		Rules governing student conduct at this college	-0.1	
Billing and fee payment procedures	0.2		Student government	-0.1	
Athletic facilities	0.2		College catalog/admission pubs	-0.1	

CHANGES FROM 1998 TO 2000

GREATEST POSITIVE CHANGES SINCE 1998			GREATEST NEGATIVE CHANGES SINCE 1998		
<u>Services</u>	<u>Diff</u>	<u>% Usage</u>	<u>Services</u>	<u>Diff</u>	<u>% Usage</u>
Veteran services	0.6	5%	Parking facilities & services	-0.1	90%
College-sponsored tutorial services	0.2	16%	College mass transit services	-0.1	12%
Student employment services	0.2	27%	Day care services	-0.1	2%
Student health insurance	0.2	21%	Credit by exam	-0.1	11%
College-sponsored social activities	0.2	49%			
 <u>Environment</u>			 <u>Environment</u>		
Racial harmony at this college	0.5		Course content in your major field	-0.2	
Athletic facilities	0.2		Campus bookstore	-0.2	
Opportunities for student employment	0.2		Student voice in college policies	-0.1	
Flexibility to design your own program of study	0.2				
Availability of the courses you want at times you can take them	0.2				

Dr. Leellen Brigman, Vice President for Student Affairs, spoke to the student satisfaction review. The survey is done nationally, as is Noel-Levitz and many others. Areas of importance highlighted were satisfaction with the libraries and academic advising. Some of the lowest satisfaction is with parking and food services, but there has been progress in those areas. Utilization of the services plays a part in how the services are assessed. Students are also dissatisfied with resources when they are looking for a specific service. One area students are extremely dissatisfied in is student health insurance, and the process for refusing it. Sara Axelson advised that the student insurance process was much smoother this summer.

Library Catalog and Database System (Ferret)

The University of Wyoming, in a joint venture with the Colorado School of Mines and the Colorado Alliance of Research Libraries, has migrated to a new integrated library system. As a part of the new system, Wyoming users have access to the databases of the American Heritage Center and the Law Library, as well as the University Libraries. The system, developed by Endeavor Information Systems Inc., is also used by the Library of Congress and other major research libraries.

The University community participated in selecting a unique name for the system. The winning entry, Ferret, was chosen for its connection to Wyoming wildlife and the dictionary definition of the word, which is to bring to light by searching.

Ferret is a powerful searching tool. Items appear in the database as soon as they are received and cataloged, allowing immediate access for patrons. Users will be able to access the library's collection, determine the circulating status of materials, identify holdings of journal issues, and connect directly to web sites linked to library records. Users can also access their unique patron file, determine items checked out, due dates, holds or recalls, and renew materials online.

Ferret's future plans include a new technology, called Z39.50, which will allow the integration of local holding information on commercial databases such as Silver Platter. Also on Ferret's digital horizon are plans to retrieve and view images from the UW Art Museum.

More details are available on the UW web page, <http://www.uwyo.edu>.

Keith Cottam, Director of Libraries, gave a presentation to the Board. The new system entitled "Ferret" is a partnership effort between UW and other entities. Bill Stewart, Associate

Director of Libraries (now retired), established the system. Bill Van Arsdale, Associate Professor, will oversee the automation group. The system is housed at the UW Libraries, Law Library, and the AHC. By utilizing the system, users can locate the physical location of the book at UW, and Mr. Cottam emphasized this is a living system that will continue to evolve. He also told the Board that anyone with web access in Wyoming can use Ferret, and can also access other university systems.

Dr. Buchanan advised the Board that the new system came in under budget, and the remainder of the funds are being used to bolster the system. Board members were invited to visit the electronic classroom in the libraries to learn to fully use the system.

Buffalo Bill Historical Center Memorandum of Understanding

In late June, a University delegation met in Cody with representatives of the Buffalo Bill Historical Center (BBHC) to discuss the possibility of collaborative educational initiatives. The delegation consisted of Deans Steve Horn (Agriculture), Charlie Ksir (Education), Jerry Parkinson (Law), Judy Powell (Outreach), and Oliver Walter (Arts & Sciences), and Rick Ewig (American Heritage Center). The meeting led to conversation about ways in which UW and the BBHC can cooperate to develop joint education, research, and training programs for the citizens of Wyoming.

The University and the BBHC are considering a formal Memorandum of Understanding under which the two institutions would agree to a program of cooperation that could include:

- Co-sponsorship of workshops, symposia, and seminars;
- An exchange of professional staff, faculty, post-doctoral researchers, graduate students, and undergraduate students;
- An exchange of documentary and other material resources; and
- Cooperation in other joint activities and projects.

This cooperative arrangement would utilize the strengths of both institutions and present a wide variety of educational opportunities. An example is the "Frontier Justice" symposium, to be co-hosted this fall by the BBHC and the UW College of Law. This unique conference, which will be held in Cody on October 19-21, will examine frontier history as a means of gaining perspective on the resolution of contemporary legal and policy issues. In addition to keynote addresses by such notables as Griffin Bell, former U.S. Attorney General, and Drew Lewis, Chairman of the Union Pacific Railroad, the symposium will include four principal sessions on Indian Rights, Ranching and Public Lands, the Military and the West, and Law Enforcement and Violence. Nationally prominent speakers will participate in the program.

President Dubois noted that the memorandum is to provide cooperation between UW and the BBHC.

Law School Accreditation

The University of Wyoming College of Law engaged in a comprehensive reaccreditation process during the last academic year. Each accredited law school in the country must undergo this process every seven years. A site evaluation team, representing both the American Bar Association (ABA) and the Association of American Law Schools (AALS), spent three days at the law school last October, visiting classes, conducting interviews, and evaluating the College's operations. That team issued preliminary reports last winter. The ABA Accreditation Committee then met in April and made its own findings and conclusions, which the University received in late May.

The preliminary accreditation reports emphasized a common theme: the law school delivers a high-quality legal education despite resource limitations.

The report notes that student qualifications have remained strong despite a decline in law school applications nationwide during the 1990s. The report acknowledges the dedication and talents of the College's staff. It gives the physical facilities high marks, noting that the law building is among the top ten accredited law schools in the nation in terms of net square feet per student. The report is particularly complimentary of the faculty, praising its strong teaching and "remarkable record" of scholarly productivity.

Of the dozens of accreditation standards with which law schools must comply, the Committee expressed official concern about only one: Standard 201(a), which addresses the adequacy of a law school's financial resources. The Committee concluded that financial resources have negatively impacted the law school's program, particularly in five areas:

- Technological capacity;
- Library acquisitions;
- Faculty salaries and support;
- Administrative staffing levels; and
- Skills curriculum.

The Committee has requested a follow-up report in May 2001. This is a common request in reaccreditation reports nationwide. The UW College of Law remains in approved accreditation status, but it will have to assure the Committee that it is addressing the Committee's concerns.

While substantial budget improvement is a long-term proposition, significant progress has already been made:

- The University provided the College of Law substantial new funding (FY00) for classroom technology. Since the site team's visit, the College has wired all classrooms for internet access and has purchased multimedia projectors for use in the classrooms.
- Due to new funding from the state legislature, the College should receive significant help within the next year for its library acquisitions budget.

- That same increase in legislative support has enabled the College to improve faculty salaries.
- Administrative restructuring has resulted in the addition of another full-time person to the College staff.
- The University has authorized funding to hire an additional faculty member. This will have a substantial impact on College efforts to broaden its curriculum.

Finally, the accreditation report encourages the College to consider carefully the under-representation of minority students at the law school, although this matter does not require a response to the ABA. Significant efforts have been made to address this issue, and those efforts already appear to be paying dividends. Nearly 15% of this year's entering class are minority students.

Members of the Board were advised by President Dubois that the Law School has received on-going accreditation.

Report on Club Sports at UW

The University of Wyoming Club Sports Program provides UW students with an in-depth and competitive athletic experience, greater than that of intramural sports but not as competitive as NCAA athletics. UW has 12 club sports teams that compete with other collegiate and independent club teams; student interest determines when a new club sport is added or deleted.

Campus Recreation administratively houses UW's Club Sports Program, with its activities and budget managed by the coordinator of intramural/club sports. The annual budget for Club Sports is \$24,000, funded through student recreation fees. Each spring semester, teams submit written budget requests to assist with equipment and facility costs, officiating fees, entry fees for competitions, and national tournament participation; Club Sports participants are responsible for travel costs, including lodging and meals. To augment the resources provided by

the Club Sports Program, some teams have raised private dollars to support their efforts. While this fundraising is typically modest at best, the UW Men's Rugby team was successful in securing \$24,000 in additional funds to support its post-season competitions in Spring 2000.

While the primary objective of Club Sports is to provide fun, healthy programs for interested UW students, some teams have experienced regional and national visibility and success. A description of the competitive league and the 1999-00 season overview for each of UW's Club Sports teams is as follows:

CYCLING

League:

Regional: Rocky Mountain Cycling Conference (RMCC) includes Colorado College, Colorado State University, Fort Lewis College, Mesa State University, University of Colorado, University of New Mexico, University of Northern Colorado, and Western State College. RMCC is considered the best mountain biking conference in the nation by the United States Cycling Federation. National: National Collegiate Cycling Association and the United States Cycling Federation.

Season Overview:

UW's cycling club participated in six mountain bike races in the fall semester and six road races in the spring, with UW hosting one race each semester. This year, the cycling club also participated in the national mountain bike race held in Athens, Georgia. Achievements: One UW woman placed 11th in the nation this season, and UW men placed 43rd and 51st. The UW Cycling Club was ranked nationally in the top 40 during the 1999-00 season by the National Collegiate Cycling Association and the United States Cycling Federation.

FENCING

League:

United States Fencing Association

Season Overview:

UW's Fencing Team is recreational as well as competitive club, with individuals participating in various tournaments in the region. The Fencing Team hosted a tournament during 1999-00 for the first time in many years.

ICE HOCKEY

League:

Regional: Rocky Mountain League is in the process of forming with Air Force Academy, Colorado College, Colorado School of Mines, Metro State University, University of Colorado and University of Northern Colorado. The formation of this league

Season Overview: will place UW in the American Collegiate Hockey Association at the Division III level. National: United States Hockey Association
The UW Ice Hockey Club finished the season with a 10-15 record, which is the best season in recent history. Many experienced players are returning for the 2000-01, which should be promising

RUGBY (MEN'S)

League: Regional: Eastern Rockies Rugby Football Union includes Air Force Academy, Colorado State University, University of Colorado and University of Utah. National: USA Rugby

Season Overview: The UW Rugby Club finished its outstanding season with a final record of 22-2-1. Achievements: 1999-00 Eastern Rockies conference champion; 1999-00 Western regional champion; 1999-00 national runner-up; 10 members of 1999-00 team were selected for Eastern Rockies Collegiate All-Star Team; eight members selected for Western Regional Collegiate All-Star Team; four players selected to All-American Team.

RUGBY (WOMEN'S)

League: Regional: Eastern Rockies Rugby Football Union includes Air Force Academy, Colorado State University, University of Colorado and University of Utah. National: USA Rugby

Season Overview: The women's rugby team finished their season with a 5-9 record, and did not qualify for post-season play.

SHORIN-RYU & KOBUDO (KARATE)

League: None; non-competitive

Season Overview: This club is recreational only, emphasizing self-defense. Achievements: The Shorin-ryu Karate & Kobudo Club is one of the foremost clubs of its type in the world. In 1999, the University of Wyoming club was considered one of the two top-rated martial arts clubs in the world. The club is taught by a core of certified black belt instructors. The club's advisor, Dan Hausel, is the only certified grandmaster and 9th degree black belt in Wyoming and is a recent Hall of Fame inductee.

SKIING (NORDIC RACING)

League: United States Collegiate Ski Association

Season Overview: Throughout the regular season, the women won four regional meets and the men won two and placed second in two. Achievements: UW's Nordic ski team took six women and five men to national competition this last year. At nationals, UW received two first-team all-American finishes and six second-team all-American finishes. In addition, the women's team placed second in the skate race and the men finished third.

SOCCER (MEN'S)

League: Rocky Mountain Intercollegiate Soccer League includes Adams State College, Air Force Academy, Colorado College, Colorado State University, Denver University, Colorado School of Mines, University of Colorado, University of Northern Colorado and Western State University.

Season Overview: UW student interest to initiate this club began after the 1999-00 season began. The 2000-01 season looks very promising with a full season schedule and all necessary equipment and uniforms purchased.

TRAP

League: Amateur Trap Association

Season Overview: The UW Trap Club is a recreational club whose members shoot on Wednesday nights at the Cheyenne Trap Club. Individuals participate independently in many contests but not as a team.

ULTIMATE FRISBEE

League: None

Season Overview: Ultimate Frisbee is a recreational as well as a competitive club. The team participated in regional competitions as well as hosted several home games. Their unofficial record was 4-8.

VOLLEYBALL (MEN'S)

League: Regional: Mountain West Volleyball Conference Division II includes Boise State University, Northern Arizona University, Ricks College, Salt Lake City Community College, Southern Utah University, University of Idaho, University of Montana, University of Utah, Utah State University and Weber State. National: National Intramural Recreation Sports Association

Season Overview: This is the first season since 1996-97 that there was enough UW student interest to have a men's volleyball team. The club's overall record was 2-15.

VOLLEYBALL (WOMEN'S)

League: Regional: Mountain West Volleyball Conference Division II includes Boise State University, Northern Arizona University, Ricks College, Salt Lake City Community College, Southern Utah University, University of Idaho, University of Montana, University of Utah, Utah State University and Weber State. National: National Intramural Recreation Sports Association

Season Overview: UW student interest in this sport was not generated until after the 1999-00 season began. The 2000-01 season looks very promising

with a full season schedule and all necessary equipment and uniforms purchased.

In addition to these current 12 club sports, there is sufficient UW student interest to begin an alpine ski race team during the 2000-01. The team will train at the Snowy Range Ski Area, host one race, and participate in regional competitions as well as national championships.

UW's Rodeo Team and Rifle Team are active and successful student athletic programs, with members competing individually and as teams. The College of Agriculture is the administrative home for the Rodeo Team, and the Rifle Team is currently housed with Army ROTC. These teams are supported with state funds. In addition, UW Rodeo Team members are also eligible for private and state-funded scholarships. A description of the competitive league and the 1999-00 season overview for these two UW team are as follows:

RODEO

League:

Regional: Central Rocky Mountain Region includes Chadron State University, Colorado State University, University of Colorado, University of Southern Colorado and several community colleges in the regions. National: National Intercollegiate Rodeo Association (NIRA) serves as the national organization for all rodeo teams; rodeo is not an NCAA recognized sport.

Season Overview:

Achievements: UW Women's Rodeo Team was third in the nation for the 1999-00 season with one individual national champion in breakaway roping. The men's team finished fifth in the region.

RIFLE

League:

UW's rifle team competes at the NCAA Division I level.

Season Overview:

Achievements: The team finished 35th in the nation.

President Dubois gave a brief report on club sports at UW. Questions from the Board included enhancing the budget, and where the individual programs are housed. Trustee Haynes asked that budget figures be provided to the Board at the next meeting, so they can discuss if additional funding is needed for club sports. Trustee Calvert commented that although there are

many students involved in club sports, they are often disorganized. The Board was advised that cheerleading and Wildfire are programs in Athletics; 12 of the club sports are housed in Recreation; and the Rifle Club is housed in Army ROTC.

Report on Unallocated Scholarship Monies

At the July meeting of the board of Trustees, information was requested about scholarships awarded from UW Foundation funds. Summary tables for the 1999-00 financial aid year are being prepared and will be made available to the Trustees at the September meeting. These tables will provide information on the number of scholarship accounts, source and amount of funds available, awards offered, expenditures, and unexpended funds for the more than 700 scholarship accounts at UW, including those from the UW Foundation.

The Budget Committee discussed unallocated scholarship monies at their committee meeting on Thursday, September 14, 2000. Dr. Brigman is working on a complete report on university scholarships, and will present it to the full board when the work is finished.

Enrollment Update

Dr. Brigman distributed a handout to members of the Board, and noted there has been a slight increase in the satisfaction survey. UW had the largest graduating class this spring since 1984, and the current junior and senior classes are smaller. Dr. Brigman noted there were small increases in undergraduate students, and that the largest increase was in the sophomore class. President Dubois told the Board that there was new money placed into the recruiting budgets last year, and that from this point on, \$500,000 will be a permanent part of their budget.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Thursday, September 14 and on Friday, September 15, 2000 with Trustees Debbie Hammons, chair; Dave Bonner, Pete Jorgensen, Jerry Saunders and Greg Schaefer present. Trustee Hank True was unable to attend. The following items were presented to the full Board.

Approval of Bond Counsel

On August 2, 2000, the University of Wyoming issued a Request for Proposals (RFP) for the selection of bond counsel to serve in conjunction with the University's proposed \$7.5 million bond issue for renovation of the Washakie food service and dining facility. Responses to the RFP were received from five firms within the Rocky Mountain region having experience with public finance issues.

Evaluation of the proposals has been completed and it recommended that the Budget Committee recommend to the Trustees of the University of Wyoming that the firm of Kutak Rock LLP, Denver, Colorado be engaged as bond counsel for the Washakie bond issue. The firm has proposed a maximum legal service fee of \$16,500, plus out-of-pocket expenses not to exceed \$2,500.

Trustee Hammons moved that the full Board approve bond counsel as recommended; Trustee Haynes seconded. Motion carried.

Authorization for Acquisition of Federal Property

The Wyoming Surplus Property Program, located in Cheyenne Wyoming, administers the acquisition and disposal of state and federal surplus property. The authorization for University

departments to acquire federal surplus property must be approved by a resolution of the Board of Trustees. This resolution has not been updated in more than 10 years and with turnover in employees at the institution, it is necessary to have a new resolution passed by the Board authorizing certain individuals to acquire federal surplus property.

It is recommended that the Budget Committee recommend to the Board of Trustees of the University of Wyoming that the following resolution be adopted:

“Be it resolved by the Trustees of the University of Wyoming, and hereby ordered that the officials and/or employees whose names and titles appear below shall be and are hereby authorized as our representatives to acquire federal surplus property from the Wyoming Surplus Property under the Terms and Conditions of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the Administrator of General Services.”

Daniel L. Baccari, Vice President for Administration and Finance
Phillip B. Harris, Associate Vice President for Administration and Finance
Martha J. Miller, Senior Buyer, University Purchasing Office

Trustee Hammons moved that the full Board approve the resolution for the acquisition of federal property as stated in the report; Trustee Haynes seconded. Motion carried.

Approval of Contracts and Grants

CONTRACTS AND GRANTS

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period July 1, 2000, through August 25, 2000.

AIR LOGISTICS CORPORATION - 03/16/2000 - 05/31/2001	\$	10,000
Scott Coguill/Ronda Coguill; Mechanical Engineering - Tensile creep testing.		
ALABAMA, UNIVERSITY OF - 06/01/2000 - 05/31/2001	\$	50,179
Thomas Parish; Atmospheric Science - Modeling coupled katabatic/ice/ocean processes.		

ALBANY COUNTY, WYOMING - 06/15/2000 - 09/30/2000 William Gribb; Geography and Recreation - Habitat conservation plan.	\$	5,000
ALBANY COUNTY SCHOOL DISTRICT NUMBER ONE - 06/01/2000 - 05/31/2001 Narina Nunez; Psychology - Drug free schools program.	\$	4,150
AMERICAN CHEMICAL SOCIETY - 09/01/2000 - 08/31/2002 Suzanne Harris; Chemistry - Adsorbate induced reconstruction of metal surfaces.	\$	9,000
AMERICAN CHEMICAL SOCIETY - 09/01/2000 - 08/31/2002 Jeffery Yarger; Chemistry - Nuclear magnetic resonance at high pressure.	\$	25,000
AMERICAN SOCIETY OF PLANT TAXONOMISTS - 09/01/1996 - Open Gregory Brown; Botany - Secretarial and clerical support.	\$	15,000
ASPECT CONSULTING GROUP, INCORPORATED - 05/15/2000 - 11/30/2000 William Lindberg; Mechanical Engineering - Test fluid/spray behavior.	\$	14,450
BASF - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	4,500
BAYER CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	1,500
BIG HORN COUNTY WEED AND PEST CONTROL DISTRICT - 01/01/1999 - Open Stephen Miller; Plant Sciences - Weed biology and control.	\$	1,000
BRITISH COLUMBIA, THE UNIVERSITY OF - 07/01/1999 - Open Pradeep Agarwal; Chemical Engineering - Coal utilization research group.	\$	629
BURROUGHS WELLCOME FUND - 07/01/2000 - 06/30/2004 Scott Bohle; Chemistry - Quinoline antimalarial/malarial pigment interactions.	\$	400,000
CC TECHNOLOGY, INCORPORATED - 08/01/2000 - 06/30/2002 Keith Carron; Chemistry - Rapid detection of cyanide.	\$	10,000
CH2MHILL - 07/10/2000 - 11/30/2000 John Bradford; Geology - 3-D ground-penetrating radar survey at Hill Air Force Base.	\$	15,214
CHA CORPORATION - 09/01/1991 - 03/31/2002 Chang-Yul Cha; Chemical Engineering - Coal pyrolysis using RF energy.	\$	10,000
COLORADO, UNIVERSITY OF - 07/01/2000 - 06/30/2001 Diane Wolverton; Small Business Development Center - Promote NxLevel classes in Wyoming.	\$	15,000
CROPSCIENCE - 01/01/1999 - Open	\$	3,000

Stephen Miller; Plant Science - Weed biology and control.

CYANAMID - 01/01/1999 - Open \$ 10,000
 Stephen Miller; Plant Sciences - Weed biology and control.

DELTA WATERFOWL FOUNDATION - 03/01/1998 - Open \$ 4,000
 James Lovvorn; Zoology - Foodweb structure of wetlands of different salinity.

DETECTION LIMIT, INCORPORATED - 09/01/2000 - 08/31/2002 \$ 150,000
 Roberta Sulk/Keith Carron; Chemistry - Rapid screening of human growth hormone.

DUPONT SPECIALTY GRAINS, LLC - 06/05/2000 - 06/04/2001 \$ 27,680
 Bret Hess/Warrie Means/Daniel Rule; Animal Science - Supplemental antioxidants for lambs fed 5% sunflower oil diets.

ELECTRONIC INDUSTRIES ASSOCIATION - 08/01/1999 - Open \$ 10,000
 Eva Ferre-Pikal; Electrical Engineering - Amplitude/phase noise measurement techniques.

ELF ATOCHEM NORTH AMERICA, INCORPORATED - 01/01/1999 - Open \$ 19,000
 Gary Franc; Plant Sciences - Regional plant diseases.

CENTRAL FLORIDA, UNIVERSITY OF - 01/01/1998 - Open \$ 2,000
 Jason Shogren; Economics and Finance - Experiments in environmental economics.

FORD MOTOR COMPANY - 03/30/2000 - 06/30/2001 \$ 1,418
 Scott Coguill/Ronda Coguill; Mechanical Engineering - ACC testing program.

GLOBAL FOREST - 06/01/2000 - Open \$ 18,000
 Gregory Hayward; Zoology - Population ecology of subalpine vertebrates.

GORDON PLASTICS, INCORPORATED - 04/14/1997 - Open \$ 5,520
 Scott Coguill; Mechanical Engineering - Characterize composite materials.

HYDROQUAL, INCORPORATED - 01/01/1998 - 03/31/2001 \$ 54,500
 Harold Bergman/Joseph Meyer; Zoology - Invertebrate copper bioavailability.

HYPERACUITY SYSTEMS - 08/28/2000 - 12/31/2000 \$ 7,953
 Steven Barrett; Electrical Engineering - Simulate analog processing of the fly's eye for weapons tracking and targeting.

IDAHO NATIONAL ENGINEERING AND ENVIRONMENTAL LABORATORY - 07/10/2000 - 05/31/2001 \$ 10,000
 Richard Schmidt; Civil Engineering - Provide funding for research assistant.

JAPAN NATIONAL OIL CORPORATION - 01/12/1993 - Open \$ 15,000
 Norman Morrow; Chemical Engineering - Effect of reservoir wettability on oil recovery.

JOB TRAINING PARTNERSHIP AGREEMENT - 07/01/1993 - Open \$ 742
 Jacque Cook; Agriculture Dean's Office - Salary reimbursement for job training.

MOREY AND ASSOCIATES, INCORPORATED - 07/01/1995 - 06/30/2001	\$ 3,000
Shelby Gerking; Economics and Finance - Wyoming travel impacts.	
NATIONAL ENDOWMENT FOR THE ARTS - 08/01/2000 - 10/31/2000	\$ 6,000
Cedric Reverand/Wendy Fanning; Cultural Programs - Barry Douglas tour.	
NELSON ENGINEERING - 08/15/2000 - 12/15/2000	\$ 5,800
Charles Reher; Anthropology - Riverton, Wyoming, east irrigation project cultural resource reconnaissance.	
NOVARTIS CROP PROTECTION, INCORPORATED - 01/01/1999 - Open	\$ 3,500
Gary Franc; Plant Sciences - Regional plant diseases.	
NOVARTIS CROP PROTECTION, INCORPORATED - 01/01/1999 - Open	\$ 12,500
Stephen Miller; Plant Sciences - Weed biology and control.	
OPTICAL DETECTION SYSTEMS, INCORPORATED - 04/05/2000 - Open	\$ 800
Alfred Rodi; Atmospheric Science - Icing probe tests.	
PHILLIPS PETROLEUM COMPANY - 07/11/2000 - 10/31/2000	\$ 15,000
Ronald Steel/Peigui Yin; Institute for Energy Research - Data gathering for Bohai Bay reservoirs project.	
PHOENIX PRODUCTION COMPANY - 08/15/2000 - 12/15/2000	\$ 3,000
Charles Reher; Anthropology - Cultural resource clearance survey for six-mile pipeline on the Wind River Reservation.	
POPE & YOUNG CLUB - 05/01/2000 - Open	\$ 1,000
Stanley Anderson/Wayne Hubert/Frederick Lindzey; Zoology - Conservation research support.	
POPLAR LIVING CENTER - 02/12/1993 - 12/31/2000	\$ 2,500
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.	
PSYCHROMETRIC SYSTEMS, INCORPORATED - 06/01/1999 - Open	\$ 4,665
Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	
ROCKY MOUNTAIN COMPOSITES, INCORPORATED - 06/01/1999 - Open	\$ 680
Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	
SEAWEST WINDPOWER, INCORPORATED - 06/01/2000 - 05/31/2001	\$ 5,000
Nancy Stanton/Jeffery Gruver; Zoology - Local bat species and wind turbine site carcasses.	
SHEPHERD OF THE VALLEY CARE CENTER - 02/12/1993 - 12/31/2000	\$ 1,250
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.	

SIA ADHESIVES, INCORPORATED - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 2,240
SOFTRAY INCORPORATED - 05/01/2000 - 04/30/2001 Paul Johnson; Physics and Astronomy - Detect and identify pathogenic organisms.	\$ 2,000
TEXAS A & M RESEARCH FOUNDATION - 09/01/1999 - 07/31/2001 Maureen Steiner; Geology - Origin of the jurassic quiet zone.	\$ 16,517
UNITED NATIONS - 05/31/2000 - 08/31/2000 Jeffrey Lockwood/Alexandre Latchininsky; Renewable Resources - Locust project in Kazakhstan.	\$ 62,500
UNITED STATES AIR FORCE - 07/06/2000 - 09/30/2000 Angela Hild; Renewable Resources - Remove vegetation to enhance Colorado butterfly plant.	\$ 20,000
UNITED STATES AIR FORCE - 07/01/1999 - 06/30/2000 Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 593
UNITED STATES AIR FORCE - 05/23/2000 - 10/31/2001 Gary Beauvais; Wyoming Natural Diversity Database - Wildlife surveys on F.E. Warren Air Force Base.	\$ 8,370
UNITED STATES AIR FORCE - 06/08/2000 - 02/28/2001 Walter Fertig; Wyoming Natural Diversity Database - Monitor five invasive, noxious weeds.	\$ 3,106
UNITED STATES ARMY - 07/01/1999 - 06/30/2000 JoelAnne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 62,748
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001 Gary Beauvais; Wyoming Natural Diversity Database - Survey for Canada lynx and other rare species on BLM lands in Wyoming.	\$ 3,640
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001 Walter Fertig; Wyoming Natural Diversity Database - Survey of Blowout Penstemon on BLM lands in Wyoming.	\$ 910
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001 Walter Fertig; Wyoming Natural Diversity Database - Survey of various plants on BLM lands in Wyoming.	\$ 1,950
UNITED STATES BUREAU OF LAND MANAGEMENT - 07/26/2000 - 05/31/2002	\$ 22,500

George Jones; Wyoming Natural Diversity Database - Wilderness study area plant community data gathering and mapping on public lands.

UNITED STATES BUREAU OF RECLAMATION - 07/06/2000 - 09/30/2005 \$ 10,000

Audrey Shalinsky; Anthropology - Curation and management of archaeological collections.

UNITED STATES BUREAU OF RECLAMATION - 06/20/2000 - 08/31/2000 \$ 500

Walter Fertig; Wyoming Natural Diversity Database - Survey for threatened plant: Ute Ladies Tresses.

UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE - 10/01/2000 - 09/30/2002 \$ 90,000

Dale Menkhaus/Owen Phillips; Agricultural and Applied Economics - Price discovery in alternative trading and delivery institutions.

UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE - 08/15/2000 - 08/17/2003 \$ 100,000

Thomas Whitson; Plant Sciences - Replace invasive weeds with native vegetation.

UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 11/01/2000 - 10/31/2003 \$ 169,000

Michael Brewer; Renewable Resources - Parasitism in grass ecosystems affected by landscape.

UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 09/15/2000 - 09/14/2003 \$ 200,000

Jeffrey Lockwood; Renewable Resources - Attracting grasshoppers with plant oils.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/02/2000 - 12/31/2001 \$ 4,000

Charles Reher; Anthropology - Test excavation and public education at an archaeological site in the Black Hills of Wyoming.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 03/28/2000 - 09/30/2000 \$ 2,000

Laura Welp; Wyoming Natural Diversity Database - Sensitive species data download.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 10/01/1999 - 09/30/2000 \$ 13,520

Laura Welp; Wyoming Natural Diversity Database - Maintain database on threatened and endangered species.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/15/2000 - 03/15/2001 \$ 3,000

Steven Buskirk; Zoology - Developing primers for microsatellite analysis of fisher genetics.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 07/10/2000 - 08/31/2000 Joseph Meyer; Zoology - Pheromonal response in brook trout.	\$ 10,340
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/2000 - 08/31/2001 Mark Bittner; Family and Consumer Science - Child care access means parents in school.	\$ 9,900
UNITED STATES DEPARTMENT OF EDUCATION - 07/21/2000 - 07/20/2001 Rob Bennett; Student Educational Opportunity - Career resource network.	\$ 107,805
UNITED STATES DEPARTMENT OF EDUCATION - 06/01/2000 - 05/31/2001 Manuel Gallegos; Student Educational Opportunity - Upward Bound program.	\$ 10,000
UNITED STATES DEPARTMENT OF EDUCATION - 11/01/2000 - 10/31/2001 Manuel Gallegos; Student Educational Opportunity - Upward Bound math and science competition.	\$ 266,498
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/2000 - 08/31/2001 Jeanie Martinez; Student Educational Opportunity - Talent search program.	\$ 286,814
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/2000 - 08/31/2001 Richard Miller/Carole Aspinwall; Student Educational Opportunity - Educational opportunity centers program.	\$ 375,643
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/2000 - 08/31/2001 Richard Nauman; Student Educational Opportunity - Student support services.	\$ 264,864
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/1984 - Open John Nutter; Student Financial Aid - Pell grant administration.	\$ 11,870
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 08/01/2000 - 07/31/2001 Kenneth Heinlein; Wyoming Institute for Disabilities - Head Start collaboration project.	\$ 100,000
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 09/01/2000 - 08/31/2001 Kenneth Heinlein; Wyoming Institute for Disabilities - Wyoming family support network.	\$ 200,000
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/2000 - 06/30/2001 Lisa Steffian; Wyoming Institute for Disabilities - Positive behavioral support.	\$ 94,516

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY - 08/17/1998 - 08/31/2001	\$ 50,000
Robert Champlin; Civil Engineering - State-wide utility training seminars.	
UNITED STATES GEOLOGICAL SURVEY - 06/18/1999 - 05/31/2001	\$ 25,000
William Baker; Geography and Recreation - Disturbance history in Rocky Mountain National Park.	
UNITED STATES GEOLOGICAL SURVEY - 09/05/1996 - 12/31/2001	\$ 54,362
Stanley Anderson; Zoology - Great Plains grasslands ecology and management.	
UNITED STATES GEOLOGICAL SURVEY - 01/04/2000 - 06/30/2003	\$ 50,000
Stanley Anderson; Zoology - The midget-faded rattlesnake habitat.	
UNITED STATES GEOLOGICAL SURVEY - 07/17/1998 - 09/30/2002	\$ 17,000
James Lovvorn; Zoology - Foraging and contaminants in birds.	
UNITED STATES INSTITUTE FOR ENVIRONMENTAL CONFLICT RESOLUTION - 02/01/2000 - 05/31/2000	\$ 15,000
Harold Bergman; School of Environmental and Natural Resources - Public involvement process for bison/elk management.	
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 09/01/2000 - 08/31/2001	\$ 21,996
Christopher Hiemstra; Botany - Effects of wind on snowpack and melting.	
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 09/01/1998 - 08/31/2002	\$ 106,822
Jeffrey Van Baalen; Computer Science - Intergovernmental personnel appointment.	
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - 05/01/1999 - 06/30/2001	\$ 20,015
Jonathan Naughton; Mechanical Engineering - Automatic fringe detection for oil film interferometry skin-friction measurement.	
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 08/01/2000 - 07/31/2001	\$ 185,397
Don Jarvis; Molecular Biology - N-glycosylation mechanism in insect cells.	
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 05/01/2000 - 04/30/2001	\$ 85,131
Kurt Miller; Molecular Biology - Topogenesis of polytopic integral membrane proteins.	
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 07/01/2000 - 06/30/2001	\$ 248,329
Clarence Villemez; Molecular Biology - New treatment for amoebic keratitis.	
UNITED STATES NATIONAL PARK SERVICE - 04/23/1999 - 04/23/2001	\$ 15,000
Steven Buskirk; Zoology - Black-footed ferrets conservation genetics.	

UNITED STATES NATIONAL PARK SERVICE - 05/01/2000 - 09/30/2000 Henry Harlow; Zoology - Monitor mammals in Grand Teton National Park.	\$ 1,000
UNITED STATES NATIONAL PARK SERVICE - 05/01/2000 - 09/30/2000 Henry Harlow; Zoology - Red Tailed Hawk migration at Jackson Hole.	\$ 3,000
UNITED STATES NATIONAL PARK SERVICE - 05/01/2000 - 09/30/2000 Henry Harlow; Zoology - Gut-associated lymphoid tissue in montane voles.	\$ 1,000
UNITED STATES NATIONAL PARK SERVICE - 06/01/2000 - 05/31/2001 Henry Harlow; Zoology - Long-term development of stand structures following catastrophic fire in Yellowstone National Park.	\$ 2,500
UNITED STATES NATIONAL PARK SERVICE - 06/01/2000 - 05/31/2001 Henry Harlow; Zoology - Effects of climatically-altered fire regimes.	\$ 2,500
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/20/2000 - 06/30/2002 Sarah Strauss; Anthropology - Climate, environment and health of water in Leukerbad, Switzerland.	\$ 71,477
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/20/1998 - 09/30/2001 Terry Deshler; Atmospheric Science - Vertical profiles of aerosols.	\$ 188,787
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/15/2000 - 06/30/2002 Samuel Haimov/Gabor Vali/Robert Kubichek; Atmospheric Science - Microwave atmospheric remote sensing facility.	\$ 182,496
UNITED STATES NATIONAL SCIENCE FOUNDATION - 10/01/1999 - 09/30/2000 Thomas Vogelmann; Botany - Optical instrumentation to measure photon lifetimes.	\$ 123,415
UNITED STATES NATIONAL SCIENCE FOUNDATION - 09/01/2000 - 08/31/2001 Pradeep Agarwal/Temi Linjewile; Chemical Engineering - Laser-induced fluorescence diagnostic studies.	\$ 239,956
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/15/2000 - 06/30/2003 Edward Clennan; Chemistry - Molecular oxidations in homogeneous and heterogeneous media.	\$ 337,100
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/05/2000 - 06/30/2002 James Goodman/Richard Schmidt; Civil Engineering - Prediction of manufactured home durability using field experiments in hazardous winds.	\$ 149,926

UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/1998 - 05/31/2002 Homer R. Hamilton III; Civil Engineering - Durability of FRP repaired concrete and masonry structures.	\$ 10,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/01/2000 - 06/30/2001 Kevin Chamberlain; Geology - 1.4 Ga deformation and magnetism in southern Wyoming.	\$ 49,476
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/2000 - 03/31/2001 Jason Lillegraven; Geology - Linkage of laramide depositional and deformational histories.	\$ 5,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 02/01/1999 - 01/31/2001 Maureen Steiner; Geology - Evolution of western equatorial pangean climate.	\$ 30,924
UNITED STATES NATIONAL SCIENCE FOUNDATION - 08/01/2000 - 07/31/2002 Nancy Petersen; Molecular Biology - Forked proteins in actin fiber bundles.	\$ 259,917
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/01/2000 - 08/31/2002 Narina Nunez/Martin Bourgeois; Psychology - Variations in individual juror reasoning.	\$ 113,308
UNITED STATES NATIONAL SCIENCE FOUNDATION - 07/18/2000 - 07/31/2001 Jeffrey Welker; Renewable Resources - Isotopic characteristics of precipitation across the United States.	\$ 110,019
UNITED STATES NAVAL SURFACE WARFARE CENTER - 05/18/2000 - 05/31/2001 Scott Coguill/Ronda Coguill; Mechanical Engineering - Flexure testing at high temperatures.	\$ 10,000
UNITED STATES NAVAL SURFACE WARFARE CENTER - 06/21/2000 - 12/31/2001 Andrew Hansen/David Walrath; Mechanical Engineering - Mechanical testing and numerical analysis of composite materials.	\$ 50,000
UTAH DEPARTMENT OF NATURAL RESOURCES - 01/01/1998 - 06/30/2000 Stanley Anderson; Zoology - Northern Goshawks winter habitat study.	\$ 5,000
UTAH STATE UNIVERSITY - 10/01/1998 - 09/30/2001 James Krall/Larry Held/Bret Hess/Robin Goose/Ronald Delaney; Plant Sciences - Incorporating annual legumes and livestock into the winter wheat/summer fallow cropping system.	\$ 64,180
VALENT - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 8,000

VARIOUS NURSING SCHOOLS - 02/22/1994 - Open Marcia Dale; Nursing - Develop nursing programs.	\$ 867
VARIOUS SPONSORS - 09/01/1994 - Open William Gribb; Geography and Recreation - Wyoming geographic alliance.	\$ 1,061
VARIOUS SPONSORS - 08/16/2000 - Open Jason Lillegraven; Geology - Digital micro/macrophotographic system.	\$ 2,283
VARIOUS SPONSORS - 03/22/2000 - Open Kathryn Mays; Institute for Environmental and Natural Resources - Scholarship to attend the Governor's forum on environmental and natural resources.	\$ 8,400
VARIOUS SPONSORS - 02/01/1994 - Open Duane Keown; Natural Science Program - Wyoming's conservation connection.	\$ 524
VARIOUS SPONSORS - 06/01/1999 - Open Patricia McClurg; Natural Science Program - Workshops for the Upper Midwest Aerospace Consortium.	\$ 355
VARIOUS SPONSORS - 10/01/1999 - 09/30/2000 Diane Wolverton; Small Business Development Center - Manage and operate the small business development centers in Wyoming.	\$ 9,806
VARIOUS SPONSORS - 07/01/1998 - Open Jeffrey Hamerlinck; Spatial Data and Visualization Center - To fund the Spatial Data and Visualization Center.	\$ 1,736
VARIOUS SPONSORS - 12/01/1999 - Open Kenneth Heinlein; Wyoming Institute for Disabilities - Child development assessments.	\$ 2,821
VARIOUS SPONSORS - 10/01/1998 - Open Mary Neighbours; Wyoming Natural Diversity Database - Database management.	\$ 542
WESTERN RESEARCH INSTITUTE - 07/01/2000 - 04/17/2001 Jeffrey Welker; Renewable Resources - Meteorological data analysis.	\$ 6,400
WINDSPORT COMPOSITES, INCORPORATED - 06/01/1999 - Open Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 587
WYOMING ANIMAL DAMAGE MANAGEMENT BOARD - 05/12/2000 - 06/30/2001 Frederick Lindzey; Zoology - Mountain lion management and predator/prey relationship with mule deer.	\$ 30,000
WYOMING ARTS COUNCIL - 07/01/2000 - 05/30/2001 Sharon Cumbie; Nursing - Cooperative community action and the arts.	\$ 4,088
WYOMING BUSINESS COUNCIL - 06/15/2000 - 09/30/2001 Diane Wolverton; Small Business Development Center - Assist small businesses and	\$ 65,000

entrepreneurs in Wyoming.

WYOMING COMMUNITY COLLEGE COMMISSION - 04/01/1898 - Open John Nutter; Student Financial Aid - State student incentive program.	\$ 4,986
WYOMING DEPARTMENT OF FAMILY SERVICES - 06/21/2000 - 08/21/2000 Narina Nunez/Robert Kelley; Health Sciences Dean's Office - Center for rural health research and education.	\$ 175,000
WYOMING DEPARTMENT OF HEALTH - 06/01/2000 - 06/30/2000 Michael Loos; Education Dean's Office - Training program for substance abuse professionals.	\$ 10,000
WYOMING DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES - 05/18/2000 - 09/30/2000 Craig Alburn; Physical Plant - Freezer upgrade.	\$ 11,500
WYOMING GAME AND FISH DEPARTMENT - 08/18/1999 - 06/30/2001 E. Lee Belden; Veterinary Sciences - Wildlife forensics techniques.	\$ 7,600
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Stanley Anderson; Zoology - Wildlife research.	\$ 182,266
WYOMING GAME AND FISH DEPARTMENT - 05/06/1992 - Open Stanley Anderson; Zoology - Habitat studies in Wyoming.	\$ 133,778
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Wayne Hubert; Zoology - Fisheries research.	\$ 145,700
WYOMING GAME AND FISH DEPARTMENT - 07/01/1999 - Open Frederick Lindzey; Zoology - Wildlife research.	\$ 123,300
WYOMING GAME AND FISH DEPARTMENT - 07/01/1992 - Open Nancy Stanton; Zoology - Zoology faculty member awards.	\$ 54,300
WYOMING GOVERNOR'S OFFICE - 07/01/2000 - 09/30/2000 Kenneth Heinlein; Wyoming Institute for Disabilities - Law enforcement training.	\$ 8,700
WYOMING GOVERNOR'S OFFICE - 07/01/2000 - 06/30/2001 Michael Massie; Wyoming Institute for Disabilities - Provide a comprehensive electronic human services database.	\$ 25,000
WYOMING STATE GEOLOGICAL SURVEY - 05/11/2000 - 12/31/2000 Anthony Bergantino; Civil Engineering - Landslide coverage generation.	\$ 12,270
WYOMING STATE GEOLOGICAL SURVEY - 05/20/2000 - 12/31/2000 Lawrence Ostresh; Geography and Recreation - Teton County digital 3-D representations.	\$ 2,200
WYOMING WATER DEVELOPMENT COMMISSION - 07/01/2000 - 06/30/2002	\$ 493,257

Dennis Feeney; Civil Engineering - Water resources data system.

WYOMING WATER DEVELOPMENT COMMISSION - \$ 21,853
06/21/2000 - 06/30/2002

Drew Johnson/Thomas Edgar; Civil Engineering - Re-injecting coal-bed methane produced water.

WYOMING WATER DEVELOPMENT COMMISSION - \$ 17,584
03/31/2000 - 06/30/2002

Drew Johnson/Lawrence Pochop/Gregory Wilkerson; Civil Engineering - Hydrologic impacts of improved irrigation efficiencies and land use changes.

WYOMING WATER DEVELOPMENT COMMISSION - \$ 28,591
06/21/2000 - 06/30/2002

Gregory Wilkerson; Civil Engineering - Channel monitoring in Burger Draw and Deadhorse Creek, Wyoming, watersheds.

WYOMING WATER DEVELOPMENT COMMISSION - \$ 19,981
06/21/2000 - 06/30/2002

Jeffrey Hamerlinck/Joshua Johnson/Gregory Wilkerson; Spatial Data and Visualization Center - Erosion potential modeling in the Powder River Basin, Wyoming.

WYOMING WILDLIFE FEDERATION - 06/15/2000 - 10/15/2000 \$ 6,453

Jeffrey Hamerlinck; Spatial Data and Visualization Center - Develop a digital, spatially-referenced data layer representing fence structures in southwestern Wyoming.

ZENECA AG PRODUCTS, INCORPORATED - 01/01/1999 - Open \$ 7,500

Gary Franc; Plant Sciences - Regional plant diseases.

ZENECA AG PRODUCTS, INCORPORATED - 01/01/1999 - Open \$ 2,500

Stephen Miller; Plant Science - Weed biology and control.

TOTAL - Contracts and grants approved July 1, 2000, through August 25, 2000. \$ 8,123,296

Trustee Hammons moved that the full Board accept the contracts and grants as presented in the report; Trustee Haynes seconded. Dr. Gern noted that UW has received 14 awards from The National Science Foundation. UW currently has a funding rate of 34%, which is virtually unheard of. Trustee Hammons asked Dr. Gern to let those in Washington know how pleased the Board is with funding UW has received. Motion carried.

FY 2001 Budget Allocations Update

Mr. Miller talked about the Wyoming Higher Education Endowment Challenge. The focus of UW's proposal is to set aside \$30 million for matching substantial gifts for endowments of \$50,000 or more. This would provide a long-term investment that is not simply spent, but generates additional permanent funds for chairmanships, scholarships, and similar programs. The State Treasurer would receive the funds and administer them as a one-to-one match; however, the money would not be disbursed until the gifts are received. The timeline for the receipt of funds would require having them obligated by 2005, and would include gifts beginning July 1, 2000. Annual reports would be made to the different state offices and the endowment would be managed like other endowments at UW. If the money is not raised, there is no match necessary from the state. All gifts are also subject to the proviso that no gift will be accepted without the approval of the president.

Trustee Hammons moved to approve the supplemental budget request to restore unfunded portions of last year's budget request and the Wyoming Higher Education Endowment as discussed; Trustee Haynes seconded. Motion carried.

Approval of Contract

Trustee Hammons moved that Trustee President Spicer be authorized to execute President Dubois' contract of employment pursuant to discussion in Executive Committee; Trustee Haynes seconded. Motion carried.

Supplemental Budget

The supplemental budget was discussed during Budget Committee meeting held on Thursday, September 14 and Friday, September 15, 2000. Mr. Rick Miller, Special Assistant to the President for Governmental Relations, provided the update regarding the supplemental request.

When UW requested the budget during the last legislative session, the legislature reduced some of the funding, including some of the critical areas such as partial funding for operations, ADA, instructional equipment, and maintenance and repairs. The purpose of taking the supplemental budget forward to the legislature is to try to regain the money that was removed from the budget. The money is sustainable funds and is not considered one-time. This request is to again ask for consideration of the remainder of UW's budget from the legislature and the governor. Mr. Miller advised the Budget Committee that UW had received dispensation from the governor's office to submit the request late.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period March 31, 2000 - June 30, 2000

The following audits have been completed.

- The Child Care Center cash handling procedures and cash balances have been audited. The text of the audit report is on the following pages.
- Legendary Commemoratives has been audited to verify their compliance with the terms of the Wyoming Authentic, Wyoming Proud Trademark Licensing Agreement. The text of the audit report is on the following pages.
- The Cheyenne I transportation aircraft operating accounts were audited. There were no written recommendations.

The following audits and related activities are in process:

- The comprehensive audit of NCAA compliance in the area of Recruiting for the 1998-99 academic year has been completed and the audit report has been drafted. This is the third audit in a series of five annual audits that will cover all NCAA compliance areas.
- Vending Services is being audited.
- Van Jacobson and Jim Byram have been participating in the implementation of the PeopleSoft Financial Management System and the Human Resources Management System. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented and to assist with the implementation.

Audit recommendations from the following audit have been fully implemented:

- Recommendations relating to the documentation of business travel expenses paid by IDR have been implemented.
- Recommendations from the Moving Expense audit report have been implemented.
- The Off-Campus Credit Courses audit report was issued in April of 1999. Some recommendations from the audit need to be revised to accommodate procedural changes resulting from their use of the Student Information System. The audit recommendations will be revised by June 30, 2000.

Audit recommendations from the following audits have not been fully implemented:

- The Telecommunications (Chartfield Organization codes 12584, 12585, 14847, 14915, 16008) audit report was issued in April 1996. Recommendations will be fully implemented by December of 2000.

- The Art Museum and Art Museum Sales Gallery audit reports were issued in March 2000. The audit recommendations will not be fully implemented until the deficits of approximately \$228,000 in the Art Museum and \$158,000 in the Art Museum Sales Gallery have been eliminated.
- The Child Care Center audit report was issued in June of 2000. The audit recommendations will not be fully implemented until the deficits of approximately \$55,000 in the Child Care Center and \$12,000 in the Child Development Center have been eliminated.

Child Care Center Audit Report

June 22, 2000

To the Board of Trustees of the
 University of Wyoming

I have completed a review of the Child Care Center account balance (12571) and the procedures for billing services and receiving payments during fiscal year 1998. The following observations, recommendations and Child Care Center responses resulted from that audit.

1. NEGATIVE CASH BALANCE

Observation

The Child Care Center has had a negative cash balance for many years, but the amount of the overdraft has increased significantly over the last 3 fiscal years. The negative cash balance at March 31, 2000 was \$69,800. The following table shows the cash balances over that last 6 fiscal years.

Fiscal Year Ending	Total Deposits	Total Expenditures	Fiscal Year Surplus (Deficit)	Cash Balance
June 30, 1996	54,500	47,600	6,900	(8,900)
June 30, 1997	54,500	59,900	(5,400)	(14,300)
June 30, 1998	51,100	77,800	(27,000)	(41,000)
June 30, 1999	59,400	77,400	(18,000)	(59,000)
March 31, 2000 (ytd)	42,500	53,300	(10,800)	(69,800)

The large overdraft increase of \$27,000 during fiscal year 1998 was due in part to Child Development Center salaries amounting to \$14,750 being charged to the Child Care Center in error. The other factor was a \$3,000 decrease in revenue that was the result of checks being lost.

Recommendation

The negative cash balance of \$69,800 in the Child Care Center's account must be eliminated. First, \$14,750 should be transferred from the Child Development Center to reimburse the Child Care Center for salaries paid from its account during fiscal year 1998. This transfer will reduce the Child Care Center deficit to about \$55,000. The transfer will create a negative cash balance in the Child Development Center account (13082) of approximately \$12,000. Plans to eliminate the deficits in these two related programs should be developed concurrently.

Plans must also be developed for the Child Care Center and the Child Development Center to prevent expenses from exceeding income in either of these programs in the future.

Child Care Center Response

Since its inception in 1979, the UW Child Care center has rarely completed a fiscal year with a positive cash balance. The primary contributing factor is that the program is unable to accept a sufficient number of children to offset salaries for the teachers and other necessary personnel. Because state standards for child care and fire codes set maximum limits for the number of children in a program, it has been impossible to enroll enough children to break even. As a nationally accredited center as well as a model site for practicum students at UW, high standards including nationally mandated teacher/student ratios must be maintained. Although the UW Child Care Center provides a service to other departments on campus by working with their practicum students, the center receives no compensation for this service. At present, salaries for teachers and other critical part-time personnel have been entirely absorbed by the Child Care Center budget.

Approximately 85% of the budget income comes from tuition payments by the parents utilizing the program. Other sources of income include CACFP food program reimbursements, state dependent care reimbursements, grants, Family and Consumer Sciences department funds, and miscellaneous fundraisers. If the program were to attempt to break even, the fees charged to parents for their childcare would be unreasonable. An approved fee increase for the 2000-2001 year will be implemented in the fall. Information from national research indicates that for most early childhood programs to be fiscally sound, a minimum of 100 children must be enrolled (NCCCC, 1994).

In an effort to begin the process of eliminating the current negative cash balance, the Child Care Center will take the following steps:

- Implement the approved tuition fee increase by August 28, 2000. This will generate an approximate increase in income of \$5,500 per year for the Child Care Center and \$1,800 for the Child Development Center.
- Develop a proposal to request that at least one, preferably two, teacher positions become University-funded positions.

- Complete the proposal for a new child care facility that will allow a significant increase in enrollment. Other units on campus (e.g., Department of Elementary and Early Childhood Education, Department of Psychology, Department of Speech Pathology and Audiology) have tentatively agreed to contribute resources including salaried positions or graduate assistantships which would allow the new facility to at least break even.

2. CASH HANDLING PROCEDURES

Background

There were cash receipt forms and other records that indicated 21 checks amounting to \$2,965 received between June of 1997 and April of 1998 were lost and never deposited to the Child Care Center account. The Coordinator was responsible for receiving money and issuing cash receipts forms. The money was then turned over to the accountant who was responsible for making deposits. The following conditions contributed to that loss.

A. CONTROL OF CASH RECEIVED

Observation

The Child Care Center uses generic cash receipt forms that must be manually numbered. These cash receipt forms were not consistently issued when cash and checks were received.

Recommendation

According to University Cash handling policy, cash receipt forms must be issued every time a payment is received. Cash receipt forms must be pre-numbered, multi-copy, and include identification of the University of Wyoming and the department or division. All cash receipt forms must be accounted for and all copies of voided forms must be kept on file. A copy of Information Circular 1993-1 Cash handling Policies and Procedures should be obtained and all applicable sections should be implemented.

Actual cash collections are to be reconciled with the amount of revenue documented by the receipting system at the close of each business day or as soon as possible following an event. When control of cash is transferred from one individual to another a record of the amount transferred should be signed by both individuals, and kept on file with the reconciliation.

Child Care Center Response

Beginning in April, pre-numbered receipts were purchased. Arrangements are being made for specially printed pre-numbered official UW receipts that will include the Child Care Center identification as well. These receipts will be used immediately upon delivery.

B. TIMELY DEPOSITING

Observation

Deposits were normally made about twice a month but there were no deposits made during a four-month period. Most of the checks that were lost were received during the four-month period when no deposits were being made.

Recommendation

Cash Handling Policies and Procedures Information Circular 1993-1, Section III Timely and Intact Deposit states in part: In the case of continual collection activities, deposits should be made daily and within one working day of collection, whenever possible. If collection activity is infrequent or small in amount, the cost of frequent transmittal should be balanced by the potential for loss. Deposits should be made when \$300 has accumulated, but no less frequently than weekly regardless of the amount on hand.

Departments are responsible for the losses before transmittal to the Cashier's Office. A record of the transmittal and Cashier's Office receipt should be kept as a permanent record.

Child Care Center Response

Greater attempts have been made to deposit checks more frequently. We plan to deposit on a weekly basis unless there is over \$300, in which case a deposit will be made as soon as \$300 is reached.

C. SAFEKEEPING MONEY

There was a recommendation about safekeeping money that was accepted.

Van Jacobson
Internal Auditor

cc: Thomas Buchanan, Vice President Academic Affairs
Steven Horn, Dean College of Agriculture
Michael Liebman, Department Head Family and Consumer Sciences
Mark Bittner, Coordinator, Child Care Center

Legendary Commemoratives Audit Report

April 24, 2000

To the Board of Trustees of the
University of Wyoming

I have completed a limited examination of Mike Smith (DBA Legendary Commemoratives and Investment Arms) financial records as they pertain to the sale of certain Winchester firearms. The firearms consist of two rifles licensed by the State of Wyoming through a contract with the University of Wyoming to display registered trademarks of the State of Wyoming and one rifle licensed by the University of Wyoming to display the registered trademarks of the University of Wyoming. The three rifles are: a 38-55 caliber "high grade"

State of Wyoming, a 45 caliber "low grade" State of Wyoming , and a 45 caliber University of Wyoming Alumni rifle.

The scope of this examination was limited to examining the sales records of Legendary Commemoratives, the invoices of the rifles delivered to Legendary Commemoratives as they pertain to the three rifles, and information provided by SBR as to the rifles that they engraved. The purpose of the examination was to determine the status of royalty payments to the University for the rifles that were sold.

Background

A Wyoming Authentic, Wyoming Proud Trademark Licensing Agreement became effective November 10, 1997 between Mike Smith (DBA Investment Arms) and the University of Wyoming. Mike Smith DBA Investment Arms changed the business name to Legendary Commemoratives. The agreement gives Legendary Commemoratives the right to sell a commemorative edition Winchester with the Bucking Horse and Rider and/or University of Wyoming registered trademarks. There are three editions each consisting of one hundred rifles: a State of Wyoming "high grade", a State of Wyoming "low grade", and a University of Wyoming alumni. As consideration for this license a royalty of \$75.00 must be paid for each rifle sold. Licensed products are considered sold when invoiced, if not invoiced, then when they are paid for or when title passes to buyer, which ever is first.

The rifles were to be engraved by SBR and obtained through Steve Faler DBA Investment Arms in Ft. Collins, CO. SBR only engraved the rifles when there had been an order placed by Legendary Commemoratives.

High Grade State of Wyoming Rifle

The examination of records indicated:

Description	Rifle Number	Royalty Due
Sold no royalty paid by Legendary Commemoratives	71	\$75.00
Sold no royalty paid by Legendary Commemoratives	85	\$75.00
Sold no royalty paid by Legendary Commemoratives	92	\$75.00
Sales documentation indicates the rifle was kept by Mike Smith of Legendary Commemoratives	0	\$75.00
Sales documentation indicates the proof was sold to Billy G. Wylie and no royalty was paid by Legendary Commemoratives	Proof	\$75.00
Engraved by SBR, however, there was no indication that this rifle had been sold and no royalties were paid by Legendary Commemoratives.	4	\$75.00

Low Grade State of Wyoming Rifle

The examination of records indicated:

Description	Rifle Number	Royalty Due
Sales documentation indicates the proof was sold to Billy G. Wylie and no royalty was paid by Legendary Commemoratives	Proof	\$75.00

Invoice from Investment Arms Ft. Collins. Sales documentation indicates the rifle was kept by Mike Smith of Legendary Commemoratives	0	\$75.00
Invoice from Investment Arms Ft. Collins, however, there is no indication that the rifle was sold	72	\$75.00
Invoice from Investment Arms Ft. Collins, however, there is no indication that the rifle was sold	78	\$75.00

University of Wyoming Alumni Rifle

The examination of records indicated:

Description	Rifle Number	Royalty Due
Proof was engraved by SBR	Proof	\$75.00

Mike Smith stated that Legendary Commemoratives has been sold to Vision Quest and no more guns in this promotion will be produced or sold. The records examined indicate that a total eighty-one (81) State of Wyoming High Grade 38-55 caliber, ninety-three (93) State of Wyoming Low Grade 45 caliber, and sixteen (16) University of Wyoming Alumni 45 caliber rifles were produced.

Conclusion

Based on the information available it appears that unpaid royalties amount to \$450.00 for the State of Wyoming High Grade rifle, \$300.00 for the State of Wyoming Low Grade rifle, and \$75.00 for the University of Wyoming Alumni rifle. The total amount due from Mike Smith DBA Legendary Commemoratives is \$825.00.

Jim Byram
 Auditor

cc: Dan Baccari, Vice President Administration and Finance
 Bill Wolf, Director Service and Auxiliary Enterprises
 Rick Johnson, Business Manager, Executive Service and Auxiliary Enterprises
 Shaun Ziegler, Manager Licensing University of Wyoming Licensing Office

Trustee Hammons noted this information item, and said she appreciated the efforts of Van Jacobson, UW's internal auditor. If there are any questions or irregularities, trustees are encouraged to bring them to Mr. Jacobson's attention.

Athletics Budget Review

Trustee Hammons noted she had requested this information, and expressed her appreciation for the materials. Bill Sparks, executive business manager, Athletics, provided an overview and answered questions from the Board on the analysis and charts he distributed. He noted that revenues have increased in the areas that Athletics can control, and student fees have impacted the Athletics budget by about 1% over the last 10 years. Athletics has continued to progress in working toward a more self-sustaining operation, increasing their internal support from 40% - 50%.

The Budget Committee also discussed policy decisions. Trustee Hammons discussed the level of state support, and if it should be expressed in a percentage or a number. Scholarship programs are adjusted in athletics to keep up with admissions. President Dubois told the Board that he has advised Athletic Director Lee Moon that UW will not be allocating any additional money to Athletics.

PERSONNEL COMMITTEE

The Personnel Committee of the Board of Trustees met on Friday, September 15, 2000 with the following members present: Taylor Haynes, chair; Debbie Hammons, Kathy Hunt, and Shelly Ritthaler.

Trustee Haynes moved to accept appointments, changes in appointments, changes in sabbaticals or professional leaves, leaves of absence without pay, retirements, recalls, resignations, and rescission of resignation as listed in the report; Trustee Ritthaler seconded. Trustee Haynes asked that it be noted that Dr. Moore, is associate dean of academic affairs in the College of Health Sciences; and that Mr. Larry Wilkey requested board retirement with the effective date of October 31, 2000. Motion carried.

APPOINTMENTS

1. Faculty

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Renewable Resources</i>			
Reddy, Katta J.	Assistant Professor	\$55,000/AY	08/22/2000 to 06/30/2001
Stahl, Peter D.	Assistant Professor	\$50,004/AY	08/22/2000 to 06/30/2001

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Anthropology</i>			
Ahern, James C.	Assistant Professor	\$38,004/AY	08/22/2000 to 06/30/2001
<i>Department of English</i>			
Rekdal, Paisley	Assistant Professor	\$30,756/AY	08/22/2000 to 06/30/2001
<i>Department of Geography & Recreation</i>			
Allen, John L.	Department Chair	\$84,000/FY	08/22/2000 to 06/30/2003

APPOINTMENTS

1. Faculty

College of Arts & Sciences

Department of Geology & Geophysics

Dueker, Kenneth G.	Assistant Professor	\$48,000/AY	08/22/2000 to 06/30/2001
Nummedal, Dag	Professor	\$100,008/AY	08/22/2000 to 06/30/2001

Department of Philosophy

Griesmaier, Franz-Peter	Assistant Professor	\$39,000/AY	08/22/2000 to 06/30/2001
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Department of Political Science

Engstrom, Richard N.	Instructor	\$40,008/AY	08/22/2000 to 06/30/2001
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Department of Statistics

Robinson, Timothy J.	Assistant Professor	\$50,004/AY	08/22/2000 to 06/30/2001
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Department of Theatre & Dance

Earl, Robert Michael	Assistant Professor	\$40,008/AY	08/22/2000 to 06/30/2001
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Department of Zoology & Physiology

Ben-David, Merav	Assistant Professor	\$48,000/AY	08/22/2000 to 06/30/2001
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Department of Zoology & Physiology

Martinez del Rio, Carlos	Associate Professor	\$58,008/AY	08/22/2000 to 06/30/2001
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College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Accounting</i>			
Fleischman, Gary M.	Assistant Professor	\$72,000/AY	08/22/2000 to 06/30/2001
<i>Department of Economics & Finance</i>			
Barbier, Edward B.	Professor	\$100,000/AY	08/22/2000 to 06/30/2001
<i>Department of Management & Marketing</i>			
Faircloth, James B. III	Assistant Professor	\$65,004/AY	08/22/2000 to 06/30/2001
Valentine, Sean R.	Assistant Professor	\$65,004/AY	08/22/2000 to 06/30/2001

APPOINTMENTS

1. Faculty

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Dept. of Elementary/Early Childhood Education</i>			
Bialostok, Steven M.	Assistant Professor	\$44,004/AY	08/22/2000 to 06/30/2001

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Civil & Architectural Engineering</i>			
Kiisk, Linda	Instructor	\$49,020/AY	08/22/2000 to 06/30/2001

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Kinesiology and Health</i>			
Bartee, Roderick Todd	Assistant Professor	\$38,004/AY	08/22/2000 to 06/30/2001
Eisenmann, Joey C.	Assistant Professor	\$38,004/AY	08/22/2000 to 06/30/2001
Reiser, Raoul F.	Assistant Professor	\$38,400/AY	08/22/2000 to 06/30/2001

Military Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Knowlton, Richard C.	Assistant Professor		08/22/2000 to 06/30/2005
Leas, James G.	Assistant Professor		08/22/2000 to 06/30/2005

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Science Reference</i>			
Kloster, Gary A.	Assistant Librarian	\$30,000/FY	07/17/2000 to 06/30/2001
Valentine, Christy L.	Assistant Librarian	\$30,000/FY	07/17/2000 to 06/30/2001

APPOINTMENTS

2. Administrators

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Agricultural and Applied Economics</i>			
Goodman, Jennifer J.	Director	\$45,000/FY	07/01/2000 to 06/30/2001

3. Academic Professionals

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Criminal Justice</i>			
Burnett, Cheryl C.	Assistant Lecturer	\$25,000/AY	07/01/2000 to 06/30/2001

4. Intercollegiate Athletics

Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
Doran, James	Assistant Athletic Director	\$30,000/FY	08/10/2000 to 06/30/2001
<i>Department of Athletics</i>			
Long, Misty	Assistant Women's Soccer Coach	\$22,068/FY	08/10/2000 to 06/30/2001

CHANGES IN APPOINTMENTS

1. Faculty

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>American Heritage Center</i>			
Ewig, Richard G.	Interim Director	\$65,256/FY	07/01/2000 to 06/30/2001

CHANGES IN APPOINTMENTS

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Computer Science</i>			
Bailey, Thomas A.	Professor	\$63,960/AY	08/23/2000 to 06/30/2001
VanBaalen, Jeffrey	Department Head	\$102,000/FY	08/31/2000 to 06/30/2003
<i>Department of Criminal Justice</i>			
Green, Richard T.	Acting Department Head	\$63,108/FY	08/23/2000 to 06/30/2001
<i>Department of English</i>			
Harris, Janice H.	Interim Department Head	\$79,944/FY	08/31/2000 to 08/30/2001
<i>Department of Geography & Recreation</i>			
Beiswenger, Ronald E.	Professor	\$63,012/AY	09/01/2000 to 06/30/2001
<i>Department of Modern & Classical Languages</i>			
Hanson, Klaus D.	Department Head	\$63,180/FY	08/23/2000 to 06/30/2003
<i>Department of Psychology</i>			
MacLean, William	Professor	\$75,648/AY	08/31/2000 to 06/30/2001
Núñez, Narina N.	Acting Department Chair	\$63,708/AY	08/31/2000 to 06/30/2001
<i>Religious Studies Program</i>			
Flesher, Paul V.M.	Director	\$59,136/AY	08/28/2000 to 06/30/2001
Porterfield, Amanda	Professor	\$68,634/AY	08/28/2000 to 06/30/2001
<i>Women's Studies Program</i>			
Connolly, Catherine R.	Director	\$57,132/AY	08/31/2000 to 06/30/2003
Holland, Jeanne E.	Associate Professor	\$45,996/AY	08/31/2000 to 06/30/2001

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Chemical & Petroleum Engineering</i>			
Haynes, Henry W. Jr.	Professor	\$80,436/AY	08/22/2000 to 06/30/2001

CHANGES IN APPOINTMENTS

1. Faculty

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Academic Affairs</i>			
Moore, Sylvia J.	Associate Dean	\$85,932/FY	07/01/2000 to 06/30/2001
<i>Division of Kinesiology and Health</i>			
Byra, Mark T.	Interim Director	\$63,936/FY	08/24/2000 to 06/30/2001
<i>Division of Social Work</i>			
Valentine, Deborah P.	Director	\$80,496/FY	08/24/2000 to 06/30/2001
<i>Research</i>			
Thomas, D. Paul	Associate Dean	\$88,188/FY	08/24/2000 to 06/30/2001

2. Administrators

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Research and Extension Center</i>			
Freeburn, James W.	Program Director	\$58,860/FY	07/01/2000 to 06/30/2001

3. Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Art Museum</i>			
Moldenhauer, Susan B.	Interim Director	\$77,508/FY	07/01/2000 to 06/30/2001

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>American Indian Studies Program</i>			
Antell, Judith A.	Associate Lecturer	\$59,064/FY	07/01/2000 to 06/30/2001
<i>Department of Mathematics</i>			
Spitler, John	Assistant Lecturer	\$39,048/AY	09/01/2000 to 06/30/2001

CHANGES IN APPOINTMENTS

3. Academic Professionals

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Mechanical Engineering</i>			
Peck, Ann Nancy	Associate Lecturer	\$28,176/AY	07/01/2000 to 06/30/2001

CHANGES IN SABBATICALS OR PROFESSIONAL LEAVE

1. Faculty

College of Education

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
<i>Department of Secondary Education</i>			
Allen, Cameron Kent	Associate Professor	Spring	2001

LEAVES OF ABSENCE WITHOUT PAY

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<i>Department of Geology & Geophysics</i>		
Fountain, David M.	Professor	08/01/2000 to 07/31/2001

RETIREMENTS

1. Faculty

College of Business

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Management & Marketing</i>			
VonRiesen, R. Dale	Emeritus Professor	04/08/1935	07/01/1971 to 05/14/2000

College of Education

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Dept. of Elementary/Early Childhood Education</i>			
Keown, H. Duane	Associate Professor	06/22/1937	08/25/1975 to 08/24/2000

RETIREMENTS

1. Faculty

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Civil & Architectural Engineering</i>			
Foster, David H.	Associate Professor	01/09/1941	08/26/1974 to 08/23/2000

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
Stewart, William L.	Associate Librarian	01/17/1935	08/01/1980 to 08/15/2000

2. Academic Professionals

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Music</i>			
Jones, Mary Ann	Temporary Assistant Lecturer	03/26/1940	05/11/1998 to 08/31/2000

3. Staff

Administration & Finance

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Physical Plant</i>			
Mogensen, Harold	Facilities/Grounds Attendant	01/02/1940	09/07/1971 to 11/30/2000
<i>Purchasing</i>			
Wilkey, Larry T.	Manager	07/04/1943	01/02/1973 to 10/31/2000
<i>Shipping and Receiving</i>			
McCullough, Charlotte	Office Associate	12/12/1944	07/15/1975 to 10/31/2000

RECALLS

1. Faculty

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Dates</u>
<i>Department of Management & Marketing</i>			
VonRiesen, R. Dale	Emeritus Professor	\$38,250/AY	08/28/2000 to 05/12/2001

2. Administrators

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Dates</u>
Griffin, Kenyon N.	Interim Dean	\$100,008/annum	08/16/2000 to 06/30/2001

RESIGNATIONS

1. Faculty

College of Education

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Dept. of Elementary/Early Childhood Education</i>		
Akintunde, Omowale A.	Assistant Professor	08/20/1996 to 05/13/2000
Sheehy, Margaret R.	Assistant Professor	08/24/1999 to 05/13/2000

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Electrical Engineering</i>		
Wilamowski, Bogdan M.	Professor	08/24/1989 to 08/28/2000

2. Administrators

College of Business

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
Forster, Bruce	Dean	01/06/1987 to 06/30/2000

RESIGNATIONS

3. Academic Professionals

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Cooperative Extension Service</i>		
Drake, Kent R.	Associate Extension Educator	09/17/1985 to 08/16/2000
Hiller, Joseph G.	Associate Director	02/01/1984 to 07/28/2000

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Modern & Classical Languages</i>		
Travers-Chamberlain, Diane L.	Associate Lecturer	08/23/1993 to 08/23/2000

RESCISSIONS OF RESIGNATION

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Employment Dates</u>
<i>Department of Computer Science</i>			
Caldwell, James L. II.	Assistant Professor	\$75,000/AY	07/01/2000 to 06/30/2001

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Research Scientists, 4. Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct or Clinical Faculty

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (Assistant Professor, Associate Professor, Professor) based upon academic qualifications. Clinical appointments are always at the Professor level. Adjunct appointments are normally for three years, while clinical appointments are for one year.

Archive Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five-year

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Emeritus Faculty

Emeritus status can be awarded to tenured faculty who retire after long and distinguished service. The designation is honorary. By analogy, extended-term academic professionals may be eligible for emeritus

status upon retirement. (Emeritus=male, emerita=female, emeriti=plural.)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

The primary function of this academic professional is to provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Certain librarians and archivists also hold faculty status, but they are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments.

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian. Persons holding the rank of Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five-year extended-term appointments.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Research Associate

Post-Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree but before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Employee

Refers to tenure-track faculty members who have not received tenure and to academic professionals, library faculty, and archive faculty who have not yet received an extended-term contract. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and have gained recognition as teachers and contributors in their fields.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are four ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

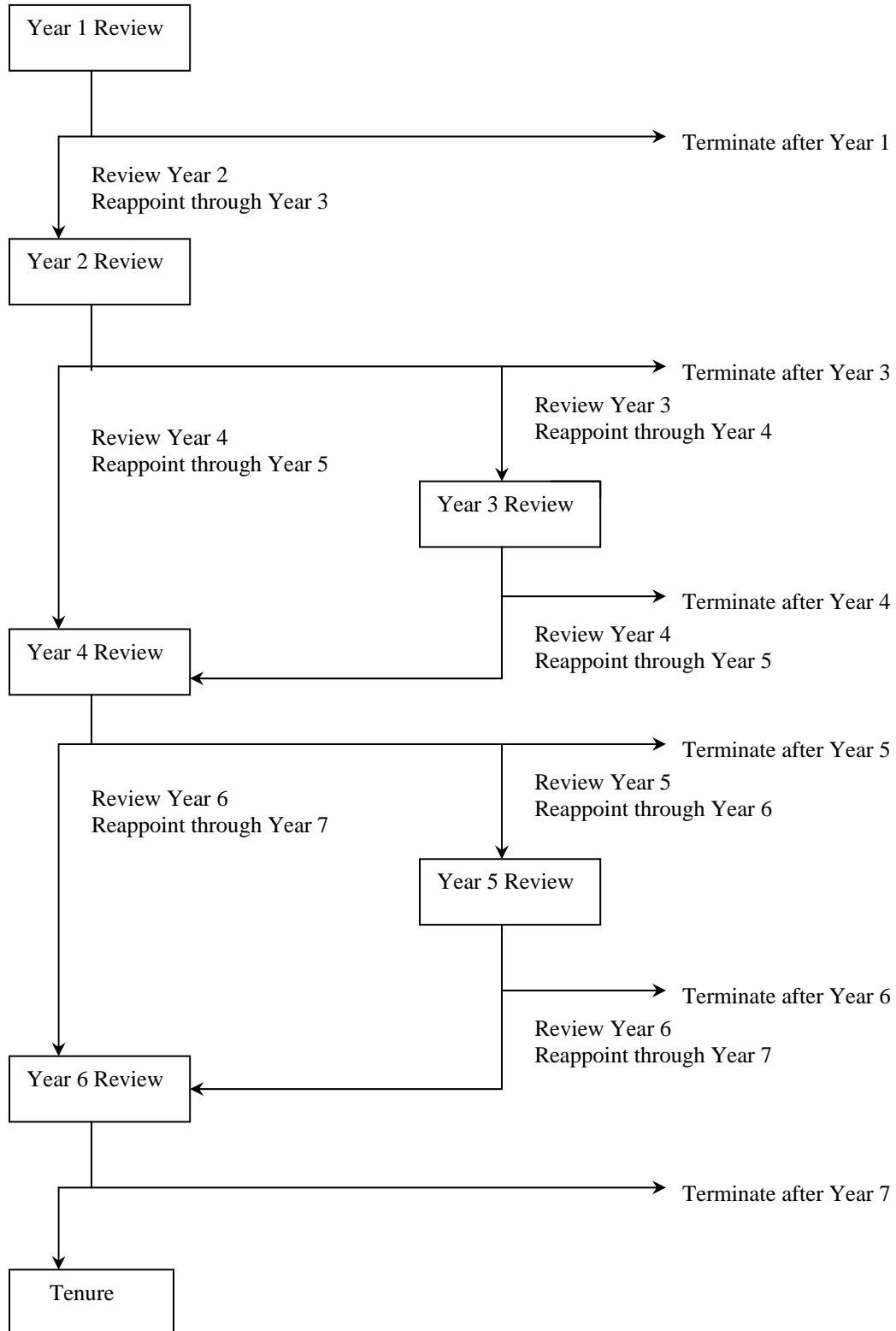
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



PHYSICAL PLANT AND EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on Friday, September 15, 2000 with the following members present: Pete Jorgensen, chair; Taylor Haynes, and Shelly Ritthaler. Trustees Patrick and True were unable to attend. The following items were presented to the full Board.

Approval of Architect for Health Sciences Planning and Design

The University will soon begin the planning and design for the College of Health Sciences within the Biochemistry Building. A 1996 Facilities Planning Report recommended the co-location of several Health Science units into the Biochemistry Building.

The architectural planning will be completed in phases. The first phase will review and update the 1996 Facilities Plan (Program) relative to the recent reorganization of Health Sciences as well as incorporate the applicable portions of the University's Academic Plan. The updated Program will then serve as the basis for the preliminary design phase including cost estimates. The design will identify the placement of the Health Science units within Biochemistry Building, as well as any new facility requirements. The potential of incorporating the Pharmacy Building into the design for efficiency within the College and improvements for that unit will also be analyzed.

The preliminary design documents will be utilized for two purposes. First, they will define the initial renovation of the Biochemistry Building for the Health Sciences Dean's suite. Second, the plan will support the College's pursuit of additional funding with the intention of completing the facilities plan and construction.

The second phase of the architectural commission will be to complete the facilities plan relative to the available funding. The costs of construction for the first phase will be less than \$500,000.00. The anticipated second phase will be \$5 million or more. A donor has provided the funding for the first phase planning, design and construction.

The Facilities Planning Office and the Health Sciences Planning Team have completed the statutory advertisement for professional design services. Statements of Qualifications were received from three interested design teams on July 27, 2000. The Planning Team interviewed all respondents. From the statements and interviews, the recommended ranking for negotiation of an agreement is as follows:

1. Malone Belton Abel Architects, Sheridan, Wyoming. Consultants to the architect are: Earl Walls Associates, Laboratory; Quadrature Design Group, Learning Environments and Information Systems; MKK Consulting Engineers, Mechanical and Electrical Systems.
2. Gorder/South Group, Casper, Wyoming. Consultants to the architect are: NBBJ, Laboratory; David L. Adams Associates, Acoustical; Olson & Schropfer Consulting Engineers, Structural; MW Consulting Engineers, Mechanical and Electrical Systems; Preconstruction Services, Inc., Cost.
3. Randall W. Hein, Architect, Casper, Wyoming. Consultants to the architect are: Inside/Out Architecture, Inc., Planning and Laboratory; Olsen and Schropfer Consulting Engineers, Structural; Great Plains Engineering, Mechanical and Electrical Systems.

The complexity of the first phase of the project will not require a full time construction observer provided by the Architect. The professional services agreement will be negotiated for both phases of the project with provisions to terminate after the first phase, should the

performance become unacceptable or the negotiation of fees for the second phase is unreasonable. The agreement will include the option of a full-time construction observer for the second phase of the project. In addition, the first phase construction project will not require prequalification of contractors. The scope of the second phase construction is unknown at this time. If the second phase construction contract exceeds \$5 million, the contractors will be prequalified.

Trustee Jorgensen moved that the Board approve Malone, Belton and Abel Architects of Sheridan, Wyoming for the Planning and Design phase of the Health Sciences project; Trustee Haynes seconded. Motion carried.

Approval of Easement at Archer R&E Center

Conoco Oil Company wishes to install a rectifier on their pipeline situated in Section 34, Township 14N, Range 65W. This rectifier will require electrical power to be operable and the nearest source is the WAPA electrical substation located in the SE1/4SW1/4 of the Archer R&E Center's Section 27.

High West Energy, Inc. of Pine Bluffs, Wyoming has contracted to erect the necessary power line and they are asking for access across a portion of the Archer R&E Center. Their request is for a permanent twenty foot wide easement beginning at a point on the south line of Section 27, from which the SE Corner bears S 89 Degrees, 38 Minutes, 9 Seconds East a distance of 2,369.97 feet, thence N 15 Minutes, 53 Seconds East a distance of 240.60 feet, thence N 85 Degrees, 40 Minutes, 8 Seconds West a distance of 257.07 feet to the east boundary line of the WAPA substation. The total easement would be 497.75 feet or 30.17 rods in length.

Mr. Fritz Hruby, Assistant Superintendent at this center, sees no restriction of UW activities should this power line be erected.

The Wyoming State Land and Farm Loan Office recently granted a similar easement to High West Energy, Inc. for a fee of \$5.00/rod.

A map of the plat showing the location of this easement follows.

Trustee Jorgensen moved that the Board grant and approve the power line easement for an easement fee of \$5.00 x 30.17 rods, for a total of \$150.85; Trustee Haynes seconded. Motion carried.

Approval of Wyoming Union Additions and Renovation Construction Plan

The initial phase of the Wyoming Union Construction, Phase 0, relocated the Bookstore to the lower level. The Bookstore will remain in residence on the lower level temporarily through the first two phases of construction. The foundations and mechanical room addition to the east of the building will also be completed in Phase 0.

The remaining three phases of the Wyoming Union construction are anticipated for completion as follows:

Phase I, south half of building, June 2001

Phase II, north half of building, March 2002

Phase III, temporary bookstore location, May 2002

Contractors and major subcontractors were prequalified to bid this project. Three general contractors and seventeen subcontractors submitted qualifications statements and a total of 16 were prequalified. Coincidentally, the prequalified general contractors are both from Laramie. They are Spiegelberg Lumber and Building Company and Groathouse Construction Inc.

The project has been advertised for bids. Due to the complexity of the project, the prequalified general contractors requested additional time to bid the project. Bids will be received on August 31, 2000.

The results of the bidding will have to be analyzed before making recommendations to the University Administration and the Trustees. The anticipated start of construction for Phase I is October 1, 2000.

The Physical Plant and Equipment Committee met on Friday, September 15, to discuss the Wyoming Union project. Trustee Jorgensen introduced the architect, Sally Means, and

Richard Green and Jim Thomas from Gorder South. Dan Baccari began with an overview of UW concerns, and possible solutions.

The University worked closely with Gorder South and Ms. Means throughout the process. Two bids for the Wyoming Union additions and renovations were received, and both came in over the budget. The lowest of the two bids was underfunded by \$1.9 million. The focus of the meeting with the Physical Plant and Equipment Committee, the architect and Gorder South was to provide discussion on the estimation of the proposed project, and the discrepancy of the actual bids.

The front-range construction market is currently operating at approximately 20% under-employed, due to significantly increased construction in northern Colorado, which in turn impacts Laramie. UW has a pre-qualification process, but unless the project exceeds \$15 million, no out-of-state contractors would be able to compete with local contractors.

As a result of the bids arriving substantially over budget, the University is now faced with a decision on the Union project. Mr. Baccari presented three alternatives to the Board that the administration has been considering: 1) Plan to fund the budget shortfall of \$1.9 million and some additional costs that had previously been removed for a total of \$2,195,000; 2) Abandon the project, take the bond proceeds and defease the bonds. The proceeds currently available would have to be subsidized with UW funds, and it was noted that UW has already invested about \$600,000 in the project to date. 3) Reject the bids and redesign the project.

Mr. Baccari told the Board that option 2 was not being considered. Option 3 presents additional problems due to the passage of time, and the associated increase in costs. He suggested to the Board that they consider alternative ways to fund the project, and include some of the elements that have been value-engineered out. Items to be added back in: ceramic tile,

addressing mechanical and electrical problems, putting in HVAC systems for the offices in the Union, and landscaping around the Union. These additional items will increase the amount needed to \$2,195,590, and Mr. Baccari advised the Board that there is also a time consideration for the bids, as a response is required within 30 days.

Mr. Baccari next reviewed the options for funding the additional amount required, which included discussion on bond reserves, mineral royalty funds, issue bonds again (pending legislative authority), or a bridge loan from Foundation. The purpose of the bridge loan would be to provide funds as needed. The University could also use some of the committed revenues from the Bookstore and student fees.

Trustee Jorgensen moved to approve the award of the contract to the low bidder, Spiegelberg Construction; Trustee Haynes seconded. Trustees McCue and Saunders stated that they were disappointed with the estimating job. Trustee Calvert supports the Union renovation and said she hoped the Board could find a way to creatively fund the project. President Dubois noted that he believes that the outcome would have been the same even if the estimator had reported constantly, due to market conditions. Motion carried.

Trustee Jorgensen also moved that the administration pursue the possible inclusion of essential alternatives and alternative financing, and report back to the Board at the November meeting; Trustee Haynes seconded. If the information is available, the Executive Committee will meet before the next Board meeting, and then present their recommendation to the full Board. Motion carried.

Approval of Powell Storm Sewer Easement

Phase 4 of the City of Powell Storm Drainage Project will consist of a buried 48-inch concrete storm drain to transport storm water along the east side of the Elk Basin Highway to Bitter Creek. This proposed construction will affect 548.25 feet of the west property line at the Powell R&E Center.

This project will provide storm drainage for the west half of the city and has been designed to handle a 10-year flood. Lyle Bjornstad and Alan Gray, Manager and Director, respectively, of the Powell R&E Center are aware of this project and feel the University can accept the proposed location of this drainage system.

The project is to be bid in mid-September with an anticipated award of contract in early to mid-October. Depending on winter weather conditions and availability of concrete pipe, construction could begin yet this year. The worst case scenario would be an early 2001 start date. Completion of the project is scheduled for late May or early June, 2001.

The City of Powell is requesting the University of Wyoming grant a 548.25 foot long by 30 foot wide permanent easement with an additional 20 foot wide construction easement lying easterly of and adjoining the requested permanent easement.

In 1998, the University of Wyoming granted the City of Powell a 2,230.65 foot long easement as a part of the City's Phase 3 Drainage Project. The Phase 3 easement is located east of this new easement.

There have been discussions with the City of Powell to provide city water to the R&E Center in lieu of paying an easement fee. As of this report, the necessary data is not available to determine if the City would or could provide this service to the Center.

Trustee Jorgensen moved that the Board grant the requested easement for Phase 4 - City of Powell Storm Drainage project with the option to pursue the city water service. In lieu of city water service, the recommendation is to charge the City a per rod assessment of \$6.78, which is the amount used for Phase 3. Trustee Haynes seconded. Trustee Jorgensen asked that the easement fees be expressed in layman's terms, rather than in rods, in the future. Motion carried.

Approval of Realignment of Property Lines around the Custom Dried Foods Property at Afton Research and Extension Center

Two items of information derived from a 1998 survey of the Afton R&E Center were (1) the fences around the Custom Dried Foods in-holding (2.6 acres, more or less) are not on the deeded boundaries and (2) the descriptions of two Afton Sprinkler Co. water pipeline easements near the Custom Dried Foods property may be inconsistent with the actual pipeline location(s). As the Custom Dried Foods operation was inactive, the University took no actions to rectify these apparent differences. The situation has now changed as there is a pending sale to Star Valley LLC, with the intent to put the plant back into operation.

Star Valley LLC has offered to pay all survey costs, as well as legal and recording costs to:

- resolve the Custom Dried Foods property lines issue
- amend the existing pipeline easement(s) to reflect their actual locations
- correctly describe the access easement actually used and needed for access into the Custom Dried Foods property from Second Avenue

The University would prefer the property lines be left as described in the warranty deed, ignoring the existing fences. However, the north and east property lines pose a problem for the potential new owner. The existing building was set such that there is not enough room for trucks to get between the north and/or south loading dock(s) and the respective property lines. Star

Valley LLC is asking that the north and south property lines be shifted enough to allow truck access. The suggestion has been made that any shift in these two property lines would be compensated by reduction in one or both of the west and south property line(s). The net result would be no gain or loss of acreage by either UW or Star Valley LLC.

Initial investigations suggest that one of the two Afton Sprinkler Co. water pipeline easement descriptions indicate a water pipeline on Custom Dried Foods property when, in fact, the line is north of their property. Star Valley LLC would like to get this matter clarified and the easement corrected to show no easement on their potential purchase.

Marlow Scherbel, the surveyor responsible for the 1998 survey, is also recommending the access easement extension of 2nd Avenue be corrected to reflect the acreage actually being used. This correction would result in a reduction of the size of the easement.

Star Valley LLC is anxious to resolve the above-named issues as quickly as possible.

A map of the plat of the area in question follows.

Trustee Jorgensen moved that permission be given to bring these matters back to the Executive Committee for resolution prior to the November 2000 meeting of the Board; Trustee Haynes seconded. Trustee McCue noted that this request is part one of a two-part movement to acquire the Custom Dried Foods property by the city of Afton. Motion carried.

President's Parking Recommendations

**THE UNIVERSITY OF WYOMING
LARAMIE, WYOMING 82071**

OFFICE OF THE PRESIDENT
(307) 766-4121

August 22, 2000

To: Members of the Board of Trustees
Re: Long-term Parking Solutions for UW Campus

Dear Colleagues:

You will remember that the campus community has been engaged over the past two years in an ongoing discussion of how we can best address the management of parking—now and in the future. As background information, I enclose a copy of a proposal I developed for campus comment in November 1999, and additional commentary on parking provided by the Parking Review Committee in January 2000. If you are interested in seeing the voluminous correspondence and commentary that has been collected on this topic, please let me know.

Suffice it to say that the time is now for decisions to be made. There is a wide variance in opinion on the campus about how we might deal with our parking problem or, indeed, whether a problem exists at all. Faculty and staff who arrive on campus before 8 a.m., for example, are rarely forced to hunt for an available parking space. On the other hand, it is clear that that commuting students and some faculty seeking to get to scheduled classes as well as students living in our residence halls face critical parking shortages. In the area surrounding three of our four principal residence halls for undergraduates (McIntyre, White, and Downey), we have only 113 spaces for over 1,100 students who have purchased permits. Our student satisfaction surveys consistently identify parking availability as the single greatest source of dissatisfaction with UW services. And previous studies of parking on the UW campus have confirmed a far higher ratio of permits issued to available spaces than is typical of other universities in the Rocky Mountain region. To bring the UW ratio into alignment with the Rocky Mountain average would require the addition of more than 400 spaces for residence hall students, 350 for faculty and staff, and nearly 450 for off-campus students who commute to campus. Other problems related to our parking situation include a confusing permit system and inadequate or confusing signage, particularly for campus visitors.

Given all of the assembled commentary, I am prepared to move in the following directions, subject to the Board's guidance and advice:

1. Adopt multiple measures to address parking shortage for students: The shortage of parking in the area of the student residence halls cannot be solved with an incremental solution, particularly if campus enrollment growth occurs as planned. Unfortunately, there is no single, practical, and affordable solution.

In response to my proposal of November 13, the Parking Review Committee reiterated its belief that it would make sense—at least in the near term—to construct 220 new spaces by paving the lawn area to the south of Corbett Gym, an area currently known as “Frisbee Field.” Although I initially resisted that idea because it eliminated green space and did not provide a complete solution to the problem of parking in the residence hall area, I now believe that this option would provide needed short-term relief. By combining this new lot with two existing adjacent lots to the east of Crane Hall and south of the Corbett building, we could improve traffic flow and possibly create more than 220 new spaces. This project could be completed for approximately \$400,000.

Although this is a hefty price tag, it is nothing compared to the cost of a multi-level parking structure. The estimated cost of a surface lot parking space is approximately \$1,650; the estimated cost of that same space in a parking structure is \$11,400. Thus, although we could add 400 new spaces by constructing a parking structure on the site of the existing Crane-Hill lot, the total cost would be \$8.4 million. Such a cost could be managed through a 20-year bond measure funded by increased parking permit fees and fines, but—to raise the required revenue—it would have to be distributed across the entire campus community.

2. Develop a secure remote lot with an alternative transportation system: As stated in my November 12 memorandum, I recommend that we move toward the development of well-lighted, remote parking lot in combination with a free campus shuttle system that would permit a large number of cars to be parked at War Memorial Stadium on regular business days. The riders would be transported into the campus core at convenient stops around Prexy’s Pasture. With an estimated 1,800 spaces (that will be reduced to about 1,500 during construction of the Rochelle Athletic Center), there is ample parking capacity in the Stadium lot. This solution would require the construction of some bus shelters near the stadium lot and perhaps on Prexy’s Pasture.

It appears currently that the best route for such a shuttle would be to enter the campus at 13th and Iverson, circle Prexy’s Pasture with two to three convenient stops, and then exit on 13th. Approximately four buses are required to make shuttle service available for any potential rider with a wait time of 5-7 minutes. I have listened carefully to arguments that any shuttle route should circle the perimeter of the core campus rather than Prexy’s Pasture. However, given the need to stimulate interest in and use of a shuttle, I believe that we need to make use of a shuttle as convenient and visible as possible. The Prexy’s route does that. To facilitate the use of the shuttle, we should develop special noontime routes that go downtown for individuals needing to run errands, shop, or have lunch. We could initiate discussions with the city and local merchants to help fund that portion of the system.

Finally, I would move to alter the routes and schedule of our existing shuttle that currently serves our family housing areas. The current shuttle system takes a considerable amount of pressure off of campus parking since residents of the family housing areas do not need to bring their personal vehicles to campus. But the current 16-stop route, which runs from 7 a.m. to 5:30 p.m., suffers from low ridership during most of the day and at several of the stops. We

can continue to serve the family housing areas at critical times (e.g., morning, noon, and evening), but we should redirect that particular shuttle to service the route into the campus core and downtown.

Consideration of this option would require full development of the costs of purchasing and operating the necessary vehicles, constructing transportation shelters, providing for lot maintenance, and so forth. We should closely examine the purchase of energy efficient vehicles powered by natural gas. Such an option would require installation of a compressed natural gas fueling center.

I have been advised that there are federal and WYDOT sources for potential funding, although each of those sources may be limited if the shuttle system is designed principally to serve a University clientele rather than the broader community. I have asked our staff to begin examining alternative funding sources, including the use of bonds for some of the physical improvements that might be required. Although we should attempt, I believe, to leverage federal and state funding sources where possible, compromises on routes and schedules that render the University system inconvenient to campus users would doom this option to failure.

Another issue that needs to be examined in the development of a shuttle system is related to how a shuttle alternative could help solve the residence hall area parking problem. Currently, we issue 600 more permits for residence hall students than we have spaces, and there are nearly a thousand additional students who live in the residence halls and on fraternity/sorority row who do not currently purchase permits. Even if just one-third of these students would avail themselves of a shuttle option, we could have a daily parking demand for several hundred additional vehicles. It is questionable whether the Stadium lot could accommodate this additional demand. Additionally, although the Stadium lot makes sense for daily and evening parking during the work week (Monday through Friday), it is not an option in the fall during football weekends. If the Stadium lot were to be used to hold the vehicles of residence hall students, we would face the problem of getting those vehicles removed in a timely fashion on football Saturdays. Use of nearby existing parking lots near the soccer stadium between 22nd and 30th streets could be explored as an alternative remote parking site for student vehicles.

3. Acquire additional parking capacity to the north of campus: We should continue the campus policy of acquiring appropriate properties to the north of campus along Lewis and adjacent streets (between 9th and 15th street) where such properties might be appropriate for the expansion of campus parking capacity. Where appropriate, these lots would be landscaped so that Lewis Street does not take on the appearance of one large mass of asphalt.

4. Explore one-way streets and diagonal parking: We should continue discussions with the City of Laramie to explore the potential for additional parking spaces to be created by the conversion of Iverson and Lewis streets into one-way streets with diagonal parking. This solution could add approximately 120 new parking spaces to our inventory.

5. Increase parking fees and fines: To encourage use of the shuttle system in the near term, we should increase parking fees for parking and fines for parking violations in the campus

core. This may or may not have the desired outcome, and it raises a host of equity issues relative to the fair treatment of employees according to their income level. Still, we should have a tiered system of parking permits so that individuals who benefit from the most convenient parking pay more than those willing to park in a more remote location.

Although the idea of implementing “ride-sharing discounts” was part of my initial proposal of November 13, I don’t believe we should complicate the administration of parking permits with this particular wrinkle until we see how some of these other solutions might work. On the other hand, I do believe we can develop a permit system that varies the cost of a permit by the income level of an employee. In its letter of January 21, 2000, the Parking Review Committee suggested a maximum parking charge of \$21.50 per month. We currently charge faculty and staff \$25 per year. Whatever we decide the fee should be, the increment must be reasonable and phased in over time. It may be possible to avoid a permit system entirely during the summer months.

Other modest adjustments in our permit system should also be made. For instance, for faculty and staff who need a car on campus only occasionally, we should provide the option of daily pass booklets to be purchased and used at the discretion of the user.

6. Plan to close Prexy’s Pasture to private vehicle traffic: In the long term, eliminating parking on Prexy's Pasture would be the most significant action we could take to encourage use of the shuttle system and to reduce the number of undesirable conflicts of pedestrians with vehicles. I also believe that such an action would add significant aesthetic value to the Prexy’s Pasture area. This idea has been part of the University’s long-term land use plan for some time, but no one has been willing to deal with the expressions of unhappiness by faculty and staff who are used to parking close to their offices.

Because there are 179 spaces on Prexy’s Pasture, it would be a painful loss to the inventory of parking spaces in the campus core. Still, in the long term, it is the right thing to do. I would propose that we announce this year our intention to close Prexy’s to vehicle traffic in the fall of 2002, with the currently paved areas to be redesigned with the assistance of professional landscape architects into an attractive shuttle loop road and additional green space for the enjoyment of the campus community. Anyone familiar with the 16th Street Mall in Denver can attest to the fact that shuttle bus systems can be run conveniently and efficiently when potential conflicts with private vehicles are minimized. Obviously, there are a variety of issues to be dealt with, including ensuring adequate access for emergency vehicles, handicapped individuals, etc.

I should point out that facility-siting decisions that the campus may make in future years could exacerbate the current parking shortage and make us glad that we developed a workable shuttle system. For instance, were the campus to consider use of the existing parking lots to the east of Half Acre Gym and the Wyoming Union for additional academic or student support space, we could not do so without having a workable shuttle alternative in place to replace the parking that would be lost.

7. Install parking meters in selected locations for short-term parking: To facilitate needed short-term parking in the area of the Coe Library, Wyoming Union, and student services in Knight Hall, I recommend that we install timed 60-minute and 2-hour parking meters on 13th street between Iverson and the Union, in the driveway separating Ross and Knight Halls, and in selected locations elsewhere on campus. These meters should be operable both by coin and campus identification card. The University already owns about sixty coin-operated, two-hour meters that might be appropriate for addressing some of our needs for visitor parking. Our current approach for dealing with visitor parking, which invites them to be cited and then to turn the citation in to be voided, is not one designed to encourage positive public relations. Although meters are not desirable in and of themselves, they are far preferable to our current approach.

8. Move unnecessary campus vehicles to the periphery: We have had a continuing problem with having parking spaces in the campus core occupied by vehicles owned by campus departments and affiliated agencies. We have typically allowed such vehicles two days in campus spaces to permit vehicle loading prior to off-campus trips. I am recommending that we eliminate this provision and require all UW, state, and federal vehicles to be parked in designated storage lots only—with violators cited and departments fined. Special day permits can be issued for departments with unusual needs to park in the campus core.

9. Reorganize the administration of parking services: As recommended by the Parking Review Committee, I recommend that we create a Department of Parking Administration to centralize administration of the parking function, including the issuance of permits, enforcement of parking regulations, and the operation of the shuttle system. I will need to decide where to place such a unit administratively, but I suspect it will be within the Division of Administration and Finance; it may simply make sense to broaden the mission of our existing Fleet Operations department and create a Department of Transportation Services.

10. Explore opportunities for pre-tax payment of parking permit fees: New regulations issued by the Internal Revenue Service make it apparent that employees can be permitted to take advantage of arrangements that allow them to pay for work-related parking expenses on a pre-tax basis. Since we have similar arrangements in place for un-reimbursed health-related expenses, we should explore this option as a way of reducing the net impact upon our employees of any increases adopted in the cost of parking permits.

I look forward to our discussion at the September meeting of the Board.

Cordially,

Philip L. Dubois
President

PLD:ter

Enclosures

cc: Executive Council

Mr. George Krell

President Dubois stated that he is asking for the Board to accept the approach, and if that is approved, he will have a package developed for the Board to approve. The ideas that are being proposed are: 1) Turn the UW frisbee field into a parking lot. 2) Move parking to remote areas, i.e., War Memorial Stadium lot, with a shuttle system in place. 3) UW will also continue its practice of purchasing properties north of campus and creating additional lots from that property, with appropriate landscaping. 4) Close Prexy's Pasture to automobile traffic as of 2002, other than shuttle and service vehicle traffic. In conjunction with item 4, the President is also considering UW purchasing a compressed natural gas system to make a more environmentally friendly shuttle system.

At the Physical Plant and Equipment Committee meeting on Friday, committee members moved this item to an action item. Trustee Jorgensen moved to recommend approval of the concepts in the proposal; Trustee Hunt seconded. Recommendations will be developed, contacts made with WYDOT, and discussion held with ASUW regarding SafeRide. After that, a decision will be made on how to proceed, and the financial recommendations will be brought back to the Board.

The Board discussed the President's ideas, and asked questions about city bus service, and how this affects fraternity/sorority and residence hall residents. They also asked that this information again be shared with the campus, so questions can be brought up at the next meeting if needed. President Dubois noted that those who use the shuttle bus system will pay less than those who wish to pay for permits allowing parking close to campus. Trustee Jorgensen commented that there needs to be an understanding that parking depending on location will come at a price. Motion carried.

Change Orders and Progress Reports

**PHYSICAL PLANT AND EQUIPMENT COMMITTEE
 Progress Report as of 24 August 2000**

The following gives an accounting of the progress and activity of construction since the July 2000 Trustees' meeting. Also reported are approved change orders to the Studio Addition for Fine Arts Building and Wyoming Union Additions and Renovation Phase "0".

PROJECTS IN CONSTRUCTION

1. Studio Addition for Fine Arts Building

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price \$972,300.00
 Original Completion Date: 27 June 2000
 Present Completion Date: 6 July 2000
 Contract Substantial Completion Date: 6 July 2000

	Total	Design	Construction	Contingency	Admin.	Equipment	Misc
Budget	\$1,685,831.41	\$87,900.00	\$979,800.00	\$121,886.41	\$32,415.00	\$452,000.00	\$11,830.00
Expended	1,146,890.15	80,865.00	869,883.05	1,658.50	19,241.44	175,242.16	-0-
Obligated	189,293.73	7,035.00	109,916.95	28,714.43	10.70	42,600.00	1,016.65
Un-obligated	349,647.53	-0-	-0-	91,513.48	13,162.86	\$234,157.84	10,813.35

Remarks: An architectural Substantial Completion walk-through has been conducted and all interior spaces are ready for occupancy. Contractor is testing sound and mechanical systems. The rewiring of the experimental theater is on hold until the owner-furnished equipment arrives on site. Exterior brick is still not available until September 2000.

2. Stadium Lighting

Contractor: Simpson Electric Company, Inc. and Musco Lighting
 Bid Price \$150,300.00 - \$304,000.00
 Original Completion Date: 23 June 2000
 Present Completion Date: 23 June 2000
 Contract Substantial Completion Date: 23 June 2000

	Total	Design	Construction	Lighting	Contingency	Admin.	Equipment
Budget	\$490,508.05	\$1,500.00	\$150,300.00	\$304,000.00	\$23,286.00	\$6,000.00	\$ 5,422.05
Expended	\$460,016.77	\$1,500.00	\$146,961.96	304,000.00	909.00	\$1,224.36	\$5,421.45
Obligated	\$9,405.47	-0-	\$3,338.04	-0-	\$4,396.80	\$1,670.63	-0-
Un-obligated	\$21,085.81	-0-	-0-	-0-	\$17,980.20	\$3,105.01	\$.60

Remarks: Mandatory 41-day advertising period ended on 17 August 2000. However, final payment will not be made until contractor has completed the punch test.

3. Rochelle Athletic Center

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price \$6,618,200.00
 Original Completion Date: 15 June 2000
 Present Completion Date: 15 June 2000
 Contract Substantial Completion Date: 15 June 2000

	Total	Design	Construction	Contingency	Administration	Equipment
Budget	\$8,427,592.00	\$608,936.00	\$7,050,000.00	\$378,041.00	\$297,042.00	\$93,573.00
Expended	\$989,306.86	\$387,582.50	\$561,550.00	-0-	\$40,174.36	-0-
Obligated	\$6,182,972.21	\$116,264.50	\$6,056,650.00	-0-	\$8.71	\$10,049.00
Un-obligated	\$1,255,312.93	\$105,089.00	\$431,800.00	\$378,041.00	\$256,858.93	\$83,524.00

Remarks: Foundation walls and footings are approximately 98% complete. Masonry walls for weight room are in place and work progressing in locker room area. Approximately 80% of the floor slabs are in place. Contractor is approximately 50% complete with on-site utilities. The project is experiencing some materials delays that may impact the scheduled completion date.

4. Wyoming Union Renovation and Additions

Phase "0" Contractor: Spiegelberg Lumber and Building Company, Inc.
 Phase "0" Bid Price \$541,900.00
 Phase "0" Original Completion Dates: Temporary Bookstore area - 24 July 2000
 Breezeway portion/ East Addition - 18 August 2000
 Balance of East Addition - 15 September 2000

Phase "0" Present Completion Dates: Temporary Bookstore area - 24 July 2000
 Breezeway portion/East Addition - 4 September 2000
 Balance of East Addition - 30 September 2000

Phase "0" Contract Substantial Completion Date: Temp. Bookstore area: 24 July 2000
 Breezeway portion/East Addition - 4 September 2000
 Balance of East Addition - 30 September 2000

	Total	Design	Construction	Contingency	Admin.	Misc
Budget	\$10,036,000.00	\$1,237,092.00	\$7,450,710.00	\$909,800.00	\$338,148.00	\$100,250.00
Expended	\$1,160,338.15	\$819,893.75	\$294,050.00	-0-	\$46,394.40	-0-
Obligated	\$678,725.70	\$398,620.25	\$277,347.00	\$37,779.00	\$2,758.45	-0-
Un-obligated	\$8,196,936.15	\$18,578.00	\$6,917,092.00	\$872,021.00	\$288,995.15	\$100,250.00

Remarks: Contractor failed to meet Substantial Completion date for the temporary bookstore. The Bookstore operation did move, however, and the Contractor is working around the University operations to complete this space. Contractor has promised completion of the temporary Bookstore by 18 August. East entrance and addition evacuation work has been completed and foundation piers are in place. Ground water was encountered during this excavation work prompting the installation of a foundation drainage system. This ground water problem prompted a 17-day extension to the date of Substantial Completion.

**PHYSICAL PLANT AND EQUIPMENT COMMITTEE
 Progress Report as of 24 August 2000**

The following Change Orders are reported for the information of the Trustees:

Studio Addition for Fine Arts Building

Change Order No. 4

Item 1 Provide two chases and additional gypsum board	Add:	1,326.00
Item 2 Provide additional wood blocking behind gypsum board for the hand rail when space is converted to a dance studio	Add:	327.00
Item 3 Additional framing required to fireproof steam beams	Add:	3,956.00
Item 4 Paint walls in existing rooms	<u>Add:</u>	<u>415.00</u>
Total Change Order No. 4	Add:	\$6,024.00

Change Order No. 5

Item 1 Paint existing west wall of experimental theater and surface-mounted conduit	Add:	682.00
Item 2 Delete upper-most sound panels	<u>Deduct:</u>	<u>(1,810.00)</u>
Total Change Order No. 5	Deduct	(\$1,128.00)

Change Order No. 6

Item 1 Delete carpeting	Deduct	(2,919.62)
Item 2 Provide additional hardboard	Add	1,363.00
Item 3 Provide ramps at catwalk	<u>Add</u>	<u>539.00</u>
	Deduct	(1,017.62)

Statement of Contract Amount:

Original Contract Amount	\$ 972,300.00
Total Change Orders Nos. 1-6	<u>35,849.43</u>
Adjusted Contract Price	\$1,008,149.43

Wyoming Union Renovation and Addition Phase "0"

Change Order No. 1

Item 1 Change the gauge of decking and thickness of concrete at the east addition	Deduct:	(993.00)
Item 2 Change membrane roofing and damp proofing at vertical walls	Deduct:	(10,250.00)
Item 3 Provide additional demolition and cleaning in Bowling alley area	<u>Add:</u>	<u>2,961.00</u>
Total Change Order No 1	Deduct	(\$8,282.00)

Change Order No. 2

Item 1 Delete concrete saw cutting at mechanical room, add addition concrete saw cutting at north opening from bowling alley	Add	0.00
Item 2 Add second exit required by Code Authorities	Add	13,385.00
Item 3 Add framing and shelves to conceal existing footings higher than indicated on existing plans	Add	1,425.00
Item 4 Change location of data box, add three data boxes	Add	1,572.00
Item 5 Add gravel and foundation drainage system	Add	14,691.00
Item 6 Add one electrical duplex outlet, add three data boxes, and delete pulling conductors and wires to five duplex outlets and one data box	Add	3,268.00
Item 7 Cost for tracked drill rig due to groundwater	Add	3,438.00
Item 8 Time extensions - 17-calendar days for breezeway portion, 15-calendar days for East Addition structure		
Total Change Order No. 2	<u>Add</u>	<u>\$37,779.00</u>

Statement of Contract Amount:

Original Contract Amount	\$541,900.00
Total Change Order No. 1 & 2	<u>29,497.00</u>
Adjusted Contract Price	\$571,397.00

INVESTMENT COMMITTEE

The Investment Committee of the Board met on Friday, September 15, 2000. The following members were present: Dave Bonner, chair; Ron McCue and Jerry Saunders. The following information items were presented to the full Board.

Report on Investment Committee meeting, August 9-10, 2000 in Cody, Wyoming

Trustee Bonner reported on the Cody meeting. All members of the committee were present, as well as Trustees Spicer and Hammons. The committee reviewed the portfolio managers and the second quarter report. The money managers are doing as well as can be expected.

There was also an asset allocation report, and UW found that all funds are not completely invested at this time, per the investment goals. No decision was made to change any of the goals, and the issue will be discussed more at the winter meeting.

John Vann is opening an office in Cheyenne. The committee also discussed their responsibilities to administer endowed gifts, and discussed the need to do sample auditing to ensure that the money as per donor wishes is going to the departments. Van Jacobson was asked to do an audit on their process.

Quarterly Report, Endowments

The quarterly investment report for the quarter ending June 30, 2000, provided by John A. Vann, Investment Advisor to the Investment Committee, follows.

**UNIVERSITY OF WYOMING
 INVESTMENT COMMITTEE
 As of June 30, 2000**

<u>Funds:</u>	<u>Current Asset Allocations</u>	
	<u>In Millions (\$000) & Percentage (%)</u>	
	<u>(\$000)</u>	<u>(%)</u>
Fixed Income Pool – Fox	\$ 11.145	21.74%
Value Equity Pool		27.13%
Jurika & Voyles	7.426	
Rorer	6.483	
Growth Equity Pool		31.67%
Montag & Caldwell	8.024	
Wilshire	8.214	
Int'l Equity Pool – Brandes	9.980	19.46%
	\$ 51.272	100.00

<u>Funds:</u>	<u>Asset Allocation Goals as of February 11, 1999</u>
	<u>(%)</u>
Fixed Pool	25.00%
Value Pool	30.00%
Growth Pool	30.00%
Int'l Pool	15.00%
	<u>100.00%</u>

Quarterly Report, Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments managed by the University. The summary of the University-managed investments follows.

UNIVERSITY OF WYOMING
 FIXED INCOME INVESTMENTS
 SUMMARY FOR THE PERIOD
 3/1/00 - 6/30/00

	University Managed	
	Endowment Funds	University Funds
Beginning Balance 3\31\00	197,024.89	65,878,512.46
Ending Balance 6\30\00	294,683.73	67,893,291.97
Average Return	5.81%	6.01%

UNIVERSITY OF WYOMING
 UNIVERSITY MANAGED ENDOWMENT FUNDS
 SUMMARY FOR THE PERIOD
 3/1/00 - 6/30/00

Investments, Beginning of Period		197,024.89
Add		
Received, Current Period	97,658.84	
Uninvested, Prior Period		
Deduct		
Uninvested, End of Period	0.00	97,658.84
Deduct		
Endowments Refunded	0.00	
Transfers to External Managers	0.00	0.00
Investments, End of Period		294,683.73

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of \$10,000.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee met on Friday, September 15, 2000 with the following members in attendance: Kathy Hunt, acting chair; Shelly Ritthaler and Greg Schaefer. Trustee Patrick was unable to attend. The following information items were presented to the full Board by Trustee Hunt.

The Wyoming Statewide Educational Needs Assessment

As directed by the Academic Plan, the Outreach School completed a comprehensive statewide educational needs assessment to determine the demand for baccalaureate and graduate-level degree and non-degree programs.

Six groups were surveyed, including (1) enrolled UW outreach students, (2) Wyoming community college students, (3) secondary school principals and superintendents of schools, (4) the Wyoming business community representatives, (5) Wyoming health and services community representatives, and (6) Wyoming citizens. Community college administrators were also surveyed.

A common set of questions went to all groups; in addition, each group received questions specific to that group. Common questions covered such areas as the demand for current outreach programs, areas of interest for new programs and certificates, preferred learning environments, preferred meeting days and times, delivery technologies, access to technologies, willingness to pay, and demographics.

Results show that there is sufficient demand to support all current outreach programs. The greatest interest at the undergraduate level was in the Business Administration degree, followed by social science and psychology. At the graduate level, greatest interest was shown in

the MS in Teaching and Learning, the MBA, and the MS in Special Education. Less interest was expressed in the nursing programs, but this may change as more of the nursing program becomes available on line.

The largest demand for currently unavailable programs was for the bachelor's degree in elementary education, the master's degree in social work, and the bachelor's degree in secondary education. Forty eight percent of the respondents indicated they would probably enroll in one of these new programs.

Respondents in all groups have very high levels of access to personal computers (74%), the internet (70%), and videocassette recorders (78%). While there are major differences in preferences by group, there is some agreement about preferred methods of delivery. In order, they are on-site, compressed video, audioteleconference, and flexible enrollment (correspondence).

Based on the findings of the study, the report makes 12 major recommendations, which have been submitted to the President and the executive council for consideration.

Trustee Hunt asked Associate Provost Judy Powell to report on the Wyoming Statewide Educational Needs Assessment. Dr. Powell noted that one of the most important finds was the statewide demand for a degree in Business Administration. UW has put the online degree in place, and students can enroll in any semester. In addition, Dr. Powell's office is working on a bachelor's in elementary education, a master's in social work, and a bachelor's in secondary education. The assessment pinpointed twelve major recommendations, and the School of Extended Studies is following up on all of them. The master's of Social Work is targeted to be offered in Fall 2001.

President Dubois said that more information will be available in November on social work, and an action item on tuition will be forthcoming in January. Outreach enrollments are up 20% this fall.

Completion of Wyoming Public Radio Expansion

This summer has seen the completion of the Phase I expansion of Wyoming Public Radio throughout Wyoming, which was funded in 1995. The last station to go “on the air” was Casper, after a myriad of delays and setbacks over a nearly three-year period.

Stations completed during the Phase-I expansion were: Afton, Buffalo, Casper, Cody/Powell, Gillette, Newcastle and Sheridan.

The Phase-II expansion, funded in 1997, is complete with the exception of Thermopolis, which will be completed in September after the site owner makes some modifications to the tower to ensure adequate support for the new antenna. The equipment for this station is on site and can be installed and put into operation within 2 days after notification by the site owner. The other Phase-II stations put into service this summer are: Douglas, Pinedale and Sundance.

Approval for modifications to the translator to serve Alta and surrounding area has been received from the FCC, and this unit is expected to be put back into service in early September.

In addition to the above Class A stations and the Alta translator, WPR operates Class A stations which serve Laramie/Cheyenne, Jackson and Green River/Rock Springs. Additional translators are located in Dubois, Evanston, Lander, Rawlins, Riverton and Torrington.

With the completion of Phase-I and Phase-II expansion and the Alta translator, WPR is now responsible for the operation of 14 Class A stations and 7 translators.

Dr. Powell reported that the expansion is completed. Phase I and II were funded by the legislature and are fully completed. Alta is now a part of the expansion, but was not in the original plan.

Wyoming Public radio is a 24-hour station with classical music programming. It is also available through the internet at the address: www.wyomingpublicradio.org.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on Friday, September 15, 2000. The following members were in attendance: Ron McCue, chair; Dave Bonner, Jerry Saunders, and Greg Schaefer. Trustees Patrick and True were unable to attend. The following information items were presented to the full Board.

Men's and Women's Basketball Schedules

Handouts of the basketball schedules were provided to members of the Board.

Athletic Director's Report

Trustee Bonner reported that the Board should take the opportunity to see how the RAC is progressing, and also see the new scoreboard. The steel beams for the RAC were delayed and have arrived, so the overhead beams are starting to go up. The flagpole is going to be relocated to the north side of the field. Trustee Bonner noted that football season ticket sales are equivalent to last year's sales.

Trustee Hammons said that she was excited about the Wyoming athletes that are currently participating in the Olympics in Australia.

COMMITTEE OF THE WHOLE

Wyoming Technology Business Center

Delegate to President Philip L. Dubois the authority to complete discussions with the Laramie City Council and the Laramie Economic Development Corporation on Articles of Incorporation creating a non-profit, public benefit corporation to establish the Wyoming Technology Business Center.

DRAFT

ARTICLES OF INCORPORATION WYOMING TECHNOLOGY BUSINESS CENTER A Nonprofit Public Benefit Corporation

HARRY C. LaBONDE, Jr., WILLIAM A. GERN, and TIMOTHY L. STAMP, adult persons acting as incorporators under the Wyoming Nonprofit Corporation Act, W.S. § 17-19-101 through 17-19-1807 (1999 Ed.), hereby adopt these ARTICLES OF INCORPORATION.

ARTICLE I. NAME

The name of the nonprofit corporation, hereinafter referred to as “the Corporation,” is:
Wyoming Technology Business Center.

ARTICLE II. PUBLIC BENEFIT CORPORATION

The Corporation is a **public benefit corporation.**

ARTICLE III. PURPOSES AND POWERS

The Corporation is an organization formed primarily to operate a technology business center for providing facilities, technical assistance and administrative support to new and developing small technology businesses performing research, development and commercialization of new products and services. The general purpose of the Wyoming Technology Business Center will be to promote the social welfare through development of employment opportunities for Wyoming students and citizens, encouragement of industrial

growth, especially that of technology-based businesses, and attraction of business organizations to the community and to such other areas as shall be lacking substantial progress in the development of new products and economic development. In doing so the Corporation shall endeavor to utilize the resources of the University of Wyoming and the local community and region in the areas of technology business education, training and scientific research, as well as the business management and human resources.

- A. The specific purposes, powers and activities of the Corporation shall include, but not be limited to the following:
 1. To create an environment for interdisciplinary research and development activities directed toward commercialization of new products and services;
 2. To disseminate and exchange general knowledge concerning management, marketing, production and small business training and methods;
 3. To receive and utilize gifts, grants and contracts that will promote the general purposes of the Corporation;
 4. To solicit, receive, and utilize funding from federal, state and local governments in order to promote the general purposes of the Corporation.
 5. To acquire and possess all the powers reasonably necessary for the use and administration of the copyrights and trademarks of the Corporation; and
 6. To act as trustee of the trusts or otherwise act in a fiduciary capacity when so designated in any *intervivos* or testamentary gift.
- B. To the extent not inconsistent with the purposes set forth above, the Corporation shall have all the powers, and may engage in any activity, permitted by the Wyoming Nonprofit Corporation Act and the laws of the United States and the State of Wyoming, including all powers necessary or incidental to the fulfillment of those purposes.
- C. Except as otherwise provided by the Internal Revenue Code, no substantial part of the activities of the Corporation will be permitted to include carrying on propaganda, or otherwise attempting to influence legislation.
- D. Except as otherwise provided by the Internal Revenue Code, the Corporation will not be permitted to participate in, or intervene in (including the publishing or distribution of statements with respect to) any political campaign on behalf of (or in opposition to) any candidate for public office.
- E. The goal of the foregoing objects and purposes for which the Corporation is organized is social welfare within the meaning of Section 501(c)(3) of the Internal

Revenue Code amended through December 31, 1999, or corresponding provisions of any subsequent federal tax laws, directed to the support of educational, recreational, and social welfare activities and projects, and intended to foster and encourage the advancement of the stated objectives.

ARTICLE IV. FOUNDING MEMBERS OF THE CORPORATION

The corporation shall have three (3) founding Members:

The University of Wyoming Trustees
represented *ex officio* by the President of the University of Wyoming

The Laramie City Council
represented *ex officio* by the Mayor of the City of Laramie, Wyoming; and

The Laramie Economic Development Corporation Board of Directors,
represented *ex officio* by the Chairman of said Board of Directors

The Bylaws, or any amendment thereof, may establish criteria for admission of such other members, at such time and under such conditions, and with such requirements for dues, assessments or fees, as the Board of Directors deems appropriate. No Member may transfer a membership or any right arising therefrom.

ARTICLE V. DELEGATES

The Corporation initially shall not have delegates. The Bylaws, or any amendment thereof, may establish criteria for the admission of delegates at such time and under such conditions, and with some or all of the authority of members, as the Board of Directors deems appropriate.

ARTICLE VI. DIRECTORS

The affairs and management of the Corporation shall be under the control of a Board of Directors, comprised of (7) directors, as follows:

- A. Two Directors shall be appointed by the Mayor of the City of Laramie, Wyoming.
- B. Two Directors shall be appointed by the President of the University of Wyoming.
- C. Two Directors shall be appointed by the Chairperson of the Board of Directors of the Laramie Economic Development Corporation.

D. One Director shall be elected by the majority of vote of the Members of the Corporation.

The terms of Directors shall be one (1) year.

ARTICLE VII. BYLAWS

All provisions for the regulation of the internal affairs of the Corporation shall be set forth in the Bylaws. The Bylaws may be adopted and amended only on a recommendation of the Board of Directors approved by 70% of the Directors and unanimous approval of the Members of the Corporation.

ARTICLE VIII. AMENDMENT OF ARTICLES

The right to amend, alter or repeal these Articles of Incorporation shall be reserved to the Members of the Corporation, acting by unanimous vote.

ARTICLE IX. REGISTERED OFFICE AND AGENT

The initial registered office of the Corporation is: 1482 Commerce Drive Suite #A, Laramie, Wyoming; the name of the initial registered agent of the Corporation at such address is TIMOTHY L. STAMP.

ARTICLE X. DURATION

The period of the Corporation's duration shall be perpetual.

ARTICLE XI. DISSOLUTION

The right to dissolve the corporation shall be reserved to the Members of the Corporation, acting by unanimous vote. Upon the dissolution of the Corporation by the Members of the Corporation the Board of Directors, after making provisions for payment of all liabilities, shall dispose of the corporate assets in such manner as will further the purposes of the Corporation, or by distribution to such organization or organizations as are organized and operated exclusively for charitable, educational, literary or scientific purposes so as to qualify at the time as an exempt organization or organizations under 501 (c)(3) of the Code, or to an organization the contributions to which are deductible under Section 170 (c)(1) or (2) of the Code.

**ARTICLE XII.
INCORPORATORS**

The names and addresses of the incorporators of the Corporation are as follows:

HARRY C. LABONDE, Jr. 406 Iverson Avenue Laramie, Wyoming 82070	WILLIAM A. GERN Room 305 Old Main University of Wyoming Laramie, Wyoming 82071	TIMOTHY L. STAMP 1482 Commerce Drive #A Laramie, Wyoming 82070
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IN WITNESS WHEREOF the Incorporators subscribe their names to these Articles of Incorporation in duplicate originals of the ____ day of _____ 2000.

HARRY C. LABONDE, JR

WILLIAM A. GERN

TIMOTHY L. STAMP

Trustee Spicer asked President Dubois to report on this item. The action is needed to form a 501c3 corporation to develop the business center. This allows UW to appoint the board, but nothing further, and also allows the proponents of the center to move forward with their discussions.

President Dubois told the Board he is willing to have a building placed on campus, as it is important to UW and spin-off businesses. Trustee Saunders moved to authorize President Dubois to complete discussions with the Laramie City Council and the Laramie Economic Development Corporation; Trustee Haynes seconded. The motion carried.

Approval Of Private Naming Opportunities

The Board met in Executive Session on Friday, September 15, 2000, and moved to approve two private naming opportunities, although only one of those items has been made public. Trustee Hunt moved to approve the naming of the new Fine Arts studio as the Gladys Crane Studio for Film, Theatre & Dance; Trustee Ritthaler seconded. The motion carried.

Board Organization And Process

President Dubois provided a letter with an outline to suggest changes to the order of business for the Trustees' meetings. David Baker, General Counsel, will need to develop and draft some specific by-laws to the Trustee Regulations, as well as changes to the order of business. Trustees discussed the information presented by President Dubois, and the reassignment of the Community College and Outreach Committee as a portion of the Academic and Student Affairs Committee. They also discussed the possibility of adding audit responsibilities to the Budget Committee.

Overall, the President's recommendations would remove one Board meeting, provide for executive committee meetings on alternate months, expand the responsibilities of the committees and change their structure, change the length of the board meetings, allow for improvement in board knowledge and education, and increase emphasis on public input throughout the meeting. The President also suggested having one of the board meetings in a different location in the state each year.

Trustee Spicer moved to have the by-law changes return as an information item at the next meeting; Trustee Jorgensen seconded. The motion carried.

Development Report

Vice President Ben Blalock reported on the activities of the Development Office. The University is slightly behind in comparison to last year at this time, but there are several gifts pending. The capital campaign is well underway. The tree and bench program has had a positive response, and five benches and six trees have been purchased as memorial recognition for people. Examples of the benches are located on the east end of Prexy's.

President Dubois noted that a constituency relations program has been launched as part of the capital campaign, and his recent visit to Houston emphasized the need to contact the people in that area.

FY 2001 Monthly Gift Report through July 2000

Compares funds raised in the current fiscal year to funds raised in the previous fiscal year. Current month gifts are also shown.

FUND	ALL GIFTS							ANNUAL FUND GIFTS						
	FY 2001	Month		FY 2001 to date		FY00 to same date		FY 2001	Month		FY 2001 to date		FY00 to same date	
	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL
AGRIC	\$ 750,000	36	\$57,541	36	\$57,541	29	\$980	\$ 118,500	30	\$1,600	30	\$1,600	12	\$405
AHC	\$ 700,000	7	\$250	7	\$250	4	\$108,700	\$ 30,000	7	\$250	7	\$250	2	\$100
ALUMNI	\$ 55,000	3	\$900	3	\$900	5	\$800	\$ 5,000	0	\$0	0	\$0	0	\$0
A & S	\$ 1,320,000	76	\$63,571	76	\$63,571	62	\$50,223	\$ 311,000	61	\$ 53,990	61	\$ 53,990	45	\$11,187
ATHLETICS	\$ 2,750,000	258	\$71,937	258	\$71,937	351	\$190,203	\$ 19,750	239	\$34,037	239	\$34,037	156	\$21,543
BUSINESS	\$ 500,000	16	\$7,785	16	\$7,785	12	\$6,250	\$ 85,000	8	\$985	8	\$985	6	\$2,000
EDUCATION	\$ 310,000	7	\$170	7	\$170	0	\$0	\$ 42,500	7	\$170	7	\$170	0	\$0
ENGINEERING	\$ 2,300,000	70	\$20,020	70	\$20,020	29	\$72,425	\$ 232,000	57	\$13,341	57	\$13,341	22	\$12,825
IENR	\$ 200,000	4	\$15,100	4	\$15,100	1	\$25	\$ 50,250	3	\$5,100	3	\$5,100	1	\$25
HEALTH SCI	\$ 800,000	21	\$14,483	21	\$14,483	14	\$2,730	\$ 52,250	20	\$2,470	20	\$2,470	10	\$2,550
KUWR		3	\$100	3	\$100	181	\$4,795		3	\$100	3	\$100	57	\$463
LAW	\$ 250,000	8	\$1,356	8	\$1,356	6	\$420	\$ 35,000	1	\$50	1	\$50	6	\$420
LIBRARY	\$ 90,500	36	\$12,160	36	\$12,160	7	\$648	\$ 36,000	32	\$2,095	32	\$2,095	7	\$648
STUD AFFRS	\$ 80,000	17	\$290	17	\$290	13	\$43,830	\$ 37,500	17	\$290	17	\$290	11	\$405
UW ART MUS	\$ 150,000	28	\$29,195	28	\$29,195	16	\$6,620	\$ 31,750	26	\$4,195	26	\$4,195	15	\$1,620
UNIV. FUND	\$ 150,000	24	\$3,360	24	\$3,360	16	\$575	\$ 150,000	24	\$3,360	24	\$3,360	16	\$575
OTHER	\$ 1,594,500	20	\$19,457	20	\$19,457	55	\$107,602	\$ 36,500	10	\$2,703	10	\$2,703		\$10,991
GIFTS NOT YET BOOKED														
TOTAL	\$12,000,000	595	\$317,675	595	\$317,675	764	\$596,825	\$1,273,000	394	\$124,736	394	\$124,736	517	\$65,756

****Total Dnrs do not reflect Column totals. Donors may give to more than one dept/division.**

UNFINISHED BUSINESS

There was no unfinished business to come before the Board.

NEW BUSINESS

Trustee McCue acknowledged the progress made at UW with enrollment procedures this year. He has two children at UW, and found the experience and the customer service orientation to be wonderful. Trustee Saunders noted he had received similar comments from other parents regarding enrolling their children at UW. Trustee Spicer said he is very excited with the direction UW is heading.

PUBLIC COMMENTS

There were no public comments brought to the attention of the Board.

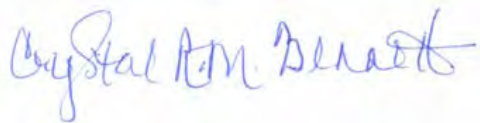
ANNOUNCEMENT OF THE NEXT MEETING DATE

The next meeting date is November 10-11, 2000.

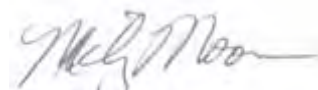
ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Haynes and seconded by Trustee Jorgensen to adjourn at 11:38 a.m. Motion carried.

Respectfully submitted,



Crystal R.M. Bennett
Assistant to the Vice President
for Administration and Finance



Nicky S. Moore
Deputy Secretary, Board of Trustees

