

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

March 25 - 26, 2004

The Final Minutes can be found on the University of Wyoming Board of Trustees website at www.uwyo.edu/trustees/meetings

University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
March 25-26, 2004

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THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

March 25-26, 2004

The Trustees were hosted at a breakfast work session on Academic Planning by Vice President Thomas Buchanan at the UW Foundation House on Thursday, March 25, 2004. On Friday, March 26, members of the Board were hosted to a breakfast by the ASUW at the Foundation House. A tour of the Atmospheric Science Facilities and Board luncheon were hosted by Vice President William Gern on Friday, March 26.

Sessions for work, recognition, education, and information were conducted on Thursday and Friday. The Board held the Business Meeting on Friday, March 26, 2004.

WORK SESSION: Academic Planning

Vice President Buchanan reviewed the timeline and processes that have been followed to reach today's 2004-2009 Academic Plan. Board members asked questions and had a detailed discussion on opportunities available to UW graduates to encourage them to remain in the State.

WORK SESSION: FY 2005 “PLUS” Budget Request

On January 7, 2004 a memo was sent to each vice president and the athletic director to solicit their requests for budget priorities for the allocation of PLUS Budget funds. For the 2005-2006 biennium, approximately \$5.2 million will be available to address institutional priorities. The President’s recommendation is to allocate one-half of the biennium funds for FY 2005. Consistent with previous allocation decisions, the instructions for PLUS Budget requests indicated that most, if not all, of the funding recommended by the President would be used for one-time allocations and not committed to permanent budget adjustments.

The table that follows provides a listing of the initial requests that have been submitted to the Budget Office for consideration by the President. The list being previewed provides the Board with an overview of various campus needs that have been submitted by each of the vice presidential units. President Dubois will provide specific funding recommendations to the Board at the May meeting.

FY 2005 PLUS BUDGET ALLOCATION REQUESTS

PLUS Budget Requests	VP Area	Unit Priority	Request Type	Amount Requested
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[BOLD = Continuing Allocation Request]

[Software = Equip]

President Dubois

Minority Affairs: PACMWA-Rios (FY04-Pres 1% Reallocation Pool)	Dubois	n/a	Other	5,000
President Dubois				5,000

Aylward

Network Security	Aylward	1	Equip	161,500
Exchange Server and Disk Expansion	Aylward	2	Equip	216,000
Network Fiber & Equipment (FY04 Funds Requested)	Aylward	3*	Equip	0
Student Lab Server for Remote Users	Aylward	4	Equip	250,000
Student Email Server (ASUWlink Replacement)	Aylward	5	Equip	315,000
Access Grid, Multicasting & Desktop Video Integration	Aylward	6**	Other	80,000
Ethernet for UW Resident Apartments	Aylward	7	Equip	225,000
Aylward				1,247,500

* Use of unobligated FY04 Black Fiber funds approved (\$170,000).

** Includes 1 new permanent FT position (includes EPB's).

Barta

Turnstiles-War Memorial Stadium	Barta	1*	Equip	200,000
E-Venue On-line Ticketing Software	Barta	2*	Equip	40,000
Swimming Timing System & Scoreboard	Barta	3	Equip	22,000
Service Vehicle Replacements (2 Vehicles)	Barta	4	Equip	60,000
Field House Mats	Barta	5	Equip	25,000
Indoor Putting/Chipping Training Area	Barta	6	Other	25,000
Lockable Parking Lot Posts	Barta	7	Equip	16,000
Golf Carts for Elderly/Handicapped	Barta	8	Equip	12,000
Barta				400,000

* Concurrent Legislative Request (remove, if state-funded).

Blalock

Foundation House-Air Conditioning	Blalock	1	Maint	120,000
Foundation House-Living Room Furnishings	Blalock	2	Equip	20,000
Foundation House-Application Enabler for OnBase	Blalock	3	Equip	15,000
Blalock				155,000

Brigman

Temperature Control-Student Health Service	Brigman	1	Maint	200,000
Half-Acre Entrance Relocation (Version 2 = \$60,000)	Brigman	2	Maint	100,000
Job X Student Employment Software (joint: see Hardin)	Brigman	3	Equip	0
Integrated Doc. Imaging: Technical Support (5 years=FY04=>FY08)	Brigman	*	Equip	24,000
Brigman				324,000

* Time-limited allocation approved last year.

PLUS Budget Requests	VP Area	Unit Priority	Request Type	Amount Requested
<u>Buchanan</u>				
LeaRN Director (\$60,000+\$19,800 EPB's @ 33%)	Buchanan	Highest*	Other	79,800
LeaRN Office Staff (\$30,000+\$9,900 EPB's @ 33%)	Buchanan	Highest*	Other	39,900
LeaRN Math Lab Coordinator(\$45,000+\$14,850 EPB)	Buchanan	Highest*	Other	59,850
LeaRN Prog Support(Synergy+Lrng Comm+Wks Welc+Stu Lrn Cnt)	Buchanan	Highest	Other	40,000
LeaRN Supplies & Office Support	Buchanan	Highest	Other	6,000
Ed Annex Remodel, Phase 2	Buchanan	1	Maint	250,000
Tech Services Relocation (Coe Remodeling-5th Floor)	Buchanan	2	Maint	360,000
LeaRN Equipment Hub	Buchanan	3	Equip	40,000
History Classrooms (College of Arts & Sciences)	Buchanan	4	Equip	59,000
C&J Photo Lab Upgrade	Buchanan	5	Equip	35,000
Ag Econ Experimental Markets Lab	Buchanan	6	Equip	76,000
ASMB Autoclave System Replacement	Buchanan	7	Equip	39,000
Server Replacement (Academic Affairs)	Buchanan	8	Equip	20,000
Computing Facilities, Phase 1(College of Engineering)	Buchanan	9	Equip	74,000
Patient Simulators (Nursing)	Buchanan	10	Equip	111,000
Ultrasonic Film Welder	Buchanan	11	Equip	25,000
Child-Care Center Equipment, Phase 1	Buchanan	12	Equip	135,000
Computing Facilities, Phase 2(College of Engineering)	Buchanan	13	Other	48,000
Pharmacy Teaching Equipment	Buchanan	14	Equip	30,000
Child-Care Center Equipment, Phase 2	Buchanan	15	Equip	135,000
Pep Band Equipment	Buchanan	16	Equip	5,000
Engineering Projects, Part I(released time+labs+equip.)	Buchanan	17	Other	147,000
Ag Projects (smaller equipment+remodeling)	Buchanan	18	Equip	553,000
Print Documents Replacement	Buchanan	19	Other	212,000
Engineering Projects, Part II (miscellaneous projects)	Buchanan	20	Other	150,000
Disease Prevention & Health Promotion Clinic	Buchanan	21	Equip	55,000
Compact Shelving (Coe Basement)	Buchanan	22	Equip	1,600,000
Various Projects (College of Arts & Sciences)	Buchanan	23	Other	425,000
<u>AES Projects</u>	<u>Buchanan</u>	<u>24</u>	<u>Equip</u>	<u>334,000</u>
			Buchanan	5,143,550
* 3 new permanent full-time positions requested (includes EPBs).				
<u>Gern</u>				
EPSCoR Match (3 years=FY05+FY06+FY07 only)	Gern	1	Other	200,000
<u>UW-NPS Research Center Equipment</u>	<u>Gern</u>	<u>2</u>	<u>Equip</u>	<u>35,000</u>
			Gern	Total
				235,000

PLUS Budget Requests				VP	Unit	Request	Amount
Area	Priority	Type	Requested				
<u>Hardin</u>							
Harney Street & 22nd St. Tree Planting Project	Hardin	1	Maint				40,000
Spillman Software Upgrade (Police Report & Record Keeping System)	Hardin	2	Equip				21,923
Leak Detection Alarm System (RMMC)	Hardin	3	Equip				20,000
Job X Student Employment Software (joint w/Brigman)	Hardin	4	Equip				22,400
Patrol Car Replacement	Hardin	5	Equip				23,800
WyGIS Database	Hardin	6	Equip				55,000
Mail Room Operations	Hardin	7*	Other				57,972
Payroll Office Furniture and Files	Hardin	8	Equip				21,410
22nd & Willett Rec Area (Ongoing Maintenance)	Hardin	9	Maint				40,400
Mower (22nd & Willett Rec Area)	Hardin	10	Equip				45,000
Prexy's Pasture (Ongoing Maintenance)	Hardin	11	Maint				25,000
Industrial Snow Blower	Hardin	12	Equip				70,000
44 Horsepower Tractor	Hardin	13	Equip				44,000
Employment History Card Archival (5 years)	Hardin	14**	Other				10,000
Carbon Filters Replacement (RMMC)	Hardin	15	Maint				5,364
Staff Senate Leadership Training	Hardin	16	Other				20,000
EHS Computer Replacements (4 PC's)	Hardin	17	Equip				6,000
Benefits Office Furniture	Hardin	18	Equip				6,202
Motor Grader (Used)	Hardin	19	Equip				70,000
HR Document Scanning Software/Hardware	Hardin	20	Equip				15,620
Landscaping-Bullpen (Equipment Storage Area)	Hardin	21	Maint				50,000
Knight Hall 74 Remodel (Training Room)	Hardin	22	Maint				34,800
Campus ID Office Operations	Hardin	23***	Other				102,128
Central Energy Plant - Stack Mufflers	Hardin	24	Maint				100,000
Hardin							907,019
* Includes 1.400 FTE positions (1 new + 0.400 from Sec. II); includes EPBS).							
** Temporary Non-Benefited Part-Time Position.							
*** Includes 2.250 FTE positions (1 new + 1.250 from Sec. II; includes EPBs).							
<u>Harris</u>							
LCD Projectors for Classroom Building	Harris	1	Equip				20,000
Classroom Equipment Security System	Harris	2	Equip				11,000
Replacement Bulbs for LCD Projectors	Harris	3	Equip				15,000
Consulting Support for CollegeNet Software	Harris	4	Other				20,000
Large Format Plotter (Facilities Planning)	Harris	5	Equip				6,000
Large Format Copier (Facilities Planning)	Harris	6	Equip				5,000
Office Annex Tenant (ELS)	Harris	7	Maint				10,000
Off-campus Sign Replacements (joint w/Miller)	Harris	8	Maint				100,000
Harris							187,000
<u>Miller</u>							
No request submitted, except joint w/Harris.	Miller	n/a	n/a				0
Miller							0

SUMMARY	Totals
Continuing Requests	546,050
<u>One-time Requests</u>	<u>8,058,019</u>
Grand Total Requested	8,604,069
<u>Funds Available</u>	<u>2,632,586</u>
Budget Remaining	(5,971,483)

Vice President for Budget and Planning Phill Harris discussed the PLUS budget process noting that it began in late January, and answered questions from the Board. President Dubois also spoke about the PLUS budget, stating that if the Board was comfortable with the ideology, it could be moved to the Consent Agenda. After further discussion, the Board decided to wait to take action on the PLUS budget in May.

WORK SESSION: FY 2005 Major Maintenance Priorities

The 2005-2006 biennium budget request for the University of Wyoming includes a budget request prepared by the General Services Division of the state department of Administration and Information (A&I) to fund the "major maintenance formula" for all statewide buildings, all community college buildings, and all university buildings. The 2004 Legislature, acting on recommendations from the Governor and the Joint Appropriation Committee, approved a budget of \$29,571,426 for major maintenance funding for state facilities, university and community colleges (see 2004 Session, House Bill 0001, Section 307). Of this amount, 42.56%, or \$12,585,599 (estimated), is allocated to the University. Included with this appropriation is the stipulation that stadium repairs (\$5.5 million) shall be included in the projects funded by the appropriation.

After deducting the amount for stadium repairs, \$7,085,599 remains for the 2005-2006 biennium. The President charged the Vice Presidents for Administration and Budget and Planning with developing a list of project requests to allocate one-half of this amount in FY 2005 (approximately \$3.54 million).

The preliminary list, which will be distributed during the Trustees' meeting, includes only projects that qualify for major maintenance funding. Section 307 of the budget act includes the following definition: "Major building and facility repair and replacement" means the repair or replacement of complete or major portions of building and facility systems at irregular intervals which is required to continue the use of the building or facility at its original capacity for it, original intended use, including for compliance with the Americans with Disabilities Act, and is typically accomplished by contractors due to the personnel demand to accomplish the

work in a timely manner, the level of sophistication of the work or the need for warranted work;
...."

After reviewing the list, the President will make a funding recommendation to the Board at its May 2004 meeting. Because bids received for the upper west stadium repair are higher than estimated, it is possible that more than \$5.5 million of the major maintenance budget will be required to fully address the needs previously identified for War Memorial structural repair and rehabilitation.

President Dubois informed the Board that this topic will be prepared for approval consideration at the May meeting of the Board. Vice President Hardin and Vice President Harris spoke about major maintenance and the stadium structural repairs, respectively. Board discussion focused primarily on the impact of repairing the stadium and possible difficulties with the loss of some of the seating.

WORK SESSION: FY 2005-2006 Biennium Salary Policy

Overview of Legislative Appropriations

The legislature approved a permanent increase of \$15.0 million to UW's block grant to be used for salary adjustments. In addition, the legislature funded an adjustment to the WWAMI medical education program; funded components of the Athletic Strategic Plan; fully funded the major maintenance formula for the institution; and provided an additional appropriation for the endowment matching program. The appropriations provide funding for:

PERMANENT APPROPRIATIONS

- Salary adjustments and fringe benefits -- \$15 million;
- WWAMI funding -- \$169 thousand;

ONE-TIME APPROPRIATIONS

- UW Endowment match -- \$18 million;
- Athletics strategic plan (operations) -- \$2.98 million;
- Athletics strategic plan (facilities) -- \$10 million to match private gifts;
- Major Maintenance Formula -- \$12.6 million (\$5.5 earmarked for stadium repair);
- Placement of Chief Washakie Statue -- \$150 thousand; and
- Enhanced Oil Recovery -- \$2.4 million.

OTHER APPROPRIATIONS

- An additional appropriation for increased employer contributions for the Group Health Plan was provided to the State Auditor and UW will be able to draw these funds as insurance contributions increase during the 2005-2006 biennium.

Proposed FY 2005 Salary Adjustment Policy

This policy summarizes the legislative increases to UW's budget for salary adjustments and proposes a plan for the distribution of raises to university employees. Specific instructions and a schedule for implementing the salary and benefit adjustments will be distributed in late March or early April to coincide with development of the FY 2005 operating budget.

Distribution of Salary Adjustment Funding

Table 1 (below) reflects the proposed salary distribution in relation to the original budget request submitted to the Governor and the final appropriation provided by the legislature. The original budget request has been reduced by an equal proportion within each category to reflect the reduction of \$7,850,000.

Table 1. Distribution of Salary and Benefit Allocations.

Category	Original Request	Salary Allocation
Academic Personnel	\$10,534,000	\$6,915,000
Staff	\$6,910,000	\$4,536,000
Administrators	\$1,458,000	\$957,000
Sub-total: Direct salary increases	\$18,902,000	\$12,408,000
Increases to Employer-Paid Benefits	\$3,948,000	\$2,592,000
Totals	\$22,850 000	\$15,000,000

Proposed Salary Distribution Policy

The proposal is to distribute half of the \$12.4 million salary pool as permanent increases starting July 1, 2004. The remaining \$6.2 million would be reserved for the second year of the biennium to sustain the salary adjustments provided in FY 2005.

The following guidelines will govern the distribution of salary monies. These guidelines are consistent with recent institutional practice, but also suggest some modifications to deal with the salary disparities that exist throughout the institution.

a. All full-time and part-time benefited employees who are performing at a satisfactory or better level and who were hired on or before December 31, 2003, are eligible for a salary increase. Probationary employees are eligible to receive a salary increase upon satisfactory completion of their probationary period. These increases must be funded within the budget resources of the unit. Funds distributed for the FY 2005 salary adjustments can be reserved for this purpose. Non classified employees (at-will) hired after December 31, 2003 will be eligible for a salary adjustment in the second year of the biennium upon recommendation of the Vice President heading the employment unit. Funding for these adjustments will also be secured from the budget resources of the unit and can be reserved from the pool of funds allocated for the FY 2005 salary adjustments.

b. The disparities from market were not equal for the three major categories of employees (i.e., academic personnel, staff, and administration), and the salary pools will be established through a pro rata distribution based on the market disparity. Funds within the academic salary pool will provide for an average salary adjustment of 6.2%. Funds within the staff salary pool will provide

for an average salary adjustment of 6.9% and funds within the administrator pool will provide for an average salary adjustment of 4.6%. Because of unit disparities that may exist within each category, additional adjustments may need to be made. See items f and g below.

c. The Vice President for Administration will adjust the UW Classified Staff Salary Matrix so that it better reflects the current market for employees in various grades. Any salary increases required by the matrix adjustment will come from the staff salary pool. This will require approximately \$231,000 per fiscal year to raise employee salaries to the minimum level of the new salary grades. Employees receiving salary adjustments that have resulted from a change in the pay matrix are eligible to receive additional consideration for a merit adjustment but the overall change in pay should reflect both market and merit factors in determining the overall salary adjustment.

d. The Vice President for Academic Affairs will reserve funds from the faculty and academic professional pool for the mandatory salary increases associated with promotion of faculty and academic professionals. The Vice President may also reserve some funds for promotion-related salary increases expected for FY 2006. It is expected that approximately \$501,000 will be required to fund promotion-related increases over the course of the biennium.

e. All other salary increases will be merit-based. This policy has three elements. First, meritorious performance – that is, performance that is satisfactory or better – is a necessary condition for a salary increase. Second, differences in performance justify differences in raises. Third, supervisors may take into account other factors, particularly equity and market discrepancies, when recommending raises for their employees.

f. To ensure sufficient funding to address the most severe inequities and market discrepancies that might exist among staff working in different divisions or units, the President may reserve 10% of the staff pool remaining after the matrix adjustment (see c, above) to distribute to vice presidents in response to documented instances of unit or individual inequity. The President will establish procedures for vice presidents to apply for such funding.

g. To ensure sufficient funding to address the most severe inequities and market discrepancies that might exist among faculty and academic professionals working in different colleges or departments, the Vice President for Academic Affairs may reserve 10% of the faculty pool remaining after the promotion adjustment (see d, above) to distribute to deans in response to documented instances of inequity, subject to merit-based considerations. The Vice President will establish procedures for deans to apply for such funding.

h. The President may reserve up to 10% of the administrative pool to address the needs of market-impacted, high turnover, or mission-critical administrative positions. The President will establish procedures for vice presidents to apply for such funding.

i. Benefited employees paid from Section II sources are also eligible for salary increases. Using Section II funds, each vice president will establish Section II pools for each employee group (academic personnel, staff and administrators). Pool funds will be used to fund promotions for

academic personnel, pay matrix adjustments, increased costs for employer-paid benefits and salary increases. The funds established for each pool will be used exclusively for employees within their respective categories. Vice Presidents may also hold back reserves of up to 20 % of each pool after deducting academic promotions, the matrix adjustment, and employer paid benefits. This reserve will be used to address the most severe inequities and market discrepancies that might exist in each respective employee category. The rules governing salary adjustments for Section I employees, outlined above, shall apply identically to Section II employees.

Group Insurance and Deferred Compensation

The funds available to increase the state contribution for group insurance during the 2005-2006 biennium have been appropriated to the State Auditor. The amount to be received for Section I employees will be determined at a later date. The Human Resources department will release the anticipated schedule of premium increases, so that Section II units can determine the impact of the State contribution increases on future Section II budgets.

The biennial appropriation for deferred compensation to provide a match of \$20 per month for employees paid from Section I who pay \$20 or more per month to a deferred compensation program ("457(a) plans") or the university's qualified annuity program ("403(b) plans") has been continued in the base funding for Section I budget. Employees paid from Section II sources are eligible for the same matching benefit.

President Dubois explained the policy and the work that has occurred to establish guidelines. He noted that the goal is to bring each employee group up to market, address movement in the market, and any cases of market disparity. The policy addresses salary increases for employees hired after December 31, 2003. This group of employees will not receive a raise in the first year of their employment; however, they will be considered for a raise in the second year of the biennium. This represents a change in the policy and gives appointing authorities the discretion to hold funds for next year.

WORK SESSION: Athletics Facility Update

As a result of information received during the planning process with architects and based upon discussions with legislators, fans, and others about the “total fan experience”, we had to re-group and re-think. We have had significant discussion about many possibilities.

The following are my thoughts and recommendation – supported by Phill Harris and Roger Baalman:

1. Early estimates on the first draft plan came in too high (\$433/sq. foot renovation), largely as a result of the high cost of erecting a supporting superstructure on the outside of the existing stadium. We cannot afford this price. We are committed to staying within the \$20 million set aside for the project or raising privately any additional amount.
2. Our focus on the stadium is total fan experience and revenue generation. More resources need to be applied to the fan experience portion of the project. This will ultimately lead to additional revenue as well.
3. We need to look at the scope of all facilities in the Athletic Plan and make adjustments to accomplish our objectives.

Athletic Facility Plan

- With the ruling that 30,000 seats is no longer a requirement for Div. IA status we will look at building the sponsor/donor suites on the East side of the stadium within the current structure. This should dramatically reduce the cost of the suites. This has been initially confirmed as a viable alternative by Structural Solutions based upon the West side studies.
- Reduce the scope of the Press Box to minimal level...paint, carpet, some internal carpentry.
- Turn the current tennis facility into the maintenance facility for athletics. Then create the covered tennis facility north of that building over the existing outdoor tennis courts. Explore the cost of this combination project. Currently, there is \$3 million in the total for these two facilities. It is believed that the new combination, along with looking at a fabric solution for the tennis courts, will dramatically lower this cost. Captured funds would be put into “fan experience” portion of the stadium.
- Sequence will be important
 1. Determine cost/viability of new East suite concept

2. Determine cost/viability of Maintenance/Tennis project
 3. Create amounts for the stadium...X\$ for suites/VIP and then X\$ for fan experience.
 4. Master plan stadium with new budget amounts
 5. Build Maintenance/Tennis first...move everything out of stadium.
 6. Build Stadium
 7. Build Indoor practice facility
- New budget concept (Example)

- Turf	\$ 1.0 million
- Tennis/Maintenance/Track/other	\$ 2.5 million
- Indoor practice facility	\$ 6.5 million
- War Memorial	\$10.0 million

\$5.5 m - Suites/VIP
\$4.25 m - Fan Experience
 1. Entrances/Gating
 2. Restrooms
 3. Concessions
 4. Other
\$.25 m - Press Box

Total Facility Project \$20.0 million

- Issues/Comments
 - Stadium structural repair plan does not change...stay on schedule.
 - Goal to install turf ASAP...2004.
 - Sewage issue with restroom expansion in War. Will learn more related to Conference Center findings. Have ideas if that doesn't work.

Intercollegiate Athletic Director Gary Barta spoke to the Board about the planning activities. The \$10 million matching program has been established and has already reached the one million dollar mark. He also shared some initial information from the architect that suggested building on the east side of the stadium which led to the Athletics Department to rethink stadium renovation and expansion.

The work on the stadium repairs will begin next week. The artificial turf may be installed this year but no later than next year. Vice President Rick Miller added that authorization to expand the scope of the work by action item will be on the Consent Agenda for the Board on Friday.

WORK SESSION: Jacoby Golf Course Project Update

President Dubois introduced Joe Jensen, Golf Course manager, to speak about the property east of Jacoby Golf Course. The expansion of the golf course will enhance the area and discussion on land development has begun. Conceptual ideas will include information from hydrological studies, a soil study, a boundary study, and a topographical study. Development of financial pro formas will be presented in the future. Mr. Jensen plans to have more substantive information to share with the Board in May.

WORK SESSION: Department of Anthropology Relocation

The Capital Facilities Plan proposed relocating the Anthropology program into the Bureau of Mines Building (9th and Lewis Street) to accommodate the construction of the Information, Library and Learning Center (IL²C) which will overlay the foot print of the existing Anthropology Building. Over the past few months, personnel from Western Research Institute (WRI) and Facilities Planning have met and analyzed space requirements for WRI to determine potential costs for relocating these operations in preparation for remodeling the Bureau of Mines Building for Anthropology.

The projected cost to construct a suitable facility for WRI will run between \$7.7 million and \$8.9 million depending upon the location of the facility. This cost, coupled with the estimated cost of \$8.9 million to renovate and expand the Bureau of Mines Building for Anthropology, has necessitated another review of cost estimates to determine whether it is more economical to build a new facility for Anthropology rather than remodel the Bureau of Mines Building. A preliminary cost to construct a new facility specifically designed for Anthropology is estimated to be \$13 - \$14 million depending upon site location. Given the cost saving for constructing a single new facility as opposed to relocating WRI and remodeling 9th and Lewis for Anthropology, it makes sense to look at potential site locations for such a project.

Because construction of a new facility for Anthropology was not considered in the Capital Facilities Plan, it is important for the Board to discuss this project and to review potential sites that might accommodate such a facility. Additional material will be presented at the Board meeting showing various sites that could potentially be used for constructing an Anthropology Building. In addition, there will be some discussion of the potential funding sources to be utilized to construct the project, including the possibility of seeking some state funding to cover

costs associated with housing the State Archaeologist and the Cultural Records Section of the State Historic Preservation Office.

Vice President Phill Harris spoke about the work that has occurred on the Anthropology relocation process. Several alternatives have been reviewed in anticipation of the work that will occur with the expansion of Coe Library. It has been determined that Anthropology needs to have a new location and siting issues were considered. Some of the locations included east of WRI, east of the old power plant, a portion of the WYO Hall parking lot, and the area north of Lewis Street.

Dr. Audrey Shalinsky, Department Head for Anthropology, spoke about the various collections that are currently housed at UW including: archaeology, anthropology, biological anthropology information, and other related items. The greatest issue facing the Anthropology Department is the collections and their disposition.

WORK SESSION: College of Law Moot Court Project

A proposed renovation to an existing classroom space and small addition to the Law Building will provide a modern courtroom that will be fully accessible with a configuration that would permit all forms of court proceedings, including trial and appellate proceedings. The renovated facility will also provide space for judges and a jury that is not readily achievable in the present facility. Attorneys and students will also have a separate room for consultation adjacent to the Moot Court.

The plan contemplates full media and electronic support for court proceedings that will provide for two-way voice and video communication, video evidence, and recording of court proceedings for evaluation and learning. A control room with full view of the proceedings can support the management of the media and electronics.

The existing facility cannot be made fully accessible without changing the configuration of the room and building structure. The current courtroom is in a state of disrepair and its design and lack of technology are incompatible with modern trial practice. Nor will the current courtroom design accommodate appellate court proceedings, including those of the Wyoming Supreme Court, which hears cases each year at the College of Law.

The project will permit use of the moot court space as a regular classroom at times when it is not used as a courtroom. The addition to the existing facility also will permit the moot courtroom to be used as an auditorium to accommodate larger audiences for special events. Once the new multipurpose facility is completed, the existing courtroom will be converted to a classroom.

This project is included with a number of smaller capital projects listed in the appendix to the Capital Facilities Plan. In December, 2003, the university advertised for professional design

services for the project. GSG Architecture from Casper, Wyoming submitted the only response. It is recommended that the university negotiate a contract with this firm for the project design work. The College of Law has funding available this fiscal year to complete the design work through the schematic design level. The College intends to use the schematic design for presentation during their fundraising for the project. Construction of the project will not begin until the funds for the project have been raised.

The funds for the project were derived from the PLUS budget with qualifications developed by the executive committee. Dean Jerry Parkinson talked to the Board about the space allocation issues that currently exist, and the proposed renovation and accessibility issues. Trustee Schaefer asked that the item be placed on the Consent Agenda for the Business Meeting.

**WORK SESSION: Authorization for Executive Committee to Approve Construction Bids:
a) Prexy's Pasture Project, b) Early Childhood Education Center,
c) Residence Hall and IL²C Architect Renovation**

The next Trustee meeting will not occur until May 20, 2004. The timing for construction bids for Prexy's Pasture, the Early Childhood Education Center and the Residence Hall renovation is such that approval of the construction bids cannot wait until the May meeting. Additionally, Trustee approval for the architect for the IL²C project will fall within this time frame. To avoid delays and to get these projects underway as quickly as possible, it was requested that the Board authorize the Executive Committee to review and approve the project bids as they are finalized. All three projects will be through the bidding process between the end of March and early May.

The President presented a funding proposal for Prexy's as part of the discussion. Funding for the Early Childhood Education Center (\$2 million) has already been approved by the Board. Authorization for the issuance of \$8.6 million in bonds for the Residence Hall renovation was secured during the recently-completed Legislative session.

After welcoming the public, President Hunt spoke to them about the discussion on Prexy's Pasture. She advised that a work session is for the Board to receive information and ask questions, and that is the function of the session this afternoon. She hoped that everyone present to share their views understood that there is a public period available for comment on Friday. She also advised that if they were not available tomorrow at 11:30 a.m., the Board would welcome a written statement.

The first item discussed was the Early Childhood Education Center. Vice President Harris noted there were a number of projects in the bidding process, and will be receiving those bids between the March and May meetings. Several bids will be time-sensitive and require

immediate response. The Childcare Center is out for bid, with the due date of April 22. Roger Baalman and Phill Harris will have approximately one week to evaluate the bids received and determine if there is an acceptable bid to take to the Executive Committee. Vice President Harris noted that March 2005 is the anticipated completion date.

The Residence Hall project that is tied to bond issuance will open on April 8, and the recommendation will be forthcoming to the Executive Committee. The third item for consideration is the IL²C project, which is almost through level 1 planning. They will be advertising bids for an architect to move it to the level 2 planning phase (\$500,000), and want to complete that, so the project may be submitted for legislative proposal at the end of August or the first part of September. The final project is the bids for Phase I of construction for Prexy's Pasture that are due to open April 29. Funding will be available from FMRs to help with the associated costs.

President Dubois spoke to the Board regarding the Prexy's Pasture item and the letter that will be published in the *Branding Iron* to the campus on Friday. He went through a brief chronology of Prexy's Pasture. President Dubois announced that another public discussion has been scheduled on March 30 in the ASUW Chambers, and will mirror the presentation of the previous week.

1926: Prexy's Pasture established and founded.

1949: The Wyoming state legislature appropriated funding for Prexy's and landscaping was developed. Thirty-two feet was removed from around the pasture on three sides to provide parking, placed lawns, sprinkler systems, and lighting. The best guess was that the spruce trees were planted at the corners of the pasture in the late 1950s.

1966: The third Campus Master Plan was reviewed and affirmed, but no action was taken on it. The mugho pines were probably planted in the 1960s and additional building sites added around the perimeter.

The timeline of today's meeting started approximately three years after President Dubois' arrival and the discussion of the parking plan was implemented. The ultimate decision was to meet the needs of parking with permit parking and a shuttle system. When that decision was made, the campus master plan began to move forward toward achieving a pedestrian campus. President Dubois commented that the parking places being removed would be accommodated around the periphery of campus.

The Board reviewed the parking plan in September 2000 and determined that before Prexy's Pasture was closed to parking, UW would take a look at the possibility of a pedestrian campus. At that time, EDAW of Ft. Collins, with the reputation of being the best qualified firm in the region, was retained to review the pedestrian campus concept. President Dubois added that the original architect that designed the entire campus was a Colorado architect. The concepts were presented in July 2001 and they were posted again during the summer of 2001 for campus feedback, which proved very valuable.

The parking plan was finalized in August 2001. The Board reviewed the long-term capital facilities plan, which included the closure of Prexy's. In March 2002, the formal decision to close Prexy's was approved by the Board. A planning team was appointed to review the concept of Prexy's without parking. The Board approved the Capital Facilities Plan in September 2002 which included the Prexy's Pasture closure and development, and the removal of parking.

EDAW prepared the planning and construction documents for Prexy's Pasture, and provided regular updates to the Board. UW retained the services of a nationally-known outdoor artist, Jackie Ferrara, whose area of expertise is particularly known for urban-pedestrian malls.

Public presentations began in the fall of 2003 of which the planning team has completed 17. President Dubois presented the idea to the Alumni Board, the Foundation Board, and recently to the public, comprising at least 20 public presentations. A presentation done for the Board in November 2003, was covered by a front-page story in the Laramie Boomerang. The presentations included a discussion of tree removal and replacement, which brings the Board to the current day.

President Dubois then talked briefly about the tree issue. EDAW architects recommended that certain trees be removed from Prexy's, specifically 23 blue spruce (out of 68) and select mugho pines. Concerns have been voiced about what will replace the removed trees and what the long term plans are. UW is forming a scientific advisory team to review the plans and to make recommendations on removal and replacement plantings.

Other design considerations include aesthetics and safety. Some of the mugho pines have overgrown their sites and restrict the view of the interior of the Pasture, particularly at night. The Phase I plan is designed to remove the roadbed and adjacent parking and replace it with a landscaped area to enhance its use by pedestrians. This change will result in a 35% increase in usable ground area.

The scientific advisory team will tour the space and review each tree to determine its viability. The endangerment of adjacent trees during removal will be considered. President Dubois noted the number of replacement plantings will be greater than the trees removed. Approximately 175 new trees are scheduled to be planted in the overall Prexy's design, and the

types of trees, both evergreen and deciduous, will be determined by the botanists and landscape architects. The overall purpose of the Prexy's design is to enrich the diversity of the plant life around the Pasture.

Approval from the Board for Phase I is needed to remove the roadbed and parking. Also to be addressed in Phase I will be: a new drainage system to accommodate storm water runoff; human scale lights will be installed; a vehicle turnaround on 13th Street will be developed; and, vehicle traffic in front of Prep School will be redirected. The cost will be about \$1.6 million, excluding architect's fees, and will be funded through private gifts, major maintenance funds identified for street repair, and ADA money available for building accessibility.

Another element of discussion, is an adjustment in the location of the plazas possibly eliminating the need for as many tree removals. Questions from the Board included inquiries on parking revenues, what the students' feelings are on the plan, staff response to the plan and the displacement of parking spaces. President Dubois noted that the parking spaces are being relocated, and the students do not currently park in this area. ASUW has not presented any legislation on the Prexy's plan development.

Building access issues are being discussed through public meetings overseen by Vice President Hardin. Ms. Hardin noted that the two elements of greatest importance are planning and communication. Chris Primus, Associate Director of SEO has been heavily involved in the ADA issues and access concerns. Vice President Hardin addressed the shuttle system and proposed expansion of those services. She elaborated on the fixed route shuttle, noting that the parking area east of campus has been greatly utilized and lighting has been improved. The net result will be that parking, signage and related information on campus will improve significantly.

Deborah McGriff, chair of Faculty Senate spoke on behalf of the faculty on campus and shared their concerns. The greatest issue is the perception of displacement on parking around the periphery of campus, and possible congestion behind McWhinnie Hall and the Education Building. Some people felt that parking off campus would be fine, although a number of faculty have decided to use the shuttle lot instead.

Susan Cuthbertson, president of Staff Senate expressed the views of the staff. She noted that they have had many of the same concerns as those shared previously. Many staff use the shuttle or walk to work, and for the most part, they are pleased with the plan for Prexy's.

President Dubois noted that the four documents prepared prior to some of the trustees' appointments to the Board are available on the web and show the work and progress that has been completed to date.

Concerns that Board members had were somewhat resolved by the assurance that a scientific element would be added to the research on Prexy's. Members of the Board encouraged President Dubois to work with forestry specialists on recommendations on tree removal and tree replacement.

Roger Baalman, Director of Facilities Planning talked about the efforts being made to improve mobility on the inter-building pathways. Specific areas are between Ag and Engineering, Ag and Education, Education and McWhinnie, and the area between Engineering and the State Geological Survey building. Efforts to make the area pedestrian-friendly with low-level lighting and adjusted landscaping are underway to improve the usability. The areas between Ross Hall and Knight Hall, and between Hoyt, Student Health and Knight Hall will also be reviewed for improvements.

Tim Banks, chief of UW Police talked about the need to improve safety on the Pasture and the redesign will assist with that mission. After further discussion, President Dubois advised the Board that he will put the Phase I of the project out to bid. Once the bids are received he will make a cost recommendation to the Executive Committee. Roger Baalman reported that water consumption for the Pasture improvements will increase. The water will come from a university well and the source is not potable. President Hunt stated that the request is to place the authorization with Executive Committee to approve the bids for the Phase I project.

The early childhood center, Prexy's Pasture and IL²C will be placed on the Consent Agenda. The residence hall renovation will be discussed during the regular Business Meeting. President Dubois clarified that the request before the Board on Prexy's Pasture is to evaluate the cost and to move forward on Phase I; it does not involve the removal of trees in the Pasture.

President Dubois asked the Board for their approval for one item from the PLUS budget, which is the expenditure of \$40,000 to complete the tree plantings on Harney and 22nd Street. President Hunt asked for copies of the letter regarding the trees in Prexy's Pasture to be provided to members of the public. (A copy of the letter and timeline may be found on the following pages.) The public comment time period was announced for 11:30 a.m. on Friday.

March 24, 2004

Editor:

Kevin Wingert's column in Wednesday's issue of the Branding Iron encourages students to make their voices heard during this week's meeting of the Board of Trustees regarding the renovation of Prexy's Pasture. Student voices are welcome at our meetings, but it may be helpful to give an understanding of our formal meeting process. There are several points that I would ask you to keep in mind.

First, members of the UW community have had at least 16 formal opportunities to comment on or ask questions about the plan between November and February. Among the groups to which the Prexy's Pasture Planning Committee made presentations were ASUW, Staff Senate, Faculty Senate, Mortarboard, Residence Hall Association, Campus Activity Center staff and organizations, the Interfraternity Council, and Panhellenic. Additionally, a presentation for the general campus community was held in December, and President Dubois conducted a briefing for the Laramie community as recently as last week. I should also note that plan designs were posted in the Wyoming Union at the beginning of the planning process in the summer and fall of 2001. Many comments have been received and considered since the project was first discussed, some resulting in changes to the plan. Additional written comments regarding the proposed landscaping plan can be made after this meeting, as landscaping decisions are not being made this week. An advisory group is being formed to evaluate the health of the trees, the possible effects of removing specific trees, and the best approach to provide improved landscaping to the Pasture.

Students and other members of the campus community will have an additional but limited opportunity to present their oral comments directly to the Board of Trustees during the regularly scheduled period established during each board meeting for public testimony. The time established for public comments during this week's meeting is between 11:30-noon on Friday. While all portions of Board of Trustees meetings are open to the public, with the exception of executive sessions, I encourage members of the campus community who wish to present comments verbally or in writing to attend that portion of the meeting. Individuals will be recognized in order based on a sign-up sheet available in the reception area of the president's office beginning at 11 a.m. on Friday. The time for public testimony is necessarily limited, since, as always, the Board has a very full agenda, including discussion of the new academic plan, upon which we would also welcome student comment.

I also want to remind readers of the Branding Iron that at this week's meeting, the Board of Trustees will be asked to decide only whether to authorize the University to seek construction bids for Phase I of the Prexy's Pasture renovation project. Phase I focuses on the removal of the road encircling Prexy's as well as the parking spaces around the pasture, increasing the green space on Prexy's by 35 percent, and installing new walkways. Mr. Wingert asks how the Board

of Trustees can approve awarding of a contract for a plan that has not yet been approved. The goal of making the university core a walking campus has been part of both the Parking Plan and the Capital Facilities Plan since publication of drafts in 2000 and 2001; the Board of Trustees approved the plan to close Prexy's to vehicular traffic when they approved the Parking Plan in March, 2002, and once again when they approved the Capital Facilities Plan at their September 2002 meeting. The Board will not be reconsidering the previously made decision to transform Prexy's Pasture into a walking campus, an idea raised originally in the adoption of the Campus Master Plan in 1966 and reaffirmed in the Campus Master Plan of 1991. Rather, the Board will be considering a business decision about how contracting will occur to implement the first Phase of the plan.

Kathleen A. Hunt
President, UW Board of Trustees

Major Milestones in Prexy's Pasture Renovation

- August 2000 – President's Parking Plan Proposal – Close Prexy's to Vehicles in Fall 2002.
- September 2000 – Trustees Review Parking Plan.
- May 2001 – EDAW hired for Conceptual Drawings.
- July 2001 – Trustees Receive Initial EDAW Concepts.
- July/August 2001 – Prexy's Conceptual Designs posted in Wyoming Union for Comment.
- August 2001 – Parking Plan Finalized.
- September 2001 – Trustees Review Capital Facilities Plan (includes Prexy's Closure).
- March 2002 – Trustees approve Parking Plan and Prexy's Closure.
- June 2002 – Planning Team Appointed for Prexy's Design.
- September 2002 – Trustees approve Capital Facilities Plan (includes Prexy's Closure).
- October 2002 – EDAW hired for Planning and Construction Documents.
- January 2003 – Trustees updated on Planning Process.
- April 2003 – Jackie Ferrara retained to provide artist's perspective on design.
- Fall 2003 – Public presentations by Planning Team (N=17).
- September 2003 – Presentation to Alumni Association Board.
- November 2003 – Planning Team Presentation to Trustees.
- November 8, 2003: "*Laramie Boomerang* story about Prexy's Renovation."
- January 2004 – Presentation to Foundation Board.
- March 2004 – Trustees to Authorize Executive Committee to Approve Award of Construction Bid for Phase I.

WORK SESSION: SIS Implementation and Funding Strategies

The executive sponsors for the SIS project (Robert Aylward, Leellen Brigman, Beth Hardin, and Phill Harris) have been analyzing various cost components for replacing the current SIS system. It is recommended that the university pursue replacement of the current SIS with a system to be provided by SCT-Banner. It is further recommended that the replacement software should include not only the base SIS system components but also a portal interface to the student system and a replacement email system for student use. The cost for this replacement through a 6.5 year life cycle is estimated to be \$8.2 million. The funds currently identified for this project total only \$4.3 million, leaving an unfunded balance of \$3.9 million.

The costs for this project have been separated into two components - the student information system will cost \$5.6 million and the portal and email system will cost \$2.6 million. This segregation of cost components is useful in the discussion that follows regarding recommendations to fund the SIS replacement project. Additionally, it is important to review the 6.5 year project implementation schedule to determine exactly how much funding is needed within each fiscal year to cover project expenses. The first 24 months of project implementation will require the largest outlay of funds.

To secure the additional \$3.9 million required to implement the new software and sustain the production environment through 6.5 years requires both a continuing funding source for software maintenance costs and personnel, and a one-time infusion of funding in the first year of the project when hardware, software and consulting services must be secured to make this project viable. The recommendations that follow divide the possible funding sources between on-going and one-time to provide an overall funding recommendation to accomplish this implementation.

Funding Recommendation for Continuing SIS Costs

It is recommended that we utilize tuition revenue next fiscal year to fund costs for the first year of the project and that the tuition recommendation for FY 2006 include an additional \$1.50 per credit-hour charge to each tuition category to permanently fund the ongoing costs for the SIS project. Annual software maintenance costs coupled with additional personnel supporting the new SIS system, and periodic upgrades to the system will consume approximately \$600 - \$700K per year in additional resources through the first four years of the project. After the initial four-year period, ongoing support costs could be as low as \$340K per year or trend upwards to \$500K. About one-half the costs related to the project through the first four years are directly tied to the ongoing maintenance of the portal product and student email system. With this cost structure and the direct benefit students will receive from the enhanced email and portal interface, there is some logic to paying these costs through either tuition revenues or a technology fee. Given the fact that we have already incorporated the university-level computer fee into the tuition structure, it would make more sense to continue this practice rather than reinstitute a technology fee. A \$1.50 per credit-hour tuition increase will generate approximately \$390K per year in revenue to support the portal and student email system.

To fund the remaining \$300K in ongoing costs we'll need to look to other sources of revenue. The full amount could be funded on a permanent basis from the available PLUS budget; however this would restrict a sizeable portion of the \$2.6M that is available on an annual basis. Alternately, we could fund this through a combination of a PLUS budget allocation and other possible revenue sources. It is recommended that we utilize no more than about \$100K of the PLUS budget for a two-year period to fund these costs and that that we look to allocating \$200K of indirect costs for a four-year period to cover the balance.

Funding Recommendation for one-time costs

It is recommended that we fund the additional one-time cost for the SIS project (\$1.2 M) utilizing three sources. First, we draw \$500K from the utility handling account within Physical Plant. Second, we draw \$500K from the audit reserve account, and third we utilize an internal loan process to fund the remaining \$200K should that be absolutely necessary. Vice President Harris will be available to answer Board questions about the fund balances in these accounts and why these sources of cash are recommended.

The schedule below shows how the recommendations that have been made will cover the costs for this SIS replacement over the next 6.5 years. Note that the model actually generates slightly more revenue over the period than is actually required to fund the project, but given uncertainties of future software maintenance costs and the unexpected surprises that occur when systems such as this are upgraded to the next version, we need to have some buffer for these contingencies. If costs don't materialize as currently predicted in the model, any surplus funding could be utilized as an additional source of funds to repay the one-time draw we'll need to make next year.

Although the discussion of additional funds needed to complete the project may tend to focus on the funding to be provided by tuition increases, indirect costs, the utility handling account, and the audit reserve, the following "life of project" summary shows the relative contributions recommended from a wide variety of funding sources:

Source	Amount	Percent of Total
University FMR's	\$3,707,458	43.0%
Congressional Earmark	\$ 200,000	2.3%
University PLUS budget	\$ 200,456	2.3%
Indirect Cost Allocation	\$ 800,000	9.3%
Tuition Revenue	\$2,535,000	29.4%
Utility Handling Account	\$ 500,000	5.8%
Audit Reserve	\$ 500,000	5.8%
Internal Loan	\$ 178,483	2.1%

University of Wyoming
 SIS Replacement Project
 Schedule of Funding Sources and Uses

	FY 2005	FY 2006	Biennium	FY 2007	FY 2008	Biennium	FY 2009	FY 2010	Biennium	FY 2011 one-half year	Total Project
Sources:											
FMR Funding Swap	1,777,375	1,087,145	2,864,520	0	413,636	413,636	429,302		429,302		3,707,458
Congressional Earmark	200,000		200,000			0			0		200,000
PLUS Budget	100,228	100,228	200,456	0	0	0	0	0	0	0	200,456
Indirect Cost Allocation	200,000	200,000	400,000	200,000	200,000	400,000	0	0	0	0	800,000
Tuition Revenue	390,000		390,000								390,000
Tuition Increase FY 2006		390,000	390,000	390,000	390,000	780,000	390,000	390,000	780,000	195,000	2,145,000
Utility Handling Account	500,000										500,000
Audit Reserve	500,000										500,000
Internal Loan	178,483										178,483
Total Sources	3,846,086	1,777,373	5,623,459	590,000	1,003,636	1,593,636	819,302	390,000	1,209,302	195,000	8,621,397
Uses:											
Project Cost	-3,846,086	-1,767,373	-5,613,459	-500,801	-1,003,636	-1,504,437	-819,302	-93,407	-912,709	-171,226	-8,201,831
Surplus (Deficit)	0	10,000	10,000	89,199	0	89,199	0	296,593	296,593	23,774	419,566

Robert Aylward, Vice President for Information Technology, spoke to the Board on the SIS project. The original project estimates of \$4.2 million were completed approximately one year ago. SCT and PeopleSoft were the only two vendors that responded to the request for proposal. UW identified the student e-mail systems and an information portal as additional items to incorporate in the new system. President Dubois directed the Board to review the material in the report and asked Vice President Phill Harris to speak about the proposed budget. Mr. Harris reviewed how UW would fund \$8.2 million in 6 ½ years and explained how UW could pay for the new systems. After consideration, the Board placed the item on the Consent Agenda.

WORK SESSION: Fee Book

Change in Mandatory Fees

The mandatory fees supporting various programs and activities have been increased to reflect costs that must be absorbed within these budgets. Several factors have contributed to the rate increases reflected below. The primary factor driving rate adjustments is the anticipated salary adjustments and additional health insurance contributions that must be funded within these self-sustaining operations. Additionally, the Wyoming Union has factored costs associated with their expanded programming efforts for students and have incorporated those costs into their upcoming budget. ASUW has also approved a fee increase through legislative action (Senate Bill #2028) to provide a \$5.00 per semester assessment to support concerts and convocations.

The following table reflects proposed changes in mandatory fees compared to those being assessed this academic year:

Proposed Mandatory Fees
 FY 2005

MANDATORY FEES Academic Year per Semester	FY 2004	FY 2005	% Change 2004 to 2005
All Students			
Wyoming Union	\$84.00	\$95.35	13.51%
Student Services ¹	\$50.00	\$58.05	16.10%
Full Time Students			
Student Health	\$68.00	\$74.00	8.82%
Athletics	\$50.00	\$50.00	0.0%
Recreation	\$32.75	\$39.00	19.08%
Total for Part Time Students	\$134.00	\$153.40	14.48%
Total for Full Time Students	\$284.75	\$316.40	11.12%

¹ Student Services Fee includes ASUW (\$36.50), Student Publications (\$11.40), Recycling (\$2.00), Wellness (\$2.70), AWARE (\$2.20) and Music/Theater (\$3.25).

Changes in Residence Life & Dining Services Rates

The increases for residence hall rates (room and board) and apartment rental rates are also based upon the same operations and benefit assumptions used to adjust the mandatory fees. Additionally, projected utility costs for the residence halls and apartments and loan and debt service payments have been factored into the rate adjustments. Salaries, benefits and utility costs represent the major cost components for the residence halls and apartments. Residence Life & Dining Services has also set a differential pricing schedule to more fairly make a distinction between the physical size of the residence hall rooms available to students. These rates are determined by double or single occupancy. In the past, the smaller double rooms were occupied as singles, but will be rented as doubles due to the upcoming renovations. The following table reflects the changes in residence hall rates and apartment rates for next fiscal year:

Residence Hall Room Charges Academic Year, excludes semester break	FY 2004	FY 2005	% Change
Room occupancy	2,372.00		
Double, A		2,514.00	5.99
Double, B		2,568.00	8.26
Double, C		2,687.00	13.28
Room occupancy	3,560.00		
Single, A		3,855.00	8.29
Single, B		4,031.00	13.23

Apartment Rental Rates, Student, per month	FY 2004	FY 2005	% Change
Summit View - One Story Complex			3.10
One bedroom	419.00	432.00	
Two bedroom	522.00	538.00	
Landmark Village	546.00	563.00	3.10
River Village			3.10
Two bedroom	650.00	670.00	
Three bedroom	733.00	756.00	
1111 Lewis Street			3.10
One bedroom	535.00	552.00	
Two bedroom	695.00	717.00	

Apartment Rental Rates, Student, per month	FY 2004	FY 2005	% Change
Spanish Walk, one bedroom	489.00	504.00	3.10
1107 Lewis (per person for 5 residents)	365.00	376.00	3.10
1220 Bradley Street, two bedroom	829.00	855.00	

Board Charges, academic year	FY 2004	FY 2005	% Change
Fall and Spring semesters, excluding Thanksgiving, Christmas, Spring and Easter breaks			
Unlimited access plan *	3,174.00	3,363.00	5.90
Any 15 access plan *	2,764.00	2,928.00	5.90
Any 12 access plan *	2,612.00	2,767.00	5.90
Any 9 access plan	2,062.00	2,185.00	5.90
Any 7 access plan	1,662.00	1,761.00	5.90
Any 5 access plan	1,244.00	1,318.00	5.90
Any 3 access plan	778.00	824.00	5.90
Lunch only, 5 per week	1,016.00	1,076.00	5.90

* Residents must select one of these plans

Vice President Phill Harris spoke to the Board about the proposed changes in the Fee Book and answered questions from the Board. ASUW had questions on Section II and Section I accounts. Mr. Harris advised that projections for increases have been developed to assist the programs and operations for the next fiscal year. The Board moved to place the item on the Consent Agenda.

WORK SESSION: Tuition Update

Fiscal Year 2005 Tuition Proposal

Because Wyoming continues to experience a robust economic picture, higher education in this state has not suffered the reductions in state appropriations or been forced to implement dramatic tuition increases that many states have faced this past year. Against the backdrop of this national picture, tuition and fees at the University of Wyoming continue to be very affordable. The tables below compare UW tuition and fees in relation to a subset of other public universities in the WICHE compact. Overall, in the past year, resident undergraduate tuition and fees at these institutions increased by about 10% compared to the 3.1% change in rates at Wyoming.

Within the next year the administration will review various tuition policy options. This review will lead to recommendations establishing a framework which will permit the Trustees to utilize a long-term philosophy that can be used to guide future tuition decisions. In the interim, it is recommended that tuition for FY 2005 be increased by approximately three percent (3%) next fiscal year, maintaining an adjustment comparable to the change in inflation as measured by the Wyoming Cost of Living Index.

**Undergraduate Average Annual Tuition and Fees at
 Western Undergraduate Exchange (WUE) Comparator Universities
 Resident**

Ranked in Order of 2003-04 Resident Tuition & Fees

INSTITUTION	Resident Undergraduates		Rank	Yearly % Change	% of Average
	2002-03	2003-04			
Washington State University	4,894	5,300	1	8%	139%
University of Washington	4,636	4,968	2	7%	130%
University of Oregon	4,230	4,914	3	16%	129%
Portland State University	3,885	4,278	4	10%	112%
South Dakota State University	3,833	4,254	5	11%	112%
University of South Dakota	3,872	4,205	6	9%	110%
University of North Dakota	3,662	4,156	7	13%	109%
Montana State University - Bozeman	3,807	4,145	8	9%	109%
University of Montana - Missoula	3,988	4,104	9	3%	108%
North Dakota State University	3,396	4,010	10	18%	105%
Colorado State University	3,435	3,744	11	9%	98%
University of Alaska - Fairbanks	3,432	3,670	12	7%	96%
University of Utah	3,325	3,646	13	10%	96%
Northern Arizona University	2,663	3,552	14	33%	93%
University of Colorado - Denver	3,275	3,551	15	8%	93%
University of Hawaii at Manoa	3,349	3,465	16	3%	91%
Idaho State University	3,136	3,448	17	10%	90%
New Mexico State University	3,216	3,372	18	5%	88%
University of Idaho	3,044	3,348	19	10%	88%
University of New Mexico	3,169	3,313	20	5%	87%
University of Northern Colorado	2,984	3,242	21	9%	85%
Utah State University	2,898	3,141	22	8%	82%
UNIVERSITY OF WYOMING	2,997	3,090	23	3%	81%
University of Nevada - Las Vegas	2,798	2,948	24	5%	77%
University of Nevada - Reno	2,502	2,710	25	8%	71%
AVERAGE (excluding UW)	\$3,476	\$3,812		10%	

**Undergraduate Average Annual Tuition and Fees at
 Western Undergraduate Exchange (WUE) Comparator Universities
 Non-Resident**

Ranked in Order of 2003-04 Non-Resident Tuition & Fees

INSTITUTION	Non-Resident Undergraduates		Rank	Yearly % Change	% of Average
	2002-03	2003-04			
University of Oregon	15,219	16,350	1	7%	141%
University of Washington	15,337	16,121	2	5%	139%
University of Colorado - Denver	13,847	15,179	3	10%	131%
Colorado State University	12,705	14,216	4	12%	123%
Portland State University	13,266	13,671	5	3%	118%
Washington State University	12,644	13,402	6	6%	116%
Montana State University - Bozeman	11,444	12,707	7	11%	110%
University of Northern Colorado	11,278	12,368	8	10%	107%
Northern Arizona University	11,183	12,072	9	8%	104%
University of New Mexico	11,436	11,954	10	5%	103%
University of Montana - Missoula	10,771	11,475	11	7%	99%
University of Nevada - Las Vegas	11,285	11,435	12	1%	99%
University of Utah	10,182	11,292	13	11%	98%
New Mexico State University	10,788	11,250	14	4%	97%
University of Nevada - Reno	10,287	11,197	15	9%	97%
University of Idaho	9,764	10,740	16	10%	93%
University of Hawaii at Manoa	9,829	9,945	17	1%	86%
University of North Dakota	8,594	9,902	18	15%	86%
North Dakota State University	8,246	9,645	19	17%	83%
University of Alaska - Fairbanks	8,652	9,400	20	9%	81%
South Dakota State University	8,082	8,961	21	11%	77%
Utah State University	8,199	8,946	22	9%	77%
UNIVERSITY OF WYOMING	8,661	8,940	23	3%	77%
University of South Dakota	8,122	8,916	24	10%	77%
Idaho State University	6,240	6,600	25	6%	57%
AVERAGE (excluding UW)	\$10,725	\$11,573		8%	

*NOTE: These figures are for undergraduate first-time, full-time students with an academic year of 30 semester hours or 45 quarter hours.
 Source: Telephone surveys, mail surveys, web survey, and web sites.*

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**Graduate Average Annual Tuition and Fees at
 Western Undergraduate Exchange (WUE) Comparator Universities
 Resident**

Ranked in Order of 2003-04 Resident Tuition & Fees

INSTITUTION	Resident Graduates		Rank	Yearly % Change	% of Average
	2002-03	2003-04			
University of Oregon	7,863	8,958	1	14%	195%
Portland State University	7,212	7,635	2	6%	166%
University of Washington	6,508	6,821	3	5%	149%
Washington State University	6,462	6,742	4	4%	147%
University of Alaska - Fairbanks	5,388	5,818	5	8%	127%
University of Montana - Missoula	4,460	4,648	6	4%	101%
University of Hawaii at Manoa	4,453	4,617	7	4%	101%
University of North Dakota	3,886	4,418	8	14%	96%
University of Colorado - Denver	4,011	4,359	9	9%	95%
South Dakota State University	3,874	4,298	10	11%	94%
University of South Dakota	3,906	4,259	11	9%	93%
North Dakota State University	3,716	4,209	12	13%	92%
Colorado State University	3,838	4,186	13	9%	91%
Idaho State University	3,768	4,108	14	9%	90%
UNIVERSITY OF WYOMING	3,585	3,978	15	11%	87%
University of Idaho	3,584	3,888	16	8%	85%
Northern Arizona University	2,663	3,752	17	41%	82%
Montana State University - Bozeman	3,427	3,741	18	9%	82%
University of New Mexico	3,484	3,643	19	5%	79%
University of Northern Colorado	3,343	3,642	20	9%	79%
New Mexico State University	3,456	3,624	21	5%	79%
University of Utah	3,127	3,428	22	10%	75%
Utah State University	3,195	3,399	23	6%	74%
University of Nevada - Las Vegas	2,864	2,984	24	4%	65%
University of Nevada - Reno	2,700	2,920	25	8%	64%
AVERAGE (excluding UW)	\$4,216	\$4,587		9%	

**Graduate Average Annual Tuition and Fees at
 Western Undergraduate Exchange (WUE) Comparator Universities
 Non-Resident**

Ranked in Order of 2003-04 Non-Resident Tuition & Fees

INSTITUTION	Non-Resident Graduates		Rank	Yearly % Change	% of Average
	2002-03	2003-04			
University of Colorado - Denver	15,107	16,565	1	10%	139%
University of Washington	15,595	16,544	2	6%	139%
Washington State University	15,292	15,758	3	3%	132%
Colorado State University	13,218	14,791	4	12%	124%
University of Oregon	13,269	13,734	5	4%	115%
University of Northern Colorado	11,903	13,058	6	10%	110%
University of Montana - Missoula	11,900	12,733	7	7%	107%
Portland State University	12,228	12,657	8	4%	106%
University of New Mexico	11,776	12,310	9	5%	103%
Northern Arizona University	11,183	12,272	10	10%	103%
New Mexico State University	11,076	11,550	11	4%	97%
University of Nevada - Las Vegas	11,351	11,471	12	1%	96%
University of Nevada - Reno	10,485	11,407	13	9%	96%
University of Idaho	10,304	11,280	14	9%	95%
University of Hawaii at Manoa	10,525	10,761	15	2%	90%
University of Utah	9,612	10,659	16	11%	90%
University of North Dakota	9,196	10,604	17	15%	89%
Utah State University	9,909	10,583	18	7%	89%
University of Alaska - Fairbanks	9,564	10,402	19	9%	87%
UNIVERSITY OF WYOMING	9,273	10,362	20	12%	87%
North Dakota State University	8,916	10,251	21	15%	86%
Montana State University - Bozeman	9,155	10,163	22	11%	85%
South Dakota State University	8,484	9,412	23	11%	79%
University of South Dakota	8,516	9,372	24	10%	79%
Idaho State University	6,872	7,260	25	6%	61%
AVERAGE (excluding UW)	\$11,060	\$11,900		8%	

*NOTE: These figures are for graduate first-time, full-time students with an academic year of
 24 semester hours or 36 quarter hours.*

Source: Telephone surveys, mail surveys, web survey, and web sites.

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The table below shows the proposed tuition rates for FY 2005. The Pharmacy tuition increase was approved at the November 2003 Board meeting to provide additional revenue to reduce the student/faculty ratio in the pharmacy practice phase of the program in accordance with the prior accreditation report on Pharmacy. New students entering Pharmacy during the 2004-2005 academic year will be assessed this tuition rate but final-year candidates would be exempt from the new rate since they will not benefit directly from the increased staffing to be funded with this tuition increase.

Table 2
 Recommended Tuition Rates
 Fiscal Year 2005

Tuition Classification	FY 2004 Credit Hour Rate	FY 2005 Credit Hour Rate	Percent Change
Resident Undergraduate	\$84.00	\$87.00	3.57%
Nonresident Undergraduate	\$279.00	\$288.00	3.23%
Resident Graduate	\$142.00	\$147.00	3.52%
Nonresident Graduate	\$408.00	\$421.00	3.19%
Resident Law	\$157.00	\$162.00	3.18%
Nonresident Law	\$351.00	\$362.00	3.13%
P4 Resident Pharmacy	\$163.00	\$168.00	3.07%
P4 Nonresident Pharmacy	\$335.00	\$346.00	3.28%
P1,P2,P3 Resident Pharmacy	\$163.00	\$189.00	15.95%
P1,P2,P3 Nonresident Pharmacy	\$335.00	\$422.00	25.97%

Vice President Harris spoke about the tuition update and the recommendation of a 3% adjustment for the regular tuition categories, excluding Pharmacy. He also suggested to the Board that UW hold the per-credit hour rate at a whole dollar figure. Members of the Board talked about keeping tuition as nearly free as possible, and moved the item to action and the Consent Agenda.

WORK SESSION: Student Code of Conduct

A “student code of conduct” establishes the standards and expectations for student behavior in an academic institution. Currently, UW’s standards and expectations for student behavior are articulated in multiple UniRegs, some of which were written as early as the 1970’s in a different educational and legal environment from today. The UniRegs related to student conduct need to be updated and consolidated.

In the 2000-2005 Support Services plan, the Office of Student Life was charged with developing a new student code of conduct for UW through revision of UniReg 30. This important initiative centralizes and establishes a student code in one document. We began with an extensive review of existing UniRegs relating to student conduct and student judicial procedures. In addition, we have documented and reviewed the best practices related to student codes at other institutions of higher education. These reviews have led us to draft two documents: 1) a revised University Regulation 30; and 2) a UW Student Code of Conduct.

The Office of Student Life, in consultation with the Office of General Counsel and the directors in Student Affairs, has drafted the UW Student Code of Conduct. The Code sets UW’s standards and expectations related to student conduct and concentrates student conduct references in one major document. In addition, the new Code recognizes the continuum of discipline from educational sanctions to intervention to punitive and administrative sanctions. Drafts of the revised UniReg 30 and the UW Student Code of Conduct have been distributed to the university students, faculty and staff for review and comments by March 31, 2004. The proposed changes will be brought to the Board of Trustees during the May 2004 meeting for approval with implementation at the beginning of the fall semester.

Vice President Leellen Brigman of Student Affairs spoke to the Board about the student code of conduct, and advised that UniRegs will be revised to address that issue. Mr. Dennis Dreher, Assistant Dean of Student Life and Dr. Dolores Cardona, Interim Dean of Student Life were available to answer questions.

WORK SESSION: Audit Committee Responsibilities

The Sarbanes-Oxley Act of 2002: Recommendations for Higher Education

Major corporate scandals of recent years and the passage of the Sarbanes-Oxley Act in 2002 have focused attention on the corporate responsibility practices of the non-profit sector, including institutions of higher education. Although not directly covered by Sarbanes-Oxley, colleges and universities are feeling the impact of heightened concern for corporate responsibility and financial transparency from state and federal regulators as well as trustees, not to mention donors, alumni, and other constituency groups (Western Association of College and University Business Officers – 2004).

The National Association of College and University Business Officers (NACUBO) issued an Advisory Report in November 2003 that addresses recommendations with respect to issues raised by the Sarbanes-Oxley Act of 2002 (the Act). The recommendations address how institutions might approach such issues as auditor independence, corporate responsibility, enhanced financial disclosures, accountability, and certification of financial results. NACUBO believes the Act should serve as a framework for implementation of emerging best practices to help evaluate overall financial risks.

The Board of Trustees is held to a high standard of full financial disclosure, transparency and accountability; consequently the administration continually seeks to enhance institutional accountability and responsibility. The clarity of an institution's financial condition and the ability for constituents to understand it and assess the institution's relative health, allows individuals to make informed investment decisions. Transparency is key to engendering trust and the institution's stakeholders will appreciate the openness that transparency brings.

Implementation of certain provisions of the Act will augment existing financial and internal control structures to help achieve the standards of fiduciary responsibility expected of the Board.

NACUBO's guidelines focus on three main areas: audit committees, independent auditors, and senior management. It is recommended that the Board have an audit committee that exercises direct control over the external auditors: at least one member should be a financial expert and management should not be voting members of the audit committee. The committee should have a charter that includes role and authority language.

The audit committee should receive the audit engagement letter and take direct responsibility for appointing, compensating and over-seeing the audit. External auditors should not provide non-audit services barred by the Act. When extenuating circumstances exist, the audit committee should approve such services in advance. The lead audit partner should be rotated every seven years, with a timeout of two years.

Senior financial managers should adopt a code of ethics and consider methods to ensure compliance. A confidential complaint mechanism should be made available to employees to communicate concerns about accounting, auditing, or internal control processes. Institutions should consider assessing the need for disclosures that require the chief executive officer (the President of the University of Wyoming) and the chief financial officer (the Vice President for Administration) to assert that the financial statements have no material misstatements or omissions and that they have evaluated "disclosure controls and procedures." Large decentralized institutions should consider requiring this assertion by business unit leaders responsible for financial results. Finally, NACUBO recommends an internal control assessment to document and evaluate existing internal controls. An assessment of this magnitude will be

costly; however, the benefit of such an aggressive project is improved stewardship of public resources and a greater assurance of meeting the institution's obligation to the public.

NACUBO recommends colleges and universities that do not have separate audit committees assign requisite responsibilities to an existing committee, such as the finance or investment committee. The combined committee's name should be changed to reflect the audit oversight function, for example, the Investment and Audit Committee. Assigning these duties to a committee does not relieve the whole board of oversight responsibility. Boards that do not operate using a committee structure should assume direct responsibility for oversight of audits.

NACUBO's guidance considers elements of governance, ethics, business process, and accountability raised by the Sarbanes-Oxley Act of 2002 that are relevant to institutions of higher education. The University of Wyoming should carefully consider the substance of these elements and determine, with the Board of Trustees, which actions best suit our particular situation.

This item was deferred for discussion until the May Board meeting.

RECOGNITION: Theatre and Dance Students, Foundation House

The Department of Theatre and Dance at the University of Wyoming recently received six national honors from the Kennedy Center American College Theatre Festival (KCACTF) and American College Dance Festival (ACDFA).

The student-written production of *Good Morning Athens* was selected to be performed at the regional KCACTF festival in Moscow, Idaho. There a national selection team chose the play from thousands of university productions nationwide as one of three productions to perform at the Kennedy Center in Washington, D.C. The play will be performed in an atypical two-day run April 14 and 15 and is also under consideration for the Kennedy Center's summer theatre line-up. The cast and crew of the production involve over 30 students and faculty.

In addition, four theatre students at the regional festival received individual national recognition and invitations to the Kennedy Center for the April festival. Senior Playwright Sean Keogh, who wrote the music, lyrics and book for *Good Morning Athens*, will receive three of the most prestigious Kennedy Center national playwriting awards: The Mark Twain Prize for Comic Playwriting, the KCACTF National Playwriting Award, and the KCACTF Musical Theatre Award. He also tied for second for the Mark Cohen National Playwriting award. Senior Erin Butler was the national choice as outstanding stage manager for her work on *Good Morning Athens*. Junior acting major Brandon Taylor won the nationally prestigious Irene Ryan Acting Scholarship competition and will be at the Kennedy Center in April to compete in the "Evening Circle of Scenes" with 15 other students from across the nation. Senior directing student Devin Shallow received the Best Student Director award at the regional festival for his direction of original student work in the region and was invited by the Kennedy Center to direct a student-written ten-minute play at the festival in April. As befitting Wyoming tradition of sports-

manship, the department also received the "Golden Hand-truck Award". This prize is presented by the regional festival hosts to the school that was the most cooperative and good natured during the intense six-hour load-in and mounting of their production at the festival.

The Dance program has also received significant honors and recognition this past year. For the first time a UW dance piece "8 by Nine" was selected by national judges to be performed in the Gala Concert at the regional American College Dance Festival.

WHEREAS: The Department of Theatre and Dance production of Good Morning Athens was selected as one of three productions to be performed at our national theatre, the Kennedy Center; and

WHEREAS: Sean Keogh, from Casper, Wyoming, received the three most prestigious Kennedy Center national playwriting awards for his music, lyrics and book of Good Morning Athens: The Mark Twain Prize for Comic Playwriting, the KCACTF National Playwriting Award, and the KCACTF Musical Theatre Award; and

WHEREAS: Erin Butler, of Wright, Wyoming, was the national choice as outstanding stage manager by KCACTF for her stage management of Good Morning Athens, and

WHEREAS: Brandon Taylor, from Rawlins, Wyoming, won the Irene Ryan Acting Scholarship Competition at the regional KCACTF festival in Moscow, Idaho and will perform in the "Evening Circle of Scenes" at the Kennedy Center; and

WHEREAS: Devin Shallow, from Bush Prairie, Washington, won the Best Student Director award at the regional KCACTF festival in Moscow, Idaho and will direct a student written 10-minute play at the Kennedy Center; and

WHEREAS: the Department of Theatre and Dance received the "Golden Hand-truck Award" as befits the Wyoming tradition of sportsmanship at the highest level in the arts; and

WHEREAS: the dance piece "8 by Nine" was selected for the Gala Concert at the regional American College Dance Festival; now

THEREFORE, LET IT BE RESOLVED, that it gives the University of Wyoming Trustees great pleasure to commend the University of Wyoming Department of Theatre and Dance, its students and faculty, for an award-winning 2003-04 season and national recognition. We extend our best wishes for continued success in the future in the community, state and nation.

RECOGNITION: UW Nordic Ski Team

Earlier this month, the UW Women's Nordic Ski Team, for the second consecutive year, won the United States Ski and Snowboard Association national championship, which was held at Sugarloaf resort in Maine. This outstanding club sport team placed five Cowgirls in the top nine places to bring the championship back to UW.

Jennifer Kinner of Casper placed first in each of her three races, making her the individual national champion, for the second year in a row. She also joined Kristen Boroff of Pinedale and Brooke Umphlett of Casper on the winning three-by-five kilometer relay team.

WHEREAS, the University of Wyoming Nordic Women's Ski Team won the overall 2004 national championship of the United States Ski and Snowboard Association, claiming the title for the second consecutive year, placing five Cowgirls within the first nine places; and

WHEREAS, Jennifer Kinner, of Casper, for the second year in a row, won all three individual races, making her the overall individual national champion for the second consecutive year; and

WHEREAS, Jennifer and her teammates, Kristen Boroff, of Pinedale, and Brooke Umphlett, of Casper, also won the 3x5 kilometer relay race; and

WHEREAS, the University of Wyoming Nordic Men's Ski Team placed third overall at the 2004 national championship of the United States Ski and Snowboard Association; and

WHEREAS, six members of the two teams - Joshua Peterson, of Lander; Kristen Boroff, of Daniel; Ava Bell of Laramie; Brooke Umphlett, of Casper; Melissa Gangl, of Casper; and Justin Daraie, of Casper - earned United States Ski and Snowboard Association Academic All-American status with cumulative grade point averages of at least 3.30; and

WHEREAS, the University of Wyoming Nordic Ski Team, in conjunction with the University of Wyoming Alpine Ski Team, won the United States Ski and Snowboard Association President's Award for the second consecutive year; now

THEREFORE, LET IT BE RESOLVED, that it gives the University of Wyoming Trustees great pleasure to recognize the University of Wyoming Nordic Ski Team members and coaching staff for their fine 2004 season. We extend our best wishes for continued success in the future on the trails and in the classroom. GO POKES!

RESOLUTION: H. A. and Jean True Family

WHEREAS, H.A. "Dave" and Jean D. True started True Drilling Company in 1954; and

WHEREAS, True Drilling Company spawned several companies that support Wyoming's energy industry, including True Oil Company, Toolpushers Supply, Eighty-Eight Oil Company, Black Hills Trucking, and Belle Fourche Pipeline Company; and

WHEREAS, True Companies also contribute to the strength of Wyoming's agricultural heritage through the operation of True Ranches throughout the eastern part of the state, as well as commerce through banking; and

WHEREAS, Dave True served the University of Wyoming as a member of Board of Trustees from 1965-1977, and as president of the board from 1971-73; and

WHEREAS, Dave True was selected a finalist in the Wyoming Citizen of the Century program in the categories of Agriculture and Business; and

WHEREAS, Jean and Dave's children Hank, Diemer, David L, and Tamma Hatten followed their parents into the business that has become a mainstay of Wyoming's economy; and

WHEREAS, the principal partners of True Companies – Hank, Diemer, and David L. – have contributed to the welfare of the University of Wyoming through their involvement with the university Board of Trustees, College of Agriculture, and College of Business, and to the state of Wyoming through a variety of professional and civic organizations; and

WHEREAS, the third generation of Trues – Kyle and Kip – are continuing the tradition of their parents and grandparents in contributing to Wyoming's economy and social fabric; and

WHEREAS, many members of the True family have attended the University of Wyoming and that the True family has established academic scholarships at the University of Wyoming; and

WHEREAS, the National Western Scholarship Program and Citizen of the West Committee chose the H.A. "Dave" and Jean True family as the 2004 Citizens of the West;

THEREFORE, LET IT BE RESOLVED, that it gives the University of Wyoming Trustees great pleasure to recognize the H.A. "Dave" and Jean D. True family for their contributions to the state of Wyoming and to the University of Wyoming.

RECOGNITION: Case Award

Ben Blalock, Vice President for Institutional Advancement, announced that President Dubois received the Annual District 6 Chief Executive Leadership award. The news release follows.

March 26, 2004 -- The Council for Advancement and Support of Education today (Friday) presented its annual District 6 Chief Executive Leadership Award to Philip Dubois, president of the University of Wyoming.

CASE is the professional organization for advancement professionals in higher education involved in alumni relations, communications and development. District 6 comprises colleges and universities in Colorado, Iowa, Kansas, Missouri, Nebraska, North Dakota, South Dakota and Wyoming.

The UW president since April, 1997, Dubois was cited for his achievements in several areas, including creating a vision and inspiring others, establishing a positive image for the university, increasing UW's stature in the community, encouraging innovation and risk-taking among employees, and actively supporting advancement.

"Dr. Dubois has accomplished a huge amount of change on our campus in the relatively short time he has been here," said attorney Kathleen Hunt, current president of the UW Board of Trustees. "Anyone who has spent time on a campus or in our state will understand the magnitude of the challenge. He has done so with grace, intelligence, and perhaps most importantly, a self-deprecating wit that has charmed and persuaded even his harshest critics. His leadership skills are legendary in our state, and, given my conversations at various national conferences, are recognized at a national level as well."

Deborah McGriff, president of the UW Faculty Senate, said, "President Dubois has been successful in creating a vision for the University of Wyoming that is positive, innovative and supportive of a caring community of scholars. He has developed and is implementing a shared vision for the University of Wyoming that includes enhancements in campus facilities, athletics and academic support for faculty and students. The development of this vision has not been easy, nor done in a vacuum. Dr. Dubois has incorporated input from administrators, faculty, staff, students and the community at large so that the final product reflects the shared voices of the campus and state communities."

Nominators listed Dubois' leadership in a number of areas that met the awards criteria. Among them were:

-- Led development and implementation of a comprehensive five-year academic plan for the university, approved unanimously by the Faculty Senate and the Board of Trustees (1999);

-- Strengthened state and federal governmental relations, leading to overall increases in the university's continuing state appropriation by nearly 50 percent in seven years, including significant increases for faculty and staff salaries, facility maintenance, disability compliance, obsolete equipment replacement, and library acquisitions;

- Provided leadership for the university's major initiatives to strengthen institutional contributions to state economic development;*
- Improved outreach and public relations through regular statewide visits to Wyoming communities;*
- Led development of the university's first strategic plan to strengthen the institution's intercollegiate athletics programs;*
- Achieved record years of private fund-raising through strengthened fund-raising organization in the UW Foundation and personal involvement in donor relations. He led the development of the largest fund-raising initiative (\$125 million) in the university's history: "DISTINCTION: The Campaign for Wyoming's University";*
- Initiated and provided guidance for significant capital construction and renovation projects;*
- Provided campus and community leadership in the aftermath of the murder of UW student, Matthew Shepard, in October, 1998 and the deaths of eight members of the Wyoming cross-country team in an automobile accident in September, 2001;*
- Stimulated campus efforts to strengthen campus environment for diversity, including acquisition of an anonymous \$2 million endowment gift to enhance programs relating to diversity, including the Matthew Shepard Symposium for Social Justice.*

EDUCATION: State Budget and Legislative Summary

President Dubois and Vice President Rick Miller spoke about the work at the legislature. President Dubois noted the increased budget allocation and spoke about the dollars received for salaries. He mentioned the plan for utilization of funds for the stadium being developed by Gary Barta, Intercollegiate Athletics Director. The Enhanced Oil Recovery Research program received one-time funding. Another item that was approved was the placement of a Chief Washakie statue in Washakie Center.

Rick Miller spoke about the standard budget increase that was developed to cover the state match for health insurance increases. \$20 million was allocated for academics and included \$1 million for the academic needs of the athletic program. UW received an extension on the endowment matching funds. WWAMI legislation intended to assist those students in the program by providing a longer period of time to repay their loans before interest accrues was passed. The statute wording was changed to note that medical contract repayment money goes into one account and will be invested as of July 1, 2005. This will reduce the block grant, but provides the university with more flexibility.

Members of the Board expressed their appreciation to President Dubois and Rick Miller, noting their work before the legislature, and stating that they have tremendous credibility with legislators in the state.

EDUCATION: Athletic Recruiting

In light of the recent negative national attention being placed on the recruitment of student-athletes, the Cowboy Athletic Department has looked inward to make sure our procedures and culture are in check and create a positive environment. The following is a list of steps that have been taken.

1. The Athletic Director met individually with Joe Glenn and Steve McClain to discuss and assess our current recruiting practices.
2. Coach Glenn immediately met with his team to discuss “trust” and specifically the do’s and don’t’s of recruiting.
3. Several discussions have been conducted in the Athletics’ Department Senior Staff meetings about ways to ensure our recruiting culture is positive and we avoid a scandal like the one at Colorado.
 - We plan to add specific language about the use of alcohol and sex during the recruiting process as a violation in the Student-Athlete Handbook.
 - We have already added specific language in the form signed by hosts strictly prohibiting the use of sex during the recruitment process. (Alcohol was previously listed). The host signs this letter.
4. The Athletic Director met with all coaches (mandatory meeting 2/17) to discuss what is appropriate and what is not appropriate in regard to recruiting.
 - Verbally discuss with each host that they are expected to be appropriate during the recruiting process.
 - Verbally discuss with each recruit the expectations during their visit.
 - Hold late evening and early morning meetings to discourage late night activity.

Despite all these steps, there still remains the possibility of an individual stepping out of bounds and embarrassing the Athletic Department and your University. Should it ever occur, we will deal with it swiftly and appropriately.

In addition to the above, there are some principles by which we can abide to help strengthen a positive culture and environment.

1. Hire good coaches. People of character committed to doing things right.
2. Recruit good citizens. Young men and women we believe, based upon homework and prior home visits, will represent themselves and the UW well.
3. Assign good young men and women we can trust as hosts to introduce recruits to the UW.

EDUCATION: Laramie Regional Airport Board—Request for Easement

Summer Range, West Laramie

The Laramie Regional Airport Board may request a sewer line easement through a portion of the summer range property. The easement is for the construction and continued maintenance, repair, alteration, and replacement of a sewer line. There are currently three different scenarios regarding this request. The following two pages detail each scenario proposed by the Laramie Regional Airport Board and their effects on the University summer range. The University recommends the approval of an easement to the Laramie Regional Airport Board contingent on the Airport Board's success in receiving a grant.

Scenario No. 1

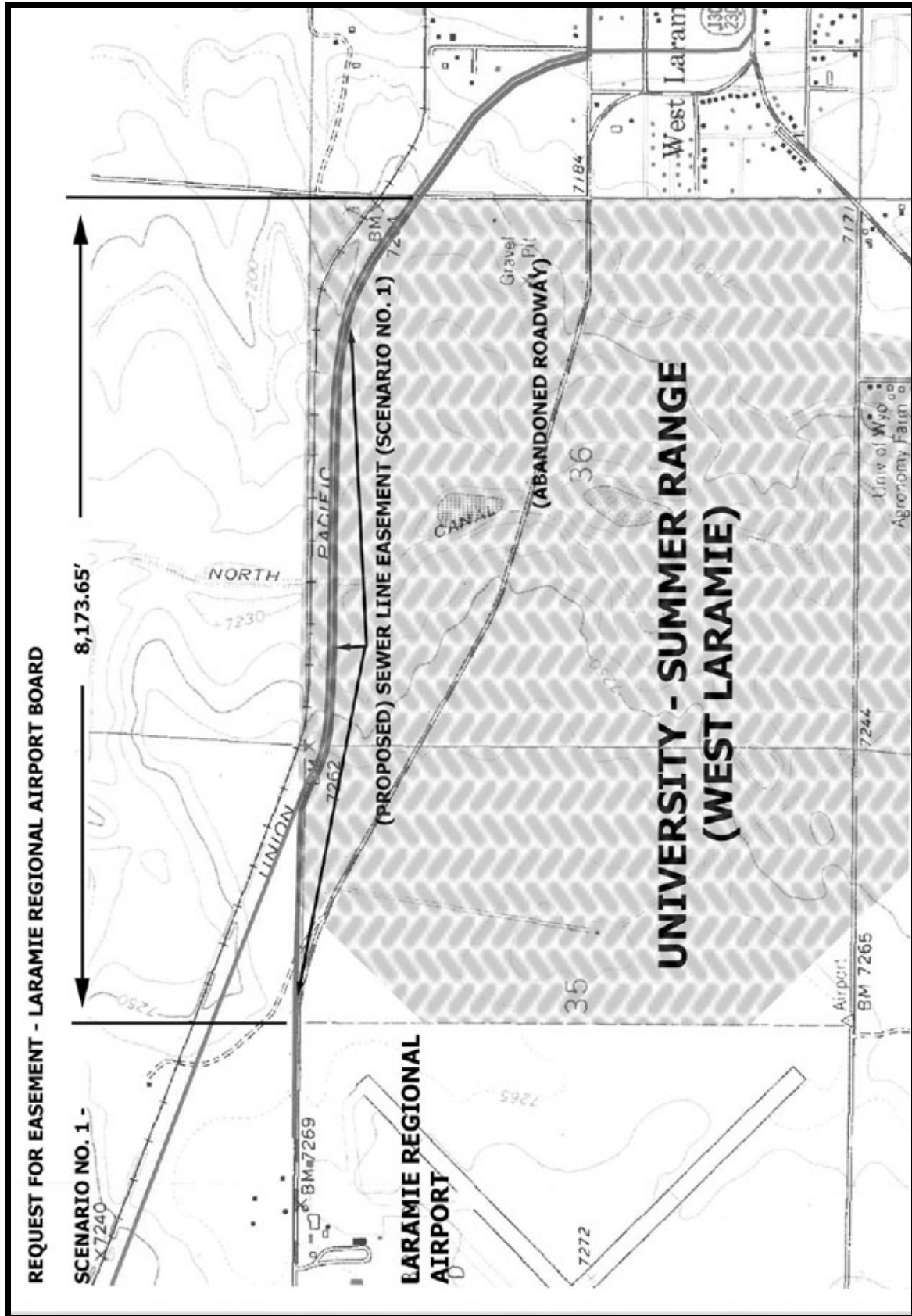
This scenario shows the proposed easement adjacent to and south of existing Highway 130. Currently, the City of Laramie has a waterline easement near this location, and, based on its proximity to the highway, the proposed easement would offer easy access to contractors and the City of Laramie utility workers in the event repairs are needed. The approximate length of the easement is 8,173'.

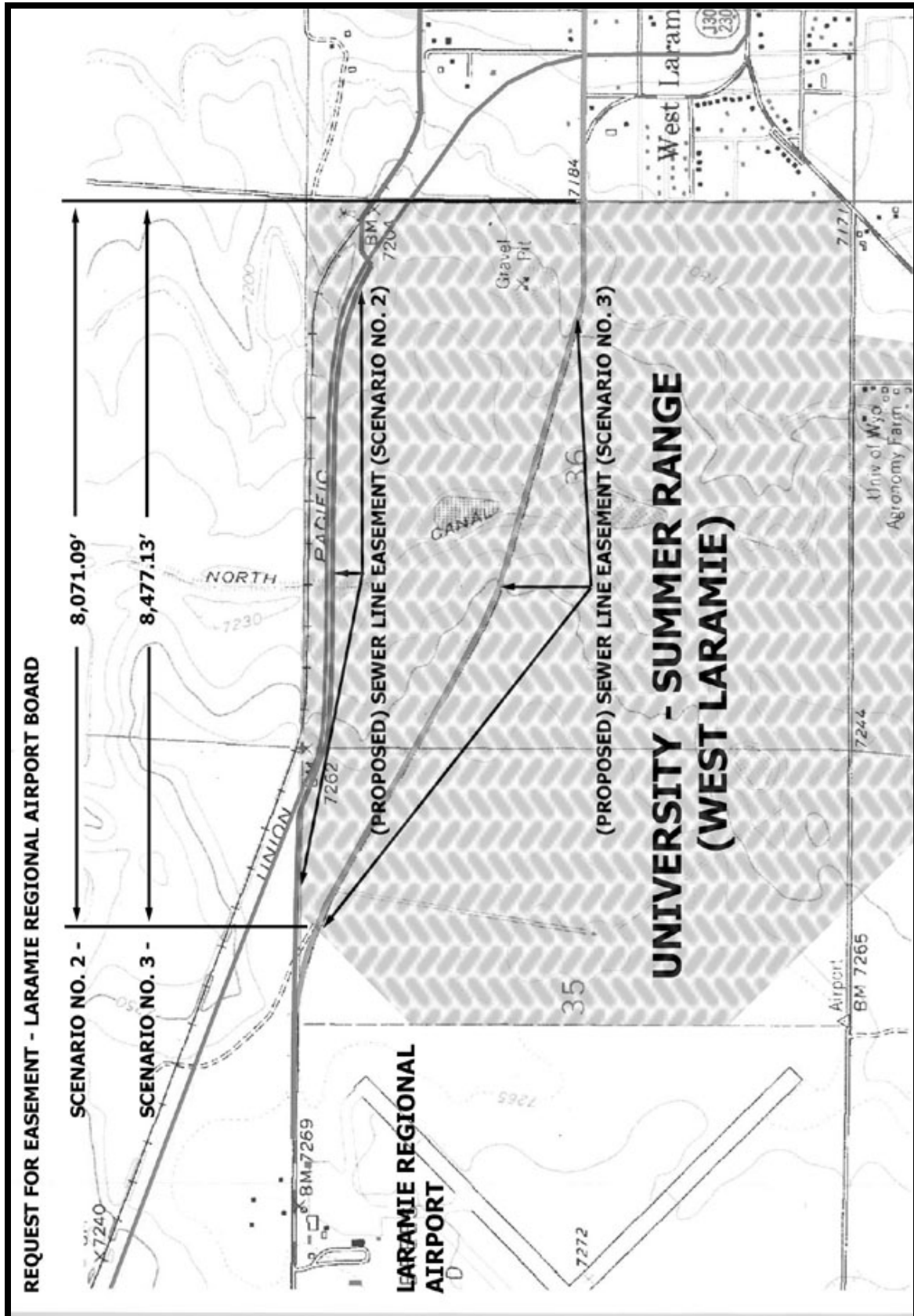
Scenario No. 2

The location of this proposed easement is nearly identical to Scenario No. 1, with the exception that it crosses under Highway 130 near the northeast corner of Section 36. After crossing under the highway, the easement follows the former Union Pacific Railroad property. The proposed easement length is approximately 8,071'.

Scenario No. 3

The final scenario places the proposed easement on the abandoned roadway right-of-way of Highway 130. The placement of an easement in this location would allow the University to tie into the line from the north and south based on research or real estate development needs. Beneficial as this may sound, once an easement is established it may limit layout design and development of Sections 35 and 36. The approximate length of the easement is 8,477'.





Vice President for Administration Beth Hardin briefly spoke to the Board regarding the request for an easement and answered questions. The item was placed on the Consent Agenda.

EDUCATION: Wyoming Technology Business Center Update

Currently, the Wyoming Technology Business Center (the business incubator) has secured funding from three sources and we continue to wait to hear from the Economic Development Administration regarding the final piece of funding. The Wyoming Legislature has provided \$5,300,000 in funding (\$240,000 to be spent immediately for beginning the initial steps in Phase III planning) with the remainder expended once the matching funds of \$3,180,000 has been secured from non-state sources. Through the work of the Wyoming Congressional Delegation, \$1,000,000 of funding identified in the VA-HUD budget bill has been gained. Also, the University has received a commitment of \$1,600,000 from a private donor and expect to receive notification from the EDA in the near future.

The firm winning the design bid, GSG of Casper, Wyoming, will start developing final design and construction drawings this month working with a design team appointed by President Dubois. If the schedule remains as currently envisioned, the building will be completed during 2006.

Vice President William Gern spoke first about the Technology Building project and noted that in the last legislature, UW received a \$5.3 million authority for the construction of the building, but it needs to be matched by \$3.2 million from outside sources. He provided an update on the progress to secure the \$3.2 million, noting that UW received a congressional grant of \$1 million that sits in the VA-HUD appropriation to be administered to UW by HUD. UW has also received a \$1.6 million private gift, and another grant proposal is under review with the EDA for \$1.6 million. EDA reports this is a high funding priority for them, and they are planning a site visit in the near future to UW with the regional EDA director. The total of these amounts will be more than what is needed to proceed. UW has also received authority to spend

\$248,000 for planning to move ahead with the first part of Phase III state planning. Information has been sent to the planning team and the architectural firm to proceed in examining the concept of the building as developed several years ago. They hope to have the building open sometime in 2006. The management piece has been established as well, and development of contracts for space use are underway.

Vice President Gern noted that 85% of the small businesses that have been incubated are still active after 5 years.

EDUCATION: Summer Session

The University of Wyoming's Summer Session is decentralized and self-sustaining; colleges develop their own summer session programs, determine course offerings, and receive the majority of tuition revenue. Summer Session is twelve weeks long, May 17 through August 6, 2004, offering sessions in lengths of 1, 2, 3, 4, 6, 8, and 12 weeks (22 total). Students can choose from a flexible schedule of over four hundred courses. During Summer Session, students can catch up or get ahead by packing a semester into weeks, while receiving personalized attention in smaller classes. Summer Session provides students with the opportunity to focus on difficult classes, lighten their load for fall, or even graduate early. Many unique experiences are available in the summer, such as field courses, research opportunities, and twelve new study abroad courses, as further explained in the presentation.

This presentation will cover the Annual Report for Summer Session 2003 as well as plans for summer 2004 and beyond, including recommendations for the Academic Plan II and opportunities for growth. As a result of API recommendations, increased focus has been placed on Summer Session with an emphasis on better meeting students' learning needs in the summer. The increased focus on summer has been successful. In 2003, 6123 Laramie campus and Outreach students attended Summer Session, attempting 25,555 credit hours. This represents a 2% increase in headcount over 2002 and a 5% increase in attempted credit hours.

Due to time constraints, the prepared presentation was not made. Materials were distributed to Board members by Kimberly Coffrin, Summer Session Staff Assistant.

EDUCATION: MBA Proposal

A Proposal to Put the Distance MBA Online and Designate it as an Executive MBA Program and an “Entrepreneurial Outreach Program.”

The previous and current academic plans propose creation of entrepreneurial outreach programs that enjoy sufficient demand to support differential pricing and become financially self-sufficient. The College of Business seeks this designation for an online Executive MBA program. The benefits of this proposal include:

- The ability to deliver a high-quality, relevant MBA program to anyone in Wyoming with access to the Internet (we are currently limited to compressed video sites);
- The ability to deliver a high-demand program to individuals worldwide, including corporate employees with employer-paid education benefit programs;
- Higher quality services to MBA students in the areas of instruction, technological infrastructure, communications, scholarships, and placement;
- Improved capability to market UW and the MBA program and to recruit more high-quality students;
- Higher quality and expanded marketing, recruitment, and development efforts; and
- A significant source of competitive advantage for the College of Business to attract students and external support.

We wish to design and deliver a program that provides an opportunity for potential or practicing managers throughout Wyoming and the world to develop and sharpen their professional skills. The curriculum will focus on the broad functions of business operations with specific emphases on team building, information technology, small business management, and globalization.

There are currently more than 50 AACSB accredited online MBA programs. The cost of these degrees varies greatly, with the most expensive program costing \$107,000 at Duke University. The average program cost is \$26,300. Following are sample tuition rates and program costs for a cross section of AACSB accredited online MBA programs:

Institution	Credit Hours Req.	Cost per Credit Hour	Program Cost
University of Michigan – Dearborn	60	\$651	\$39,060
Drexel University	48	\$700	\$33,600
Arizona State University	48	\$708	\$34,000
Indiana University	48	\$750	\$36,000
University of Texas – Arlington	36-48	\$570	\$24,000
University of Massachusetts	37	\$600	\$22,200
University of Florida	32	\$710	\$22,685
University of Wisconsin - Whitewater	36	\$550	\$19,800
Auburn University	36	\$510	\$18,360
Colorado State University	36	\$448	\$16,128
California State University – Dominguez Hills	30	\$300	\$9,000

We recommend an initial tuition rate of \$500 per credit hour for the online Executive MBA program. This rate is low in the range of schools surveyed, but represents an appropriate entry price that will attract students to our program and support UW’s reputation as a high-quality education provider. We propose a 30 credit-hour course of study, the minimum for an AACSB accredited MBA degree. The total tuition would be \$15,000, only 57% of the average cost for other AACSB programs. Students are willing to pay higher rates of tuition for the convenience an online program provides and the quality learning opportunities provided by the degree-granting institution.

Tuition revenues will be used to improve program and student support in the areas of revised curriculum, instructional design, faculty support, marketing, recruitment, communications, placement, development, and technology infrastructure. The UW MBA program is among the least supported in the region. Currently, the program is staffed by a half-time director and half of a support staff position. Regional programs we surveyed reported up to two full-time directors (one academic and one professional), and staff support ranged from two

to six full-time personnel. Tuition revenues will also be used to provide student scholarships, primarily for Wyoming residents. Currently there are no significant resources available for MBA scholarships.

We do not anticipate difficulty securing a sufficient enrollment of qualified students to sustain the program. An average of 19 individuals have/are anticipated to graduate from the previous and current program cycles. Given this experience with a student base limited to Wyoming, it is reasonable to conclude that we will be able to enroll more individuals in a program that is accessible worldwide: we receive many inquiries each year from individuals outside of Wyoming about the distance MBA. In addition, UW has an increasing number of business administration graduates that complete their final two years of study online. Their connection with the university and the desire by many to obtain a graduate business degree for career advancement should provide a rich source of well-qualified students.

The College of Business will make this a competitive-admission program, seeking the best qualified students for admission. However, we will continue to promote the online program to residents of Wyoming. To ensure that qualified Wyoming students are not denied access to this program because of the cost of the tuition, about 20% of the students in the program will be qualified Wyoming students to whom scholarships are provided from revenues generated by the tuition charged in the program (e.g., if there are 20 students, 4 will get scholarships that will pay the difference between the entrepreneurial tuition cost and resident graduate tuition).

The College of Business proposes that this program be offered on a two-year rotation cycle and, based on a positive assessment of the program (academic as well as financial) after the first cycle, they would commit to additional cycles of the coursework.

A few (7) remaining students in the current off-campus MBA program will not be disadvantaged by the changeover either in the number of hours required to complete their degrees or in the cost of tuition. These individuals will be charged the old tuition rate (currently \$207/hr.) for the classes needed to complete their degrees.

There are several reasons why we believe this program is particularly well-suited to become financially self-supporting and why the timing is appropriate to undertake this effort beginning in AY 2004-05.

1. The distance MBA program is delivered via compressed video, an expensive medium. Tuition revenue has not exceeded direct program costs since 1999.
2. The program operates on a two-year cycle. The current cycle ends Summer 2004, so it is an opportune time to consider changes to the program.
3. Online programs are very popular with working individuals and others who find the online environment more flexible for learning. All MBA prerequisites are currently offered online. In addition, we will be able to reach more Wyoming residents, as well as individuals outside of Wyoming, with this program.
4. The on- and off-campus students were frequently combined in night classes in previous cycles. This was done to save instructional costs but was a contentious issue with on-campus students who expected an all-daytime program. This proposal makes a clear distinction between these two groups of MBA students and resources to staff separate on- and off-campus programs so that both student populations are well-served.

Vice President Buchanan of Academic Affairs spoke about the MBA proposal and introduced Brent Hathaway, newly appointed Dean of the College of Business. The pilot program will be a two-year program in an online format for students. Associate Vice President Maggie Murdock spoke about the Outreach Program and the work they have done to address the needs of the business professionals. The item was moved to the Consent Agenda after discussion and comments on the benefits of the program.

INFORMATION: Tour of Atmospheric Science Facilities Aerosol Laboratory

Vice President Bill Gern arranged for a tour of the Atmospheric Science Facilities. Funded by the W. M. Keck Foundation, the aerosol laboratory development enhances ATSC's efforts in making in situ measurements of atmospheric aerosol from ground-based and airborne platforms. The laboratory also accelerates progress toward understanding the pivotal roles atmospheric aerosols play in atmospheric processes of cloud formation, chemical reactions, and radiative energy distribution. A Department flier was available for the Trustees.

Chemistry Professors Buttry and Yarger described the goals of the "new" W.M. Keck Foundation award recently received by UW.

INFORMATION: “Project 20K”



Project 20K Committee Summary

Committee’s Mission:

To insure through fan education, game enhancement and creative ticketing concepts that the University of Wyoming complies with the NCAA’s new minimum average attendance requirement of 15,000 fans per home football game.

Committee’s Goal:

To average 20,000 fans in actual attendance at each home football game.

Committee Members:

Jim Angell, Wyoming Press Association
Dan Baker, Human Resources Manager, RAG Coal West
Gary Barta, UW Director of Intercollegiate Athletics
Brett Befus, President, Wyoming Collegiate Athletic Council
Don Black, Publisher, Laramie Daily Boomerang
Tom Bogan, Director of Recreation, City of Cheyenne
Wayne Bress, Owner, Modern Printing
Jim Bunch, District Manager, Black Hills Power
Barbara Burke, UW Senior Associate Athletics Director
Kristie Bylin, Marketing Director, Cheyenne Frontier Mall
P.J. Crow, Executive Director, Laramie Chamber of Commerce
Kevin Erbe, Colorado-based UW Alumni Association Board Member
Linda Finnerty, Marketing Director, Clear Channel
Jay Fromkin, UW Director of Public Relations
Dan Haley, Denver Post
Vena Hartman, General Manager, Cheyenne Frontier Mall
Jim Hawks, Sales Manager, KTWO Television
Dan Hawley, UW Development Officer
Susan Kellogg, Sales Manager, Comcast Cable
Bill Luzmoor, Owner, Big Thicket Broadcasting
Toby Marlatt, Director of Marketing, UW Outreach School
Mary McGinty, ASUW, Director of Public Relations

Kevin McKinney, UW Sports Information Director
Dave Montgomery, President, Montgomery Broadcasting
Kent Noble, UW Associate AD for External Affairs
Stephanie Olson, Regional Director of National Ambassadors
Tim Ray, Sports Director, Clear Channel
Bill Sniffin, Author and newspaper owner
John Stark, UW Associate AD for Development
Matt Whisenant, UW Assistant AD for Compliance
Matt Wildt, UW Assistant AD & Ticket Manager
Kimberly Wilkerson, Outreach Specialist, Big Brothers Big Sisters
Shaun Ziegler, UW Licensing & Trademark

The Committee has developed a four-pronged strategy for meeting the NCAA's new attendance requirement:

1. A comprehensive multimedia campaign will be designed and implemented in order to educate UW fans and students regarding the NCAA's new minimum attendance requirements.
2. The fan's game day experience will be improved. Our goal is to make War Memorial Stadium "the place to be" on Saturday afternoons.
3. A season ticket program (i.e. a clearinghouse) will be created for fans that want to support Wyoming Football but are unable to attend games due to their place of residency and/or circumstances. Concurrently, a group of recipients will be organized in order to take advantage of this opportunity. Both parts of the equation are vital to the program's success.
4. Creative season and single-game ticket packages will be designed and marketed to Wyoming fans (quality not quantity). This group is also charged with recruiting "new fans" to Wyoming Football (i.e. WyoTech, the State's Community Colleges, etc.)

Miscellaneous notes:

- While the original name for this effort (Project 15,000) was created in order to reflect the NCAA's attendance mandate, the Committee elected to change the name to Project 20K in order to more clearly convey the Committee's attendance goal.
- The committee will have a series of large signs placed in high-traffic areas in order to record the progress we are making toward our attendance goal (i.e. a barometer). These signs, which will look like a cowboy boot, will document our game-by-game attendance figures as well as a series of attendance goals.

Publicity:

Robert Gagliardi of the Wyoming Tribune Eagle has written an article on our committee and this issue. The article can be found on the internet at the following site:

<http://www.wyomingnews.com/news/sports/more.asp?StoryID=101482>

Proposed Meeting Schedule:

January 24 - in conjunction with the San Diego State vs. UW basketball game

March 6 - in conjunction with the Air Force vs. UW basketball game

April 24 - in conjunction with the Wyoming spring soccer and football games

May - subcommittee meetings organized by each individual group

June 4 - in conjunction with the Cowboy Joe Club Golf Tournament in Laramie

July - subcommittee meetings organized by each individual group

August 7 - in conjunction with the Cowboy Joe Club Golf Tournament in Cheyenne

INFORMATION: SAREC Update on Planning and Development—(Lingle)

The SAREC Planning Team met multiple times since July 2003 to obtain input on research and outreach needs for SAREC. Included in those discussions has been the development of priorities with input from faculty, academic professionals, staff and other stakeholders. The top research and outreach priority has been identified as the “Integrated Range/Crop/Livestock Systems.” At a future time, a process will be developed to gather input on the different types of integrated systems that should be studied at SAREC.

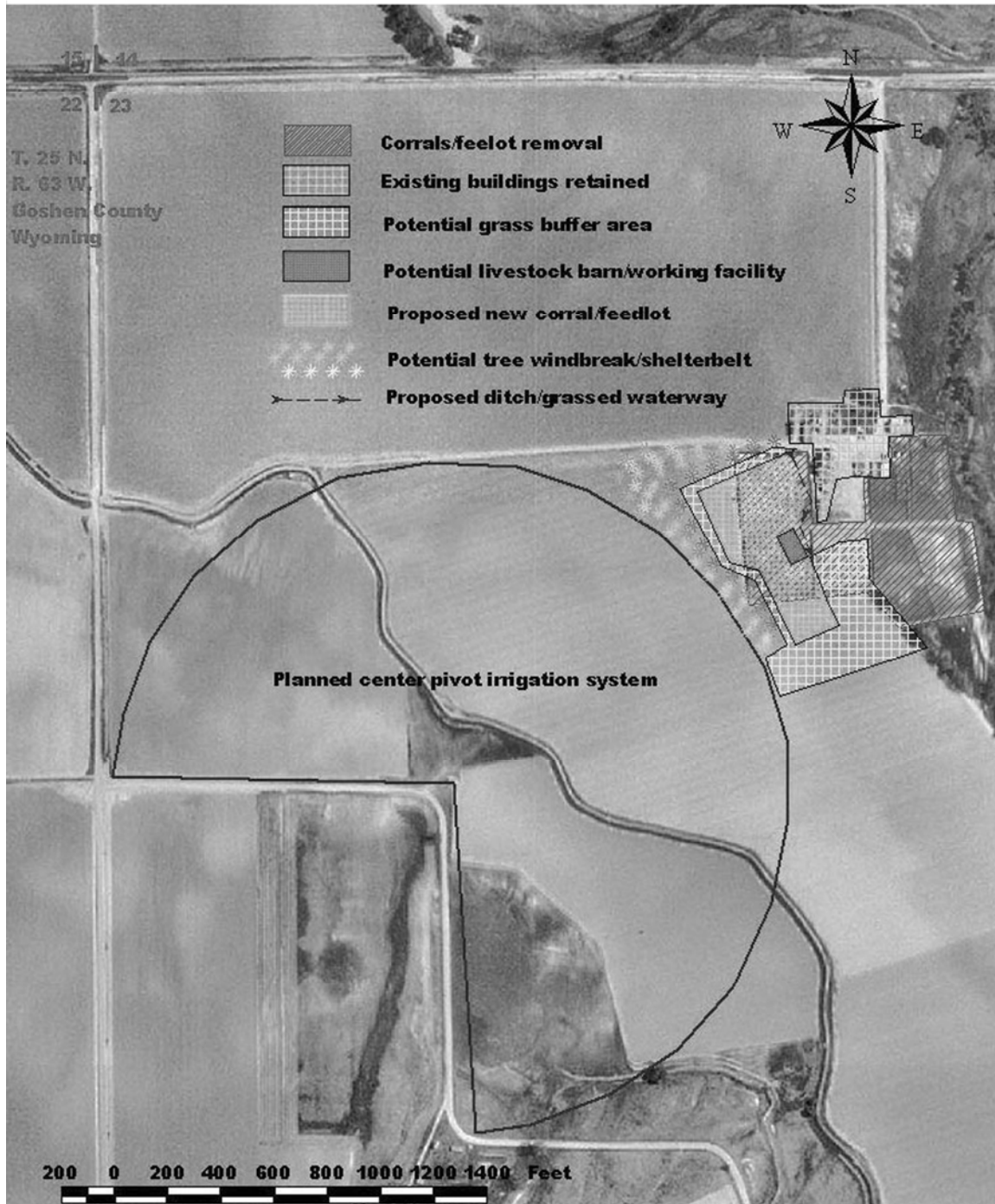
As a result of operational work and site preparation completed during the summer of 2003, the Planning Team developed recommendations for the types and locations of sprinkler systems at SAREC. The United States Department of Agriculture Natural Resources Conservation Service (USDA-NRCS) is also involved in the development of the irrigation systems, as well as the relocation and design of the feedlot.

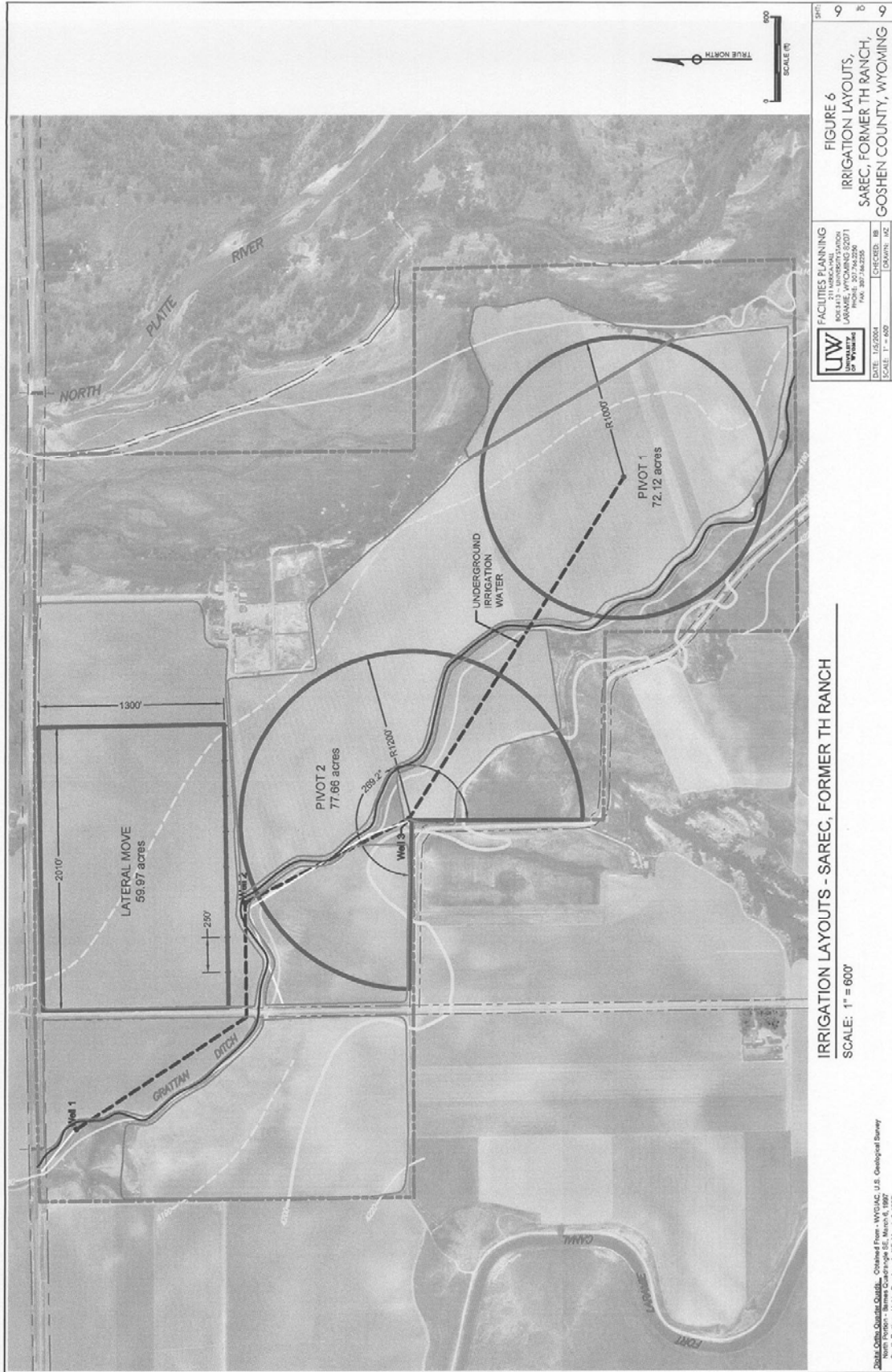
The Planning Team has created a prioritized list of new facilities and a list of existing facilities that will need repair at SAREC, which is shown below.

1. Pesticide storage, livestock water and fencing
2. Livestock and forage/crop processing facility
3. Shop
4. Office/conference facility
5. Machine/equipment storage facility
6. Visiting faculty/graduate student housing

Maps of the proposed layout for irrigation and potential development of the corrals, feedlot, and various buffer zones controlling animal waste and pesticide runoff are shown on the following pages.

University of Wyoming SAREC Livestock Testing Facility (NRCS Proposed Plan)





SALE OF TORRINGTON R&E CENTER

The Goshen County Board of Commissioners entered into an agreement to purchase 10.318 acres of the Torrington R&E Center on September 4, 2003. This purchase includes an office building and several other structures, although the entire center contains 152.30 +/- acres. Benchmark of Torrington has completed a survey of the property and submitted a subdivision request to the Goshen County Planning Commission on January 12, 2004. As there are newly adopted county subdivision requirements, the local conservation district has sixty days to review and submit comments to the commission. Once the commission's review is completed and the university's request approved, the appraiser will complete the valuation of the remaining parcels. The final step will be the Request-for-Bids for the sale of property to be advertised.

SALE OF ARCHER R&E CENTER IN CHEYENNE

The University of Wyoming proceeded with the sale of the Archer R&E Center to Laramie County via the Board of County Commissioners after receiving approval from the Board of Trustees. Many individuals have participated in the efforts to identify parcels of land, buildings, and crops that will be maintained to complete existing research. Closing was scheduled to take place on or before May 28, 2004, but the parcels and buildings identified for research will remain in the University's possession until August 31, 2005.

SALE OF AFTON R&E CENTER

The Lincoln County Commissioners took possession of a 30-acre parcel at the center on November 30, 2003, but because of delays in the plat-of-survey, the quitclaim deed has not been issued. In addition, the western most 89 acres of the Center were advertised for sale and awarded to the highest bidder above appraised value. The University's Real Estate Operations

office sent a purchase agreement to the successful bidder, and anticipates closing and issuance of the deed will occur no later than April 1, 2004.

INFORMATION: City of Laramie Annexation and Zoning Update

The Laramie Regional Airport collected signatures of seven property owners in addition to the signatures from the University of Wyoming and the Laramie Country Club. Subsequently, the Petition for Annexation and Petition for Zoning were filed with the City of Laramie, and on or about February 17, 2004, a consultant was hired to conduct the annexation study. It is estimated that the study will take between sixty and ninety days to complete and will determine the following:

1. The total estimated cost of infrastructure improvements required of all landowners by the annexing municipality related to the annexation;
2. A list of basic and other services customarily available to residents of the city or town and a timetable when those services will reasonably be available to the area proposed to be annexed;
3. A projected annual fee or service cost for services described in (2);
4. The current and projected property taxes; and
5. The cost of infrastructure improvements required within the existing boundaries of the municipality to accommodate the proposed annexation.

Once the consultant and City of Laramie have determined that the necessary information is complete, all affected landowners will be notified of a public hearing. It is estimated that the public hearing will be scheduled during the month of June 2004. If after the public hearing the City of Laramie finds that the conditions required by W.S. 15-1-402 exist and that the required procedures have been met, an ordinance annexing the property will be filed with the Albany County Clerk.

INFORMATION: Change Orders and Progress Reports

The following gives an accounting of the progress and activity of construction and design since the January 2004 Trustees meeting. Also reported are approved change orders for the Health Science – Biochemistry Addition & Remodel.

PROJECTS IN CONSTRUCTION

1. Health Science – Biochemistry Addition & Remodel

Contractor: Groathouse Construction, Inc., Laramie, WY
 Bid Price: \$11,597,000.00
 Original Completion Date: N/A
 Contract Substantial Completion Date: May 1, 2005

	Total	Administration	Construction	Design	Technology	FF & E	Contingency	Misc
Budget	17,984,000	600,000	11,597,000	1,680,000	1,386,000	915,000	1,556,000	250,000
Expended	3,261,400	155,939	1,837,810	1,238,887			28,051	713
Obligated	10,154,677		9,759,190	338,573			56,914	
Un-obligated	4,567,923	444,061	0	102,540	1,386,000	915,000	1,471,035	249,287

Remarks: Foundation systems for the additions have been completed. Structural steel is being set for the east addition. The setting structural steel for the link and west addition will start after the east addition has been completed. Ductwork and plumbing rough-ins are completed for the second and third floors in the Biochemistry building. Installation of ducts and plumbing is progressing on the ground floor. Floor slabs for sound booths have been placed in the Pharmacy Building. Underground site work has been completed.

2. Washakie Center Additions & Renovations

Construction Manager-at-Risk: Kloefkorn-Ballard Const Inc.
 Bid Price: \$8,865,466.00

Phase 1 through Phase 3 Original Completion Date: Phase 1 – June 20, 2003
 Phase 2 – June 20, 2003
 Phase 3 – June 20, 2003

Phase 1 through Phase 3 Contract Substantial Completion Date: Phase 1 – June 26, 2003
 Phase 2 – June 26, 2003
 Phase 3 – July 4, 2003

	Total	Admin	Construction	Design	Equipment	Contingency	Misc
Budget	13,291,517	368,650	8,865,466	1,361,480	1,807,436	788,485	100,000
Expended	12,792,436	274,122	8,865,466	1,224,892	1,805,102	522,854	100,000
Obligated	11,667			11,667			
Un-obligated	487,414	94,528	0	124,921	2,334	265,631	0

Remarks: Final submittals from the Contractor have been received and retainage released. Warranty period continues through the end of June.

3. Steam Tunnel Repair and Fuel Tank Removal

Steam Tunnel Contractor: Spiegelberg Lumber & Building Co., Inc.
 Bid Price: \$1,227,000.00
 Original Completion Date: N/A
 Contract Substantial Completion Date: October 15, 2003

Fuel Tank Contractor: Anchor Environmental, Inc.
 Bid Price: \$53,156
 Original Completion Date: May 2, 2003
 Contract Substantial Completion Date: May 2, 2003

	Total	Administration	Construction	Design	Contingency
Budget	1,500,000	75,000	1,381,756	30,000	13,244
Expended	1,474,954	65,407	1,368,256	28,047	13,244
Obligated	13,500		13,500		0
Un-obligated	11,546	9,593	0	1,953	0

Remarks: Physical Plant is proceeding with the relocating of the condensate pumps in the new pumping vault. The contractor has completed the punch list items excluding the final crossover to the new system and the final surface grading and landscaping. These items will be completed this spring.

PROJECTS IN DESIGN PHASE

1. Residence Halls Renovations

	Total	Administration	Construction	Technology	Design	Contingency	Furnishings
Budget	8,600,000	275,180	5,556,625	256,985	825,500	825,470	860,240
Expended	350,679	35,266			315,413		
Obligated	453,887				453,887		
Un-obligated	7,795,434	239,914	5,556,625	256,985	56,200	825,470	860,240

Remarks: Plans are completed and have been advertised. Bid is set for April 8, 2004.

2. Childcare Facility

	Total	Administration	Construction	Design	Contingency	Misc
Budget	1,915,500	58,500	1,608,600	146,000	73,000	29,400
Expended	75,115	17,697		57,418		
Obligated	77,682			77,682		
Un-obligated	1,762,703	40,803	1,608,600	10,900	73,000	29,400

Remarks: Plans are nearly complete and will be advertised the third week of March with a bid date of April 22, 2004. Advertisement was delayed due to last minute changes requested by the user and to allow enough time for the contractors to prepare a proposal after the Resident Hall bid.

CHANGE ORDERS

1. Health Science – Biochemistry Addition & Remodel

Change Order No. 2

Item 1	Remove existing projector screens	Add:	724.00
Item 2	Slab removal and replacement	Add:	9,300.00
Item 3	Storm sewer revisions	Add:	5,072.00
Item 4	Additional conduit at RSI devices	Add:	4,354.00
Item 4	New panel feeds to mechanical room	Add:	8,850.00
		<u>Total Change Order No. 2</u>	<u>ADD: \$28,300.00</u>

Change Order No. 3

Item 1	Fireproofing at Biochemistry	Add:	12,686.00
Item 2	Foundation revision at Link Area	Add:	1,143.00
Item 3	Pier conflict at storm line	Add:	1,393.00
Item 4	Additional conduit at RSI devices	Add:	3,634.32
Item 5	Elevator feed at Pharmacy Bldg	Add:	1,999.00
Item 6	Conduit/conduct removal-Pharmacy Bldg	Add:	1,583.00
		<u>Total Change Order No. 3</u>	<u>ADD: \$22,438.32</u>

Statement of Contract Amount

Original contract Amount	\$11,597,000.00
Total Change Orders 1-3	<u>+ 56,914.00</u>
Adjusted Contract Price	\$11,653,914.00

INFORMATION: Athletics “Measures of Success”

The Athletic Department is developing a list of criteria by which to measure success on an annual basis. The information is being compiled historically and up through the current fiscal year. The plan is to release the information in “report card” form on an annual basis. The information will be used to set goals and make strategic decisions within the department.

The first report will be prepared during the summer and released sometime in September 2004.

1. Academic Success
 - A. Graduation rates
 - B. Average GPA
 - C. Student-Athlete Awards
2. Athletic Success
 - A. Team by team records
 - B. Directors Cup finish
 - C. Student-Athlete/Coaches Awards
3. Athletic Dept. Operating Budget
4. Private Fundraising
 - A. Cowboy Joe Club
 - B. Major Gift/Campaign
5. Corporate sponsor support
6. Paid Attendance (FB, MBB, WBB, VBall, Wrestling, Soccer)
7. Community Service Hours/Projects
8. Wyoming student-athletes

INFORMATION: Development Report, Blalock

FY 2004 Monthly Giving Report through February 29, 2004

ALL GIFTS												
FUND	New Commitments FY 2004 GOALS	Current Month (cash received only)		FY 2004 to date						FY 2003 Commitments YTD		
		DONORS	FACE VALUE	Cash & Cash equivalent			New Commitments YTD			DONORS	FACE VALUE	
				DONORS	OUTRIGHT	LIFE INCOME	PLEDGE PMTS	NEW PLEDGES	TOTAL			
						FACE	NPV					
AGRIC	\$ 1,100,000	63	\$2,863	892	\$509,822			(\$62,000)		\$447,822	912	\$520,670
AHC	\$300,000	31	\$8,871	245	\$3,829,145			(\$3,500,000)		\$329,145	166	\$128,659
ALUMNI				9	\$1,600					\$1,600	4	\$1,050
A & S	\$ 3,000,000	257	\$52,179	2444	\$2,126,173	\$300,000	\$130,855	(\$329,184)	\$222,500	\$2,319,489	2355	\$2,526,408
ATHLETICS	\$ 3,115,000	1274	\$303,659	5014	\$1,441,870			(\$149,769)	\$1,001,000	\$2,293,101	4836	\$1,290,109
BUSINESS	\$ 2,700,000	72	\$25,850	1019	\$656,511			(\$235,974)	\$50,720	\$471,258	1010	\$494,692
EDUCATION	\$ 1,000,000	84	\$2,978	977	\$311,062	\$424,646	\$125,865	(\$96,665)		\$639,043	894	\$138,950
ENGINEERING	\$ 3,000,000	129	\$46,909	1656	\$478,106			(\$123,599)	\$100,000	\$454,507	1608	\$2,574,536
IENR	\$500,000	2	\$100	135	\$254,051			(\$161,960)		\$92,092	117	\$346,583
HEALTH SCI	\$ 1,200,000	63	\$3,670	718	\$229,487	\$100,000	\$39,292	(\$172,982)	\$600,000	\$756,505	720	\$291,786
LAW	\$ 1,000,000	37	\$9,690	330	\$326,093			(\$187,500)	\$25,000	\$163,593	310	\$321,671
LIBRARY	\$ 130,000	14	\$780	235	\$57,373			(\$25,000)		\$32,373	267	\$37,754
OUTREACH	\$ 600,000	762	\$44,388	5328	\$373,179			(\$5,810)	\$250	\$367,619	5253	\$351,681
STU AFFRS	\$78,500	46	\$3,871	913	\$49,405			(\$1,135)		\$48,270	973	\$75,558
UW ART MUS	\$325,000	24	\$15,045	592	\$536,903			(\$258,230)		\$278,673	582	\$227,131
UNIV. FUND	\$173,800	93	\$15,440	1129	\$132,012			(\$7,511)		\$124,501	1253	\$146,482
OTHER	\$3,777,700	83	\$132,477	429	\$11,600,490	\$786,500	\$346,133	(\$10,044,251)	\$3,680,581	\$6,023,320	856	\$14,979,388
GIFTS NOT YET BOOKED					\$10,051					\$10,051		
TOTAL	\$22,000,000	2,860	\$668,770	18,885	OUTRIGHT & FACE:	\$24,534,79	(\$15,361,569)	\$5,680,051	\$14,852,961	18,786	\$24,453,108	

**Total Dnrs do not reflect Column totals. Donors may give to more than one unit/division.

FY 2004 Monthly Giving Report through February 29, 2004

ANNUAL FUND GIFTS (cash received)						
FY 2004 GOALS	Current Month		FY 2004 to date		FY 2003 to same date	
	DONORS	AMOUNT	DONORS	TOTAL	DONORS	TOTAL
\$ 81,100	52	\$1,815	813	\$68,145	781	\$55,806
\$ 27,900	26	\$2,670	200	\$28,511	141	\$18,924
\$ -			9	\$1,600	3	\$50
\$ 348,800	216	\$ 18,903	2125	\$259,458	2127	\$257,049
\$ 1,043,200	1126	\$197,097	4590	\$880,561	4402	\$790,058
\$ 122,800	55	\$2,483	889	\$122,703	927	\$108,070
\$ 56,800	81	\$2,958	939	\$45,052	847	\$32,989
\$ 241,600	109	\$14,307	1513	\$202,030	1439	\$171,694
\$ 107,000	2	\$100	114	\$41,592	102	\$33,533
\$ 62,100	62	\$3,660	668	\$67,126	650	\$51,831
\$ 61,100	30	\$4,590	274	\$36,181	250	\$34,966
\$ 35,900	14	\$780	229	\$31,757	260	\$22,176
\$ 455,700	760	\$44,232	5301	\$363,456	5234	\$297,991
\$ 78,500	41	\$2,920	892	\$36,119	769	\$33,539
\$ 53,000	19	\$10,301	210	\$40,613	219	\$37,659
\$ 150,000	90	\$15,415	1132	\$123,426	1235	\$120,532
\$ 28,800	24	\$720	168	\$56,445	267	\$53,447
\$2,954,300	2,586	\$322,950	17,637	\$2,404,773	17,335	\$2,120,312

INFORMATION: 2004 Spring Enrollment Report

Student enrollment information for the 2004 Spring Semester at the University of Wyoming is provided in the nine tables attached to this report. The data reflect the number of students enrolled on the 15th class day of the 2004 Spring Semester compared to the number in the 2003 Spring Semester.

Total UW Enrollment (Tables 1 – 3):

UW enrolled 11,580 students for the 2004 Spring Semester or 57 students (-0.5 %) fewer than during the 2003 Spring Semester. Total attempted credit hours grew to 135,571 hours. Undergraduate attempted hours grew by 249 hours to 115,872. *

- Seniors comprise the largest class at UW with 3,023 students.
- Juniors and seniors had the largest percentage increases (+3.3% and +3.6%, respectively) among the undergraduate classes.
- Non-degree graduate students decreased to 706 students this spring (-24.8%).
- Males comprise 46 percent of UW's enrollment and females comprise 54 percent. This is a slight growth in males (+0.4%) and a decrease in females (-1.2%).
- UW's Laramie campus enrolled 9,347 students, similar to the 2003 Spring Semester.
- UW Outreach enrollment decreased to 2,233 students or 2.4 percent fewer than the previous spring semester. Undergraduate Outreach students grew by 8.5 percent to 1,279 and graduate Outreach students decreased by 13.9 percent to 954. Ethnic minority Outreach students grew by 26.5 percent to 205 students.
- UW enrolled 984 ethnic minority students this spring or 59 students (+6.4%) more than a year ago, even though the overall enrollment at UW declined 0.5 percent.
- The largest groups of non-white UW students are Hispanics/Chicano (n=370), and Biracial/Other Ethnicity (n=270) with the largest percentage increase growth among the Asian/ Pacific Islander students (+11.1%).
- International students grew to 360 (+2.9%).

*Spring 2004 data exclude 20 audit only students (9 undergraduates & 11 graduates; 14 non-degree; 16 Laramie campus)

New Students (Tables 4 – 6):

UW received 961 applications for admission from new students for spring 2004 and enrolled 610, for a 63.5 percent yield. Re-entering enrolled students increased to 190 (+21.8%).

- UW's 352 new transfers are predominantly from Wyoming (66.5%) and the two largest feeder institutions in Wyoming--Casper College (n=48) and Laramie County Community College (n=33).
- Among the new transfer students, 14.2 percent are ethnic minorities, an increase to 50 students (+16.3%).

Student Success (Table 7-8):

Of the 1,398 new freshmen who enrolled at UW for the 2003 Fall Semester, 91 percent or 1,270 returned for the 2004 Spring Semester.

- Graduation rates increased between the freshmen class of 1994 and the freshmen class of 1999 from approximately one in five (20%) to closer to one in three (29%) completing their degree within four years of matriculation at UW.
- Six-year graduation rates between the freshmen class of 1994 and the freshmen class of 1997 increased from 51 percent to 56 percent.

UW Graduates (Table 9):

UW awarded degrees to 529 students during the 2003 fall commencement ceremonies compared to 560 the previous fall semester.

For questions or additional information on enrollment at UW or information regarding applications or admits, please contact Sara Axelson via telephone @307-766-4273 or via e-mail at saxelson@uwyo.edu.

Table 1. UW Enrollment Comparisons, Spring 2003 and 2004 - Day 15

	2003		2004*		Change	
	Number	Percent	Number	Percent	Number	Percent
Total Students	11,637		11,580		-57	-0.5
Classification						
Freshmen	1,572	13.5	1,482	12.8	-90	-5.7
Sophomores	1,614	13.9	1,652	14.3	38	2.4
Juniors	1,884	16.2	1,947	16.8	63	3.3
Seniors	2,917	25.1	3,023	26.1	106	3.6
Second Bachelors	370	3.2	363	3.1	-7	-1.9
Non-degree undergrads**	402	3.5	416	3.6	14	3.5
[Undergraduates Subtotal]	8,759	75.3	8,883	76.7	124	1.4
Graduates	1,519	13.1	1,562	13.5	43	2.8
Non-degree graduates	939	8.1	706	6.1	-233	-24.8
Professional	420	3.6	429	3.7	9	2.1
[Graduate Subtotal]	2,878	24.7	2,697	23.3	-181	-6.3
Gender						
Males	5,274	45.3	5,296	45.7	22	0.4
Females	6,363	54.7	6,284	54.3	-79	-1.2
Ethnicity						
Caucasian	9,700	83.4	9,581	82.7	-119	-1.2
Hispanic/Chicano	369	3.2	370	3.2	1	0.3
Asian/Pacific Islander	108	0.9	120	1.0	12	11.1
American Indian/Alaskan Native	123	1.1	115	1.0	-8	-6.5
African American	104	0.9	109	0.9	5	4.8
Biracial/Other Ethnicity	221	1.9	270	2.3	49	22.2
[Minority Subtotal]	925	7.9	984	8.5	59	6.4
International	350	3.0	360	3.1	10	2.9
Unknown	662	5.7	655	5.7	-7	-1.1
Full/Part-time Status						
Full-Time	8,283	71.2	8,310	71.8	27	0.3
Part-Time	3,354	28.8	3,270	28.2	-84	-2.5
Instructional Location						
Laramie Campus	9,350	80.3	9,347	80.7	-3	0.0
Outreach School	2,287	19.7	2,233	19.3	-54	-2.4
UW/CC	488	4.2	368	3.2	-120	-24.6
All Other Sites	1,799	15.5	1,865	16.1	66	3.7
Attempted Hours						
Undergraduate	115,623	85.3	115,872	85.5	249	0.2
Graduate	13,183	9.7	12,978	9.6	-205	-1.6
Professional	6,675	4.9	6,721	5.0	46	0.7

*Spring 2004 excludes 20 audit only students (9 undergraduates & 11 graduates; 14 non-degree; 16 Laramie campus)

**Includes high school & college guests, exchange students, & non-degree undergraduates.

Based on census day counts for February 10, 2003 and February 9, 2004.

Source: Office of Institutional Analysis, P04.026

February 23, 2004

Table 2. UW Outreach Enrollment Comparisons, Spring 2003 and 2004 - Day 15

	2003		2004*		Change	
	Number	Percent	Number	Percent	Number	Percent
Total Students	2,287		2,233		-54	-2.4
Classification						
Freshmen	20	0.9	18	0.8	-2	-10.0
Sophomores	62	2.7	59	2.6	-3	-4.8
Juniors	258	11.3	280	12.5	22	8.5
Seniors	490	21.4	556	24.9	66	13.5
Second Bachelors	75	3.3	79	3.5	4	5.3
Non-degree undergrads**	274	12.0	287	12.9	13	4.7
[Undergraduates Subtotal]	1,179	51.6	1,279	57.3	100	8.5
Graduates	279	12.2	327	14.6	48	17.2
Non-degree graduates	829	36.2	626	28.0	-203	-24.5
Professional	0	0.0	1	0.0	1	--
[Graduate Subtotal]	1,108	48.4	954	42.7	-154	-13.9
Gender						
Males	527	23.0	510	22.8	-17	-3.2
Females	1,760	77.0	1,723	77.2	-37	-2.1
Ethnicity						
Caucasian	1,873	81.9	1,785	79.9	-88	-4.7
Hispanic/Chicano	61	2.7	79	3.5	18	29.5
Asian/Pacific Islander	15	0.7	14	0.6	-1	-6.7
American Indian/Alaskan Native	44	1.9	45	2.0	1	2.3
African American	17	0.7	25	1.1	8	47.1
Biracial/Other Ethnicity	25	1.1	42	1.9	17	68.0
[Minority Subtotal]	162	7.1	205	9.2	43	26.5
International	9	0.4	8	0.4	-1	-11.1
Unknown	243	10.6	235	10.5	-8	-3.3
Full/Part-time Status						
Full-Time	234	10.2	299	13.4	65	27.8
Part-Time	2,053	89.8	1,934	86.6	-119	-5.8
Instructional Location						
Outreach School Total	2,287		2,233		-54	-2.4
UW/CC	488	21.3	368	16.5	-120	-24.6
All Other Sites	1,799	78.7	1,865	83.5	66	3.7
Attempted Hours						
Undergraduate	7,923	70.8	8,951	73.3	1,028	13.0
Graduate	3,268	29.2	3,264	26.7	-4	-0.1
Professional	0	0.0	3	0.0	3	--

*Spring 2004 excludes 20 audit only students (9 undergraduates & 11 graduates; 14 non-degree; 16 Laramie campus)

**Includes high school & college guests, exchange students, & non-degree undergraduates.

Based on census day counts for February 10, 2003 and February 9, 2004.

Source: Office of Institutional Analysis, P04.026

February 23, 2004

Table 3. Ethnic Distribution of Students, Spring 2003 and Spring 2004 - Day 15

	2003		2004*		Change	
	Number	Percent	Number	Percent	Number	Percent
Undergraduate	8,759		8,883		124	1.4
Caucasian	7,450	85.1	7,577	85.3	127	1.7
Hispanic/Chicano	317	3.6	307	3.5	-10	-3.2
Asian/Pacific Islander	85	1.0	94	1.1	9	10.6
American Indian/Alaskan Native	93	1.1	91	1.0	-2	-2.2
African American	89	1.0	92	1.0	3	3.4
Biracial/Other Ethnicity	181	2.1	217	2.4	36	19.9
[Minority Subtotal]	765	8.7	801	9.0	36	4.7
International	128	1.5	127	1.4	-1	-0.8
Unknown	416	4.7	378	4.3	-38	-9.1
Graduates	2,458		2,268		-190	-7.7
Caucasian	1,893	77.0	1,641	72.4	-252	-13.3
Hispanic/Chicano	40	1.6	53	2.3	13	32.5
Asian/Pacific Islander	11	0.4	18	0.8	7	63.6
American Indian/Alaskan Native	27	1.1	23	1.0	-4	-14.8
African American	14	0.6	15	0.7	1	7.1
Biracial/Other Ethnicity	31	1.3	41	1.8	10	32.3
[Minority Subtotal]	123	5.0	150	6.6	27	22.0
International	216	8.8	230	10.1	14	6.5
Unknown	226	9.2	247	10.9	21	9.3
Professionals	420		429		9	2.1
Caucasian	357	85.0	363	84.6	6	1.7
Hispanic/Chicano	12	2.9	10	2.3	-2	-16.7
Asian/Pacific Islander	12	2.9	8	1.9	-4	-33.3
American Indian/Alaskan Native	3	0.7	1	0.2	-2	-66.7
African American	1	0.2	2	0.5	1	100.0
Biracial/Other Ethnicity	9	2.1	12	2.8	3	33.3
[Minority Subtotal]	37	8.8	33	7.7	-4	-10.8
International	6	1.4	3	0.7	-3	-50.0
Unknown	20	4.8	30	7.0	10	50.0
Total (Includes Non-degree)	11,637		11,580		-57	-0.5
Caucasian	9,700	83.4	9,581	82.7	-119	-1.2
Hispanic/Chicano	369	3.2	370	3.2	1	0.3
Asian/Pacific Islander	108	0.9	120	1.0	12	11.1
American Indian/Alaskan Native	123	1.1	115	1.0	-8	-6.5
African American	104	0.9	109	0.9	5	4.8
Biracial/Other Ethnicity	221	1.9	270	2.3	49	22.2
[Minority Subtotal]	925	7.9	984	8.5	59	6.4
International	350	3.0	360	3.1	10	2.9
Unknown	662	5.7	655	5.7	-7	-1.1

*Spring 2004 excludes 20 audit only students (9 undergraduates & 11 graduates; 14 non-degree; 16 Laramie campus)

Based on census day counts for February 10, 2003 and February 9, 2004.

Source: Office of Institutional Analysis, P04.026

February 23, 2004

Table 4. New Student Applications and Yields Report, Spring 2003 and Spring 2004 - Day 15

	Spring 2003	Spring 2004	Change	
			Number	Percent
Completed Applications Received	969	961	-8	-0.8
Freshmen	117	119	2	1.7
Transfer	552	585	33	6.0
Other undergrads*	21	18	-3	-14.3
Graduate**	278	238	-40	-14.4
Professional	1	1	0	0.0
Applicants Admitted	898	903	5	0.6
Freshmen	101	107	6	5.9
Transfer	532	554	22	4.1
Other undergrads*	20	18	-2	-10.0
Graduate	244	223	-21	-8.6
Professional	1	1	0	0.0
Applicants Enrolled	639	610	-29	-4.5
Freshmen	65	56	-9	-13.8
Transfer	380	352	-28	-7.4
Other undergrads*	16	18	2	12.5
Graduate	177	183	6	3.4
Professional	1	1	0	0.0
<u>Yield Rates</u>				
Applicants Admitted	92.7%	94.0%		
Freshmen	86.3%	89.9%		
Transfer	96.4%	94.7%		
Other undergrads*	95.2%	100.0%		
Graduate	87.8%	93.7%		
Professional	100.0%	100.0%		
Applicants Enrolled	65.9%	63.5%		
Freshmen	55.6%	47.1%		
Transfer	68.8%	60.2%		
Other undergrads*	76.2%	100.0%		
Graduate	63.7%	76.9%		
Professional	100.0%	100.0%		
<u>Former UW Undergraduates</u>				
Applications Received	240	250	10	4.2
Applicants Eligible	226	246	20	8.8
Applicants Enrolled	156	190	34	21.8

*Includes high school & college guests, exchange students, and non-degree undergraduates.

**Historically, graduate applications were sent to departments. Although they now go to the Graduate School, some applications may not have been forwarded in time for this count.

Table 5. Demographic Statistics for New Freshmen

	2003		2004		Change	
	Number	Percent	Number	Percent	Number	Percent
Total	65		56		-9	-13.8
Female	17	26.2	19	33.9	2	11.8
Male	48	73.8	37	66.1	-11	-22.9
Ethnicity						
Caucasian	49	75.4	47	83.9	-2	-4.1
Hispanic/Chicano	5	7.7	2	3.6	-3	-60.0
Asian/Pacific Islander	1	1.5	0	0.0	-1	-100.0
American Indian/Alaska Native	2	3.1	1	1.8	-1	-50.0
African American	0	0.0	1	1.8	1	--
Biracial/Other Ethnicity	1	1.5	2	3.6	1	100.0
[Minority Subtotal]	9	13.8	6	10.7	-3	-33.3
International	4	6.2	2	3.6	-2	-50.0
Unknown	3	4.6	1	1.8	-2	-66.7
Full/Part-time Status						
Full-Time	55	84.6	47	83.9	-8	-14.5
Part-Time	10	15.4	9	16.1	-1	-10.0
Residency						
Resident	48	73.8	43	76.8	-5	-10.4
Non-Resident	15	23.1	12	21.4	-3	-20.0
Alumni	2	3.1	0	0.0	-2	-100.0
WUE/Good Neighbor	0	0.0	1	1.8	1	--
Geographic Home						
Albany County/Laramie	9	13.8	12	21.4	3	33.3
Laramie County/Cheyenne	7	10.8	2	3.6	-5	-71.4
Carbon County/Rawlins	4	6.2	3	5.4	-1	-25.0
Lincoln County/Kemmerer & Afton	1	1.5	5	8.9	4	400.0
Fremont County/Lander & Riverton	2	3.1	4	7.1	2	100.0
Other Wyoming	24	36.9	16	28.6	-8	-33.3
[Wyoming Subtotal]	47	72.3	42	75.0	-5	-10.6
Colorado	2	3.1	2	3.6	0	0.0
South Dakota	2	3.1	1	1.8	-1	-50.0
Utah	2	3.1	0	0.0	-2	-100.0
Nebraska	1	1.5	1	1.8	0	0.0
Montana	1	1.5	1	1.8	0	0.0
Other WUE States	0	0.0	1	1.8	1	--
Other U.S. States	6	9.2	5	8.9	-1	-16.7
Internationals	4	6.2	2	3.6	-2	-50.0
Unknown	0	0.0	1	1.8	1	--

Table 5. Demographic Statistics for New Freshmen, continued

	2003		2004		Change	
	Number	Means	Number	Means	Mean	Change
High School Rank						
Top 10%	5	7.7	5	8.9	0	0.0
1st Quartile	13	20.0	10	17.9	-3	-23.1
2nd Quartile	9	13.8	8	14.3	-1	-11.1
3rd Quartile	10	15.4	12	21.4	2	20.0
4th Quartile	8	12.3	8	14.3	0	0.0
Unranked	25	38.5	18	32.1	-7	-28.0
High School GPA	54	3.16	50	3.15		-0.01
Admissions Test Scores						
ACT	47	22.7	35	21.6		-1.1
English	47	21.6	35	20.7		-0.9
Mathematics	47	22.1	35	21.1		-1.0
SAT	10	1128	7	1046		-82
Verbal	10	542	7	494		-48
Mathematics	10	586	7	551		-35

Based on census day counts for February 10, 2003 and February 9, 2004.

Source: Office of Institutional Analysis, P04.026

February 24, 2004

Table 6. Demographic Statistics for New Transfers

	2003		2004		Change	
	Number	Percent	Number	Percent	Number	Percent
Total	380		352		-28	-7.4
Female	232	61.1	223	63.4	-9	-3.9
Male	148	38.9	129	36.6	-19	-12.8
Ethnicity						
Caucasian	307	80.8	273	77.6	-34	-11.1
Hispanic/Chicano	15	3.9	12	3.4	-3	-20.0
Asian/Pacific Islander	6	1.6	5	1.4	-1	-16.7
American Indian/Alaska Native	6	1.6	8	2.3	2	33.3
African American	3	0.8	8	2.3	5	166.7
Biracial/Other Ethnicity	13	3.4	17	4.8	4	30.8
[Minority Subtotal]	43	11.3	50	14.2	7	16.3
International	17	4.5	18	5.1	1	5.9
Unknown	13	3.4	11	3.1	-2	-15.4
Full/Part-time Status						
Full-Time	189	49.7	211	59.9	22	11.6
Part-Time	191	50.3	141	40.1	-50	-26.2
Residency						
Resident	265	69.7	234	66.5	-31	-11.7
Non-Resident	109	28.7	112	31.8	3	2.8
Alumni	5	1.3	2	0.6	-3	-60.0
WUE/Good Neighbor	1	0.3	4	1.1	3	300.0
Wyoming Transfer Colleges						
Casper College	56	14.7	48	13.6	-8	-14.3
Laramie County Community College	46	12.1	33	9.4	-13	-28.3
Northern Wyoming Community College	34	8.9	12	3.4	-22	-64.7
Western Wyoming Community College	20	5.3	20	5.7	0	0.0
Northwest College	19	5.0	19	5.4	0	0.0
Central Wyoming College	10	2.6	14	4.0	4	40.0
Eastern Wyoming College	2	0.5	5	1.4	3	150.0

Table 6. Demographic Statistics for New Transfers, continued

	2003		2004		Change	
	Number	Means	Number	Means	Mean	Change
Geographic Home						
Natrona County/Casper	50	13.2	38	10.8	-12	-24.0
Albany County/Laramie	41	10.8	36	10.2	-5	-12.2
Laramie County/Cheyenne	34	8.9	35	9.9	1	2.9
Park/Cody & Powell	18	4.7	16	4.5	-2	-11.1
Sweetwater County/Rock Springs	13	3.4	18	5.1	5	38.5
Other Wyoming	100	26.3	85	24.1	-15	-15.0
[Wyoming Subtotal]	256	67.4	228	64.8	-28	-10.9
Colorado	15	3.9	25	7.1	10	66.7
Montana	13	3.4	4	1.1	-9	-69.2
California	7	1.8	7	2.0	0	0.0
Washington	5	1.3	7	2.0	2	40.0
Idaho	9	2.4	2	0.6	-7	-77.8
Nebraska	4	1.1	6	1.7	2	50.0
South Dakota	3	0.8	4	1.1	1	33.3
Other WUE States	6	1.6	5	1.4	-1	-16.7
Other U.S. States	41	10.8	43	12.2	2	4.9
Internationals	17	4.5	18	5.1	1	5.9
Unknowns	4	1.1	3	0.9	-1	-25.0
Transfer GPA	380	2.59	352	2.58		-0.01
Admissions Test Scores						
ACT	122	21.6	116	21.7		0.11
English	122	21.1	116	20.5		-0.59
Mathematics	122	20.7	116	20.9		0.22

Based on census day counts for February 10, 2003 and February 9, 2004.

Source: Office of Institutional Analysis, P04.026

February 24, 2004

Table 7. Summary of First-time Full-time Fall Freshmen Outcomes

Cohort	Fall 1994	Fall 1995	Fall 1996	Fall 1997	Fall 1998	Fall 1999	Fall 2000	Fall 2001	Fall 2002	Fall 2003	Rolling 5 Yr. Avg.
First Semester Enrollment	1,302	1,286	1,212	1,132	1,245	1,204	1,341	1,432	1,451	1,398	1,365
End of First Semester											
Number Enrolled	1,246	1,240	1,175	1,074	1,197	1,169	1,298	1,380	1,399	1,344	1,318
Cumulative GPA	2.77	2.78	2.82	2.84	2.85	2.88	2.77	2.83	2.76	2.76	2.80
Probation % *	18%	15%	15%	16%	17%	14%	19%	18%	23%	22%	19%
Second Semester											
Number Enrolled	1,185	1,156	1,111	1,016	1,145	1,116	1,209	1,306	1,307	1,270	1,242
Percent Retained	91%	90%	92%	90%	92%	93%	90%	91%	90%	91%	91%
Retention %											
1st Year	73%	73%	75%	75%	76%	77%	75%	77%	75%		76%
2nd Year	62%	66%	64%	66%	66%	68%	66%	68%			67%
3rd Year	60%	63%	60%	64%	63%	66%	64%				63%
Continuing + Graduated											
4th Year	58%	60%	59%	61%	62%	64%					61%
5th Year	57%	59%	59%	62%	61%						59%
6th Year	57%	59%	60%	62%							
Graduation % **											
4th Year	20%	22%	25%	24%	25%	29%					25%
5th Year	44%	46%	48%	49%	48%						47%
6th Year	51%	53%	54%	56%							

*Missing GPAs and those with less than 2.0.

**Does not include exclusions for students who are deceased or were on missions.

Source: Office of Institutional Analysis, P04.026

February 26, 2004

Table 8. Summary of First-time Full-time Spring Freshmen Outcomes

Cohort	Spring 1996	Spring 1997	Spring 1998	Spring 1999	Spring 2000	Spring 2001	Spring 2002	Spring 2003	Spring 2004	Rolling 5 Yr. Avg.
First Semester Enrollment	42	34	33	38	41	51	53	55	47	49
End of First Semester										
Number Enrolled	40	30	27	30	36	46	44	53		42
Cumulative GPA	2.72	2.65	2.46	2.45	2.37	2.54	2.42	2.36		2.43
Probation %*	17%	26%	45%	42%	44%	37%	40%	38%		40%
Retention %										
1st Year	57%	62%	52%	40%	54%	47%	53%	52%		49%
2nd Year	48%	38%	46%	21%	49%	41%	30%			37%
3rd Year	41%	35%	39%	24%	51%	37%				37%
Continuing + Graduated										
4th Year	36%	41%	27%	24%	49%					35%
5th Year	29%	44%	27%	26%						
6th Year	29%	35%	30%							
Graduation %**										
4th Year	17%	15%	9%	3%	17%					12%
5th Year	24%	27%	15%	13%						
6th Year	24%	27%	18%							

*Missing GPAs and those with less than 2.0.

**Does not include exclusions for students who are deceased or were on missions.

Source: Office of Institutional Analysis, P04.026

February 26, 2004

Table 9. UW Graduates for Fall 2002 & Fall 2003

	2002	2003	Change
Certificates			
Number	6	8	2
Percent Minority	16.7%	0.0%	-16.7%
Average GPA	3.41	3.67	0.26
Undergraduates			
Number	443	422	-21
Percent Minority	7.2%	6.4%	-0.8%
Average GPA	3.17	3.16	-0.01
Graduate			
Number	113	99	-14
Percent Minority	4.4%	6.1%	1.6%
Average GPA	3.72	3.72	0.00
Law			
Number	3	8	5
Percent Minority	0.0%	0.0%	0.0%
Average GPA	2.65	2.80	0.15
Pharm.D.			
Number	1	0	-1
Percent Minority	0.0%	--	0.0%
Average GPA	2.92	--	--
Total Degrees Awarded	560	529	-31

INFORMATION: Residence Halls Renovations, Summer Space & Alcohol Free Policy

Residence hall renovation plans are on schedule, with construction to begin in McIntyre Hall, which will close in May 2004 and reopen in August 2005. Orr Hall is scheduled to close May 2005 and reopen August 2006. UW is currently soliciting bids for the renovation of McIntyre and Orr Halls with bids to be opened in early April. The 600 bed spaces in McIntyre Hall will be absorbed by transitioning from single rooms to double rooms in all of Hill Hall and some rooms in the three Washakie halls. Crane Hall will remain single rooms reserved for upper division students.

Hall renovations will also affect the capacity of rooms available for summer conferences. In the summer, our halls host approximately 40,000 "bed nights," which is the number of summer guests multiplied by the number of nights stayed in the halls. These guests are in addition to housing UW summer school students. Summer conference groups include UW's New Student Orientation, summer academic preparation programs such as the High School Institute and the Summer Engineering Program, and many athletic camps. To house these guests during hall renovations, we have established a priority room assignment system to focus first on summer school students and New Student Orientation, then on student attendees in other UW programs--which helps with university recruitment efforts. Additionally, Hill and Crane Halls rooms will be furnished for four people per room (quads) and assigned to short-term groups only during the summer.

Another change in UW residence halls is linked to the renovation plan. Because Crane Hall will be the only residence hall that is exclusively designed for upper-division students, an alcohol-free policy will be implemented in the Washakie halls and Hill Hall. No students living in these halls will be permitted to have alcohol or alcohol containers in their rooms. This policy

is designed to curb under-age drinking and to emphasize the residence hall environment as an academic community. Students of legal age may consume limited quantities of alcohol in their rooms in Crane Hall.

INFORMATION: UW Counselor Education Graduate Programs Reaccredited

All graduate programs in the University of Wyoming Department of Counselor Education have received full re-accreditation through 2012. The Council for Accreditation of Counseling and Related Educational Programs (CACREP) re-accredited, for the maximum eight-year period, three master's degree programs and a doctoral degree program. The actions followed an extensive self-study process and a CACREP team site visit last spring.

Programs receiving CACREP approval are the Master of Science (M.S.) in community counseling, the M.S. in school counseling, the M.S. in student affairs, and the Doctor of Philosophy (Ph.D.) in counselor education and supervision.

INFORMATION: UW Program Solving Special Education Teacher Shortage

A collaborative effort between the University of Wyoming Department of Special Education and the Wyoming Institute for Disabilities (WIND) will provide an alternative route to teacher certification to help alleviate the national shortage of K-12 special education teachers. The program is funded by a grant from the Wyoming State Improvement Grant (WySIG).

The Wyoming Collaborative Mentorship Academy (WCMA) teams teachers seeking certification with mentors and administrators to work toward a common goal—qualifying teachers to work in special-education settings. The academy curriculum combines distance education courses, on-site visits, summer institutes and practicum experiences during two years and leads to certification as a special educator. The program also offers professional development for mentors and administrators. Mentors earn a UW graduate certificate as a special education collaborative mentor. They also may apply credits earned through this experience to a graduate program. Administrators participating in the program will receive a UW graduate certificate as administrative special education collaborative mentor.

The first cohort of nearly 70 participants entered the academy at the inaugural WCMA Summer Institute last year. The second group begins its program this July in Casper.

INFORMATION: Wyoming Public Radio Enhanced Service in Worland

The FCC has given tentative approval to UW's application to extend public radio service to Worland via a rare opening for new applications. Wyoming Public Radio (WPR) applied for a commercial frequency translator when the FCC briefly opened an application window solely for translators in the commercial radio frequencies. Commercial translators cannot be fed by satellite signals, the method upon which most of WPR's network is constructed. They may only rebroadcast an over-the-air signal from a nearby transmitter. The Worland project follows the successful update in power for the Rawlins translator, which now is able to reach Saratoga—the area's first radio service of any kind.

INFORMATION: Agriculture Diversity Initiative

Agriculture: Rooted in Diversity: Making Visible the Experiences of Women and Minorities in Agriculture. This project was inspired by a call to action at a 2002 Washington, D.C. “Multiculturalism in the Classroom Workshop” that focused on the national need to highlight experiences and contributions of women and minorities in agriculture. Dr. James Wangberg, Associate Dean and Director, Academic and Student Programs, College of Agriculture, developed extramural funding to develop the project in response to this national priority. Four separate grants have been awarded by the UW President’s Advisory Council on Minorities’ and Women’s Affairs (PACMWA), the UW American Heritage Center, and the Wyoming Council for the Humanities (two grants), for a total of \$19,770 for the first semester of the project. An additional \$283,657 proposal to the USDA Higher Education Challenge Grants Program is now pending to support long-term project goals.

The centerpiece of the project is a new three-credit course, “Agriculture: Rooted in Diversity,” offered in Spring 2004. The course is unique for its cross listings among all of the multicultural programs on campus, agriculture, English and history. It is also innovative for the opportunities it provides for cross-disciplinary faculty and student collaboration, some innovative teaching, and greater experiential learning. The course focuses on learner-centered activities and authentic assessment through independent research and scholarly products (planned static and traveling museum-quality exhibits and a book publication). Activities include independent undergraduate research, exploring historical archives and original literature, oral histories, travel to museums, educational exhibit design and production, interdisciplinary and multicultural student colloquia, interdisciplinary dialogue with guest seminar speakers, juried public exhibitions and presentations of student work. The Wind River Tribal College,

Eastern Wyoming Community College, Texas Tech University, Florida A&M University, and Virginia Tech University are committed partners, pending USDA funding.

Business Meeting, Old Main Boardroom

The Business Meeting was called to order on Friday, March 26 at 1:56 p.m. by President Hunt.

Roll Call

Roll call was taken by Trustee Jim Neiman. The following were present: Trustees Taylor Haynes, Kathy Hunt, Jim Neiman, Greg Schaefer, Tom Spicer, James Trosper, Hank True, and Howard Willson. Ex-officio Trustees Philip Dubois and Jack Edwards were in attendance. Trustees Richard Davis, John Patrick, Judy Richards, and Peggy Rounds and Ex-officio Trustees Dave Freudenthal and Trent Blankenship were unable to attend the meeting.

Approval of January 8-10, 2004 Minutes of the Trustees

Trustee Spicer moved to approve the minutes of the January 8-10, 2004 meeting of the trustees as presented; Trustee Schaefer seconded. The motion carried.

Approval of March 12, 2004 Executive Committee Conference Call Minutes

Trustee Schaefer moved to approve the minutes of the March 12, 2004 Executive Committee Conference Call minutes as presented; Trustee True seconded. The motion carried.

(see the following pages)

UNIVERSITY OF WYOMING

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Board of Trustees Executive Committee Conference Call
March 12, 2004 – 9:00 am

Present via conference phone: Trustees Kathy Hunt, John Patrick, Greg Schaefer, Tom Spicer, Hank True and President Phil Dubois

Present on-site: Vice President Phill Harris, Facilities Planning Director Roger Baalman, and Deputy Secretary Nicky Moore

President Hunt called the meeting to order at 9:00 am.

President Dubois provided a brief update on Prexy's Pasture and the community concerns over the redesign and removal of some trees.

Vice President Harris reported that bids had been received for the Stadium Repair. He distributed the information to the Executive Committee via e-mail earlier in the week. It has been determined to not proceed with value engineering. His recommendation for the Board Executive Committee was to accept the bid received from Reiman Corporation. A brief discussion followed on view blockage and whether the existing seats could be donated to a high school for their use.

President Dubois reported 12 million will be received from the Legislature for major maintenance; the stadium repairs will be over 6 million. He recommended the stadium repairs be taken care of. Trustee True asked what maintenance would be left undone if the stadium repairs were completed. President Dubois reported that he didn't know. Trustee Patrick asked what additional funds were available to cover the repair expenses. President Dubois stated there were none.

Trustee Spicer moved to proceed with repairs to the Stadium by accepting the bid as presented by Reiman corporation. Trustee True seconded the motion. President Hunt called for questions. The motion carried unanimously.

Vice President Harris reported the proposal for Crane bonding was moving forward and would most likely close on that bond counsel underwriting in May.

President Dubois reported the CU recruiting issue has caused some UW issues to surface. He will brief the Board during Executive Session at the March meeting.

Trustee Patrick mentioned the successes of numerous University of Wyoming athletes and that five coaches had been named Mountain West Conference Coaches of the Year.

There being no further business to come before the Executive Committee, the Conference Call adjourned at 9:30 am.

Respectfully submitted,

Nicky Moore
Deputy Secretary
Board of Trustees

Reports

ASUW

President Jack Edwards reported on ASUW activities and noted that this was his final meeting with the Board. He thanked all the members of the Board for their support during his term.

During Jack's tenure as ASUW president, ASUW has provided input on many issues, seen success with Safe Ride (15,500 riders this year), and initiated Pizza with the Prez. President Edwards commented that he feels that ASUW has become more credible over the past year.

Staff Senate

President Susan Cuthbertson reported on the activities of the Staff Senate. Staff Recognition Day was held on March 23, 2004 with Pete Simpson presiding. Many awards were presented to the staff.

Staff Senate was pleased with the continued state support for insurance premiums and the funds allocated for raises.

Faculty Senate

Chair Deborah McGriff of Faculty Senate reported on the work of the Senate, and noted that this is her last meeting as well. Work this year has included review of UniReg 43, review and completion of a resolution on recycling, and monitoring the faculty listserve. She handed out information to the Board regarding the Prexy's Pasture renovation and input from the faculty. Many faculty indicated their support of the shuttle and recommends adding additional stops.

Public Testimony

President Hunt started the public testimony portion of the meeting at 11:30 a.m. on Friday, March 26, 2004. She asked that comments be limited to two-three minutes so that everyone had the opportunity to speak. The following individuals were recognized to address the Board:

Laurie Seidenberg, UW graduate, spoke about her concerns on the plan for Prexy's Pasture, presented pictures and petitions for the Board's review, and suggested that additional individuals be included on the advisory committee.

Ann Larsen, UW graduate, spoke about her concerns on the plan for Prexy's Pasture.

Dan Furphy, member of the Laramie Beautification Committee, spoke on the support from various Laramie factions for the proposed Prexy's Pasture plan.

Phil Nicholas, Wyoming citizen, spoke about comments he has heard on the Prexy's Pasture road removal and the need for landscaping at Spanish Walk Apartments.

Katherine Jensen, UW faculty member, spoke about her concerns on the plan for Prexy's Pasture.

Casey Daggit, UW student, spoke about the deficiencies in the College of Business and noted that he appreciates the work that has occurred to improve that college.

Erin Tweed, UW student, spoke about her concerns on the Prexy's Pasture Plan, parking, student representation, Half Acre access, and the Board Meeting schedule; and presented materials to the Board stating her concerns.

Ann Jacobs, previous UW employee, spoke on her concerns regarding disability access on campus and the need for better communication on the Prexy's Pasture plan.

Tim Hale, UW graduate, spoke on his concerns on the plan for Prexy's Pasture and whether this would be the best expenditure of UW funds.

Robert Buckhart, UW employee, spoke as an advocate for persons with disabilities and their access to inner core buildings.

Vicki Henry, UW employee, apologized to the Board for any threatening letters or rude remarks they have been subject to; spoke to concerns she's heard regarding the plan for Prexy's Pasture.

President Hunt advised the public that she and the Board appreciated their comments, concerns and suggestions. She is very glad that people are interested and care about their University. President Hunt concluded Public Testimony and reiterated that the Board hears the concerns of the people as does President Dubois, and they are responding to those concerns. She asked that people continue to let the Board and President Dubois hear of their concerns.

Investment Committee

Trustee Spicer briefly spoke about the Investment Committee and advised the Board that it may be reformulated as an audit committee. He also noted that all assets have been transferred to the Foundation.

COMMITTEE OF THE WHOLE (Consent Agenda)

1. Approval of Contracts and Grants, Gern	119
2. Personnel, Allen.....	131
3. FY 2005 Biennium Salary Policy, Harris	10, 138
4. Expansion of Malone Belton Architect Consultant Contract re: Athletics Facility Planning 14, 138	
5. Authorize SIS Implementation and Funding Strategies With Presidential Flexibility	32, 138
6. Authorize college of Law to Negotiate Contract with GSG Architect for Design Work on Proposed Moot Court Project.....	20, 138
7. Plus Budget Approval for Remaining Trees Along 22 nd Street and Negotiate Bresnan Communication Easement Relocation	28, 138
8. Approval of FY 2005 Fee Book, Harris.....	38, 138
9. Approval of FY 2005 Tuition as Proposed	41, 138
10. Approval of \$500 per Credit Hour Tuition Fee for Online Executive MBA.....	71, 138
11. Grant Authority to President Dubois to Negotiate Easement With Laramie Regional Airport Board.....	64, 138

CONTRACTS AND GRANTS

SPONSORED PROGRAMS

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period December 12, 2003, through March 4, 2004.

ADVANCED RESOURCES INTERNATIONAL, INCORPORATED - 10/03/2003 - 12/15/2003	\$ 36,019
Gary Beauvais; Wyoming Natural Diversity Database - Predictive range model development.	
ALBANY COUNTY FAMILY PLANNING - 02/22/1994 - OPEN	\$ 307
Marcia Dale; Nursing - Develop nursing programs.	
AMERICAN ASSOCIATION OF COLLEGES OF PHARMACY - 02/01/2004 - 02/01/2005	\$ 0,000
Carol Kobulnicky; Pharmacy - Rural cancer patient self-monitoring of side effects.	
AMERICAN SOCIETY OF PLANT TAXONOMISTS - 09/01/1996 - OPEN	\$ 3,000
Gregory Brown; Botany - Secretarial and clerical support.	
AMERICAN STRING TEACHERS ASSOCIATION - 09/01/2000 - 08/31/2004	\$ 10,000
James Przygocki/Sherry Sinift; Music - National string project consortium.	
ANADARKO PETROLEUM CORPORATION - 01/01/2004 - 12/31/2004	\$ 11,200
Paul Heller; Geology - Reservoir modelling geometric parameter acquisition.	

BASF CORPORATION - 01/01/1999 - OPEN Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 9,600
BAYER CROPSCIENCE LP - 01/01/1999 - OPEN Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 3,600
BECHTEL BWXT IDAHO, LLC - 07/01/2003 - 11/30/2003 George Twitchell; Mid-America Manufacturing and Technology Center - Operate and maintain pressure scanner system.	\$ 960
BONNEVILLE POWER ADMINISTRATION - 01/05/2004 - 12/31/2004 John Pierre; Electrical Engineering - Power system identification using injected probe signals.	\$ 33,000
BRIGHAM YOUNG UNIVERSITY - 02/01/2004 - 03/31/2004 Dorly Piske; Modern and Classical Languages - Language and cultural workshop at The University of Memphis.	\$ 500
BRIGHAM YOUNG UNIVERSITY - 04/01/2004 - 04/30/2004 Yan Zhang; Modern and Classical Languages - Teaching business Chinese at The University of Connecticut.	\$ 500
CALIFORNIA, UNIVERSITY OF - 10/01/2003 - 09/30/2004 Robert Stobart; Animal Science - Developing institutions and capacity for sheep and fiber marketing in Central Asia.	\$ 49,896
CARNEGIE INSTITUTION OF WASHINGTON - 10/01/2003 - 09/29/04 Jeffery Yarger; Chemistry - Diamond anvil cell.	\$ 9,450
CATHEDRAL HOME FOR CHILDREN - 02/22/1994 - OPEN Marcia Dale; Nursing - Develop nursing programs.	\$ 324
CC TECHNOLOGY, INCORPORATED - 02/15/2004 - 02/14/2005 Robert Corcoran; Chemistry - Detection of multiple chemical warfare agents.	\$ 59,400
CENTENNIAL LIVESTOCK AUCTION - 01/01/2002 - 12/31/2005 Stephen Ford; Animal Science - Center for fetal programming.	\$ 3,608
CHESAPEAKE PERL, INCORPORATED - 10/01/2003 - 10/01/2006 Donald Jarvis; Molecular Biology - Transgenic insects for recombinant glycoprotein production.	\$ 77,418
CHEVRONTEXACO E&P TECHNOLOGY COMPANY - 01/12/1993 - OPEN Norman Morrow; Chemical Engineering - Reservoir wettability effect on oil recovery.	\$ 15,000
CHEYENNE, WYOMING, CITY OF - 10/20/2003 - 01/31/2004 William Gribb; Geography and Recreation - Inventory and site plan for the Belvoir Ranch.	\$ 719

L. FLOYD CLARKE SCHOLARSHIP - 09/23/2004 - OPEN Kristy Palmer/Nancy Stanton; Zoology - Selenium in alpine soils and small mammals.	\$ 1,465
COLORADO STATE UNIVERSITY - 09/15/2000 - 09/14/2004 Quentin Skinner/Katta Reddy; Renewable Resources - Water quality program management.	\$ 10,000
CONSTITUTIONAL RIGHTS FOUNDATION - 07/01/2003 - 08/31/2004 Mark Greene; American Heritage Center - Youth for Justice revitalizing funds.	\$ 3,750
CONSTITUTIONAL RIGHTS FOUNDATION - 07/01/2003 - 08/31/2004 Carol Bryant; Secondary Education - Youth for Justice revitalizing funds.	\$,750
COUNCIL OF CHIEF STATE SCHOOL OFFICERS - 12/01/2003 - 10/31/2004 Tami Benham-Deal; Kinesiology and Health - Develop a document that aligns national health standards, children's educational assessments, and children's literature.	\$ 17,589
E.I. DUPONT DE NEMOURS AND COMPANY - 01/01/1999 - OPEN Stephen Enloe; Plant Sciences - Rangeland weed management.	\$ 3,000
ECOSPHERE ENVIRONMENTAL SERVICES - 10/01/1998 - OPEN Alan Redder; Wyoming Natural Diversity Database - Database management.	\$ 275
EXXONMOBIL EXPLORATION - 11/01/2001 - 10/31/2002 Dag Nummedal; Institute for Energy Research - Sedimentary geology of the South Caspian basin province of Azerbaijan.	\$ 12,500
FISCHER, CAROL , M.D., P.C. - 02/22/1994 - OPEN Marcia Dale; Nursing - Develop nursing programs.	\$ 796
GRIFFIN L.L.C. - 01/01/1999 - OPEN Gary Franc; Plant Sciences - Regional plant diseases.	\$ 900
HUMAN CAPITAL MANAGEMENT SERVICES, INCORPORATED - 01/01/2004 - 06/30/2004 Rex Gantenbein; Center for Rural Health Research and Education - Affiliation for personnel and research.	\$ 52,300
HYPERACUITY SYSTEMS - 08/28/2000 - OPEN Steven Barrett; Electrical Engineering - Simulate analog processing of fly's eye.	\$ 16,054
INTERMOUNTAIN INTERNAL MEDICINE, P.C. - 02/22/1994 - OPEN Marcia Dale; Nursing - Develop nursing programs.	\$ 2,025
IVINSON MEMORIAL HOSPITAL - 06/10/2002 - 06/30/2004 Mary Beth Stepan; Nursing - Albany County partnership for smoke-free families.	\$ 1,000

IVINSON MEMORIAL HOSPITAL - 11/24/2003 - 06/30/2004 Mary Beth Stepan; Nursing - Albany County, Wyoming, quit tobacco program.	\$ 9,225
JET PROPULSION LABORATORY - 08/01/2003 - 12/31/2003 Daniel Dale; Physics and Astronomy - Infrared study of the star formation properties of nearby galaxies.	\$ 8,150
LOEHLE, MATTHIAS - 01/01/2002 - 12/31/2005 Stephen Ford; Animal Science - Center for fetal programming.	\$ 1,500
MIDWEST RESEARCH INSTITUTE - 08/06/2002 - 08/05/2004 Robert Kelly/Thomas Parish; Atmospheric Science - Low-dimension wind turbine inflow turbulence model.	\$ 7,175
MIDWEST RESEARCH INSTITUTE - 08/06/2002 - 08/05/2004 William Lindberg/Jonathan Naughton; Mechanical Engineering - Low-dimension wind turbine inflow turbulence model.	\$ 47,175
MINOT STATE UNIVERSITY - 09/30/2002 - 09/29/2004 Keith Miller; Wyoming Institute for Disabilities - Great Plains rural initiative on transportation.	\$ 3,000
MONSANTO COMPANY - 01/01/1999 - OPEN Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 10,000
MONTANA STATE UNIVERSITY - 10/01/2003 - 09/29/2004 Robert Kelley/Heywood Sawyer/Rex Gantenbein; Center for Rural Health Research and Education - Develop technology for sharing information, education, data and other resources related to biomedical research.	\$ 71,500
MOUNTAIN WEST FARM BUREAU MUTUAL INSURANCE COMPANY - 01/01/2001 - OPEN Alfred Rodi; Atmospheric Science - Aircraft mechanic fees.	\$ 4,552
NATIONAL SUNFLOWER ASSOCIATION - 01/01/1999 - OPEN Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 2,000
NATIONAL TRUST FOR HISTORIC PRESERVATION - 09/01/2003 - 06/30/2004 Eric Sandeen; American Studies - Learning from Laramie's Fox Theater.	\$ 2,000
NATIONAL UNIVERSITY OF IRELAND, DUBLIN - 01/01/2004 - 07/31/2004 Eric Sandeen; American Studies - Salary reimbursement to be a visiting professor.	\$ 65,366
NEBRASKA DEPARTMENT OF AGRICULTURE - 07/01/2003 - 06/30/2004 Gary Franc; Plant Sciences - Epidemiology and management of regional potato diseases.	\$ 12,651

NEXIA BIOTECHNOLOGIES, INCORPORATED - 08/01/1999 - 07/31/2005 Randolph Lewis; Molecular Biology - Spider silk licensing.	\$ 40,000
NOTRE DAME, UNIVERSITY OF - 06/01/2003 - 05/31/2005 Jason Shogren; Economics and Finance - Aquatic nuisance species - evaluating the ecological and economic value of the 100th meridian initiative.	\$ 28,200
SCHMITZ, THOMAS - 01/01/2002 - 12/31/2005 Stephen Ford; Animal Science - Center for fetal programming.	\$ 950
EASTERN SHOSHONE TRIBE OF THE WIND RIVER RESERVATION - 10/15/2003 - 10/14/2004 Kenneth Heinlein; Wyoming Institute for Disabilities - Assistive assessments, technology maintenance, and staff development.	\$ 113,640
SMITHSONIAN INSTITUTION - 01/01/1997 - OPEN Ronald Steel; Geology - Sequence stratigraphy and sedimentology.	\$ 2,750
SPANISH CONSULATE - 12/01/2003 - 08/31/2004 Carlos Mellizo; Philosophy - Summer lectures on language and social issues of Spain.	\$ 1,800
TERRA-NOVA, LLC - 12/01/2003 - OPEN David Walrath; Mechanical Engineering - Wyoming small business engineering assistance.	\$ 1,109
TETON COUNTY LIBRARY - 11/13/2003 - 11/12/2004 Burke Grandjean; Survey Research Center - Community opinion survey.	\$ 3,900
TEXAS PARKS AND WILDLIFE DEPARTMENT - 12/15/2003 - 08/31/2004 Carlos Martinez Del Rio; Zoology - Genetic and isotopic character of white winged doves.	\$ 45,715
TEXAS, UNIVERSITY OF - 07/01/2003 - 06/30/2004 Anne Bowen; Psychology - Self-efficacy intervention 2003-2004.	\$ 45,956
TRC MARIAH ASSOCIATES, INCORPORATED - 10/01/1998 - OPEN Alan Redder; Wyoming Natural Diversity Database - Database management.	\$ 299
UNITED STATES AIR FORCE - 07/01/2003 - 06/30/2004 Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 135,730
UNITED STATES ARMY - 01/27/1998 - 01/31/2004 Bibek Ray; Animal Science - Inactivation of pathogenic and spoilage bacterial spores in processed meat products.	\$ 4,290
UNITED STATES ARMY - 09/01/2003 - 09/14/2004 David Jaeger; Chemistry - Novel surfactants and their applications, including mustard decontamination.	\$ 35,000

UNITED STATES ARMY - 03/01/2004 - 02/28/2005 David Jaeger; Chemistry - Workshop on surfactants and their assemblies.	\$ 31,400
UNITED STATES ARMY - 07/01/2003 - 06/30/2004 Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.	\$ 80,949
UNITED STATES BUREAU OF LAND MANAGEMENT - 12/01/2003 - 01/01/2005 David McDonald; Zoology - Upper Muddy Creek sucker genetic analysis.	\$ 3,000
UNITED STATES BUREAU OF LAND MANAGEMENT - 01/22/2004 - 12/29/2005 David Taylor/Roger Coupal; Agricultural and Applied Economics - Economic modeling for Casper/Kemmerer resource management.	\$ 78,000
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 10/01/2003 - 09/30/2004 Francis Galey; Agriculture Dean's Office - Research support: animal care 2003-2004.	\$ 30,000
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 09/25/2003 - 06/30/2008 Scott Miller/David Williams; Renewable Resources - Operational soil property estimation.	\$ 58,400
UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE - 03/05/2003 - OPEN Kenneth Mills; Veterinary Sciences - Skunk acceptance of placebo rabies baits.	\$ 5,000
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 02/01/2004 - 02/29/2004 Douglas Hixon; Animal Science - Review of the animal and range science programs at New Mexico State University.	\$ 1,000
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 02/01/2004 - 01/31/2005 T. Donal O'Toole; Veterinary Sciences - Real-time polymerase chain reaction equipment.	\$ 31,000
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 11/15/2003 - 11/14/2005 Merl Raisbeck; Veterinary Sciences - Uptake, distribution and elimination of L-selenomethionine in cattle.	\$ 270,000
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE -	\$ 5,000

01/01/2003 - 09/30/2004

Ronald Hartman; Botany - Maintenance and plant identification.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - \$ 10,000

07/29/2003 - 03/31/2004

Jeffrey Hamerlinck; Wyoming Geographic Information Science Center - Aquatic-riparian-wetland ecosystem assessment of the Grand Mesa-Uncompahgre-Gunnison and San Juan National Forests.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - \$ 13,520

10/01/2003 - 09/30/2004

Alan Redder; Wyoming Natural Diversity Database - Threatened and endangered plant and animal database.

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - \$ 2,000

02/02/2004 - 03/03/2004

Alan Redder; Wyoming Natural Diversity Database - Data download pertaining to sensitive species within the Wyoming forests.

UNITED STATES DEPARTMENT OF AGRICULTURE RISK \$ 170,032

MANAGEMENT AGENCY - 09/30/2003 - 09/30/2004

John Hewlett; Agricultural and Applied Economics - Risk management education for crop producers in Wyoming.

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL \$ 50,000

DEVELOPMENT - 10/01/2003 - 09/30/2004

Diane Wolverton; Small Business Development Center - Business development assistance.

UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2003 - 06/30/2004 \$ 3,067,443

David Gruen; Student Financial Aid - The 2003-2004 pell grant program.

UNITED STATES DEPARTMENT OF EDUCATION - 07/01/2003 - 06/30/2004 \$ 451

David Gruen; Student Financial Aid - The 2003-2004 work-study program.

UNITED STATES DEPARTMENT OF HEALTH AND HUMAN \$ 50,000

SERVICES - 09/30/2003 - 09/29/2004

Terri Longhurst; Wyoming Institute for Disabilities - Children's oral healthcare access program.

UNITED STATES NATIONAL INSTITUTES OF HEALTH - \$ 197,502

12/01/2003 - 11/30/2004

Peter Thorsness; Molecular Biology - Genetic analysis of mitochondrial integrity.

UNITED STATES NATIONAL INSTITUTES OF HEALTH - \$ 191,783

01/01/2004 - 12/31/2004

Zoltan Fuzessery; Zoology - Development of auditory response selectivity, 2004.

UNITED STATES NATIONAL SCIENCE FOUNDATION - \$ 24,145

03/01/2002 - 02/28/2005

Steven Barrett; Electrical Engineering - Undergraduate design projects to aid disabled

persons.

UNITED STATES NATIONAL SCIENCE FOUNDATION - 12/01/2003 - 05/31/2005	\$ 100,000
William Baker; Geography and Recreation - Change in Rocky Mountain grasslands.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 02/01/2004 - 07/31/2006	\$ 247,078
Michael Cheadle/Barbara John; Geology - Construction and evolution of slow spreading crust - Atlantis Bank.	
UNITED STATES NATIONAL SCIENCE FOUNDATION - 08/15/2004 - 07/31/2005	\$ 99,897
Snehalata Huzurbazar/Myron Allen; Statistics - Statistical methodology and applications for cold regions research.	
UTAH STATE UNIVERSITY - 01/01/2003 - 12/31/2004	\$ 10,000
James Freeburn; Cooperative Extension Service - Professional development program.	
UTAH STATE UNIVERSITY - 06/30/2003 - 06/30/2004	\$ 10,000
James Freeburn; Cooperative Extension Service - Professional development training for Pacific Islands.	
UTAH STATE UNIVERSITY - 07/01/2003 - 06/30/2006	\$ 253,685
James Freeburn; Cooperative Extension Service - Professional development program.	
VARIOUS SPONSORS - 10/01/2003 - 09/30/2004	\$ 8,164
Diane Wolverton; Small Business Development Center - Fees for workshops presented by the Small Business Development Center for 2003-2004.	
VARIOUS SPONSORS - 07/01/1998 - OPEN	\$ 6,435
Jeffrey Hamerlinck; Wyoming Geographic Information Science Center - Fees received for services provided by the Geographic Information Science Center.	
WASHINGTON STATE UNIVERSITY - 09/15/2003 - 09/14/2005	\$ 16,000
David Wilson/Stephen Miller/Craig Alford; Plant Sciences - Jointed goatgrass threat to U. S. wheat.	
WASHINGTON, UNIVERSITY OF - 12/01/2003 - 01/31/2004	\$ 5,000
Colleen Hubbell; Medical Education and Public Health - Develop and distribute survey targeting rural physicians, nurse practioners, and physician assistants.	
WASHINGTON, UNIVERSITY OF - 09/30/2001 - OPEN	\$ 3,931
Sylvia Moore; Medical Education and Public Health - Recruiting rural high school students into health careers.	
WASHINGTON, UNIVERSITY OF - 09/30/2003 - 09/29/04	\$ 65,102
Sylvia Moore; Medical Education and Public Health - Recruiting rural high school	

students into health careers.

WILDLIFE HERITAGE FOUNDATION OF WYOMING - \$ 5,000
05/15/2002 - 10/04/2005

Steven Buskirk; Zoology - Black-tailed prairie dog demographics and metapopulation.

WISCONSIN, UNIVERSITY OF - 09/15/2001 - 09/14/2004 \$ 68,250

Mark Gomelsky; Molecular Biology - Molecular basis for metabolic and energetic diversity.

WYOMING ARTS COUNCIL - 12/01/2003 - 06/30/2004 \$ 1,000

Scott Boberg; Art Museum - Ann Simpson Art Mobile, 2004.

WYOMING ASSOCIATION OF SHERIFFS AND CHIEFS OF POLICE - \$ 70,114
10/01/2003 - 09/30/2004

Carter Rees; Wyoming Statistical Analysis Center - Research for second phase of "Project Safe Neighborhoods".

WYOMING BUSINESS COUNCIL - 11/16/2003 - 09/30/2004 \$ 89,000

Diane Wolverton; Small Business Development Center - Government resources and opportunities for business.

WYOMING BUSINESS COUNCIL - 02/02/2004 - 06/30/2004 \$ 35,000

Diane Wolverton; Small Business Development Center - Provide marketing research outreach to Wyoming businesses.

WYOMING BUSINESS COUNCIL - 02/13/2004 - 06/30/2004 \$ 22,500

Patricia Taylor/Burke Grandjean/Bistra Anatchkova; Survey Research Center - Wyoming women's issues survey.

WYOMING COALITION AGAINST DOMESTIC VIOLENCE AND \$ 100,000
SEXUAL ASSAULT - 10/01/2003 - 09/30/2004

Diane Wolverton; Small Business Development Center - Foster entrepreneurship as a long-term income source for Wyoming citizens.

WYOMING COALITION AGAINST DOMESTIC VIOLENCE AND \$ 75,000
SEXUAL ASSAULT - 01/01/2004 - 09/30/2004

Diane Wolverton; Small Business Development Center - Develop training program to guide clients through process of education and business startup.

WYOMING COMMISSION FOR NATIONAL AND COMMUNITY SERVICE - \$ 20,712
10/01/2003 - 09/30/2004

Eric Sandeen; American Studies - Public leaders from the ground up.

WYOMING COUNCIL FOR THE HUMANITIES - 01/21/2004 - 03/31/2004 \$ 1,534

Dawn Flood; Women's Studies - Keynote lecture entitled "Spraying Forests, Farms, and Mothers: Reproductive Hazards, Lay Epidemiology, and the Environmental Protection Agency.

WYOMING DEPARTMENT OF CORRECTIONS - 07/01/2003 - 06/30/2005 Kenyon Griffin/Laurel West; Wyoming Statistical Analysis Center - Serious and violent offenders reentry program.	\$ 99,984
WYOMING DEPARTMENT OF EDUCATION - 03/01/2004 - 08/31/2005 Scott Chamberlin/Katherine Muir; Science and Mathematics Teaching Center - Data analysis and probability program.	\$ 75,207
WYOMING DEPARTMENT OF EDUCATION - 03/01/2004 - 08/31/2005 Mark Lyford; Science and Mathematics Teaching Center - Coordinated resource management in the classroom.	\$ 115,000
WYOMING DEPARTMENT OF HEALTH - 07/01/2002 - 12/31/2003 Rex Gantenbein; Center for Rural Health Research and Education - Develop a plan for reducing the number of uninsured people in Wyoming.	\$ 48,828
WYOMING DEPARTMENT OF HEALTH - 10/15/2003 - 06/30/2004 John Vandel/Debra Devereaux; Pharmacy - State pharmacy call center.	\$ 50,000
WYOMING DEPARTMENT OF HEALTH - 11/06/2003 - 06/30/2004 John Vandel/Debra Devereaux; Pharmacy - Preferred drug list advisory committee.	\$ 11,258
WYOMING DEPARTMENT OF HEALTH - 07/01/2002 - OPEN John Lloyd; Renewable Resources - Ecology of vector mosquitos in Eastern Wyoming.	\$ 23,000
WYOMING DEPARTMENT OF HEALTH - 06/23/2003 - 02/27/2004 T. Donal O'Toole; Veterinary Sciences - Select agent room modifications and equipment.	\$ 90,000
WYOMING DEPARTMENT OF HEALTH - 12/31/2003 - 01/01/2005 Lynda Baumgardner; Wyoming Institute for Disabilities - Assistance in understanding medicaid.	\$ 16,236
WYOMING DEPARTMENT OF HEALTH - 07/01/2003 - 06/30/2004 Laura Westlake; Wyoming Institute for Disabilities - Wyoming Lions early childhood vision screening project.	\$ 125,000
WYOMING DEPARTMENT OF HEALTH - 10/01/2003 - 09/30/2004 Alan Burden; Wyoming Statistical Analysis Center - State data infrastructure development.	\$ 191,876
WYOMING DEPARTMENT OF HEALTH - 10/01/2002 - 06/30/2004 Kenyon Griffin; Wyoming Statistical Analysis Center - Alcohol compliance checks, state data infrastructure development, state drug lab data system, state incentive grant evaluation, and Statistical Analysis Center infrastructure.	\$ 350,000
WYOMING DEPARTMENT OF HEALTH - 10/01/2003 - 09/30/2004 Rodney Wambeam; Wyoming Statistical Analysis Center - Conduct the 'State	\$ 291,455

Incentive Grant' evaluation process.

WYOMING DEPARTMENT OF HEALTH - 10/01/2003 - 09/30/2004	\$	52,250
Rodney Wambeam; Wyoming Statistical Analysis Center - Conduct the 'Prevention Federal Block Grant' evaluation.		
WYOMING DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES - 01/01/2004 - 12/31/2004	\$	37,158
Audrey Shalinsky; Anthropology - Cultural resource interns, 2004.		
WYOMING DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES - 01/01/2003 - 12/31/2003	\$	1,841
Audrey Shalinsky/Mary Hopkins; Anthropology - Cultural resource interns, 2003.		
WYOMING DEPARTMENT OF TRANSPORTATION - 01/01/2004 - 12/31/2004	\$	242,500
Khaled Ksaibati; Civil Engineering - Technology transfer center, 2004.		
WYOMING DEPARTMENT OF TRANSPORTATION - 01/14/2004 - 09/30/2004	\$	14,500
Khaled Ksaibati; Civil Engineering - Provide manuals on uniform control devices to cities and counties in Wyoming.		
WYOMING DEPARTMENT OF TRANSPORTATION - 01/22/2004 - 01/31/2005	\$	40,000
John Turner; Civil Engineering - Analysis of anchor load tests for stabilization of the Flying-V landslide.		
WYOMING DEPARTMENT OF TRANSPORTATION - 03/12/2002 - 09/30/2003	\$	50,000
Roger Baalman; Construction Contract Administration - Prexy's Pasture plan enhancement project.		
WYOMING GAME AND FISH COMMISSION - 11/15/2003 - 02/29/2004	\$	5,500
Kenneth Driese; Wyoming Geographic Information Science Center - Database development for moose habitat evaluation.		
WYOMING GAME AND FISH COMMISSION - 04/01/2002 - 06/30/2004	\$	20,000
Nathan Nibbelink; Wyoming Geographic Information Science Center - Mule deer winter range impacts.		
WYOMING GAME AND FISH DEPARTMENT - 08/18/1999 - OPEN	\$	7,600
E. Lee Belden; Veterinary Sciences - Wildlife forensics techniques.		
WYOMING OFFICE OF HOMELAND SECURITY - 01/08/2004 - 12/31/2004	\$	54,452
Timothy Banks; University Police - Enhance preparedness of the state and local first responders to combat terrorism.		
WYOMING STATE GEOLOGICAL SURVEY - 02/20/2004 - 12/31/2004	\$	33,300
Antony Bergantino; Civil Engineering - Landslide map generation for Wyoming pocket pc's training.		

WYOMING WATER DEVELOPMENT COMMISSION - 01/29/2004 - 04/30/2005	\$ 34,771
Drew Johnson/Greg Kerr; Civil Engineering - Conveyance losses along Bear River 2004-2005.	
WYOMING WATER DEVELOPMENT COMMISSION - 01/29/2004 - 04/30/2005	\$ 31,270
Drew Johnson/Renduo Zhang/George Vance; Civil Engineering - Subsurface drip irrigation systems 2004-2005.	
WYOMING WATER DEVELOPMENT COMMISSION - 01/29/2004 - 04/30/2005	\$ 19,011
Edward Barbier; Economics and Finance - Water scarcity and economic growth in Wyoming 2004-2005.	
WYOMING WATER DEVELOPMENT COMMISSION - 01/29/2004 - 04/30/2005	\$ 50,645
Katta Reddy/Richard Olson/David Legg; Renewable Resources - Geochemistry of retention ponds across the Powder River Basin, 2004-2005.	
WYOMING WATER DEVELOPMENT COMMISSION - 01/29/2004 - 04/30/2005	\$ 19,589
Michael Smith/Thomas Thurow/Philip Rosenlund; Renewable Resources - Drought prediction model development and dissemination 2004-2005.	
TOTAL - Sponsored programs approved December 12, 2003, through March 4, 2004.	\$ 10,119,796
TOTAL - Sponsored programs previously approved:	
07/01/03 - 08/21/03	\$13,498,543
08/22/03 - 10/08/03	\$20,493,686
10/09/03 - 12/11/03	\$6,003,082
	<u>\$ 39,995,311</u>
TOTAL - Sponsored programs approved July 1, 2003 through March 4, 2004.	\$ 50,115,107

PERSONNEL

APPOINTMENTS

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Communication & Journalism</i>			
Hsu, Chia-Fang	Assistant Professor	\$46,008/AY	12/18/2003 to 06/30/2004

College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Civil & Architectural Engineering</i>			
Barker, Michael G.	Professor	\$91,008/AY	08/26/2003 to 06/30/2004

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Division of Communication Disorders</i>			
Jin, Su-Hyun	Assistant Professor	\$50,004/AY	01/20/2004 to 05/12/2004
<i>Family Practice Residency Program - Casper</i>			
Deiss, Frederick	Clinical Assistant Professor	\$70,008/annum	03/01/2004 to 06/30/2004
Ellbogen, Martin H.	Clinical Assistant Professor	\$67,500/FY	01/02/2004 to 06/30/2004
Isaacs, Brandon G.	Clinical Assistant Professor	\$135,000/FY	06/01/2004 to 06/30/2004

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Administration and Finance</i>			
McCarthy, Deborah A.	Assistant Librarian	\$57,000/FY	02/03/2004 to 06/30/2004

2. Academic Professionals

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Writing Center</i>			
Evertz, Kathleen	Interim Director	\$42,780/annum	01/01/2004 to 05/31/2006

College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
Burton, Jaime	Assistant Extension Educator	\$35,016/FY	12/08/2003 to 06/30/2004

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>School of Pharmacy</i>			
Bernard, Jeffrey A.	Assistant Lecturer	\$70,200/FY	01/02/2004 to 06/30/2004

FIRST-YEAR TENURE-TRACK REAPPOINTMENTS

1. Faculty

College of Agriculture

<u>Name</u>	<u>Rank</u>
<i>Department of Animal Science</i>	
Du, Min	Assistant Professor
Goodridge, Lawrence	Assistant Professor
<i>Department of Plant Sciences</i>	

Enloe, Stephen F. Assistant Professor
Department of Renewable Resources
Latchininsky, Alexandre Assistant Professor

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of Anthropology</i>	
Surovell, Todd A.	Assistant Professor
Waguespack, Nicole M.	Assistant Professor
<i>Department of Art</i>	
Carlisle, Ashley H.	Assistant Professor
Egnaczak, R. Charles	Assistant Professor
<i>Department of Chemistry</i>	
Basile, Francisco	Assistant Professor
<i>Department of Communication & Journalism</i>	
Hsu, Chia-Fang	Assistant Professor
Patton, Tracey M.	Assistant Professor
<i>Department of Criminal Justice</i>	
Munoz, Ed A.	Assistant Professor
<i>Department of History</i>	
Bauer, William J.	Assistant Professor
<i>Department of Mathematics</i>	
Stanescu, Dan	Assistant Professor
<i>Department of Music</i>	
Krueger, Michael T.	Assistant Professor
Pfotenhauer, Thomas R.	Assistant Professor
<i>Department of Philosophy</i>	
Moffett, Mark A.	Assistant Professor
<i>Department of Political Science</i>	
Skopek, Tracy A.	Assistant Professor
<i>Department of Psychology</i>	
Dearing, Eric C.	Assistant Professor
<i>Department of Sociology</i>	
Zamudio, Margaret M.	Assistant Professor
<i>Department of Theatre & Dance</i>	
Sherrill, Kevin J.	Assistant Professor
<i>Department of Zoology & Physiology</i>	
Woodbury, Charles J.	Assistant Professor

College of Business

<u>Name</u>	<u>Rank</u>
<i>Department of Economics & Finance</i>	
Villanueva, Oswaldo M.	Assistant Professor

College of Education

<u>Name</u>	<u>Rank</u>
<i>Department of Adult Learning & Technology</i>	
Armstrong, Keith B.	Assistant Professor
<i>Department of Counselor Education</i>	
Morgan, Michael M.	Assistant Professor
<i>Department of Educational Leadership</i>	
Dexter, Robin R.	Assistant Professor

Department of Educational Studies

Kambutu, John N. Assistant Professor

Dept. of Elementary & Early Childhood Education

Chamberlin, Scott A. Assistant Professor

College of Engineering

Name

Rank

Department of Chemical & Petroleum Engineering

Argyle, Morris D. Instructor

Rosinski, Matthew Assistant Professor

Department of Civil & Architectural Engineering

Tanner, Jennifer E. Assistant Professor

Department of Computer Science

Hitchcock, John Assistant Professor

Department of Electrical and Computer Engineering

O'Brien, John F. Assistant Professor

Department of Mechanical Engineering

Mavriplis, Dimitri J. Professor

College of Health Sciences

Name

Rank

Division of Communication Disorders

Zajdo, Krisztina Assistant Professor

Division of Kinesiology and Health

Domire, Zachary J. Instructor

Smith, Derek T. Assistant Professor

Division of Social Work

Murdock, Victoria Assistant Professor

School of Nursing

Hart, Ann Marie Assistant Professor

Ouzts, Karen N. Assistant Professor

College of Law

Name

Rank

Delaney, James M. Assistant Professor

Romero, Alan R. Assistant Professor

FIRST-YEAR EXTENDED-TERM-TRACK REAPPOINTMENTS

1. Faculty

University Libraries

Name

Rank

Garcia, Jenny L. Assistant Librarian

Coe Reference Department

Goldenstein, Cheryl E. Assistant Librarian

Science Reference

Munoz, Paula Assistant Librarian

2. Academic Professionals

Academic Affairs

Name

Rank

Art Museum

Gadd, Sarah Marie Assistant Research Scientist

College of Agriculture

<u>Name</u>	<u>Rank</u>
<i>Cooperative Extension Service</i>	
Crawford, Warren K.	Assistant Extension Educator
Griffith, Patricia	Assistant Extension Educator
Pittman-Foy, Lise	Assistant Extension Educator

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of English</i>	
Couch, Julianne M.	Assistant Lecturer
<i>Department of Psychology</i>	
Freng, Scott A.	Assistant Lecturer

College of Law

<u>Name</u>	<u>Rank</u>
<i>Dean's Office</i>	
Burke, N. Denise	Assistant Lecturer

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and

Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments.

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Research Associate

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professional Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members

undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FY 2005 BIENNIUM SALARY POLICY (see page 10)

EXPANSION OF MALONE BELTON ARCHITECT CONSULTANT CONTRACT RE:
ATHLETICS FACILITY PLANNING (see page 14)

AUTHORIZE SIS IMPLEMENTATION AND FUNDING STRATEGIES WITH
PRESIDENTIAL FLEXIBILITY (see page 32)

AUTHORIZE COLLEGE OF LAW TO NEGOTIATE CONTRACT WITH GSG ARCHITECT
FOR DESIGN WORK ON PROPOSED MOOT COURT PROJECT (see page 20)

PLUS BUDGET APPROVAL FOR REMAINING TREES ALONG 22ND STREET AND
NEGOTIATE BRESNAN COMMUNICATION EASEMENT RELOCATION (see page 28)

APPROVAL OF FY 2005 FEE BOOK (see page 38)

APPROVAL OF FY 2005 TUITION AS PROPOSED (see page 41))

APPROVAL OF \$500 PER CREDIT HOUR TUITION FEE FOR ONLINE EXECUTIVE MBA
(see page 71)

GRANT AUTHORITY TO PRESIDENT DUBOIS TO NEGOTIATE EASEMENT WITH
LARAMIE REGIONAL AIRPORT BOARD (see page 64)

Trustee Schaefer moved to approve the Consent Agenda as presented; Trustee Spicer seconded. Trustee Trosper commented on the responsibility of the Board as entrusted to them by the governor. He also stated that positive communication creates loyalty and trust for the Board and others. Motion carried as revised. The Consent Agenda item to Authorize Executive Committee to Review and Approve Project Bids on Early Childhood Education Building,

Prexy's Pasture Phase I, IL²C, and Residence Hall Project were moved to the Committee of the Whole (Regular Business).

COMMITTEE OF THE WHOLE (Regular Business)

AUTHORIZATION TO AWARD HONORARY DEGREES

President Dubois advised the Board that John Clay was selected by the Honorary Degree Committee to receive an honorary degree from UW in recognition of his service and support of UW. Trustee Schaefer moved to approve the honorary degree; Trustee Haynes seconded. The motion carried.

AUTHORIZE EXECUTIVE COMMITTEE TO REVIEW AND APPROVE PROJECT BIDS ON EARLY CHILDHOOD EDUCATION BUILDING, IL²C, AND RESIDENCE HALL PROJECT

Following a brief discussion, the Board chose to separate the items to be voted on and removed the Prexy's Pasture item. Trustee Schaefer moved to approve the authorization of the Executive Committee to review and approve project bids on the Early Childhood Education Building, the IL²C, and the Residence Hall Project; Trustee Haynes seconded. The motion carried.

AUTHORIZE EXECUTIVE COMMITTEE TO REVIEW AND APPROVE PROJECT BIDS PREXY'S PASTURE PHASE I

Trustee Schaefer moved to approve project bids for Prexy's Pasture, Phase I; Trustee Spicer seconded. The Board discussed the concerns voiced during Public Testimony. Providing diversity to the scientific advisory team is critical to the success of the project.

Board members voiced their support of the sensitivity of the situation in regards to public concern and suggested that information and educational opportunities be provided them.

The question was called and a vote taken. The motion carried with one nay by Trustee Trosper.

UNFINISHED BUSINESS

There was no unfinished business to come before the Board.

NEW BUSINESS

Trustees were asked to send in their scheduling preferences for next year's Board meetings to the President's Office as soon as possible.

DATE OF NEXT MEETING – May 20-22, 2004, Laramie, WY

President Hunt announced the May meeting date.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,



Nicky S. Moore
Deputy Secretary, Board of Trustees



Crystal R.M. Bennett
Asst. to the Vice President for Administration