

Risk Management Office

Hill Hall 642

Dept. 4305, 1000 E University Avenue

Laramie, WY82071

William T. Wiseman (Chief Risk Officer)-(307)766-6787

Kimberly Flowers (Office of Risk Management)-(307) 766-5676

In an Emergency?

USA and Canada call: **1-833-808-0251**

Anywhere else: call **1-978-651-9219** or

Information to give the insurance
company when you call

Company name: University of Wyoming

Policy number: GPT 4850958

Advise that you are insured with Zurich

For medical referrals, evacuation, repatriation or other services
call:

On Call International

Call collect from anywhere in the world: **+1 978-651-9219**

Call toll free from US or Canada: **+1 833-808-0251**

Email: mail@oncallinternational.com

The University of Wyoming Travel Insurance policy is with Zurich Insurance Group. This policy is for University Students and Faculty members traveling abroad for university and business related trips. All full-time students, faculty and staff on a recognized study abroad program or other student or staff travel approved by the Policyholder outside the insured's country of Primary Residence. Coverage applies while participating in a study abroad program or other student or staff travel approved by the Policyholder outside the insured's country of Primary Residence including travel directly to and from the program location and home, and side trips taken in relation to the program. Such side trips will only be covered up to 14 days in duration and must occur directly before, after or during the program. Coverage for an Insured shall not exceed 365 days.

Visit <https://www.oncallinternational.com> for more information

GLOBAL ASSISTANCE PROGRAM

Zurich American Insurance Company



Welcome to On Call International, the emergency medical and travel assistance provider for Zurich American Insurance Company! This plan provides the assistance services you need to prepare for your destination as well as to help you with any problems you encounter while you are traveling.


Before you depart...

- Contact On Call with any pre-travel health questions
- Closely review your plan description to understand assistance services available to you
- Save On Call Contact information in your mobile phone or print and carry your Plan ID card

While abroad...

- You can contact the On Call International Global Response Center from anywhere in the world to reach an assistance coordinator who is ready to help you with your crisis, no matter how big or small.

PLAN ID CARD:

 GLOBAL ASSISTANCE PROGRAM	Program Name Zurich American Insurance Company	If you need Medical or Travel assistance regardless of the nature or severity of your situation, contact On Call 24 hours a day:
	Plan Type Medical and Travel Assistance	Call collect from anywhere in the world +1 978-651-9219 Call toll free from US or Canada 1 833-808-0251
University of Wyoming Policy Number: GPT 4850958	Email: mail@oncallinternational.com SMS Text: +1 844-302-5131	See your Description of Services for full limitations, terms, and conditions
		On Call International 11 Manor Parkway; Salem, NH 03079 USA A member of the Tokio Marine HCC group of companies

Helpful Information

- ✓ If you are utilizing a mobile phone and have any issues making an international call, you can email the Global Response Center as an alternative to request assistance or a return call.
- ✓ On Call is not a first responder; if you are in a true emergency and need help getting to a medical facility, dial the country's equivalent to 9-1-1 to get local response. Once you've sought medical care, contact On Call International.

This is a brief summary of assistance services for Zurich American Insurance Company participants. This is not a contract of insurance.



How can On Call International help?

Contact the Global Response Center if you experience a medical, personal, travel or safety problem or crisis. Zurich American Insurance Company has partnered with On Call to provide access to immediate support should you experience any challenges when you are traveling. On Call provides you with a resource experienced in navigating through any crisis and making sure you can continue your trip, or get home safely. On Call assists during critical emergencies such as illness or injury that may require an evacuation. On Call also assists with smaller problems you may not realize you have a resource for. Review a summary of services on the following pages.

If you are, or will be, hospitalized following an accident or illness that occurs while traveling, contact the On Call Global Response Center as soon as possible. On Call will help facilitate payment of your medical expenses if authorized by your insurer. In the event the medical facility you are in is not adequate to treat you, On Call will assist in arranging for your medically supervised evacuation to the closest appropriate facility.

If you need an outpatient or physician appointment for an accident or illness, you can contact the On Call Global Response Center for a referral and to make an appointment.

These are your Assistance Services. For a full explanation of assistance services available, and how to use, please see your Description of Services:

Emergency Transportation Related Assistance

Medical Evacuation and/or Repatriation

Repatriation of Remains

Emergency Travel Arrangements

Return of Traveling Companion

Emergency Hotel Arrangements

Return of Dependent Children

Medical Assistance

Pre-Trip Planning

Medical, Behavioral or Mental Health, Dental and Pharmacy Referrals

Medical Monitoring

24 Hour Nurse Help Line

Prescription Replacement Assistance

Coordination of Benefits & Guarantee of Payment Assistance

Travel & Security Assistance

Pre-Trip Information & Active Travel Advice

Translator and Interpreter Assistance

Emergency Travel Funds Assistance

Legal Consultation and Referral

Lost/Stolen Document Replacement

Emergency Message Forwarding



Description of Services, Limitations, Terms and Conditions

All services outlined in this Description of Services, except Pre-Trip Information which is available from a Participant's primary residence, are available whenever the Participant is traveling more than 100 miles from home.

I. DESCRIPTION OF SERVICES

1. MEDICAL ASSISTANCE SERVICES

- a. **Pre-Trip Plan** On Call shall provide up-to-date information either by e-mail, fax or over the phone regarding required vaccinations, health risks, travel restrictions and weather conditions for destinations worldwide.
- b. **Medical Monitoring** On Call shall, via telephone, email and fax, monitor the Participant's conditions when hospitalized. On Call shall maintain an appropriate level of contact with the treating physician and nursing staff as well as obtain relevant medical, surgical and treatment plan reports and information. On Call will use information obtained to assess the available level of care in relation to the patient's condition and geographical location where treatment is being performed.
- c. **24 Hour Nurse Help Line** On Call shall provide, at the Participant's request, with clinical assessment, education and general health information. This service shall be performed by a registered Nurse counselor to assist in identifying the appropriate level and source(s) of care for Participant's (based on symptoms reported and/or health care questions asked by or on behalf of Participant's). Nurses shall not diagnose Participant's ailments.
- d. **Prescription Replacement Assistance** If a Participant requires prescription medication or eyeglasses, On Call International will consult with the prescribing physician and locate and arrange to send the prescription medication or eyeglasses when it is possible and legally acceptable or arrange an appointment with a local medical provider.
- e. **Guarantee of Payment** Guarantees shall be made by On Call for any expenses either covered by a benefit of the Program and authorized by the Client or Client's designated representative.
- f. **Medical, Behavioral or Mental Health, Dental and Pharmacy Referrals** On Call shall provide, at the Participant's request, referrals to medical and/or dental professionals and pharmacies in the given geographic area locations of western style medical facilities and English-speaking doctors, dentists and other healthcare providers in an area served by On Call to the extent possible.
- g. **Coordination of Benefits** On Call shall request primary health insurance information and/or any supplemental travel/secondary insurance from the Participant and attempt to coordinate benefits during an active assistance case. Coordination includes attempt to facilitate direct payment of covered expenses from the insurer to the medical provider and facilitating assistance with claims documentation by notifying the insurance carrier and requesting a pre-certification of medical services.



2. MEDICAL TRANSPORTATION SERVICES

- a. **Emergency Medical Evacuation** On Call shall arrange and coordinate air and/or surface transportation and medical care during transportation from a hospital or medical facility to the nearest hospital where appropriate medical care is available.

Following a Medical Evacuation, if the Participant is discharged and deemed fit to travel unescorted, On Call shall arrange transportation to return the Participant to the original location or to the Participant's home if the reason for travel has ended.

- b. **Medical Repatriation** After being treated at a medical facility, On Call shall arrange the transport of the Participant with a qualified medical attendant to their residence or home hospital for further medical treatment or recovery.
- c. **Return of Remains** In the event of a Participant's death, On Call shall make the arrangements coordinate for casket or air tray, preparation and transportation of his/her remains to his/her place of residence or to the place of burial.

3. EMERGENCY (COMMERCIAL) TRAVEL SERVICES

- a. **Emergency Travel Arrangements (Visit by Family or Friend; Family Reunion)** If the Participant is hospitalized On Call shall arrange travel and suitable hotel accommodations for a person of the Participant's choice to join them.
- b. **Return of Dependent Children** If the Participant's Dependent(s) are present but left unattended as a result of the Participant's Medical Evacuation or hospitalization, On Call shall make arrangements to return them home, including a non-medical escort as needed.
- c. **Emergency Return Home** If a Participant's parent, child, sibling, spouse or partner suffers a life-threatening illness, injury or death, On Call shall arrange for economy airfare for the Participant to go to the family member's location.
- d. **Return of Traveling Companion** If a Participant's traveling companion loses previously-made travel arrangements due to a delay caused by the Participant's medical emergency or death, On Call shall arrange one-way economy airfare to return the companion to his or her original departure point.

4. OTHER EMERGENCY MEDICAL SERVICES

- a. **Hotel Arrangements for Convalescence:** On Call will arrange a hotel room near the hospital for a Participant's traveling companion.



- b. **Hotel or Convalescence Stay After Hospitalization:** If the Participant has been discharged from a hospital and is waiting for medical transportation arranged by On Call, On Call will arrange a hotel or convalescent home near the hospital for a Participant to stay.
- c. **Return of Personal Belongings:** On Call shall assist with arranging the shipment of personal effects to the Participant's home following the Participant's Emergency Medical Evacuation, Medical Repatriation, or Return of Remains that prevents the Participant from returning to the Participant's trip.

5. TRAVEL ASSISTANCE SERVICES

- a. **24/7 Emergency Travel Arrangements** On Call shall assist Participant once a trip has started with changing airline, hotel or car rental reservations.
- b. **Translator and Interpreter Referral** On Call shall provide the Participant with access to an interpreter via telephone 24 hours a day or referrals to local translators and interpreters in the case of communication problems which cannot be solved via telephone.
- c. **Emergency Travel Funds Assistance** On Call shall provide assistance to Participants by arranging for the forwarding of funds from Participant's credit cards or family Participants.
- d. **Legal Consultation and Referral** If a Participant is arrested, or requires the services of an attorney, On Call shall arrange for an initial telephone consultation with an attorney without charge to Participant. If needed, a Participant will be referred to an attorney in the appropriate geographical area. This service applies only when a Participant is traveling internationally.
- e. **Lost/Stolen Travel Documents Assistance** On Call shall provide assistance to Participants for the replacement of passports, airline documents, birth certificates and other travel-related documents.
- f. **Emergency Message Forwarding** In the event a Participant is unable to reach an employer, family Participant or traveling companion, On Call shall forward a message via telephone to the intended party.
- g. **Lost Luggage Assistance** On Call shall assist the Participant with the tracking of luggage lost in transit.

6. PRE-TRIP INFORMATION

- a. **Embassy and Consular Information** On Call shall provide to Participants the location and contact information for local embassies and consulate offices nearest the Participants' trip destinations.
- b. **Pre-Trip Information** On Call shall provide to Participants pre-trip information such as visa, passport and inoculation requirements; cultural information; weather conditions; foreign exchange rates; and travel advisories.



II. Limitations, Terms and Conditions

A. Except as otherwise stated, services included in Section I that require advance payment to a third-party provider will be performed on a fee for service basis with financial authorization from the Client, Client's designated representative, or the Participant as follows:

- i. On Call will coordinate and arrange services with third parties and advance payment on Client's behalf for related expenses upon request when authorized by an Authorized Operations Contact ("AOC") designated by the Client. Authorized third party expenses will be billed to the Client or Client's designated representative by On Call and are to be paid by the Client or Client's designated representative in accordance with terms outlined in the Agreement between Client and On Call; or,
- ii. On Call will coordinate and arrange services with third parties and advance payment on a Participant's behalf for related expenses upon request with a credit card authorization completed by the Participant.

B. MEDICAL ASSISTANCE, MEDICAL TRANSPORTATION, TRAVEL ASSISTANCE SERVICES, EMERGENCY TRAVEL SERVICES, AND TERMS AND CONDITIONS:

- i. All legal actions arising under this Agreement shall be barred unless written notice thereof is received by On Call within one year from the date of event giving rise to such legal action.
- ii. On Call cannot be held responsible for failure to provide services or for delays caused by strikes or conditions beyond its control, including but not limited to, flight conditions, or where rendering of service is prohibited by local laws or regulatory agencies.
- iii. Participant may be required to release On Call or any health care provider from liability during emergency evacuation and/or repatriation.
- iv. Without limiting the foregoing, On Call's actions and obligations under this Agreement are ministerial in nature, and all medical care is provided by medical professionals ultimately selected by a Participant and in no event is the responsibility of On Call. On Call is not liable for any malpractice performed by a local doctor, health care provider or attorney.

C. GENERAL TERMS AND CONDITIONS

i. Reasonable Precautions.

Participant must take all reasonable precautions to avoid accident, injury or illness to any person, or loss, destruction or damage to their property, and Participant must comply with all legal requirements and safety regulations and conduct business in a lawful manner.

ii. Authorization.

On Call will obtain Client or Client's designated representative's authorization for financial expenditures that may be incurred while performing assistance services requested by Client or Client's designated representative.



designated Authorized Operations Contacts (AOC) are unavailable. An appropriate number of attempts at contacting the AOC's will be made and On Call will make every attempt to verify Participant eligibility prior to proceeding. On Call will notify the Authorized Operations Contact as soon as possible if services are performed prior to authorization.

iii. **Sanction Limitation and Exclusion Clause.**

On Call shall not perform or pay for any services under this Agreement would expose On Call to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions; laws or regulations of the European Union, United Kingdom or United States of America.

iv. **Geographic Scope of Service.**

The Services provided by On Call are offered on a worldwide basis. On Call shall attempt on a best effort basis to provide the Services but On Call's ability to successfully execute an intervention may be subject to local and/or international resource availability and must remain within the scope of national and international law and regulations. An intervention may depend on On Call's ability to attain the necessary authorizations issued by the various authorities concerned which is outside of the control of On Call. Services to Participant's, who in the sole opinion of On Call, are located in areas that represent conditions in which providing the Services is impossible, reasonably impractical or unsafe, including without limitation geographical remoteness, war, civil or other hostilities or political unrest, will not be performed.

v. **Fee-for-Service.**

On Call will at its sole discretion assist Participant's on a fee-for-service basis for interventions falling outside the scope of this agreement, subject to prior written approval of an authorized designee of the Client. On Call reserves the right, at its sole discretion, to request additional financial guarantees or indemnification from the Client and/or Participant prior to rendering such services on a fee-for-service basis.