



Performance Goals for 2021 Evaluations

The end of the 2021 Annual Review Period is fast approaching and will close on 12/31/21. The 2021 Administrative & Staff performance evaluations will be available to supervisors on 1/10/2022. Please remember any edits or additions to performance goals that need to be made for the 2021 Review Period must be completed prior to 12/31/2021. Any goals created or edits made after 12/31/2021 will not reflect on the 2021 performance evaluation.

The 2022 Review Period will open on 1/10/2022. At this time supervisors can add performance goals to the employees' goal plan for the 2022 Review Period. Supervisors should meet with their employees to establish annual goals separately from the yearly performance evaluation. Performance goals should be reviewed and updated throughout the Annual Review Period.

If you have any questions, you can reach out to [Renee Ballard](#) or [Jesse Begin](#).