

## UW Staff Senate Full Meeting

### Agenda

January 8, 2020 1:15 p.m.

Wyoming Union Senate Chambers

---



- I) Roll call
  - A) Present - Debbie Allred, Kristin Blevins, Heather Earl, Emily Edgar, Barbara Hill, Sarah Lemli, Jennifer McKenna, Lindsay Mergelman, Cathy Moen, Angela Reddick, Susan Schulz, Christopher Stratton, Jody Sullivan, Glory Taylor, Elizabeth Traver, Kathleen Vick, James Wheeler
  - B) Absent - Natawsha Mitchell
  - C) Excused - Chad Bade, Jeannie Czech, Jason Gonzales, Jennifer Heupel, David Keto, Chris Maki, Kristen Smoot
  - D) Proxy – Jonathan Goldman (Rachel Stevens)
- II) Approve December minutes
  - A) Senator Traver requested a change under Special Business regarding Dick McGinity “only” vs “also” encouraging non-traditional candidates.
    - i) Senator McKenna noted she took the wording from the recording, so no change was made.
    - ii) Senator Taylor agreed with the original wording.
  - B) December minutes approved as circulated.
- III) Approve January agenda
  - A) Senator Blevins motions to add two items to X) New Business, A) Presidential election results; B) Interim VP election results
    - i) Motion seconded by Senator Earl
    - ii) Motion passed by unanimous voice vote.
- IV) Special Business
- V) Administration reports
  - A) Division of Administration
    - i) John Davis – Associate Vice President for University Operations (AVP Davis)
      - (1) Successful winter closure
        - (a) ~25 staff members volunteered to work over winter closure in exchange for future time off
      - (2) Mark Gunnerson retired after 26 years at UW
      - (3) HCM payroll is also an issue for Operations but is being worked on
      - (4) New Associate Vice President for Human Resources hired
        - (a) Tom Koczara is starting Monday, January 13th
        - (b) HCM issues will be a priority
      - (5) Moving to a higher level of door access security - S2 system
        - (a) Includes new Wyo ID cards
          - (i) Can exchange in the card office at no charge
          - (ii) Will be chipped to enable authorizing access
        - (b) Working on after hours card access on at least one door for every building
          - (i) Cameras by doors, so will have a record of use
      - (6) Science Initiative Building
        - (a) Scheduled to be done by November 2021
        - (b) Will be ~30,000 square feet larger than new Engineering building (EERB)

- (7) Work is continuing on the satellite energy plant
  - (a) Must be finished before Science Initiative Building, as it will provide utilities
- (8) AMK Ranch
  - (a) Small campus in Jackson, WY
    - (i) owned by Parks service and leased for 20 years by UW
  - (b) Board of Trustees committed to putting in a new waste and water system this year
  - (c) Want to upgrade level of research performed on site
- (9) Parking and Transit
  - (a) Customer Service in lower level of Service Building
  - (b) Administrative functions moved to Hill Hall
  - (c) Parking garage design process beginning this month
- (10) Move from Wyo Hall to Hill Hall continues
  - (a) Per last month's minutes, operations will continue to update Hill Hall after move is complete
  - (b) Before the move
    - (i) Installed heating system for each room
    - (ii) Added grounded outlets
  - (c) Space won't fill up right now so will have some swing space if needed
- (11) Planning and design for new residence hall(s) and dining facilities underway
- (12) Tim Wiseman is new Chief Risk Officer at UW
- (13) Questions
  - (a) Senator Moen – Regarding the S2 system, we have a testing center in Hill Hall for students. How will they get in after hours?
    - (i) Similar question from Senator Mergelman
    - (ii) AVP Davis – Hill Hall is on Blackboard system still. Human Resources is on track to get S2 access first, but you can use Blackboard to schedule later open hours right now. When S2 is active, scheduling will be done with IT. He will figure out an answer and let them know who they need to schedule times with. In the future, you will be able to add and remove access to individual cards or schedule the building to be open as needed.
  - (b) Senator Taylor – Can you switch to the new cards for free?
    - (i) AVP Davis – Yes. New replacements may be more expensive than previously, as the cards are a little more complicated.
  - (c) Senator Vick – Will new cards work on the buildings that are currently on Blackboard?
    - (i) AVP Davis - Yes, new cards have a strip for Blackboard access and a chip for S2.
- B) Human Resources
  - i) No representative present.
- C) Academic Affairs
  - i) No representative present.
- VI) Guests and Special Programs
- VII) Old Business
- VIII) Liaison Reports
  - A) ASUW
    - i) No representative present.
- B) Faculty Senate

- i) No representative present.
- C) Advisory Council on Diversity, Equity, and Inclusion (Natawsha Mitchell)
  - i) Senator Mitchell not present.
- D) Athletics Planning Committee (Cathy Moen)
  - i) Met December 9<sup>th</sup>
  - ii) Notes in SharePoint.
    - (1) New transfer rule voted down by Student Athlete Council
      - (a) Would remove requirement for student athletes to sit out a year when transferring schools
      - (b) Sitting out increases graduation rates
    - (2) NCAA going forward with likeness compensation to allow students to be paid for their likeness
      - (a) Student athletes against it – fear it will discriminate against smaller teams and only be a benefit for a few star athletes
    - (3) Total GPA was 3.236.
      - (a) Higher than student body as a whole
  - iii) Out of 30 new hires in Athletics, two were minorities and ten were women
  - iv) New class in Life Skills program
    - (1) UWYO3010 - open to all students
  - v) SAFE Project now takes after hours calls instead of Stop Violence (numbers on SharePoint)
- E) Enterprise Risk Management Advisory Committee (Chris Maki)
  - i) Senator Maki not present.
- F) No More Committee (Natawsha Mitchell)
  - i) Senator Mitchell not present.
- G) President's Engagement Council (David Keto)
  - i) Senator Keto not present.
- H) Public Art Committee (Susan Schulz)
  - i) No meeting.
  - ii) Senator Wheeler
    - (1) ASUW and the UW Sustainability Club started committee
      - (a) Senator Schulz is the Staff Senate representative
        - (i) Sent out initial meeting notes by email
        - (b) Needs to be added to agenda
- I) Strategic Improvement Working Group (Kristin Blevins)
  - i) Missed December meetings
  - ii) Committee meets next week
  - iii) WyoCloud subcommittee - meeting with budget office to address questions before budget deadlines
    - (1) Compiling questions now
  - iv) Staff Relations subcommittee – workload survey closed, WYSAC is compiling a report
  - v) Resource Management subcommittee – working with Human Resources to improve/standardize online trainings
- J) Student Media Board (Emily Edgar)
  - i) Still in limbo because the group doesn't know where resources are or who they report to
  - ii) Working on broadcasting endeavor (with Senator Keto)

- iii) Trainings coming soon
  - iv) Trying to retain student employees
- K) UW Facilities Council (Jason Gonzales)
  - i) Senator Gonzales not present.
- L) UW International Advisory Council (Lindsay Mergelman)
  - i) Missed December meeting
  - ii) Council meets at the end of January
  - iii) Senator Mergelman would like to step down, but Tony Ogden asked her to stay on for rest of semester
    - (1) Senator Wheeler – Does anyone have any objections with Senator Mergelman staying on the committee?
      - (a) No objections noted.
- M) UW Travel Policy Committee (David Keto)
  - i) Senator Keto not present.
- IX) Officer Reports
  - A) President, James Wheeler
    - i) Has a conference call with Presidential Search Committee for update
      - (1) How many people interested or not
      - (2) Should move into reviewing of applications next
  - B) Vice President,
    - i) Interim Vice President to be announced in New Business.
- X) New Business
  - A) Yielded floor to Senator Blevins
    - i) Thanks to all senators for nominations and willingness to serve.
  - B) President Elections
    - i) Senator Wheeler will serve as President next year.
  - C) Interim Vice President elections
    - i) Senator Stratton will serve out the rest of this year as Interim Vice President.
  - D) Will continue using electronic ballots
    - i) Send any questions or comments to Senator Blevins
- XI) Committee Reports
  - A) Communications Committee – Senators McKenna and Moen
    - i) Meeting – Jan 9, 9:00, Union, 20, ASUW conference room
    - ii) No newsletter in December
  - B) Credentials and Elections Committee – Senator Blevins
    - i) Meeting – Jan 21, 2:00, TBA
    - ii) Senators Monahan and Heinz resigned
      - (1) 10 vacancies
    - iii) Meet and greet session for potential new Senators on January 22<sup>nd</sup>, 2-3pm, Union Family Room
  - C) Finance Committee – Senator Gonzales
    - i) Meeting – Jan 15, 8:30, Merica Hall, 320
    - ii) Senator Gonzales not present.
    - iii) Staff scholarships email went out.
  - D) Holiday Market Committee - Senator Earl

- i) Haven't had wrap up meeting yet
  - (1) Revenue was down compared to last year by about \$600
  - (2) Had other expenses not present last year
    - (a) Ordered lunch for shared business center for inconvenience
  - (3) Net revenue - \$3652.03
  - (4) Senator Wheeler – Thanks to the committee.
- E) Recognition Committee – Senator Hedrick
  - i) Senator Hedrick resigned but will help with Staff Recognition Day
  - ii) Meetings – Jan 9, 9:00, Union 202
    - (1) Jan 23, 9:00, Food court tables behind Rolling Mill
  - iii) Questions
    - (1) Senator Traver – Where are we with Tip of Hat donations?
      - (a) Senator Wheeler – Executive Committee approved expense for purchase of interim gifts, which have been purchased. Staff Recognition Committee will do one big ask with Recognition Day. We will need help with follow up on that.
    - (2) Senator Earl – Had an email from Jennie this morning – she will be getting in touch with Communications about getting donation request letter to businesses.
    - (3) Senator Taylor – Lou Ann got 50 coupons from Taco Bell, and we still have four-five prizes left.
  - iv) Senator Traver – Where is proxy list?
    - (1) Senator Blevins – It's in SharePoint.
- F) Staff Relations – Senator Heupel and Czech
  - i) Meeting – Jan 16, 10:30, Half Acre, 117
  - ii) Senators Heupel and Czech not present.
  - iii) Senator Earl – no meeting held in December (Mark Bercheni and Senator Heupel both out).
- XII) Open forum
- XIII) Meeting adjourned at 1:55 PM

Respectfully submitted,

Jennifer McKenna  
Staff Senate Secretary