

University of Wyoming
The Fee Book
July 1, 1999 - June 30, 2000

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I. THE BOARD OF TRUSTEES POLICY

The policies outlined in this document apply to the 1999-2000 fiscal year. All prior approvals of fees, charges, and deposits are repealed effective July 1, 1999 except as to rights or obligations previously acquired or incurred thereunder.

The fees, charges, fines, penalties, refunds, and deposits are subject to change without notice.

Publication of fees, charges, refunds, and deposits in the University of Wyoming Fee Book is required prior to charging fees. Exceptions may be granted by the Vice President for Administration and Finance.

Authority

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). The Trustees "possess all the powers necessary or convenient to accomplish the objects and perform the duties prescribed by law and shall have custody of the books, records, buildings and all other property of the university" (W.S. 21-17-203). The Trustees may "(e)xpend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments" (W.S. 21-17-204).

Section 2 of Chapter VIII (STUDENTS) of the Regulations of the Trustees stipulates that "(a)ll student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

Therefore, pursuant to constitutional and statutory provisions, the Trustees are responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

Financial Assistance

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition and mandatory fees first, and to all other university assessed fees and charges second prior to distribution to the student unless the student receives federal financial aid, in which case the student may in writing, limit the use of that aid to payment of tuition and mandatory fees and university housing charges only.

Failure to Pay Fees, Charges, Fines, Penalties

A student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied registration at the university or copies of transcripts until such fees, charges, fines, penalties, or deposits are paid in full. A non-student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied use of University facilities and services until such fees, charges, fines, penalties, or deposits are paid in full. Procedures for adjudication of disputes over payment of fees, charges, fines, penalties, or deposits shall be prescribed by the Vice President for Administration and Finance.

Student Loans and Scholarships

Interest rates for 1) loan funds established by the University of Wyoming; 2) loan funds established by trust agreement, will, or similar instrument with no stipulated interest rate; and 3) loan funds established by the State of Wyoming without statutory interest rates: shall be established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Interest shall be established at prescribed rates for 1) loan funds established by trust agreement, will or similar instrument with interest rate provisions; and 2) loan funds established by the State of Wyoming with statutory interest rates.

Interest rates for the Medical School Student Loan Program and Family Practice Residency Loan Program shall be consistent with Trustee actions on student loan interest rates prescribed by the Trustees on July 9, 1985 and November 9, 1985.

The interest rate for the Medical Student Contract Support Program shall be consistent with the actions of the 1993 52nd General Session of the State of Wyoming Legislature (Wyoming Statute, Chapter 203).

The interest rate for the Superior Student in Education Loan Program shall be consistent with Trustee action on student loan interest rates (April 11, 1985) and established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Fees, Charges, and Deposits, Student Publications

The Trustees delegate the authority for the establishment of advertising, subscription and related rates or charges for student publications, including the Branding Iron, Frontiers Magazine, and Owen Wister Review, to the Student Publications Board. Rates or charges established by the Student Publications Board shall be filed annually with the Office of the Vice President for Administration and Finance and published in the Fee Book.

Internal Fees, Charges and Deposits

The Vice President for Administration and Finance, with approval by the Trustees, is authorized to establish fees, charges, or deposits for interdepartmental purposes. In no case shall the assessment of such fee, charge, or deposit exceed the direct cost plus reasonable administrative overhead.

Facility Rental Fees

Non-university users of campus facilities will be assessed a 10 percent surcharge on rental fees. Any surcharge will be deposited into a separate account earmarked for maintenance, and under the control of the Director of Physical Plant. For self-sustaining facilities rented to external users, surcharges will be deposited to an account similarly designated.

Other Provisions

The purpose of this policy is to allow University departments to recover direct costs, and reasonable indirect costs, for use of University facilities, equipment, services or materials as set forth in the following paragraph.

The Trustees' authority to establish fees is delegated to the Vice President for Administration and Finance to set casual food service rates in the University food service operations, resale of items in the University Bookstore, various telecommunication rates, and other resale activities. Fees will not be authorized for items nor shall this provision be construed, in any way, to avoid the Trustees' authority to establish fees.

Employee Tuition and Fee Waiver

A full-time employee appointed on a continuing or temporary basis may enroll for up to three (3) semester hours of instruction in University credit courses (including correspondence study courses) during each regular semester and summer session with no cost for tuition and mandatory fees to the employee.

A staff employee appointed on a continuing or temporary basis working less than forty (40) hours per week will be assessed tuition and mandatory fees at one-half the hourly rate for up to three (3) semester hours of instruction in University credit courses (including flexible enrollment courses) during each regular semester and summer session. Employee fee waivers are non-refundable.

Consult the current Administrative Manual, Benefits section, under Study Privileges, for additional information.

Wyoming Senior Citizen Students

Students age 65 and over are not charged tuition and mandatory fees. Wyoming Senior Citizen students are admitted to the University on a space available basis, and student benefits are not available.

II. SCHEDULES OF FEES, CHARGES, REFUNDS, AND DEPOSITS

Regular Academic Year Tuition and Mandatory Fees

Tuition

The tuition policy of the Trustees for the 1999-2000 academic year includes the following:

- a. Tuition is established to support instruction at the University. Excluded from tuition are laboratory and special course fees authorized separately by the Trustees.
- b. Tuition is payable within 30 days of the first day of scheduled classes, and a student who does not pay within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.
- c. Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate.
- d. Non-Resident graduates of the University of Wyoming and their spouses, and children and spouses of Life Members of the Alumni Association are assessed tuition at 150% of the current resident tuition rate.

Undergraduate rates are considered the base rates. Tuition is charged by credit hour up to 9 credits for graduate students, and 12 credits for undergraduate, pharmacy and law students at which point students are considered full time.

Example:

RESIDENT	1999-2000		NON RESIDENT	1999-2000	
Undergraduate Tuition (Base Rate) Per Hour (x/12)	1,008.00 84.00		Undergraduate Tuition (Base Rate) Per Hour (x/12)	3,642.00 303.50	
Graduate Base Rate plus 25% surcharge Per hour(x/9)	1,008.00 252.00 140.00		Graduate Base Rate plus 25% surcharge Per hour (x/9)	3,642.75 252.00 432.75	
Law Base Rate plus graduate surcharge plus law surcharge Per hour (x/12)	1,008.00 252.00 732.00 166.00		Law Base Rate plus graduate surcharge plus law surcharge Per hour (x/12)	3,642.00 252.00 732.00 385.50	
Pharmacy Base Rate plus pharmacy surcharge Per hour (x/12)	1,008.00 252.00 105.00		Pharmacy Base Rate plus pharmacy surcharge Per hour (x/12)	3,642.00 894.00 378.00	
Pharm D Base Rate plus surcharge Per hour (x/12)	1,008.00 1,200.00 184.00		Pharm D Base Rate plus surcharge Per hour (x/12)	3,642.00 1,200.00 403.50	
Social Work MSW Base Rate plus Grad surcharge plus differential Per hour (x/9)	1,008.00 252.00 1,701.00 329.00		Social Work MSW Base Rate plus Grad surcharge plus differential Per hour (x/9)	3,642.00 252.00 1,704.00 622.00	

- ⇒ Undergraduate rates are considered the base rates
- ⇒ Tuition is charged by credit hour up to 9 credits for Graduate students and Master of Social Work (MSW) students, and 12 credits for Undergraduate, Pharmacy, and Law students, after which point students are considered full time.
- ⇒ Pharmacy tuition is determined for residents by adding a 25% surcharge to the Undergraduate base rate, and for non-resident students by adding the non-resident Undergraduate base rate plus the Graduate surcharge, plus a set surcharge amount that will increase at the rate tuition is increased each year
- ⇒ Pharm D rates are determined by adding a surcharge of resident tuition and fees to the resident or non-resident base rate.
- ⇒ Social Work MSW tuition is determined by the appropriate resident or non-resident graduate tuition plus the approved differential of \$1,700 per semester.
- ⇒ All tuition and/or surcharges are subject to rounding for determining hourly rates.
- ⇒ Law surcharge is established by the Dean of the Law School, and approved by the Board of Trustees

Mandatory Fees

Mandatory fees are assessed to each full-time student during the regular academic year and are to be paid with tuition as follows:

- **Student Health Services:** The income is specified for the support of the Student Health Services.

- **Intercollegiate Athletics:** The income is specified for the support of Intercollegiate Athletics, and provides full-time students with free admission to all University intercollegiate athletic events on campus, excluding tournament events.
- **Recycling Fee:** The fee is specified for the support of the campus recycling program.
- **Wellness Fee:** The fee is to provide staff, office support and programming for a centralized wellness program.
- **Wyoming Union:** The fee is comprised of two components: \$36.00 is assessed for support of operations, replacement of equipment, and bond retirement for the Wyoming Union, and \$15.00 is assessed for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.
- **Student Publications:** The income is specified for the support of the Branding Iron, Owen Wister Review and Frontiers magazine.
- **ASUW:** The income is specified for the support of student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees.
- **Recreation Fee:** The income is specified for the support of the University climbing wall, and intramural, open recreation, club sports and Outdoor Adventure programs
- **Computer Fee:** The income is specified for the support of the computer education environments of the University.
- **Student Health Insurance:** The insurance premium is negotiated with a third party insurer annually. The fee is mandatory for all full-time students, with an option to waive.

Mandatory Fees, Academic Year, Full-time Students per semester	FY 2000		ChartField
Student Health Services	55.00		
Intercollegiate Athletics	22.25		1001-10073
Wyoming Union	51.00		1304-12554
Student Publications (formerly part of a \$24 ASUW fee)	9.25		1401-12691
ASUW – phased in increase	25.00		1400-12686
Recreation Fee	15.00		1400-12676
General Access Computer Fee	20.00		1700-13185
Recycling Fee (ASUW)	.50		
Wellness Fee (ASUW)	2.00		
Total Mandatory Fee	200.00		

Mandatory Fees, Academic Year, Part-time Students per semester, per credit hour	FY 2000		ChartField
Student Publications, to a maximum of 6 credit hours	1.00		1401-12691
Wyoming Union Fee	4.00		1304-12554
Computer Fee			
Undergraduate student	1.75		
Graduate student	2.25		
NOT TO EXCEED \$20 per semester			
Total Mandatory Fees, part-time			
Undergraduate student	6.75		
Graduate student	7.25		

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Fee Tables

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Mandatory Fees Fall and Spring Semesters Full-time*	Resident FY 2000		Non-Resident FY 2000	
* Full-time refers to undergraduate, pharmacy and law students enrolled in 12 through 20 credit hours, and graduate students enrolled in 9 through 17 credit hours. Credit loads taken outside these ranges are calculated on a per credit hour basis.				
Undergraduate Students				
Tuition	1,008.00		3,642.00	
Mandatory Fees	200.00		200.00	
Tuition and Mandatory Fees	1,208.00		3,842.00	
Graduate Students				
Tuition	1,260.00		3,894.75	
Mandatory Fees	200.00		200.00	
Tuition and Mandatory Fees	1,460.00		4,094.75	
Law Students				
Tuition and differential	1,992.00		4,626.00	
Mandatory Fees	200.00		200.00	
Tuition and Mandatory Fees	2,192.00		4,826.00	
Pharmacy Students				
Tuition and differential	1,260.00		4,536.00	
Mandatory Fees	200.00		200.00	
Tuition and Mandatory Fees	1,460.00		4,736.00	
Pharm D Students				
Tuition and differential	2,208.00		4,842.00	
Fees	200.00		200.00	
Tuition and Mandatory Fees	2,408.00		5,042.00	
Social Work Students MSW				
Tuition and differential	2,961.00		5,598.00	
Mandatory Fees	200.00		200.00	
Tuition and Mandatory Fees	3,161.00		5,798.00	

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Mandatory Fees Fall and Spring Semesters Part-time *, per credit hour	Resident FY 2000		Non-Resident FY 2000	
* Part-time refers to undergraduate, pharmacy and law students enrolled for less than 12 credit hours, and graduate students enrolled for less than 9 credit hours				
Undergraduate Students				
Tuition	84.00		303.50	
Mandatory Fees	6.75		6.75	
Tuition and Mandatory Fees	90.75		310.25	
Graduate Students				
Tuition	140.00		432.75	
Mandatory Fees	7.25		7.25	
Tuition and Mandatory Fees	147.25		440.00	

Tuition and Mandatory Fees Fall and Spring Semesters Part-time *, per credit hour	Resident FY 2000	Non-Resident FY 2000
Law Students		
Tuition and differential	166.00	385.50
Mandatory Fees	6.75	6.75
Tuition and Mandatory Fees	172.75	392.25
Pharmacy Students		
Tuition and differential	105.00	378.00
Mandatory Fees	6.75	6.75
Tuition and Mandatory Fees	111.75	384.75
Pharm D		
Tuition and differential	184.00	403.50
Mandatory Fees	6.75	6.75
Tuition and Mandatory Fees	190.75	410.25
Social Work MSW		
Tuition and differential	329.00	622.00
Mandatory fees	7.25	7.25
Tuition and Mandatory Fees	336.25	629.25

Summer Session, 2000, Tuition and Mandatory Fees

Tuition, Summer 2000

The tuition policy of the Trustees for the 2000 Summer Session is as follows:

- a) Tuition is established to provide support for the costs of enrollment in a University class, excluding laboratory and special course fees authorized by the Trustees.
- b) Tuition is payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon authorization of the Vice President for Administration and Finance.
- c) Graduate Assistants employed for ten hours or more weekly as Teaching or Research Assistants will be assessed tuition at the resident rate.

Mandatory Fees, Summer 2000

Mandatory fees assessed each student during the 2000 summer session and to be paid with tuition are as follows:

- a) **Student Health Services:** The income is specified for the support of the Student Health Services.
- b) **Activity Programs:** The income is specified for the support of summer session activity, recreation, and cultural activities.
- c) **Wyoming Union:** The income is split with \$2.10 per credit hour specified for the support of the operations, replacement of equipment and bond retirement for the Wyoming Union. The remaining \$1.00 per credit hour is earmarked for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.

- d) **A & S College, Music/Theater program:** The income is specified for the support of music and theater programs.
- e) **Health & Physical Education, Intramural/Recreation programs:** The income is specified for the support of intramural and recreation programs.

Fees are payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

Mandatory Fees, Summer, 2000, all students per credit hour	FY 2000		ChartField
Wyoming Union	3.10		
Student Health Services	6.00		
A & S College, Music/Theater programs	2.35		
Health & Physical Educ ,Intramural/Recreations Prog	.90		
Student Activities	.75		
Computer Fee			
Undergraduate student	1.75		
Graduate student	2.25		
NOT TO EXCEED \$20 per semester			
Total Mandatory Fees, per credit hour			
Undergraduate student	14.85		
Graduate student	15.35		

Tuition and Mandatory Fees Summer, 2000, per credit hour	Resident FY 2000		Non-Resident FY 2000	
Undergraduate Students				
Tuition	84.00		264.00	
Mandatory Fees	14.85		14.85	
Total tuition & mandatory fees	98.85		278.85	
Graduate Students				
Tuition	140.00		270.00	
Mandatory Fees	15.35		15.35	
Total tuition and mandatory fees	155.35		285.35	
Law Students				
Tuition and differential	166.00		385.50	
Mandatory Fees	14.85		14.85	
Total tuition and mandatory fees	180.85		400.35	
Pharm D students				
Tuition	84.00		264.50	
Differential(1/12 x 1,164)	100.00		100.00	
Mandatory Fees	14.85		14.85	
Total tuition and mandatory fees	198.85		378.85	
Social Work MSW				
Tuition	140.00		270.00	
Differential (1/12 x 1,701)*	189.00		189.00	
Mandatory Fees	15.35		15.35	
Total tuition and mandatory fees	344.35		474.35	
* NOT TO EXCEED \$1,700				

Other Tuition and Mandatory Fees

Flexible Enrollment Courses (Correspondence Courses)

Tuition for enrollment is as follows. Tuition for flexible enrollment courses (correspondence courses) varies with the length and number of lessons in the course. Mandatory campus fees are not assessed to students enrolled solely in flexible enrollment courses (correspondence courses). Textbook rental charges for students using textbooks from the Flexible Enrollment (Correspondence) Study Library, and reasonable refundable deposits on audio and visual tapes, slides, prints, and kits are not included in tuition. A nominal charge is assessed for transferring registration from one course to another, or for extending the normal completion date of a course. Course syllabi are available for individuals not registered in a course, or to institutions other than the University of Wyoming. Tuition is payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Flexible Enrollment Courses (Correspondence Courses)	FY 2000	ChartField
Course Fee, per credit hour	81.00	1001-10025

Off-Campus Credit Courses

The tuition policy of the Trustees for the 1999-2000 year for off-campus credit courses includes the following:

- a) Tuition is established to provide support for the costs of instruction in an off-campus credit course, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this policy.
- b) Tuition is payable in advance and no student shall be admitted to classes until such tuition has been paid except upon specific authorization of the Vice President for Administration and Finance.
- c) Undergraduate Nursing and Pharmacy program tuition shall be 150% of the off-campus undergraduate tuition.

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees, charges and deposits second prior to distribution to the student.

Tuition for off-campus credit courses for the enrollment period July 1, 1999 through June 30, 2000 are as follows. Full-time refers to undergraduate, pharmacy and law students enrolled for 12 through 20 hours, and graduate students enrolled in 9 through 17 hours; and part-time refers to undergraduate, pharmacy, and law students enrolled for less than 12 hours, and graduate students enrolled for less than 9 hours.

Reasonable charges may be assessed for supplementary educational materials, guest resource instructors, or charges required to support telecourses, such as line charges or licensing fees. Tuition and related charges are payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Any student enrolled in 6 or more credit hours as an undergraduate or in 4.5 or more credit hours as a graduate student in off-campus credit courses, excluding flexible enrollment courses (correspondence courses) will be eligible to participate in the Optional Student Fee Package program.

Off-Campus Credit Courses Tuition	Resident FY 2000		Non-Resident FY 2000	
Part-time students, per credit hour				
Undergraduate	84.00		264.00	
Graduate	140.00		270.00	
Undergraduate Nursing/Pharmacy, per credit hour (1.5 undergrad tuition)	126.00		126.00	
Undergraduate Speech-Language Pathology, per credit hour	84.00		126.00	
Graduate Speech-Language Pathology, per credit hour	140.00		209.00	
Undergraduate Surveying Certificate, per credit hour	84.00		126.00	
Ph.D Adult Education, per credit hour	225.00		225.00	
MBA Program, per credit hour	196.00		196.00	

Non-credit Programs

The fees established for individual non-credit courses and conferences shall be sufficient to cover the instructors/speakers and other related expenditures. Such fees are payable in advance, except upon specific authorization from the Division Head of Non-credit Programs.

Non-credit Programs	FY 2000		ChartField
Continuing Education Unit (CEU) Programs			1700-13472
Program set-up/approval fee	20.00		
Student Transcript Recording fee	3.00		

Concurrent Joint Enrollments

Concurrent Joint Enrollment shall be defined as: A student enrolled in one or more regular on-campus courses and in one or more off-campus credit courses during the same academic term will be considered to be concurrently jointly enrolled.

The total hours of concurrent joint enrollment shall be utilized in determining the student's part-time or full-time status.

Any concurrently jointly enrolled student enrolled in 6 to 11.5 hours of credit courses (excluding flexible enrollment courses (correspondence course), will be eligible to participate in the optional student fee package program.

The tuition and mandatory fee policies as defined in Section II of this policy shall be applied to the applicable individual enrollments except that a student's total assessment for the concurrent joint enrollment **shall not exceed** the following:

Concurrent Joint Enrollment	Resident FY 2000		Non-Resident FY 2000	
Tuition and mandatory fees				
Undergraduate	1,208.00		3,842.00	
Graduate	1,460.00		4,094.75	

University Lab School - Prep

The tuition established for enrollment in Prep is payable in advance, except upon the specific authorization of the Vice President for Administration and Finance.

WCTL-L Tuition, per semester	FY 2000	ChartField
Minimum tuition	150.00	1700-13437
Pre-School	410.00	1700-13437
Grades 1 - 9	500.00	1700-13437
Summer Program, per 4 day session	65.00	1700-13437

Departmental Examination for Credit Program Fees

The fees for the Departmental Examination for Credit Program, whether for students classified as residents or non-residents, shall be fifty percent (50%, rounded to the nearest dollar) of the resident undergraduate hourly tuition rate for each hour (or portion) of earned credit. Mandatory campus fees are not to be assessed to students solely taking a Departmental Examination for Credit.

Departmental Examination for Credit	FY 2000	ChartField
As percentage of resident undergraduate hourly rate	50%	

Student Fee Package

The Student Fee Package is assessed to half-time or greater undergraduate students enrolled for a minimum of six (6) hours and graduate and professional students enrolled for a minimum of four and one-half (4.5) hours with an option to waive. The benefits received shall be the same as those afforded full-time students. This option is not available to employees exercising employee fee benefit privileges.

The Optional Student Fee Package is also available to graduate students who have essentially completed their coursework and are working on their required research projects. These students may register for 1 (master's candidates) or 2 (doctoral candidates) credit hours and be eligible for the Optional Student Fee Package by satisfying the following conditions:

- Have filed program of study with the Graduate School and have coursework substantially completed;
- Have completed at least one academic year as a full-time, full fee paying student in a graduate program at the University of Wyoming;
- Be in pursuit of a Thesis Option (Plan A) if a master's candidate, or have successfully completed a preliminary examination if a doctoral candidate;
- Have major professor and department head certification that the student will be working full time on a research project; and submit said certification at least one week prior to the first scheduled day of classes; and
- Be registered for at least a credit hour load equal to the credit hour minimum established by the School of Graduate Studies.

The master's candidate is eligible to participate in the Optional Student Fee Program for a period not to exceed four (4) academic terms (excluding summer sessions). The doctoral candidate is eligible to participate in the Optional Student Fee Program for a period not to exceed six (6) academic terms (excluding summer sessions). Fees are payable within 30 days of the first day of scheduled classes and a student not completing payment within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

Fees included in the optional student fee package are: student health services, athletics, intramural, student loan, microcomputer, and ASUW.

Part-time Student Activity Fee	FY 2000		ChartField
Fee	112.75		

Optional Fees

Student Recycling Fee

The income is specified for the support of the University's recycling program.

Optional Student Recycling Fee	FY 2000		ChartField
Fee, per semester	1.00		1700-13300

Refunds and/or Cancellations of Tuition and Fees

Refund Policy

The refund policy of the Trustees for the 1999-2000 academic year and the 2000 summer session is as follows, with mandatory fees nonrefundable.

- a) Tuition and course fees, other than mandatory fees, will be refunded, in accordance with the federal refund formula or pro rata formula, to students who formally withdraw from the University or drop all classes after registration and the payment of tuition and fees. Charges will be canceled in accordance with the schedule for those students who withdraw before completing payment.
- b) Tuition and course fees, other than mandatory fees, will be refunded and/or canceled, in accordance with the federal refund formula, to students who formally change status (i.e. non-resident to resident or full-time to part-time).
- c) Refunds due to students who receive financial assistance through the Office of Student Financial Aid will be distributed first to the various aid programs from which the student received funds. Refund monies are returned in the following order to the federal student assistance accounts, up to the full amount awarded in each program, until the refund monies are exhausted: (1) Federal Unsubsidized Stafford Loan, (2) Federal Stafford Loan (3) Federal PLUS Loan, (4) Federal Perkins Loan, (5) Federal Pell Grant, (6) Federal SEOG Grant, and (7) other Title IV aid programs. Refund monies will be returned to non-federal program accounts in the following order, up to the full amount awarded in each program: (1) state funded tuition scholarship or award, (2) other tuition scholarship or award, (3) other scholarship or award.
- d) Refunds due to students who have debts owed the University will be distributed to outstanding debts owed the University after required refunds have been distributed to the various aid programs from which the student received funds.

The Vice President for Administration and Finance, or his designee, may authorize refunds and/or cancellations inconsistent with these policies in unusual and infrequent circumstances and only when such actions are in the best interest of the University.

Calculation of Refund

In accordance with federal law, tuition and course fees will be refunded in the following manner. For first-time UW students who drop all classes or process an all school withdrawal, the pro-rata refund calculation will be used. For all other students, the Federal Refund formula will be used.

Refund of Tuition and Course Fees, Academic Year

FEDERAL REFUND FORMULA*

Class days elapsed

On or before first day of classes	100%
2 - 7 days, inclusive	90%
8 - 18 days, inclusive	50%
19 - 35 days, inclusive	25%
36 days or more	0%

5% of total institutional costs or \$100, whichever is less, will be deducted from initial refund amount.

* formula is dictated by Title 34, Code of Federal Regulations, Section 668.22(c).

PRO-RATA FORMULA**

Weeks elapsed (a week is considered a full week if at least one class day is scheduled during the seven day period beginning Sunday and ending Saturday.)

Before first day of classes	100%
1st week	90%
2nd week	80%
3rd week	80%
4th week	70%
5th week	60%
6th week	60%
7th week	50%
8th week	40%
9th week	40%
10th week or more	0%

5% of total institutional costs or \$100, whichever is less, will be deducted from initial refund amount.

** formula is dictated by Title 34, Code of Federal Regulations, Section 668.22(d)

Examples of these calculations are available in Student Financial Operations.

Flexible Enrollment Courses (Correspondence Courses), Refund of Tuition

- 100% if enrollment is not accepted by the University of Wyoming
- 60% if student withdraws within 1 month of the date of enrollment
- 40% if student withdraws within 2 months of the date of enrollment
- 20% if student withdraws within 3 months of the date of enrollment
- 0% if student withdraws after 3 months of the date of enrollment

All 20 - 60% refunds will be reduced by \$5.00 for each lesson submitted and by a one-time \$7.00 administrative fee.

Off-Campus Credit Courses, Refund of Tuition

Sessions Elapsed Course Credit Hours: From Official Course Start

	1 Credit Hour	2 Credit Hours	3 Credit Hours	4 Credit Hours	5 Credit Hours
1 Session	60%	80%	80%	80%	80%
2 Sessions	20%	60%	80%	80%	80%
3 Sessions	0%	40%	60%	60%	60%
4 Sessions	0%	20%	40%	60%	60%
5 Sessions	0%	0%	20%	40%	40%
6 Sessions	0%	0%	0%	20%	40%
7 Sessions	0%	0%	0%	0%	20%
8 Sessions	0%	0%	0%	0%	0%

III. Program and Special Course Fees

College of Agriculture	FY 2000		ChartField
Computing Fee, per semester, full-time students	20.00		
Computing fee, undergraduate part-time student, per CH	1.75		
Computing fee, graduate part-time student, per CH	2.25		
Maximum part-time assessment \$20/semester All students - academic year and summer			
Home Economics			1100-15259
4130 Internship in Child Development placement and supervision fee	50.00		
2121 Child Development	10.00		
Renewable Resources			
4350 Field Applications minimum	175.00		
maximum	225.00		

College of Arts & Sciences	FY 2000		ChartField
Computing fee, per semester, full-time student	20.00		
Computing fee, undergraduate part-time student per CH	1.75		
Computing fee, graduate part-time student per CH	2.25		
Maximum part-time assessment \$20/semester All students – academic year and summer			
Internship Program sponsored by the Washington Center	200.00		

College of Arts & Sciences	FY 2000		ChartField
Anthropology 4140 SEE SUMMER SESSION			
Geology & Geophysics 4717 SEE SUMMER SESSION			
History 4660 Topics (estimate, dependent upon actual costs)	500.00		
Music Applied music fees, w/faculty member One lesson per week per semester, academic year summer Two lessons per week per semester, academic summer	100.00 60.00 200.00 120.00		1700-13454
Music – Fee 4510 - 4520-4530-4540-4550-4560 Applied Methods& Materials per semester academic year Summer	90.00 60.00		1700-13454
Music - Practice Rooms one hour daily, per semester two hours daily, per semester	3.75 7.50		1700-13454
Music - Organ Practice one hour daily, per semester two hours daily, per semester	5.00 7.00		

College of Business	FY 2000		ChartField
Computing fee, per semester, full-time student	20.00		
Computing fee, undergraduate part-time student per CH	1.75		
Computing fee, graduate part-time student per CH Maximum part-time assessment \$20/semester All students – academic year and summer	2.25		
Accounting 4510 CPA review	500.00		

College of Education	FY 2000		ChartField
Residency in Teaching 4500 (applicable once as an undergraduate and once as a graduate student)	125.00		1700-13456
EDUC 4000 (secondary majors)	75.00		1700-13456
EDUC 4109 (elementary majors)	25.00		1700-13456
EDUC 4309 (elementary majors)	25.00		1700-13456
EDUC 4409 (elementary majors)	25.00		1700-13456

College of Education	FY 2000	ChartField
Lab and equipment maintenance fee	25.00	1001-10061
Service Fee, Out-of-state students enrolled in non-Wyoming institutions teaching in Wyoming and supervised by UW	700.00	1700-13456
Service Fee, UW students requesting out-of-state student teaching placements	100.00	1700-13456
Testing Fee, California Achievement Test (teachers and outside applicants not enrolled at UW or Wyoming community colleges seeking teacher certification in states other than Wyoming)	30.00	1700-13487
Repeat of sub-test, per sub-test	6.00	1700-13487
Wyoming Institute for the Development of Teaching Wyoming Whole Language Conference Registration	80.00	4251-11383

Summer High School Institute	FY 2000	ChartField
Jump Start Program (includes tuition/fees. room & board, books, program costs)		
Resident	975.00	
Non-resident	1,475.00	

College of Engineering	FY 2000	ChartField
Computer and lab equipment fee	50.00	1100-12033
Printing and copy charges, per page (student)		
B/W (Laser, Ink Jet, etc.)	.05	
Color Ink Jet	.25	
Color Wax (high grade, paper)	.50	
Color Wax (high grade, trans)	1.75	
Copier, per copy	.05	
Transparency, each	.50	
Printing Charges, per page, all devices (external)		1700-13087
D size	10.00	
C size	7.50	
B size	5.00	
A size	2.50	
Engineering Science Micro Computer Lab fee, per hour, per lab	100.00	1700-13087
Unix Computer Use, per CPU hour	412.00	
LABS ARE AVAILABLE FOR EXTERNAL USE ONLY WHEN SCHOOL IS NOT IN SESSION		

International Student Services	FY 2000	ChartField
International/Exchange Program Application Fee	150.00	1700-13468
International Student Identity Card	18.00	1700-13468
National Student Exchange Program Application Fee	150.00	1700-13111
Study Abroad /Student Exchange/Exchange Consortia Programs, for students required to pay tuition at UW and the host school in lieu of tuition for 12 hours, UWYO 4000	250.00	1700-13111
Fee for assistance with Immigration and Naturalization Service H-1B petition	100.00	1700-13468

Summer Session and School of Extended Studies	FY 2000	ChartField
Students enrolled in courses listed below will be assessed the following per credit hour course charge for travel expenses, room/board costs, etc., in addition to resident tuition and fees:		
Anthropology 4140, Field Work in Wyoming (2-6 credit hours, per credit hour	125.00	1700-13500
Anthropology 5860, Ad Archaeological Field Studies, per credit hour	125.00	
Geology 4717, summer Field Course (2-6 credit hours), per credit hour	250.00	1700-13464
Adult Education 5880, Folk School, per course	340.00	

School of Extended Studies	FY 2000	ChartField
Computing fee, per semester, full time students Includes university and college fee	40.00	
Computing fee, undergraduate part-time students per CH	3.50	
Computing fee, graduate part-time student per CH Maximum part-time assessment \$40/semester Includes university and college fee	4.50	
Summer Tour, London, England, in lieu of tuition, per student	150.00	
Adult Education 5890 Seminar in Mountain Folk School Resident	535.00	
Non-Resident	735.00	
COURSE CHARGES INCLUDES TUITION AND FEES		
Audio Teleconferencing fees Academic/Instructional		
Meet me- per port, per hour	1.00	1700-13531
Dial Up- per port, per hour	1.00	1700-13531
Bridge Operator Fee	10.00	
Audio Teleconferencing Fees Non-Instructional/Educational Groups		
Meet Me- per port, per hour	1.00	
Dial Up- per port, per hour	1.00	
Bridge Operator fee	10.00	

School of Extended Studies	FY 2000	ChartField
Audio Teleconferencing fees Governmental Agencies		
Meet Me- per port, per hour	1.00	1700-13531
Dial Up- per port, per hour	1.00	1700-13531
Bridge Operator fee	10.00	1700-13531
Audio Teleconferencing fees Commercial/Private Sector		
Meet Me- per port, per hour	1.00	1700-13531
Dial Up- per port, per hour	1.00	1700-13531
Bridge Operator fee	10.00	1700-13531
Compressed Video Fees Academic/Instructional, Non-instructional Educational Groups, Governmental Agencies, and Commercial/Private Sector		
Connect Fee per hour	40.00	1700-13531
Per site, per hour	10.00	
Instructional Design Services	100.00	1700-13531
Use of computer Laboratories in Public Schools, per student	10.00	1700-13531

College of Health Sciences

College of Health Sciences	FY 2000	ChartField
Computing fee, per semester, full-time students	20.00	
Computing fee, undergraduate part-time students per CH	1.75	
Computing fee, Pharm D, part-time students, per CH	1.75	
Computing fee, graduate part-time students per CH	2.25	
Maximum part-time assessment \$20/semester All students – academic year and summer		

Medical Technology Program	FY 2000	ChartField
Practicum Fee for Med Tech 4010, 4030, 4040, 4050, 4060, 4070, 4080, 4090, 4120, and 4130, per credit hour	10.00	1700-13381
Personal protective equipment, per semester	25.00	
Hepatitis B Vaccination - DIRECT COST	AT COST	

School of Nursing	FY 2000	ChartField
5006 - Clinical Placement Fee	100.00	1700-13312
Fees		
4870 Transition Practicum (3 hr @ \$10/hr)	30.00	1700-13318
4870 Transition Practicum (8 hr @ \$10/hr)	80.00	1700-13318
Uniforms	75.00	
Travel Fee (Cheyenne)	150.00	

School of Nursing	FY 2000	ChartField
Hepatitis B Vaccination - DIRECT COST	AT COST	
Travel Fees		
5300 Clinical Practicum in Rural Family Health	30.00-	1700-13318
3 - 9 hours @ \$10/hr	90.00	1700-13518

School of Pharmacy	FY 2000	ChartField
Course Fee		
6170 Introduction Pharmacy Practicum, per credit hour	10.00	1700-13320
6270 Intermediate Pharmacy Practicum, per credit hour	10.00	1700-13320
6465 Elective Rotation in -----, per credit hour	10.00	1700-13320
6470 Acute Pharmaceutical Care I, per credit hour	10.00	
6471 Acute Pharmaceutical Care II, per credit hour	10.00	
6472 Acute Acute Pharmaceutical Care III, per credit hr	10.00	
6473 Ambulatory Care Pharmacy I, per credit hour	10.00	
6480 Community Pharmacy I, per credit hour	10.00	
6481 Community Pharmacy II, per credit hour	10.00	
6482 Institutional Pharmacy I, per credit hour	10.00	
6483 Institutional Pharmacy II, per credit hour	10.00	

Dental Hygiene	FY 2000	ChartField
Cooperative A.S./B.S Program Fee, assessed students in clinical component of the program, collected in 2nd, 3rd, 4th years, per semester	100.00	

Social Work	FY 2000	ChartField
4990 Social Work Practicum, per credit hr	10.00	1700-13256

Speech Pathology-Audiology	FY 2000	ChartField
5270 Clinical Placement Fee	100.00	1700-13319
5290 Clinical Placement Fee	100.00	
Hepatitis B vaccination DIRECT COST	AT COST	
TB Screen DIRECT COST	AT COST	
5270 Public School Practicum	10.00	1700-13319
5290 Off-Campus Clinical Practicum	10.00	1700-13319
5350 Hearing Resource Practicum	10.00	1700-13319
FEES ARE ASSESSED FOR EACH CREDIT HOUR. ENROLLMENT IN THESE COURSES WILL RANGE FROM 1 TO 12 HOURS, WITH THE FEE VARYING ACCORDINGLY		

School of Physical & Health Education	FY 2000	ChartField
1221 First Aid and Safety	10.00	1700-13457

School of Physical & Health Education	FY 2000		ChartField
1253 Beginning Bowling	40.00		1304-12555
2053 Intermediate Bowling	40.00		1304-12555
1258 Beginning Skiing	90.00		
2058 Intermediate Skiing	90.00		
1000 Snowboarding	90.00		
1284 Beginning Horsemanship	90.00		
4015 Clinical Experience in Movement Science	60.00		1700-13457
1255 Golf	20.00		1700-13457
3015 Teaching Lab II	75.00		1600-13031
4099 Student Teaching in Physical Education	125.00		1700-13456
Fitness/Exercise Program 7 week session			
Students	20.00		1700-13458
Faculty/Staff	30.00		1700-13458
Adult Fitness, physician referred per month	35.00		1700-13458
Cholesterol, triglyceride & glucose, per test	15.00		1700-13448
Computer diet analysis, per analysis	15.00		1700-13448
Weight loss class, per session	35.00		1700-13458
Motor Development Program (PEPR 3012)			
Pre-School aged children, per child	35.00		1700-13322

Flexible Enrollment Courses (Correspondence Study)	FY 2000	FY 99	ChartField
Computing Fee, per CH	3.50		
Handling Charge, per registration, per course	15.00		1700-13077
Textbook Rental, 9 month	20.00		1700-13077
Deposits			
Textbooks, High School courses	30.00		1700-13077
Video Tapes	20 - 110.00		1700-13077
Audio tapes	10 - 30.00		1700-13077
Video/audio tape package	20 - 60.00		1700-13077
Kits	10 - 30.00		1700-13077
Slides	10.00		1700-13077
Changes in registration			
Transfer to another course	25.00		1700-13077
Extension of completion date	25.00		1700-13077
Sales of Course Syllabi			
College	10.00		1700-13077
High School and non-credit	7.00		1700-13077

College of Law	FY 2000		ChartField
Computing fee, per semester, full-time students	20.00		
Computing fee, part-time students per CH	1.75		
Maximum part-time assessment \$20/semester			
All students – academic year and summer			

Mathematics	FY 2000		ChartField
Mathematics Placement Exam	10.00		1700-13385

Undeclared Majors	FY 2000		ChartField
Computing fee, per semester, full time students	20.00		
Computing fee, undergraduate part-time students per CH	1.75		
Computing fee, graduate part-time students per CH Maximum part-time assessment \$20/semester All students – academic year and summer	2.25		

UW Casper College Center	FY 2000		ChartField
Computing fee, per semester, full time students	20.00		
Computing fee, undergraduate part-time students per CH	1.75		
Computing fee, graduate part-time students per CH Maximum part-time assessment \$20/semester All students –academic year and summer	2.25		

Wyoming Institute for Disabilities/uap	FY 2000		ChartField
Professional Technical Assistance Services for organizations and individuals supporting persons with disabilities. Travel expenses will be billed in accordance with University travel regs. Per faculty/staff hour (range depends upon the services provided.)	30.00 – 100.00		
Multi-disciplinary educational, developmental, or functional assessments for persons with disabilities. Per staff hour (range depends upon the composition of the team doing the assessment)	25.00 – 100.00		
Pathways Plus, quarterly	79.00		
Pathways Plus, yearly	49.00		
Pathways Plus, Hardcopy, per copy	250.00		
Premium, Solo, single user, annual Includes Wyoming Village & Pathways Plus Quarterly	99.00		
Premium, Group, 2 – 10 users, annual Includes Wyoming Village & Pathways Plus Quarterly	89.00		
Premium Group, 11 or more users, annual Includes Wyoming Village & Pathways Plus Quarterly	79.00		
Wyoming Village, Agency membership, annual	29.00		
Wyoming Village, Citizen membership, annual	9.00		
Private forums, per forum, annual	250.00		
BullsEye Lists, per label	.10		

IV. UNIVERSITY FEES, CHARGES AND DEPOSITS

Admission Office

- a) Application Fee, New Undergraduate Non-International Students: A fee is assessed all new, undergraduate non-international students applying for admission to the University.
- b) Application Fee, New Undergraduate International Students: A fee assessed all new, undergraduate international students applying for admission to the University.
- c) Orientation Fee: A fee assessed to all applicants for admission who participate in the summer orientation program.

Admission Office	FY 2000	ChartField
Application Fee New undergraduate non-international students (one time)	30.00	\$10 to 1001-10051, \$20 to 1001-10051
Application Fee New, undergraduate international students (one time)	30.00	1700-13120
Orientation Fee	25.00	1700-13427

Art Museum	FY 2000	ChartField
General Admission	N/C	
Annual Membership Programs		
Student	10.00	1700-13544
Senior Citizen	20.00	1700-13544
Individual	35.00	1700-13544
Family	40.00	1700-13544
Sustaining	100.00	1700-13544
Donor	500.00	1700-13544
Patron	1,000.00	1700-13544

ASUW and Student Service Programs	FY 2000	ChartField
Activities		
Student Juried Art Show		
Per entry	3.00	
Per 3 entries	8.00	
Spring Daze per contestant/team	2.00	1400-13403
Associated Students Attorney		
Legal documents, per document	20.00	1400-12684
Associated Students Technical Service		
<u>Labor costs</u>		
ASTECC Coordinator, per hour	10.00	1400-12682
Technician, per hour	8.00	1400-12682
Technician, per hour, recognized student organizations	7.00	1400-12682
Recording, per hour	10.00	
Associated Students Technical Service		

ASUW and Student Service Programs	FY 2000		ChartField
Equipment Rental, per day Concert sound			
PA system	20.00		1400-12682
large, outdoor	35.00		1400-12682
large, indoor	20.00		1400-12682
small	15.00		1400-12682
Stage lighting	15.00		1400-12682
Video taping	5.00		1400-12682
Dance system	20.00		1400-12682
Speakers, effects, tapedeck, phonograph, each	10.00		1400-12682
Microphones, direct box, each	5.00		1400-12682
Mixing consoles	20.00		1400-12682
Associated Students Technical Service Sales Commission			
Participation voucher, per item	.50		
Sales to students	10.0%		
Sales to non-students	15.0%		
Owen Wister Review			
Students, faculty, staff, per issue	2.50		1401-12695
Mailing charge	1.00		
Frontiers			
Students	10.00		1401-12694
Mailing	2.00		
ASUW key deposit, per key	10.00		
University Ticket Sales			
Handling fee, per order, maximum	2.00		1304-16347
ASUW Compuservice - average per hour	14.00		1401-12693

College of Education	FY 2000		ChartField
University School Gym rental, per hour, outside groups, exclusive use	15.00		1700-13420

Center for Teaching Excellence	FY 2000		ChartField
Instructional Services Center support will be provided to the UW teaching community free of charge. The exceptions are consumable materials such as paper, overheads, video and audio tape, and diskettes.			
Instructional Media Center			
Video dubbing, per tape	3.00		1700-13269
Video editing, per hour	25.00		1700-13269
Lost/damaged equipment	AT COST		1700-13269

College of Health Sciences	FY 2000		ChartField
Application for upper division status (degree entry)	30.00		
School of Nursing			
Transfer student transcript evaluation (converted to upper division application fee for students who enroll at UW	30.00		1700-13312

College of Health Sciences	FY 2000		ChartField
School of Pharmacy, Drug Information Center			
Copies, per page	.10		
Minimum charge	1.00		
Fax	2.00		

College of Law	FY 2000		ChartField
Application fee	35.00		1700-13223

University Counseling Center	FY 2000		ChartField
American College Testing Program, residual only	19.00		41700-13487
Personality Inventories	5.00		1700-13487
As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses			

Cultural Affairs	FY 2000		ChartField
Full-time student admission to public exercises sponsored by Cultural Affairs (as percent of regular admission)	50.0%		1700-13502

Department of Athletics	FY 2000		ChartField
Student spouse activity card	15.00		1316-12641
Student dependent child activity card	5.00		1316-12641

Graduate School Fees

- a) Thesis Binding Fee: Each masters degree candidate on Plan A (Thesis Option) is assessed a fee to cover the cost of binding two copies of the thesis.
- b) Dissertation Binding Fee: Each doctoral degree candidate is assessed a fee to cover the cost of binding a copy of the dissertation (Ph.D) or project report (Ed.D).
- c) University Microfilms Fees: Each doctoral candidate is assessed a fee to cover the cost of microfilming the dissertation or project report. This fee also covers the cost of publishing the abstract of the dissertation or project report in Dissertation Abstracts International.
- d) Application Fee: A fee assessed all degree seeking students applying for admission to the University graduate school.

Graduate School	FY 2000		ChartField
Application fee	40.00		1700-13206
All students applying for admission to a graduate			

Graduate School	FY 2000		ChartField
program (application and re-application)			
Dissertation binding fee	10.00		
Thesis binding fee	10.00		
University microfilms fee	68.00		1700-13085

International Programs	FY 2000		ChartField
Administrative fee, international students (as % of program fee)	10.0%		
Sponsored student per semester	250.00		1700-13249
per summer session	150.00		
Russian Program	100.00		1700-13191

International Students

As part of tuition and mandatory fees, international students will be required to purchase a University of Wyoming Student Health Insurance Plan, unless their government specifically provides them with adequate insurance; determination of adequate coverage shall be made by Student Health Services. The Student Health Insurance Plan premium shall be determined annually by the University.

In addition to tuition and mandatory fees, international students will be required to pay an international student service fee. This fee will be exclusive of any grant-in-aid payments for scholarships or graduate assistantships and associated stipends provided by the University of Wyoming.

International Students	FY 2000		ChartField
International Student Fee, per semester	25.00		1100-12478
English Proficiency			1700-13487
Undergraduate battery, regular screening	25.00		
Graduate, Provisional admissions battery	20.00		
Graduate, Assistantship battery	30.00		
Graduate, combined Provisional admissions and Assistantship battery	35.00		
Student Health Insurance Plan, annual premium determined by competitive bid	VARIABLES		2002-10119

Music Department	FY 2000		ChartField
Recording and program production fee	35.00		1700-13460
Sponsored concerts, ticket sales			1700-13530
Adults	4.00		
High school students and senior citizens	2.00		
UW students	N/C		

Libraries

Audio Visual Services - Non University Use	FY 2000		ChartField
Equipment rental, personal use only, 24 hour period			1700-13481
Caramate	7.50		
35 mm carousel slide projector	7.50		
Dissolve control	5.00		
8 mm editor	3.00		
8 mm film projector	7.50		
16 mm film projector	12.50		
Tape recorder	5.00		
1/2" VHS video projection unit	35.00		
Video receiver and player	25.00		
Easel	2.50		
Filmstrip projector	7.50		
Flashlight pointer	2.00		
Microphone mixers	5.00		
Microphones	5.00		
Opaque projector	7.50		
Overhead projector	7.50		
Projection table	3.00		
Record players	5.00		
Screens, with other equipment	N/C		
Screens, without other equipment	5.00		
Black and white film rental			1700-13481
0-11 minutes	7.00		
12-22 minutes	8.00		
23-33 minutes	10.00		
34-44 minutes	14.00		
45-55 minutes	15.00		
56- minutes	17.00		
Donated film, regardless of length	9.00		
Color film rental			1700-13481
0-11 minutes	8.00		
12-22 minutes	10.00		
23-33 minutes	14.00		
34-44 minutes	16.00		
45-55 minutes	19.00		
56- minutes	21.00		
Donated film, regardless of length	9.00		
Video rental schedule			1700-13481
3/4" U-matic 0-60 minutes	10.00		
1/2" VHS 0-60 minutes	20.00		
61 minutes	35.00		
UPS fee, 16 mm films	5.00		1700-13481
UPS fee, video tapes	3.50		

Health Sciences Information Network (HSIN)

Health Sciences Information Network (HSIN) and Fee Based Services	FY 2000		ChartField
Document delivery, per item			1700-13449

Health Sciences Information Network (HSIN) and Fee Based Services	FY 2000		ChartField
Book loan	10.00		
Photocopying of article, up to 50 pages	10.00		
Photocopying of article, over 50 pages, add'l per page	+1.10		
Rush document delivery handling fee, add per document	+10.00		
Supplemental Charges			1700-13449
Special mailing, USPS Express mail, Next Day, Federal Express, UPS - cost plus fee	+10.00		
FAX basic charge	+5.00		
FAX international, basic charge, plus, per page	+2.50		
Special Services			
Off-campus sources, plus borrowing fee set by lender	+15.00		
Current Awareness Services, per topic, per month	20.00		
Verification, per reference	+5.00		
Research Services			1700-13449
Wyoming client, per hour	35.00		
Non-Wyoming client, per hour	50.00		
Computer literature search, direct cost plus hourly rate	COST+		
Rush research service handling fee, immediate response plus hourly rate	+10.00		
Consultation Services			1700-13449
Bibliographic Instruction, per hour (non-UW patron)	50.00		
Grateful MED/LOANSOME Doc training, per hour	25.00		
Grateful MED/LOANSOME Doc training, per day	NEG.		
Selective Dissemination of Information (SDI), per month plus on-line charges	+20.00		
Consultation for grants/articles/papers, per hour	50.00		
Extended research consultation, per hour	50.00		
Quality filtering of medical/healthcare information, per search	10.00		

UW Family Practice Residency Programs – Media Accounts	FY 2000		ChartField
Library Services – Fee schedule same as University Libraries			1700-13121 Casper 1700-13122 Cheyenne
Photography Services – Slides			Same
35 mm color slides, each	3.00		
minimum	15.00		
35 mm slide duplicates, each	3.00		
minimum	15.00		
35 mm color sides, computer			
Photoshop, Power Point, generated by client, each	3.00		
Minimum	15.00		
Photoshop, Power Point, generated by program, each	3.00		
Minimum	15.00		
Plus camera ready preparation not to exceed, per hour	+25.00		
Photography Services			Same
8.5" x 11" color overheads, client's artwork	3.00		

8.5" x 11" color overhead, program artwork	6.00		
35 mm copy/internegative , each			
1-5	4.00		
6-15	3.50		
16-30	3.00		
+31	2.00		
Portraits, several poses, includes proofs	35.00		
35 mm location photography, per hour (contact for quote)	35.00+		
Design brochures, posters, etc.	40.00		
Graphic scan to floppy, low resolution, client provides disk	4.00		
Graphic scan to zip, high resolution, client provides disk	10.00		
Video Production			1700-13121
¾ video production, per hour remote	70.00		Casper
¾ video production, per hour, at UWFP	30.00		1700-13122
¾ video editing, per hour	40.00		Cheyenne
¾ video planning, per hour	15.00		
8 mm video production	25.00		
dubbing to VHS, plus tape cost			
1-3 copies	10.00		
4-6 copies	20.00		
Audio production, cassette duplication, includes tape	6.00		
Laminating			Same
8.5" x 11"	1.00		
8.5" x 14"	1.50		
11" x 17"	2.00		
Print mounting, contact for quote	QUOTE		Same

	FY 2000		ChartField
Interlibrary Loan			
Borrowing			
Primary patrons (UW students, staff & faculty), if cost is over \$10, patron will pay excess			
Rush document ordering fee (24 hr turnaround)	5.00		1700-13424
ILL ownership label removal fee, per label	5.00		
Overdue interlibrary loan books and lost books borrower pays costs charged to UW	COST		
Document delivery, per item			1700-13424
Book loan, excluding reciprocal agreements	10.00		
Photocopying of article, up to 50 pages	10.00		
Photocopying of article, international, up to 50 pages	15.00		
Photocopying of article, over 50 pages, add'l per page	+ .10		
Rush document delivery handling fee per add'l document	+ 10.00		
Photocopying thesis (with author's permission)	35.00		
Supplemental Charges			1700-13424
Special mailing - USPS Express Mail, Next Day, Federal Express, UPS (cost plus fee)	+10.00		
Fax basic charge, per item	+5.00		
Fax international, basic charge, plus, per page	+2.50		

	FY 2000		ChartField
Libraries, Miscellaneous			
Card Fee, out-of-state, per year	10.00		1700-13100

Libraries, Miscellaneous	FY 2000		ChartField
Carrel Fees, Rental, per year	10.00		1700-13237
Lost key fee	10.00		
Computer Literature Searches (faculty, staff, students)	COST		1700-13101
Fiche duplication, per fiche	.50		1700-13424

Libraries, Miscellaneous	FY 2000		ChartField
Lost Item Fee			1700-13317
Books – actual cost (if available) or cost based on a scheduled relative value plus (non-refundable processing fee)	+20.00		
Additional fee if replacement material is available in paperback only and requires binding	+7.50		
Bound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non-refundable processing fee)	+20.00		
Unbound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non refundable processing fee)	+20.00		
Cassettes	50.00		
CD-ROM disk	250.00		
Kits	75.00		
Maps, minimum or actual replacement cost	35.00		
Microforms	65.00		
Records	50.00		
16 mm films	375.00		
Video cassettes	250.00		
Lost item returned within one year, full refund cost plus processing fee	COST		
Mutilation of materials			1700-13317
Repair cost plus processing fee of \$20	+20.00		
Scheduled replacement cost if complete replacement is necessary plus processing fee of \$20	+20.00		
Rebinding fee (if tip-in is not applicable)	7.50		
Tip-in (2 xeroxed pages maximum)	5.00		
Damage to facilities including equipment replacement costs	COST		1700-13453
Fine per item, if intentional damage has occurred -	10.00		1799-13564
Reordering and shipping costs	COST		1700-13317
Staff time fee, per hour (1 hr minimum)	8.00		1700-13317
Photocopy charges			1700-13453
Microform machines, per copy	.10		
Public machines, per copy	.05		
Transparencies, each, plus .05 for copy	.20		
Laminating, per linear foot	.50		
Laser printer use, per page	.05		
Science Library locker rental, per year	5.00		1700-13237
Science locker lost key fee	10.00		1700-13237

Off Campus Credit Courses	FY 2000	ChartField
Late registration fees, per course	25.00	1700-13531

Career Services Center	FY 2000	ChartField
Placement file maintenance fee, per fiscal year	10.00	1001-10052
Placement service fee, alumni, per fiscal year	40.00	1700-13418
CONNECT access for non-alumni, per 3 month period	30.00	1700-13418
Education Placement Fee		1700-13432
Set up file (prior to graduation)	10.00	
Set up file (after graduation)	25.00	
UW Grad - all three bulletin sections (below)	60.00	
Non-UW Grad - all three bulletin sections (below)	90.00	
Teaching Vacancies Bulletin, Admin Vacancies Bulletin, and Special Education Vacancies Bulletin		
Update of file fee	10.00	
Fax transmittal of file	10.00	
Mail transmittal of file	5.00	
Certified Education Placement clients		1700-13432
Subscription, on-line real-time access computer list		
In-state school districts	100.00	
Out-of-state school districts	200.00	
Career Assessment Inventories	5.00	1700-13285
As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses		

Registration Office

- a) Late Registration: A fee is assessed to students enrolling as late registrants during the first ten days of University scheduled classes for a regular semester, and such other late period as may be designated and announced for the summer term.
- b) Late Graduation Check Sheet: A fee assessed to students failing to complete the check sheet at least six months prior to the scheduled graduation.
- c) Graduation Fees: A fee assessed to all graduating students to cover the costs of diplomas, signature plates, mailing and overtime; this fee must be paid six weeks prior to the scheduled graduation date.
- d) Late Payment, Graduation Fees: A fee assessed to all graduating students failing to pay the graduation fee as prescribed.
- e) Transcript Fees: A fee will be assessed those individuals requesting 24-hour service.
- f) Lost Check Sheet for Graduation: A fee assessed to students for loss of a Graduation Check Sheet.
- g) Replacement Diploma: A fee assessed to graduates requesting a replacement diploma for a lost, destroyed or stolen diploma. The new diploma will carry the original date of graduation but signatures will be those of current University officials.
- h) Reissued Diploma: A fee assessed to graduates requesting a diploma be reissued with a name change. The new diploma will carry the original date of graduation but signatures will be those of current University Officials.

Registration Office	FY 2000	ChartField
On-line registration fee, per credit hour	40.00	
minimum charge per course	80.00	
Late registration		
Summer session	10.00	1001-10028
Regular semester	25.00	1001-10028
Late graduation check sheet		
0-5 months late	3.00	
6 months late	6.25	
Lost graduation check sheet	1.00	
Graduation fees	12.50	1700-13463
Late payment, graduation fees		
0-5 weeks late	3.00	1700-13463
6 weeks late	6.00	1700-13463
Transcript fee		
24 hour service, each	N/C	
	6.00	1700-13569
Diploma, replacement	25.00	
Diploma, reissued	50.00	
Administrative fee to retroactively change academic record	50.00	

School of Extended Studies	FY 2000	ChartField
On-line registration fee, per credit hour	40.00	
minimum charge per course	80.00	

Student Financial Operations	FY 2000	ChartField
Payment date extension fee	15.00	1700-13272
Late payment service charge		
As percent of outstanding balance	10.0%	
Reinstatement fee		
(after payment deadline)	50.00	
Check Cashing, dishonored (insufficient) check service charges		
1st - 45th day	15.00	1799-13565
After 45th day, twice the face value but not less than	50.00	
Student Loan Interest Rates		
Interest rate not established by trust agreement, will or similar instrument, or loan fund established by UW or State of Wyoming without statutory interest rate:		
Minimum interest charge	7.50	
Maximum interest rate	6.0%	
Penalty interest rate for default, per annum	2.0%	
Superior Students in Education Loan		
Maximum interest rate, per annum	6.0%	
Penalty interest rate for default, per annum	2.0%	
Information research and cost charge, per hour	10.00	1700-13272
Medical Student Contract Support Program		

Student Financial Operations	FY 2000		ChartField
Maximum interest rate, per annum (starting 4 years after execution of contract)	8.0%		
Penalty interest rate of default per annum	2.0%		

Student Health Services	FY 2000	FY 99	ChartField
<p>ACADEMIC YEAR - Full-time students are assessed a mandatory student fee, which includes \$55.00 for Student Health Services. Part-time students taking six or more credit hours may purchase a benefit package, which includes this SHS fee. Eligible student's benefits include unlimited visits to staff physicians and/or nurses. Services for which there is a fee include; psychiatric clinic, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies, and particular procedures.</p> <p>SUMMER - Students enrolled for summer school pay a \$6.00 per credit hour mandatory fee for Student Health Services. Students not enrolled for summer, but who attended classes during the spring semester and are registered for the upcoming fall semester, can be eligible for medical care at Student Health Service during the summer months by paying a \$30.00 fee at Student Health Service prior to their initial visit.</p>			
Medical records given to the patient (first copy)	No Charge		
Additional copy of medical records to patient	25.00		
Medical records given to other authorized persons	25.00		

Theater Productions	FY 2000		ChartField
Regular events			1700-13435
Adults	9.00		
Children (5-12, under 5 not admitted)	6.00		
Seniors (over 60)	7.00		
Special events, Musical & Ballet			1700-13435
Adults	11.00		
Children (5-12, under 5 not admitted)	8.00		
UW students (with UW ID)	5.00		
Seniors (over 60)	9.00		
Season Pass, Adult	42.00		1600-13058
Season Pass, Senior	32.00		
Patron, per person	50.00		1600-13058
Ticket Handling Fee, per order	2.00		

V. University Auxiliary Enterprises, Fees, Charges, and Deposits

Residence Halls

Financial Policies: Each student applying to live in the University residence halls during the academic year must comply with the following financial policies. Refer to the Residence Halls/Food Service Contract for specific procedures.

Deposit: A \$100 deposit must be submitted with the signed Residence Halls/Food Service Contract in order to be considered for residency in the University of Wyoming Residence Halls.

Deposit and Deposit Refund Policy: Applicants are required to provide a \$100 deposit with the Residence Halls/Food Service Contract. Deposits will be held by the university the entire period of residence. Twenty-five dollars (\$25) of the deposit is a non-refundable processing fee for students who cancel their contract prior to the hall opening.

Payment Plans: Students entering into a contract with the Department of Housing and Residence Life and University Food Service must select one of the following payment plans:

- Lump sum payment – due within one week of the first day of each academic semester
- Eight month payment plan – all payments are due by the fifteenth (15th) of the month beginning in September and continuing through April.
- Four payment plan – this plan is available for Spring Semester only students. Payments are due on the fifteenth (15th) of the month beginning in January and ending in April.
- America's Tuition Assistance Corporation payment plan. This payment plan is arranged by calling 1-800-348-4607.

The room charge includes a social fee, local telephone service, water, electricity, basic cable television service, computer lab access and hardwiring to the student rooms, which enables the student to connect to the university's computer network for a monthly charge.

Semester Break Housing: The Residence Halls and Food Service Contract does not include housing between semesters. This lodging is charged on a per-night basis.

Continuing Student Rate: Members of the University community may choose to continue to live in the residence halls during the summer months. To be eligible for the continuing student rate, the individual must have lived the residence halls during the preceding spring semester and be enrolled for fall. The per night rate may be charged for the entire period that student occupies the room.

Contract Termination (Buyout): In the event a contract is terminated, the student may be held responsible for payment of 50% of the housing charge and 50% of the food service charge for the entire contract period. The entire deposit is forfeited in the event the student terminates the contract.

Check-In or Check-Out Policy: Failure to properly check in or out of a residence hall may result in a penalty of \$100 and room and board charges will continue until proper check-out is completed, or until the end of the contract period.

Lost or Damaged Property: Lost or damaged University property may be billed to the resident at the current cost of replacement or repair. This includes unauthorized moving of University property.

Lost or Damaged Keys/Combination changes: Students may be charged for loss of or damage to University keys issued to the student, and for lock combination changes.

Code of Conduct Violations: Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include the unauthorized moving and/or modification of University property, violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Abandoned Property: If the resident vacates or abandons a residence hall room and leaves personal property in the hall or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$25 per hour, and any fees incurred, per the terms of the Residence Hall/Food Service contract.

Cleaning Charges: In the event the University provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

Conference and Guest Housing

Conference/Guest Rate: Individuals not eligible for the Continuing Student rate may be charged the Conference/Guest rate. Conference/Guest rates apply to all individuals or groups who are not contracted to live in the residence halls, unless eligibility for the Continuing Student rate is demonstrated. The Conference/Guest rate is calculated based on the size of the group and the length of the time lodged.

Temporary Lodging: Guest rates apply to all individuals or groups who are not contracted to live in the University Apartments. This rate applies to individuals or groups who receive lodging on a temporary basis staying in the Apartments less than 30 nights. Arrangements will be made on a guest-card basis at the University Apartments Office.

Check-In/Check-Out: Proper check-out is required to terminate charges. Payment in full is due at check-in.

Apartments

Financial Policies: Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the University Apartments Contract for specific procedures.

Application Deposit: The application deposit secures a space for the type of apartment requested, but does not guarantee an apartment assignment. The Application Deposit will be refunded 100% if the apartment request is canceled prior to an offer being made on an available apartment. If an apartment is offered and accepted, then 75% of the Application deposit may be retained after check-in and added to the \$100 damage deposit for a combined total deposit of \$175. If an apartment offer is rejected twice, then 50% of the application deposit will be returned and the applicant will be removed from consideration.

Damage Deposit: The damage deposit secures the resident's obligations under the rental contract. This is an additional deposit added to the application deposit. It is refunded when the contract is terminated, per the terms of the University Apartments Contract. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments Contract will result in forfeiture of both the damage deposit and the application deposit.

Rent: The rent payment includes a social fee, local telephone service (excluding the Lewis Street and Bradley Apartments), water, trash disposal, appliances, electricity, gas, basic cable television service, and in some cases, hardwiring in the apartment for the University computer network access. Apartment rental is based on a 30 day minimum. After the 30 day minimum has been met, rent will be computed on a daily basis. Residents vacating before the end of a month for which rent has been paid in advance shall receive a refund for the remaining nights in the month.

Switching Apartments: Residents who want to change apartments may request to do so at the University Apartments Office. A switch fee of \$100 is due at the time application is made to change apartments.

Disciplinary Eviction: If a resident is evicted from the University Apartments for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.

Abandoned property: If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident, per the terms of the Apartments Contract.

Code of Conduct violation: Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Cleaning charges: In the event the university provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

Mailbox Lock Change: In the event a resident loses a mailbox key, the mailbox lock is changed and the resident is assessed a fee for the actual cost of replacing the lock (\$30 - 43.50)

Meeting Rooms

Meeting Room policies:

Classification I:

The following groups will **not** be charged for meeting room usage:

1. UW recognized student clubs and organizations, faculty or staff work-related meetings or activities or fundraising activities not involving commercial entities may use the meeting space without charge.
2. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department (participants must be primarily students, faculty and staff) will not be charged.

Classification II:

The following groups will be charged according to the structure in the FeeBook:

1. University departments and/or recognized student clubs and organizations that co-sponsor events with commercial entities or events where admission is charged.
2. Non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff
3. Regional or national student or departmental educational conferences.
4. Commercial off-campus groups.

Residence Hall Room Charges			
Academic Year, excludes semester break	FY 2000		ChartField

Residence Hall Room Charges Academic Year, excludes semester break	FY 2000		ChartField
Double Occupancy Room	1,846.00		various
Single Occupancy Room	2,772.00		various

Residence Hall Room Charges Continuing Student - Summer, 2000	FY 2000		ChartField
Double Occupancy Room, per night	7.50		various
Single Occupancy Room, per night	11.25		various

Residence Hall Room Charges Conference and Guest Rates	FY 2000		ChartField
Bedroom with community bathroom, per night			various
Double occupancy room	10-16.00		
Single occupancy room	13-19.00		
Main Floor Guest Rooms with private bathroom, per night			various
Double occupancy room	17.00		
Single occupancy room	25.00		

Residence Halls Fees and Charges	FY 2000		ChartField
Deposit	100.00		
Boxing/packing abandoned property, per hour	25.00		1301-12516
Cleaning Charge, per hour	14.00		1301-12516
Improper check-in or check-out charge	100.00		1301-12516
Locks			1301-12516
Change combination	10.00		
Change lock/replace key	30.00		
Damaged keys	5.00		
Mailbox lock change	30.00		
Code of conduct violation, per incident, up to	100.00		

Apartment Rental Rates, Student, per month	FY 2000		ChartField
One Story Complex (Summit View)			1301-12520
One bedroom	326.00		
Two bedroom	405.00		
Landmark Village	444.00		1301-12520
River Village			1301-12520
Two bedroom	520.00		
Three bedroom	563.00		
1111 Lewis Street (Laramie Peak)			1301-12522
One bedroom	435.00		
Two bedroom	538.00		
Spanish Walk, one bedroom	398.00		1301-12521
1308 Bradley Street , three bedroom	676.00		
1220 Bradley Street, two bedroom	675.00		

Apartment Rental Rates, Faculty and Staff, per month	FY 2000	FY 99	ChartField
One Story complex (Summit View)			1301-12520

Apartment Rental Rates, Faculty and Staff, per month	FY 2000	FY 99	ChartField
One bedroom	413.00		
Two bedroom	503.00		
Landmark Village, two bedroom	578.00		1301-12520
River Village			1301-12520
Two bedroom	670.00		
Three bedroom	734.00		
1111 Lewis Street (Laramie Peak)			1301-12522
One bedroom	550.00		
Two bedroom	659.00		
Spanish Walk, One bedroom	472.00		1301-12521
1308 Bradley Street, three bedroom	696.00		
1220 Bradley Street, two bedroom	796.00		

University Apartments Guest Housing	FY 2000	FY 99	ChartField
Guests staying less than 30 days in apartment, per night	30.00		1301-12521

University Apartments Fees & Charges	FY 2000	FY 99	ChartField
Application deposit	100.00		
Boxing/packing abandoned property, per hour	25.00		
Cleaning charge, per hour	14.00		
Damage deposit	100.00		
Locks			
Change combination	10.00		
Change lock/re-key door	30.00		
Damaged keys	5.00		
Mailbox lock change	30-43.50		
Spanish walk closet key	7.50		
Code of conduct violation, per incident, up to	100.00		
Storage fee for non-returning tenants, one time	75.00		
Switch fee	100.00		

Meeting Room and Facility Usage Classification II	FY 2000	FY 99	ChartField
Wyoming Room			1301-12516
Full day	110.00		
Half day	90.00		
Rendezvous Room			1301-12516
Full day	90.00		
Half day	70.00		
Other rooms in Washakie Center (Senate, etc.)	30.00		1301-12516
Solicitation Table Charge, per table	25.00		1301-12516
P.A. System, per day	15.00		1301-12516
Technician, per hour	8.00		1301-12516
University Apartments Community Center	25.00		1301-12520

Food Service

Food Service policies:

Students residing in the Washakie Halls must select either an "Unlimited", a 15 accesses per week, or a 12 accesses per week meal plan. Students residing in Hill Hall must select a minimum of 7 accesses per week meal plan. Students residing in Crane Hall are not required to take a meal plan.

Board Charges, academic year Fall and Spring semesters, excluding Thanksgiving, Christmas, Spring and Easter breaks	FY 2000		ChartField
Unlimited access plan *	2,600.00		1302-12546
Any 15 access plan *	2,264.00		1302-12546
Any 12 access plan *	2,140.00		1302-12546
Any 9 access plan	1,688.00		1302-12546
Any 7 access plan	1,362.00		1302-12546
Any 5 access plan	1,018.00		1302-12546
Any 3 access plan	636.00		1302-12546
Lunch only, 5 per week	830.00		1302-12546

* Washakie Complex students must select one of these plans

Board Charges, Summer, 2000 Excluding July 4	FY 2000		ChartField
3 meals per day, Monday through Friday *	462.00		1302-12546
Any 9 access plan *	370.00		1302-12546

* Residence Hall students must select one of these plans

Proof of \$1,000,000 liability insurance required for use of all facilities.

Food Service fees and charges to students	FY 2000		ChartField
Loss of temporary card charge	5.00		1302-12546
Service charge, student without valid ID card eating at Washakie	5.00		1302-12546
Change of meal plan, one free per semester - on-campus (mandatory plans only)	15.00		1302-12546
Discount for purchase of \$20 or more, individual meal tickets	10.0%		1302-12546
Conference and guest food service rates, plus sales tax, cash rates			1302-12546
Breakfast	4.70		
Lunch	6.25		
Dinner	8.20		
Conference daily rate	15.95		

Food Service, Other Rentals	FY 2000		ChartField
Knight-Watkins Recreation Camp			1302-12547
First day - due on booking and forfeited if not used	330.00		
All other days	300.00		
PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES			

Food Service, Other Rentals	FY 2000	ChartField
Banquet Room Rental per event, without food Crane-Hill Cafeteria (All)* Crane-Hill Cafeteria (1/2)* Washakie Cafeteria Ross Hall Pokeskellar Convenience Store & Grill * Room rental rate plus \$8/hr supervisory fee required. Setup, cleanup maintenance during the event, and security are extra and may be required. PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES	300.00 150.00 500.00 150.00 50.00	1302-12546
Rentals, other Tables , on premise Chairs , on premise Risers - 3' x 6', on premise Table Skirting, 8' sections, on premise Tables, off premise Chairs, off premise Risers – 3'x6', off premise Table skirting 8', off premise	3.00 .50 15.00 3.00 10.00 2.00 30.00 5.00	1302-12546
Rentals, other Showcase setup, 8'x10' booth plus Power hookup charges (without showcase setup, each)	+40.00 250.00	1302-12546
Rental of Tents On-campus UW departments, organizations, recognized student clubs, or Wyoming state agencies sponsored by university entities for students or staff 40'x40' tent 40'x60' tent 40'x80' tent 40'x100' tent	330.00 462.00 594.00 726.00	1302-12546
Rental of Tents Off-campus- non-university sponsored events. UW groups sponsoring functions that do not serve predominately UW students and staff (i.e., conferences, special event dinners and festivals) 40'x40' tent* 40'x60' tent* 40'x80' tent* 40'x100' tent* *additional mileage, equipment and labor cost will be assessed for off campus setups	462.00 647.00 832.00 1016.00	1302-12546

Wyoming Union

Classification I - qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student

organization or UW department, with participants primarily students, faculty and staff qualify under this category.

Classification II - qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION IS CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.

Classification III - Commercial off-campus groups

Union Facility Fees	FY 2000 Half Day	FY 2000 Full Day		ChartField
Classification I	0.00	0.00		
Classification II				1304-12554
East Ballroom	65.00	95.00		
West Ballroom	65.00	95.00		
Wyoming Family Room	40.00	55.00		
Gallery 234	40.00	55.00		
Room 140	40.00	55.00		
Room 114	20.00	30.00		
Room 116	20.00	30.00		
Room 118	20.00	30.00		
Room 202	20.00	30.00		
Room 203	20.00	30.00		
Room 206	20.00	30.00		
Special Event Area	20.00	30.00		
Dining Room East	65.00	95.00		
Dining Room West	65.00	95.00		
The Gardens	65.00	95.00		
Classification III				1304-12554
East Ballroom	105.00	145.00		
West Ballroom	105.00	145.00		
Wyoming Family Room	75.00	110.00		
Gallery 234	75.00	110.00		
Room 140	75.00	110.00		
Room 114	60.00	85.00		
Room 116	60.00	85.00		
Room 118	60.00	85.00		
Room 202	60.00	85.00		
Room 203	60.00	85.00		
Room 206	60.00	85.00		
Special Event Area	60.00	85.00		
Dining Room East	105.00	145.00		
Dining Room West	105.00	145.00		
The Gardens	105.00	145.00		

Solicitation Tables	FY 2000	ChartField
Classification I	0.00	1304-12554
Classification II	25.00	1304-12554
Classification III	35.00 –	1304-12554

Solicitation Tables	FY 2000		ChartField
	50.00		

Union, Miscellaneous	FY 2000		ChartField
Special Set-up costs			1304-12554
Tables, per table	2.00		
Chairs, per 100	25.00		
Risers, per 4'x8' section	10.00		
Labor, per hour	8.50		
Excessive turn-around and/or setup	80.00		
Additional building operations, per hour	50.00		
Technical Services			1304-12554
small PA, per day	10.00		
large PA, per day	15.00		
Stage lighting, per day	10.00		
Dance system, without lights, per day	15.00		
Dance system, with lights, per day	20.00		
Technician, per hour	8.50		
Oak Dance Floor 3'x3'sections -324 sq ft	30.00		1304-12554
Food Service, special set-up costs			1304-12554
Concession stand (non-alcoholic)	35.00		
Malt beverage service	75.00		
Labor for special events, when building is closed, or on holidays	COST		
Video projection unit, all groups, per day	35.00		1304-12554

Union Recreation Center	FY 2000		ChartField
Bowling, per line	1.90		1304-12554
Shoe rental, pair	.60		
Billiards, per hour, per table	3.20		
Table Tennis, per hour, per table	1.80		

Union Locker Charges	FY 2000		ChartField
Lost key charge, per key	5.00		1304-12554
Public lockers (Union Station)			1304-12554
Top two rows, per semester	5.00		
Key deposit (student, faculty, staff)	5.00		
Bottom three rows, daily use only	N/C		
Overtime use fee	5.00		
Recreation Center locker (bowling)			1304-12554
Per semester	5.00		
Per year	8.00		
Key deposit (student, faculty, staff)	5.00		

Student Publications Media Shoppe	FY 2000		ChartField
Banners			1401-12693
Outdoor wooden banner, 4'x8' each	50.00		
Indoor paper banner, various sizes, each	25.00		
Vinyl banner, 2'x6', each	70.00		
Buttons			1401-12693
0-99, each	1.50		
100 or more, each	1.00		
Nameplates	5.00		1401-12693
Door signs	10-25.00		1401-12693

Vending Services	FY 2000		ChartField
Refrigerator rentals			
Deposit, refundable	10.00		9050-14881
One month	5.00		1305-12560
Summer session	9.00		1305-12560
One academic year semester	15.00		1305-12560
Two academic year semesters	30.00		1305-12560
One calendar year	45.00		1305-12560
Microfridge rental			
Deposit, refundable	25.00		9050-14881
Summer session	50.00		1305-12560
One academic year semester	75.00		1305-12560
Two academic year semesters	140.00		1305-12560
One calendar year	190.00		1305-12560
Bicycle locker rentals			
Deposit, refundable	5.00		9050-14881
One month	5.00		1305-12560
Summer session	10.00		1305-12560
One academic year semester	30.00		1305-12560
Two academic year semesters	60.00		1305-12560
One calendar year	70.00		1305-12560
Laundry Facilities			
Washing machine	.75		
Dryers	.50		

Fleet Operations	FY 2000		ChartField
Shuttle Bus			
Single ride	.40		
Monthly pass	12.00		
Semester pass	44.00		
Two semester pass	75.00		
Charter, Shuttle Bus			
Per hour, plus	15.00		
Per mile	+1.50		
Minimum charge	25.00		
Charter, Tour Bus			
Per day, one day minimum	+400.00		

Fleet Operations	FY 2000		ChartField
Plus meals/lodging			
Plus per mile charge of 1.00			
Per hour over 10 hours, per day	18.00		
2nd driver, per day, plus meals/lodging	100.00		
Cancellation charge, if less than 48 hours notice	100.00		

Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

Identification Cards	FY 2000		ChartField
Identification Card			
Dependents and spouses of UW employees or students	5.00		1306-12563
Cooperating Agency employees, Appointed employees and family members	5.00		
Replacement cards			1306-12563
Lost/stolen	20.00		
Deterioration	5.00		
Dependent	5.00		
Picture, at cardholders request	20.00		
Return of lost card, handling fee	5.00		1306-12563
Loss of temporary card	10.00		
Campus service card, no picture	5.00		
Campus service card, picture	10.00		
Rental, ID equipment for access control per use, 50% refunded upon return equipment	100.00		
ID badge (non-university)	10.00		1306-12563
Digitized picture	10.00		

University Licensing	FY 2000		ChartField
Administrative fee, manufacturer	50.00		1307-12565
Mailing lists			1307-12565
In-state inquiries	31.00		
Out-of-state inquiries	62.00		

Parking	FY 2000		ChartField
Parking permits, on-campus			1700-13507
Faculty and staff, per year	25.00		

Parking	FY 2000		ChartField
per summer term (May-August)	10.00		
Students, per year	10.00		
per summer term (May-August)	5.00		
"V" permit, per year	20.00		
per summer term (May-August)	10.00		
Replacement, lost or stolen permit	5.00		
Visitor's permit	0.00		
Special Event Parking			1316-12620
Basketball and Football (S lot)	50.00		
per athletic event, per passenger vehicle	2.00		
Fines, Violation of UW parking violations			1799-13567
False information in any application	30.00		
Misuse of parking permit	30.00		
Failure to report change of status or address	15.00		
Parking in area not covered by permit held	25.00		
Motorcycle on main campus	10.00		
Improper parking	10.00		
Overtime, 30 minute zone	10.00		
Handicapped violation	30.00		
Yellow/Fire zone	30.00		

VI. MISCELLANEOUS FEES, CHARGES AND DEPOSITS

American Heritage Center

AHC - Public Use Areas Rental	FY 2000		ChartField
Additional charges may be imposed for all classifications when expense is incurred by the AHC for set-up, clean-up, or to secure the facility during an event. Ask at the time of reservation if there will be any additional charges.			
Classification I UW departments, organizations, recognized student clubs, faculty or staff work-related activities and non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department.			
During regular hours (8:00 - 4:00 pm in summer, 8:30 - 4:30 pm in winter) Outside of regular hours (as specified above) per hour, 2 hr minimum	0.00 20.00		1700-13482
Classification II UW departments, organizations, recognized student clubs, faculty or staff work-related co-sponsoring events with commercial entities, non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff, and regional or national student or departmental educational conferences.			
During regular hours (specified above) per room per hr Loggia Loggia extension Stockgrowers Conference Room LaBarre Conference Center/Woolgrowers Seminar First Floor Meeting Room	30.00 30.00 30.00 30.00 30.00		1700-13482
For hours outside of regular hours, per room, per hour, 2 hour minimum Loggia Loggia extension Stockgrowers Conference Room LaBarre Conference Center/Woolgrowers Seminar First Floor Meeting Room	60.00 60.00 60.00 60.00 60.00		1700-13482
Classification III - Off-campus or commercial groups			
During regular hours (specified above) per room, per hr Loggia Loggia extension Stockgrowers Conference Room LaBarre Conference Center/Woolgrowers Seminar First Floor Meeting Room	60.00 60.00 60.00 60.00 60.00		1700-13482
Four hours, outside of regular hours, per room, per hour, 2 hour minimum Loggia Loggia extension Stockgrowers Conference Room LaBarre Conference Center/Woolgrowers Seminar First Floor Meeting Room	120.00 120.00 120.00 120.00 120.00		1700-13482

AHC Duplicating Services	FY 2000		ChartField
Photocopies, per page Self service & inventories (8"x10" or 11"x14") Copies by AHC staff (8"x10" or 11"x14") Copies by AHC staff (11"x17") Maps per square foot Faxed requests, per page	.10 .30 .35 .75 1.00		1700-13482
Color slides and transparencies 35mm (2"x2" mounted) 35mm - rush order minimum order \$10.00 Transparency (4"x5" unmounted)	3.00 3.75 40.00		1700-13482
Black & White photographic prints 4"x 5" print 5"x 7" print 8"x10" print 11"x14" print 16"x20" print Additional per photograph if a new negative must be produced Additional per photograph for sepia tone Rush Fee (50% of order)	7.00 9.50 11.50 20.00 30.00 7.00 3.00 50%		1700-13482
Audio and Video Tapes Audio or video tape purchase Duplicating an audio tape, per hour Video tapes, duplication film to video, per hour	5.00 10.00 10.00		1700-13482
Mailing costs Photographs 1-7 8-25 over 25 plus handling Cassette tapes 1-5 6-10 Over 10 plus handling fee Photocopies 1-50 51-100 Over 100, additional, per 100	5.00 6.00 COST +3.00 5.00 6.00 COST +3.00 5.00 6.00 1.00		1700-13482

AHC Commercial Use Fees	FY 2000		ChartField
Books, CD-ROM, per image Scholarly and non-profit publishers 1-5,000 copies 5,001-10,000 copies 10,001-25,000 copies Over 25,000 copies	0.00 25.00 50.00 100.00 250.00		1700-13482

AHC Commercial Use Fees	FY 2000		ChartField
Magazines and Periodicals Scholarly and Non-profit publishers	0.00		1700-13482
Under 50,000 circulation	50.00		
50,000-100,000 circulation	100.00		
Over 100,000 circulation	250.00		
Commercial display, per image (office, store, etc)	250.00		1700-13482
Book Jacket	250.00		
Motion Picture, Radio or Television, per image	250.00		
Advertising use, per image	250.00		
Public Display (in business) per image	250.00		
Multiple Images, \$25 per image, each			1700-13482
1-5 images	25.00		
6-15 images	20.00		
16-25 images	17.50		
26-35 images	15.00		
Over 35 images	12.50		
Multiple Images, \$50 per image, each			1700-13482
1-5 images	50.00		
6-15 images	40.00		
16-25 images	35.00		
26-35 images	30.00		
Over 35 images	25.00		
Multiple Images \$100 per image, each			1700-13482
1-5 images	100.00		
6-15 images	80.00		
16-25 images	70.00		
26-35 images	60.00		
Over 35 images	50.00		
Multiple Images \$250 per image, each			1700-13482
1-5 images	250.00		
6-15 images	200.00		
16-25 images	175.00		
26-35 images	150.00		
Over 35 images	125.00		

Anaconda Geological Document Collection	FY 2000		ChartField
Gold Club			1700-13505
Annual Fee (archives access included)	7,500.00		
Reproduction:			
Documents, per page	1.00		
Maps, per square foot	2.00		
Digital Data, per set, CD Rom Geophysical Data	600.00		
Digital Data, per MB, CD Rom Geophysical Data subset	20.00		
Research Services			
Archivist, per hour	10.00		
Geologist, per hour	20.00		
Faxed requests, per page	1.00		

Anaconda Geological Document Collection	FY 2000		ChartField
Scanning services- large-format color flatbed scanning, per hour, 1/2 hour minimum	40.00		
Plotting services - D-size HP color inkjet, 36" wide, per square foot			
Bond, 24#	1.50		
High Gloss Photo Paper	2.00		
Film	2.25		
Image processing - color change, scale change, document layering, etc. per hour, 1/2 hour minimum	18.00		
Map warping - using T-Warp to join adjacent geo-rectified maps, per hour	25.00		
Digital output of scanned images			
FTP	---		
plus service fee	+5.00		
3.5 inch diskette	1.00		
plus service fee	+5.00		
Jaz drive	110.00		
plus service fee	+5.00		
4 mm DLT tape	12.00		
plus service fee, per hour	+10.00		
Writable CD-ROM	12.00		
plus service fee, per hour	+10.00		
Finding Aids			1700-13505
Floppy disk (specify format)	5.00		
Shipping & Handling	5.00		
Subject Guides			
Indexed Subject Guide	5.00		
Shipping & Handling	3.00		
Interest charges to accounts over 60 days in arrears will be at the market rate (to be determined by the Associate Vice President for Administration and Finance)			1700-13505

Art Museum

Art Museum Facility Rental	FY 2000		ChartField
Category I – University, non-profit or arts-related organizations			
Lobby only	50.00		
Reception with galleries open	75.00		
Dinner in small gallery, no exhibition modification	150.00		
Dinner in large gallery, no exhibition modification	250.00		
Dinner in large gallery, modified exhibition(s)	750.00		
Dinner in large gallery, exhibitions removed -actual cost+	COST+		

Art Museum Facility Rental	FY 2000		ChartField
Multi-purpose room, half day	25.00		
Multi-purpose room, full day	35.00		
Setup fee	25.00		
Category II - For-profit groups and organizations			
Lobby only	75.00		
Reception with galleries open	100.00		
Dinner in small gallery, no exhibition modification	200.00		
Dinner in large gallery, no exhibition modification	400.00		
Dinner in large gallery, modified exhibition(s)	1,100.00		
Dinner in large gallery, exhibitions removed-actual cost+	COST+		
Multi-purpose room, half day	35.00		
Multi-purpose room, full day	50.00		
Setup fee	25.00		
Category III - Non-University Fundraising/revenue producing events			
Lobby only	100.00		
Reception with galleries open	200.00		
Dinner in small gallery, no exhibition modification	300.00		
Dinner in large gallery, no exhibition modification	500.00		
Dinner in large gallery, modified exhibitions(s)	1,600.00		
Dinner in large gallery, exhibitions removed-actual cost+	COST+		
Multi-purpose room, half day	80.00		
Multi-purpose room, full day	100.00		
Setup fee	25.00		

Branding Iron	FY 2000		ChartField
Display Advertising			
National	8.10		
Local	6.10		
10% cash discount	5.50		
Campus	5.10		
Recognized Student Organization/Students	4.80		

University Photo Service	FY 2000		ChartField
Charges to students and University personnel are on the same basis as to University departments			

Wyoming Career Information Service	FY 2000		ChartField
Computerized package			1700-13490
Community Colleges (no additional long distance telephone charges)	950.00		
Other (long distance telephone charges are additional)	575.00		
Micro-Quest package	575.00		1700-13490
Information books only	275.00		
Additional materials:			
Diskette	25.00		

Wyoming Career Information Service	FY 2000		ChartField
Set of information books	75.00		
Implementation book	25.00		
User's handbook	.40		

Jacoby Golf Course	FY 2000		ChartField
Green Fees - General Public			
9 holes	12.75		
18 holes	19.00		
Green Fees - UW students and Juniors (18 years and younger)			
9 holes	8.75		
18 holes	13.25		
Memberships			
Adult Single	320.00		
Adult Single plus spouse	510.00		
Adult Single plus 1 junior	450.00		
Adult Single plus 2 juniors	575.00		
Adult Single plus 3 juniors	710.00		
Adult Single, spouse, 1 junior	640.00		
Child with family	105.00		
Single Junior	175.00		
Family Maximum (immediate family)	765.00		
Locker rentals, per year	30.00		

Wyoming State Veterinary Laboratory (WSVL)	FY 2000		ChartField
Accession Fee			1700-13439
Minimum	6.00		
Maximum	50.00		
(includes accession fee, Necropsy, Histopathology, Bacteriology, Virology, Electron Microscopy, Serology, Parasitology and Mycology on 1 animal tissue from 1 animal (does not include Toxicology or referred tests) Each additional animal or tissues from 1 animal submitted as part of same case and at same time as animal #1. Does not include Toxicology.	30.00		
Referral Fee for those tests not run by WSVL No Referral Fee for those tests offered by WSVL but referred because of unforeseen difficulties, or for specimens delivered to Wyoming State Chemical Lab Pathology	6.00		1700-13439
Bacteriology			1700-13439
Aerobic	8.00		
Anaerobic	10.00		
Mycoplasma Culture	8.00		
K99 E Coli Elisa	2.00		
Antibiotic Sensitivity	5.00		
FA exam	10.00		

Wyoming State Veterinary Laboratory (WSVL)	FY 2000		ChartField
Clark's Media for Campylobacter (include culture)	6.00		
Fungi (KOH direct exam)	4.00		
Clinical Pathology Serum Chemistries			1700-13439
General Profiles (12 chemistries)	20.00		
Individual chemistries, each	3.00		
Hematology (CBC + differential)	6.00		
Urinalysis	5.00		
Cremations (disposal only: no ashes returned)			1700-13439
Small animals, <100 pounds	6.00		
Large animals, >100 pounds NOT ACCEPTED			
Cytology (per slide)	8.00		1700-13439
Extra slides (per slide)	2.00		

Wyoming State Veterinary Lab (WSVL)	FY 2000		ChartField
Electron Microscopy			1700-13439
E.M. scan for viruses, per fecal or tissue	20.00		
Histopathology			1700-13439
1-3 tissues	16.00		
4-6 tissues	20.00		
More than 6 tissues	24.00		
Immunocytochemistry per antigen	10.00		1700-13439
Necropsy (includes disposal)	25.00		1700-13439
See maximum fee for Necropsies with associated tests			
Parasitology			1700-13439
Fecal Flotation	4.00		
Trichomoniasis culture	4.00		
Special stain for Cryptosporidia	4.00		
Heartworm (ELISA for antigen)	5.00		
Giardia (ELISA)	18.00		
Other (ID for parasites, occult blood, fecal trypsin. fecal lipase, etc.)	2.00		
Public Health Service, e.g., Rabies, Plague, etc	0.00		

WSVL Serology	FY 2000		ChartField
Per Sample			1700-13439
Test kits			
Fip, FeLeuk, BoLeuk, B. Canis, Eq. Preg, Rotavirus, Heartworms, Toxoplasmosis, etc	5.00-15.00		
EIA (Coggins Acid Test, in-state)	5.00		
EIA (Coggins Acid test, out-of-state)	8.00		
EIA (Eliza Test, in-state)	8.00		
EIA (Elize Test, out-of-state)	10.00		
SN tests for viral antibody (P-13, IBR, BVD, BRSV, EQ. Rhinopneum)*	4.00		
Leptospiroses (5 Serovars)*	5.00		
* No charge for 2nd sample if acute and convalescent sample is mailed together			

WSVL Serology	FY 2000		ChartField
Per Sample			1700-13439
Anaplasmosis (CF)	4.00		
Bluetongue (AGID)	4.00		
Bovine Leukosis (AGID)	5.00		
Brucella abortus	0.00		
Canine Distemper (SN)	4.00		
M. Paratuberculosis (Johne's, AGID)	7.00		
OPP/CAE (AGID)	4.00		
Progesterone (pregnancy, most species), per sample	5.00		1700-13439
Pseudorabies (latex agglutination), per sample	2.00		
Toxoplasmosis (latex agglutination), per sample	6.00		

WSVL Toxicology	FY 2000		ChartField
4-Aminopyridine	15.00		1700-13439
Aflatoxin	25.00		
Alkaloid (screen)	30.00		
Aluminum	R		
Anticoagulants	30.00		
Arsenic	R		
Barium	R		
Cadmium	R		
Calcium	R		
Carbamate (screen)	30.00		
R=REFERRED TO OUT-OF-STATE LAB			
Chloride	R		1700-13439
Chlorinated hydrocarbons	30.00		
Cholinesterase (brain)	10.00		
Cholinesterase (blood)	5.00		
Chromium	R		
Cobalt	R		
Copper	R		
Cyanide	15.00		
Dicoumarol	15.00		
Ethlene Glycol (GC/MS)	20.00		
R=REFERRED TO OUT-OF-STATE LAB			
Fluoride	R		1700-13439
Herbicides- call for availability	R		
ICP (screen for metals except SE, AS,HG)	20.00		
Ionophores	30.00		
Iron	R		
Lead	R		
Magnesium	R		
Mercury	5.00		
Molybdenum	R		
Mycotoxins (screens)	30.00		
R=REFERRED TO OUT-OF-STATE LABS			
Na Monofluoroacetate	R		1700-13439
Nickel	R		

WSVL Toxicology	FY 2000		ChartField
Nicotine	15.00		
Nitrate (aqueous homor, semiquant)	5.00		
Nitrate (any sample, quantitative)	20.00		
Organophosphates (screen)	30.00		
Paraquat	30.00		
Petroleum Hydrocarbons	30.00		
Phosphorous	R		
Potassium	10.00		
R=REFERRED TO OUT-OF-STATE LAB			
Pyrethroids (limited screen)	30.00		1700-13439
Reinsch (screen for inorganic As, Hg)	10.00		
Selenium (blood, liver, kidney, feedstuffs)	15.00		
Stone analysis	R		
Strychnine (also included in alkaloid screen)	15.00		
Sulfate	R		
Thallium	R		
Tin	R		
R=REFERRED TO OUT-OF-STATE LAB			
Urea	R		1700-13439
Vanadium	R		
Vitamin A & E (serum)	15.00		
Vitamin A & E (all other samples)	20.00		
Vitamin E (all other samples)	20.00		
Zinc	R		
Zinc Phosphide	20.00		
R=REFERRED TO OUT-OF-STATE LAB			

WSVL – Virology	FY 2000		ChartField
BVD ELISA, each, first 100, per sample	4.00		1700-13439
BVD, ELISA, each, after first 100, per sample	3.00		
BVD, ELISA, out-of-state	5.00		
VRSV ELISA on lung/nasal secretion, per sample	15.00		
FA tests same (each), per sample	4.00		
Virus isolation, per sample	15.00		
Chlamydia Isolation, per sample	15.00		
Electron microscopy, per sample	20.00		
Special stain, per sample	2.00		

Renewable Resources

Renewable Resources - Soil Testing	FY 2000		ChartField
Standard soil tests for fertility:			1700-13465
Stand fertility	15.00		
AB-DTPA K	4.00		
AB-DTPA Fe	4.00		
AB-DTPA Zn	4.00		

Renewable Resources - Soil Testing	FY 2000		ChartField
Nitrate on subsoil	4.00		
Special Soil tests, RR departments			1700-13465
AB-DTPA, Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP	5.00		
AB-DTPA Se or As by Hydride	10.00		
Available phosphate only	4.00		
B by Hot water	12.25		
Bulk density	10.00		
Calcium Carbonate equivalent	5.00		
CDC Standard (ammon acet - Na acet)	13.00		
CDC (Rhoades method)	21.00		
Coarse fragments	5.00		
Extractable cations – Mg, Ca, Na, K	22.00		
Special Soil tests, RR departments			1700-13465
Gypsum requirement	11.00		
Gypsum	7.50		
KCl extractable Nh4N	7.50		
KCl extractable NO3N+NO2N	7.50		
Mechanical analysis – pipette	25.00		
Nitrate only	3.50		
Organic matter only	5.00		
P by MgNO3 digest	11.00		
Pressure Plate, any lower, if fewer than 4 samples per plate	25.00		
Pressure plate analysis - 15 bar	12.00		
Pressure plate, any lower bar	8.00		
Special Soil tests, RR departments			1700-13465
S or B by saturation extract	6.00		
S by MgNO3 digest	11.00		
Soluble cations (Mg, Ca, Na, K)	16.00		
Total N	7.50		
Special Soil tests, Other UW departments			1700-13465
AB-DTPA Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP	10.00		
AB-DTPA Se or As by Hydride	20.00		
Available phosphate only	8.00		
B by hot water	24.50		
Bulk density	20.00		
Calcium Carbonate equivalent	10.00		
CEC standard (ammon acet - Na acet)	26.00		
CEC (Rhoades method)	42.50		
Coarse fragments	10.00		
Extractable cations – Mg, Ca, Na, K	44.00		
Special Soil tests, other UW departments			1700-13465
Gypsum requirement	23.00		
Gypsum	16.00		
KCl extractable NH4N	15.00		
KCl extractable NO3N+NO2N	15.00		
Mechanical analysis –pipette	50.00		
Nitrate only	3.50		
Organic matter only	10.00		
P by MgNO3 digest	22.00		
Pressure plate analysis - 15 bar	24.00		

Renewable Resources - Soil Testing	FY 2000		ChartField
Pressure Plate, any lower	16.00		
Pressure Plate, any lower, if fewer than 4 samples per plate	50.00		
Special Soil tests, other UW departments			1700-13465
S or B by saturation extract	12.00		
S by MgNO3 digest	22.00		
Soluble cations (Mg, Ca, Na, K)	32.00		
Total N	20.00		

Renewable Resources - Plant Tissue	FY 2000		ChartField
RR Departments			
Tissue grinding (up to 50 g)	4.00		
Nitric Acid digest	4.00		
NH-Nitric Acid digest	8.00		
MgNO3 digest	6.00		
Dry Ash	4.00		
Elemental analysis of digest or Ash/per element by ICP	4.00		
Elemental analysis S, Hg, As, Se by ICP	4.00		
Total N	10.00		
Other UW departments			
Tissue grinding (up to 50 g)	8.00		
Nitric Acid digest	8.00		
NF-Nitric Acid digest	16.00		
MgNO3 digest	12.00		
Dry Ash	8.00		
Elemental analysis of digest or Ash/per element by ICP	9.00		
Elemental analysis S, Hg, As, Se by ICP	8.00		
Total N	20.00		

Renewable Resources Solution Analysis	FY 2000		ChartField
RR departments			
Water dilute extracted solution by ICP	3.50		
S, Hg, As, Se by ICP	4.00		
NO3N-NO2N	4.00		
Ammonia wet chemistry	4.00		
PO4P	4.00		
Other UW departments			
Water dilute extracted solution by ICP	7.00		
S, Hg, As, Se by ICP	8.00		
NO3N-NO2N	8.00		
Ammonia wet chemistry	8.00		
PO4P	8.00		

Renewable Resources Insect Identification	FY 2000		ChartField
Identification and management options, per specimen	10.00		1700-13270

Renewable Resources Insect Identification	FY 2000		ChartField
Identification and management options, insects that feed on humans that are of medical importance, per specimen	30.00		

Plant Sciences

Plant Sciences	FY 2000		ChartField
Corn tests, per entry, per location			
Wyoming seed dealers	30.00		
Non-Wyoming seed dealers	50.00		
Forage tests, per entry per location	200.00		1700-13271
Plant problem diagnosis, per sample	10.00		
Plant mounts, per plant or seed mount	.75		
Sugar Beets, per variety			
Selected location	726.00		
Each additional location	363.00		
Turf problem diagnosis, per sample	15.00		
Weed identification, per specimen	5.00		

Animal Science

Animal Science Livestock Teaching Arena	FY 2000		ChartField
University events	COST		
Non-profit organizations, cost plus fee of:			
Per hour	+50.00		
Per day	+250.00		
Commercial, cost plus fee of:			
Per hour	+100.00		
Per day	+500.00		

Animal Science Wool Evaluation Fees	FY 2000		ChartField
Clean Wool Determination			1700-13438
In-state, per fleece	15.00		
Out-of-state, per fleece	20.00		
Diameter Determination			1700-13438
Air Flow (Port-Air), per sample	2.50		
Microprojection, per sample	5.00		
Information cores of bag lots			1700-13438
Machine use	1.00		
Yield	5.00		
Diameter (by microprojection of 200 fibers)	3.00		
Purebred flocks raised in Wyoming on "Farm			1700-13438

Animal Science Wool Evaluation Fees	FY 2000		ChartField
performance testing program” Fleece evaluation Clean Wool Determination, per fleece Diameter Determination Air-Flow Microprojection	10.00 2.50 5.00		
Processing charges Scour, per grease pound Scoured wool, per pound Card Sliver, per pound Grease wool, per pound	.50 3.00 3.50 1.50		1700-13438

College of Engineering Microcomputer Office	FY 2000		ChartField
Markup percentages to set pricing of equipment and computer peripherals sold to departments, faculty, staff and students through the Apple Collegiate Partnership Program. Cost plus percentage IDR purchases All Other purchases	+5.0% +10.0%		1312-12574
Non-refundable deposit (Apple Collegiate Partnership Program, orders over \$500)	100.00		1312-12574

Civil and Architectural Engineering	FY 2000		ChartField
Soils Laboratory and Rock Mechanics Laboratory Atterberg Limit test equipment, per day Sieve Analysis equipment, per day Soils Direct Shear test equipment, per day Proctor test equipment, per day Inplace Density test equipment, per day CVR test equipment, test run by user, per day Soil Resistivity test equipment, per day	10.00 15.00 20.00 15.00 10.00 70.00 20.00		
Structural Test Facility and Wet Room MTS test equipment , per hour per day Instron test equipment, per hour per day Tinius Olson test equipment, per hour per day Data acquisition/instrumentation, per hour per day	250.00 1,250.00 150.00 750.00 100.00 500.00 15.00 75.00		
Surveying Laboratory and Surveying Equipment Electronic Distant Meter with 2 tripods and prism Theodolite 1” with tripod Theodolite 10” with tripod Transit Vernier with tripod Level, automatic with tripod Level rod	25.00 30.00 15.00 10.00 8.00 1.00		

100' steel tape	1.00		
Lab and field studies of TOCs in drinking water systems, per test, negotiable on large projects	10.00		1700-13469
Lab and classroom usage, asphalt, soils and concrete technician training and certification, per day, per person	14.00		1700-13396

Home Child Care Provider Program		FY 2000	ChartField
A sliding fee scale based on income at the time of enrollment will be used to determine rate charged			
Registration fee (non-refundable) per child	20.00		
Per Child, per hour, maximum	1.35		
Per Child, per hour, special care, maximum	1.50		

Child Care Center		FY 2000	ChartField
Registration fee (non-refundable) per child	25.00		1309-12571
Per day	15.75		
Per half day	10.25		

Child Development Center		FY 2000	ChartField
Half-day Preschool, per child, per semester			1700-13082
4 days per week	210.00		
2 days per week	105.00		

Wyoming Center for Teaching and Learning		FY 2000	ChartField
Elementary Milk and Juice Program			1700-13421
Grades N-K juice, per semester	6.00		
Grades 1-4, milk per semester	7.00		
Lunch Program, per lunch			1700-13421
Student	2.00		
Student, for those who qualify for reduced charge	.40		
Student, for those who qualify for free lunch	N/C		
Adult lunch	2.50		

Recreation and Wellness

Recreation and Wellness Facility Access Fees	FY 2000		ChartField
Facility Access UW employees, UW appointees, and spouses Per semester 27.50 Annual fee (payable in Aug and Sept only) 55.00 Dependent children of UW employees UW appointees and Cooperative Agencies (19 years and younger, not having graduated from high school) Per semester 7.50 Per year 15.00 UW Cooperating Agencies and spouses Per semester 33.00 Annual fee (payable in Aug and Sept only) 66.00 Part-time student, student spouse, per semester 16.50			1700-13457
Locker Fee <u>Additional charge to above facility access rates</u> UW employees, UW appointees, Cooperative agency employees, spouses, and dependents Per semester 12.00 Annual fee 24.00 Part time student, student spouse/dependent per semester 6.00			1700-13457
Facility Access Pass Replacement, lost or stolen pass 10.00 Daily Guest pass (purchased with UW Campus Express Card) 2.00 Multiple day punch pass, per day 2.00			1700-13457

Recreation and Wellness Miscellaneous Fees	FY 2000		ChartField
Climbing Wall certification (annual fee) Students 20.00 UW employees 45.00 Non-UW personnel 100.00			
Intramural participation fee (part-time non-benefited students, employees and spouses)	5.00		1400-12676
Summer Athletic camp participants per person, per week	5.00		1700-13457
Fees for lost items Lock 6.00 Badminton racquet 25.00 Basketball 30.00 Volleyball 25.00 Racquetball Racquet 25.00 Tennis racquet 50.00 Weight training belt 25.00			1700-13457

Recreation and Wellness Miscellaneous Fees	FY 2000		ChartField
Clearing locker administrative fee	10.00		1700-13457
Racquet rental, per semester	5.00		
Towel plus laundry service, per academic year	11.00		
Adult Education, non-credit classes per student	2.00		1700-13457
Adult Education, Summer Conference			
Per person up to four weeks, paid by conferee	15.00		
Per person over four weeks, paid by conferee	30.00		

Recreation and Wellness Facility Rental Fees	FY 2000		ChartField
Half Acre (outside groups, exclusive use)			1700-13457
Pool, per hour	16.00		
Main Gym, per court, per hour	10.00		
Exercise Room, per hour	10.00		
Infield, per court, per hour	10.00		
Weight Room, per hour	15.00		
Racquetball Courts, per court, per hour	10.00		
Corbett Building			1700-13457
Pool, per hour	30.00		
Tennis Complex, per court, per hour	10.00		

Physical and Health Education Human Energy Research Laboratory	FY 2000		ChartField
Service Fees – group rates available upon request			1700-13448
Aerobic Capacity Determination	80.00		
Aerobic capacity and exercise EKG	100.00		
Cholesterol, triglyceride, glucose, per test	15.00		
Computer diet analysis, per analysis	25.00		
Exercise electrocardiogram (EKG)	100.00		
Exercise Prescription	40.00		
Exercise Stress Test	160.00		
Hydrostatic Weighing	25.00		
Pulmonary function test (FEV1)	25.00		
Skinfold measurement (body composition)	10.00		
Weight loss program	35.00		

Speech Pathology and Audiology	FY 2000		ChartField
Speech-Language Diagnostic Evaluations			
Articulation	*75.00		
Dysphagia evaluation	72.00		
Fluency evaluation	*75.00		
Language evaluation	*75.00		
Phonological evaluation	*75.00		
Re-evaluation	40.00		

	FY 2000		ChartField
Speech Pathology and Audiology			
Speech/Language Screening	20.00		
Voice evaluation	*75.00		
* Sliding scale based on income			
Audiology Diagnostic Evaluations			1700-13452
Auditory brainstem (ABR)	125.00		
Basic audiometric evaluation	50.00		
Central auditory process	60.00		
Ear impression fee & handling	20.00		
Otoacoustic Emissions	40.00		
Hearing Aid evaluations (HAE) & follow-up	100.00		1700-13452
Hearing Aid orientation (HAO)	50.00		
Hearing Aid analysis	25.00		
Industrial audiogram	15.00		
Screening	15.00		
Special tests	25.00		
Therapy Services, Speech and Language			1700-13452
Individual, per hour	25.00		
Group, per hour, each	15.00		
Speech and Language Remediation charges determined on a sliding scale based on income for 30, 45 and 60 minute time periods. In addition, special UW student fee schedule is available.			

	FY 2000		ChartField
School of Human Medicine			
<p>Fees, Charges, and Deposits (methodology)</p> <p>The Family Practice Centers maintain a formal fee schedule for physician services based on a relative value scale. A relative value guide correlates the difficulty of performing a certain procedure and the time required and assigns a unit value to the procedure. There are over 7,000 procedures listed in the Relative Value Scale and each procedure has a unique code associated with it as well as a unit value. The fee charged for the procedure is obtained by multiplying the unit value by a conversion factor. Conversion factors used at the Family Practice Centers are updated periodically by reviewing the reimbursement received from major insurance companies and are reviewed annually by the Dean of the College of Health Sciences. Conversion factors currently in use are on file at each program and in the Office of the Dean.</p> <p>The University of Wyoming Family Practice Residency Programs accept new patients regardless of their ability to pay for services. Our policy is to bill all patients for services provided and to request payment at the time of service.</p> <p><u>Financial Discounts</u> apply to patients with special financial needs. Occasionally, patients have legitimate financial problems. Patients expressing hardship must be referred to the Business Office for each program where financial arrangements or discounts can be determined. There are two discount options:</p> <p><u>Hardship Discount</u> applies to patients with serious illnesses who are unable to work and have no other sources of income and patients who are now deceased and their accounts are uncollectible. If, after insurance payment, there is an outstanding balance, the Medical Director may elect to write off the remaining balance.</p> <p><u>Sliding Fee Scale Discount</u> applies to families that are "total family private pay" which may qualify them for a sliding fee scale. Sliding fee percentages are based on annual gross family income and size. Payments are expected every thirty (30) days. Guidelines are outlined below.</p>			

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Sliding Fee Scale Family Size	60% Discount	40% Discount	30% Discount	20% Discount	10% Discount
1	<7,360	7,361- 9,200	9,201-11,040	11,041-12,880	12,881-14,720
2	<9,840	9,841-12,300	12,301-14,760	14,761-17,220	17,221-19,680
3	<12,320	12,321-15,400	15,401-18,480	18,481-21,560	21,561-24,640
4	<14,800	14,801-18,500	18,501-22,200	22,201-25,900	25,901-29,600
5	<17,280	17,281-21,600	21,601-25,920	25,921-30,240	30,241-34,560
6	<19,760	19,761-24,700	24,701-29,640	29,641-34,580	34,581-39,523
7	<22,240	22,241-27,800	27,801-33,360	33,361-38,920	38,921-44,480
8	<24,720	24,721-30,900	30,901-37,080	37,081-43,260	43,261-49,440
9	<27,200	27,201-34,000	34,001-40,800	40,801-47,600	47,601-54,440
10	<29,680	29,681-37,100	37,101-44,520	44,521-51,940	51,941-59,360

School of Nursing, Nursing Center	FY 2000	ChartField
Clinic Services		
Cholesterol Screen	10.00	
Dipstick urinalysis	5.00	
Hematocrit	5.00	
History, physical exam, developmental screening, max	35.00	
Pap smear	15.00	
Rubella, Rubeola screen - direct cost plus fee of 5.00	+5.00	
TB skin test	5.00	
Wet prep	4.00	
Lead Screens	5.00	
Quick Strip	8.00	
Vision/Scoliosis Screening, school-aged children		
One-half day	65.00	
One day	125.00	
Education/Consultation, per hour	35.00	
Critical Thinking Test Assess Test	30.00	
Assess Test	30.00	1700-13253
Parenting classes (7 2- hour sessions) per series	80.00	1700-13253
Early periodic screening/development testing (EPSDT) *listed under Clinic Services* (Medicaid eligible children - sliding scale available)		
Nursing intervention (sliding fee scale) maximum	35.00	
Biofeedback (insurance billing, if covered)	15.00-	
Therapeutic massage by massage therapist or R.N. (sliding fee scale)	30.00	
American Heart Assoc Slim for Life (sliding fee scale)	15.00- 35.00 30.00- 50.00	

School of Extended Studies and Public Service

	FY 2000		ChartField
Television (UWTV)			
Overtime hours incurred performing any service will be paid by the initiating agency			
Commercial Television Production			1700-13076
Administration, per hour	15.00		
AMIGA graphics computer animation, per hour	40.00		
Dubbing, per hour, plus tape cost	25.00		
Betacam editing, per hour	85.00		
S-VHS editing, per hour	60.00		
Planning, per hour	35.00		
Pre-production (3 person crew)	75.00		
Production, per hour (full studio with engineer)	260.00		
Production (single camera studio)	130.00		
Production, per hour, TV Instructional Conference rooms	50.00		
Remote Unit (Beta cam)	75.00		
Research/Institutional Television production			1700-13076
Administration, per hour	15.00		
AMIGA graphics computer animation, per hour	40.00		
Dubbing, per hour, plus tape cost	25.00		
Betacam Editing, per hour	70.00		
S-VHS editing, per hour	50.00		
Planning, per hour	35.00		
Pre-production (2 person crew)	75.00		
Production, per hour (full studio with engineer)	260.00		
Production (single camera studio)	130.00		1700-13076
Production, per hour, TV Instructional Conference rooms	30.00		
Remote Unit (one camera)	70.00		
Television Library, stock footage, Commercial/ Institutional			1700-13076
Search fee, per hour	30.00		
Dub fee, per hour, plus tape	35.00		
Minimum fee, per request	50.00		
Television Satellite Reception, per hour			1700-13076
Research/Institutional	30.00		
Commercial	40.00		
Campus cable distribution			
Research/Institutional			
8:00 am - 5:00 pm	30.00		
After hours, per hour	45.00		
Commercial			
8:00 am - 5:00 pm	40.00		
After hours, per hour	60.00		

	FY 2000		ChartField
Radio			
Radio Production and Recording			1700-13074
Production room, self-use, per hour			
Research/Institutional (minimum of 1 hour)	10.00		

Radio	FY 2000		ChartField
Commercial	15.00		
Production room plus technical, per hour			1700-13074
Research/Institutional	15.00		
Commercial	20.00		
Dubbing charges			1700-13074
Instructional			
Cassettes, each, plus tape cost	1.00		
Reel-to-reel	1.00		
Service charge, per hour	10.00		
Research/Institutional			
Cassettes, each, plus tape cost	1.00		
Reel-to-reel	1.00		
Service charge, per hour	10.00		
Commercial			
Cassettes, each, plus tape cost	1.00		
Reel-to-reel	1.00		
Service charge, per hour	15.00		

Environmental Health and Safety Office	FY 2000		ChartField
Film Badge Exchange, late return			1700-13459
First late, badge, calendar year	0.00		
Second late badge, calendar year	6.00		
Third late badge, calendar year	10.00		

UW National Park Service	FY 2000		ChartField
Research Center Living Facilities			1700-13175
Restricted to investigators whose research is based at the Research Center, and to their associates, assistants and immediate families			
Less than 1 week, per day, 1-2 people per unit	17.00		
1 week but less than 4 weeks, per day, 1-2 people/unit	15.00		
Additional occupancy over 2 people per person, per day	4.00		
Unit cleaning and repair fee	COST		
Boat Use			1700-13175
Research purposes only - depending upon amount of special research equipment required			
Canoe, rowboat, rubber raft, per day	10-20.00		
Outboard motor boat, less than 20 hp, per day	10-30.00		
Monarch 19' research boat, per hour	20-40.00		
Facility Use			1700-13175
Meeting rooms, one to three rooms	N/C		
University			
Others – depends upon room size, university affiliation, educational, research or governmental unit	50-200.00		

Facilities Use - Intercollegiate Athletics	FY 2000		ChartField
Commercial, no admission charged	+180.00		
Non-profit organization, admission charged	+180.00		
Non-profit organization, no admission charged	+120.00		
Tailgate Park			1316-12627
University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics	COST		
Commercial, per day	COST		
Non-profit organizations, per day	COST		

Equipment Rental and Extra Services - Intercollegiate Athletics	FY 2000		ChartField
Equipment Rental			1316-12618
Barricades, each	5.00		
Chairs, each	.35		
Cowboy Joe tent	800.00		
Floor covering, per sq foot	.06		
Forklift, with operator, 4500 lbs, hourly rate	25.00		
Forklift, with operator, 4500 lbs, daily rate	100.00		
Equipment Rental			1316-12627
Golf Carts, each	20.00		
Microphone, each	5.00		
Podium, each	20.00		
Portable stage ramp	350.00		
Portable stage, max size 60' x 40', sound wings 12'x16'	850.00		
Equipment Rental			1316-12627
Risers	20.00		
Sound system - Electro Voice with Yamaha PM 1000 console and one microphone	60.00		
Spotlights, each	50.00		
Table skirting, per table	1.00		
Tables, each	2.00		
Towels, each	1.00		
Extra Services, per person, per hour			1316-12627
Electricians	27.75		
Medical staff (2 required)	15.25		
On-site commercial sales (% of gross)	20%		
Police (required)	15.25		
Stagehands	5.50		
T-shirt security	5.50		
Technicians	5.50		
Ticket takers	5.50		
Ushers	5.50		

Tickets - Intercollegiate Athletics	FY 2000		ChartField
Men's Basketball			1316-12639

Tickets - Intercollegiate Athletics	FY 2000		ChartField
Individual game Adult UW Staff/Faculty Knothole Season (based on number of home games) Adult - above concourse Adult - below concourse UW Staff/Faculty - above concourse UW Staff/Faculty - below concourse Family Pack (based on four tickets)	8.00-15.00 6.10-9.60 5.00 143.00 149.00 114.00 119.00 340.00		
Women's Basketball Individual game - excluding men's double header Adult Child Preliminary to men's game Adult Child Season - excluding men's double header Adult Child Family (UW Staff/Faculty 80% of face value)	 3.00 1.00 8.00 3.00 16.00 8.00 32.00		1316-12608
Football Individual game Adult Child Knothole Season (based on number of home games) Adult Child UW Staff/Faculty Family Plan (4 tickets) Family Plan, additional per ticket (over 4) Cowboy Combo (3 games) Family Fun Pack (4 tickets per game) intended for families with a minimum of 2 children	 15.00- 20.00 15.00- 20.00 5.00 84.00 84.00 67.00 240.00 60.00 45.00 30.00- 60.00		1316-12638
Three-Sports - Volleyball, Women's Basketball, and Wrestling Season Adult Child Family (UW Staff/Faculty 80% of face value)	 41.00 27.00 82.00		1316-12640
Volleyball Single Match Adult Child	 3.00 1.00		1316-12640

Tickets - Intercollegiate Athletics	FY 2000		ChartField
Tournaments			
Adult	5.00		
Child	2.50		
Season			
Adult	24.00		
Child	12.00		
Family (UW Staff/Faculty 80% of face value)	48.00		
Wrestling			1316-12640
Dual Meets			
Adult	3.00		
Child	1.00		
Tournaments			
Adult	5.00		
Child	2.50		
Season			
Adult	22.00		
Child	11.00		
Family (UW Staff/Faculty 80% of face value)	44.00		

Auditorium and Classroom Facility Use	FY 2000		ChartField
Arts & Sciences Auditorium			1800-13579
Per hour, 4 hour minimum	30.00		
Rehearsal	15.00		
Agriculture Auditorium			1800-13579
Per hour, 4 hour minimum	5.00		
Additional charge after 6:00 pm	1.50		
College of Business Auditorium			1800-13579
Per hour, 4 hour minimum	5.00		
Additional charge after 6:00 pm	1.50		
Education Auditorium			1800-13579
Per hour, 4 hour minimum	5.00		
Additional charge after 6:00 pm	1.50		
UW Family Practice Residency Program - Casper			
Auditorium, per hour, weekdays	7.50		
per day, weekdays	30.00		
Auditorium, per reservation, weekends	60.00		
Classroom, per hour, weekdays	5.00		
per day, weekdays	20.00		
Classroom, per reservation, weekends	30.00		
Classrooms			1800-13579
150-250 capacity			
Per hour	10.00		
Per day	60.00		
77-150 capacity			
Per hour	7.50		
Per day	30.00		
Under 77 capacity			
Per hour	5.00		

Auditorium and Classroom Facility Use	FY 2000		ChartField
Per day	20.00		

Information Technology Voice Services	FY 2000		ChartField
Basic/Single Lines Sets			
Maestro 1500 (Display) per month	20.50		
Maestro 1500 (Display) one-time rate	45.00		
Maestro 3500 (Handsfree, Display), per month	27.00		
Maestro 3500 (Handsfree, Display) one-time rate	45.00		
2500/2554 (Public phones and Housing) per month	20.50		
2500/2554 (Public phones and Housing) one-time rate	45.00		
Unity III (being replaced w/M1500) per month	20.50		
Unity III (being replaced w/M1500) one-time rate	45.00		
Multi Line Sets with Displays			
Meridian 5209 (Class Set) per month	25.00		
Meridian 5209 (Class Set) one-time rate	45.00		
Meridian 5312 (Class Set) per month	28.00		
Meridian 5312 (Class Set) one-time rate	45.00		
Meridian 2008 (Business Set) per month	30.00		
Meridian 2008 (Business Set) one-time rate	45.00		
Meridian 2616 (Business Set) per month	35.00		
Meridian 2616 (Business Set) one-time rate	45.00		
Meridian 2317 (Executive Set) per month	38.00		
Meridian 2317 (Executive Set) one-time rate	45.00		
Cordless Sets			
NT 4500 (Display) per month	30.00		
NT 4500 (Display) one-time rate	45.00		
NT 4600 (Display, Handsfree) per month	32.00		
NT 4600 (Display, Handsfree) one-time rate	45.00		
AT&T 5500, per month	28.00		
AT&T 5500, one-time rate	45.00		
Tropez 900DX, per month	32.00		
Tropez 900DX, one-time rate	45.00		
Other			
Bridged Line - single line off a single line, per month	6.50		
Bridged Line - single line off a single line, one-time rate	45.00		
Bridged line requiring multi set types, per month	varies		
Bridged line requiring multi set types, one-time rate	45.00		
Line with no telephone set type, per month	19.50		
Line with no telephone set type, one-time rate	45.00		
Interbuilding Circuit - no dialtone, per month	10.00		
Interbuilding Circuit - no dialtone, one-time rate	45.00		
Telephone line moves and set changes	45.00		
Primary number change-swap (field tech not required)	25.00		
OPX (766 extension located off-campus with a M1500)			
per month	56.50		
one-time rate	335.00		
OPX (766 extension located off-campus with a M3500)			
per month	62.00		

one-time rate	335.00		
Other			
1-800 or 888 service	various		
1FB-US West measured business line	various		
Additional DID (766+) number, per month	5.00		
Additional DID (766+) number, one-time rate	5.00		
Listings - Laramie White pages (US West)permonth	5.00		
Listings - Laramie White pages (US West) one-time	19.50		
Features			
Line Features			
(forwarding, pick-up, ring again, etc.) per month	5.00		
Student Caller ID, per month	2.00		
Student Caller ID, one-time rate	5.00		
Speed Call list beyond allotted first list, per month	.50		
Speed call list beyond allotted first list, one-time rate	5.00		
Rebill cost for collect calls accepted by students	5.00		
Voice Mail			
Personal Mail Box, administration and students			
per month	6.00		
one-time rate	5.00		
Recorded Announcement, per month	8.00		
Recorded Announcement, one-time rate	5.00		
Auto Attendants			
Either (one choice)			
1 mailbox or announcements, per month	10.00		
1 mailbox or announcements, one-time rate	5.00		
Either (two to four choices)			
2 mailboxes, 2 announcements or combo, per month	20.00		
2 mailboxes, 2 announcements or combo, one-time	25.00		
Either (five to seven choices)			
5 mailboxes, 5 announcements or combo, per month	30.00		
5 mailboxes, 5 announcements or combo, one-time	25.00		
Either (eight to ten choices)			
8 mailboxes, 8 announcements or combo, per month	40.00		
8 mailboxes, 8 announcements or combo, one-time	25.00		
Either (ten plus choices)			
8 mailboxes, 8 announcements or combo, per month	50.00		
8 mailboxes, 8 announcements or combo, one-time	25.00		
Voice Menu w/additional announcements or mail			
box(es)	8.00		
each additional choice			

Information Technology Data Services to UW Departments	FY 2000		ChartField
Install Ethernet connection, connection and office cabling	45.00		1315-12580
Data Connection moves, card swaps & coax to 10BaseT	45.00		
10 Mbps Ethernet Port activation (Administrative)	150.00		
10 Mbps Ethernet Port Activation (UW Affiliates)	250.00		
100 Mbps Ethernet Port Activation (Administrative)	300.00		
100 Mbps Ethernet Post Activation (UW Affiliates)	400.00		
ATM Backbone connection (where available)	2000.00		

Problem Service charges, per hour	35.00		
Ethernet Card installation (no port activation)	25.00		
Cards, Cables, Transceivers, misc equipment	Various		
Ethernet connection (UW Affiliates), per month	8.00		
Add'l Data Storage/warehouse (per 10 mb), per year	5.00		
Add'l Data Storage/LAN (Administrative)	11.25		
Add'l Data Storage/LAN (UW Affiliates)	18.75		

Information Technology Client Services	FY 2000		ChartField
PC Maintenance Time and Materials, per hour Maintenance Contracts ALR and Gateway (486 and Pentium) Apple Computers (excl Laptops, Notebook, Powerbooks) Without Hard Drive < 3 GB Hard Drive < 7 GB Hard Drive Apple Laptop, Notebook, Powerbook Monitor = or < 15" (included in unit price above) Monitor 16"-21" (NOT included in unit price above) Apple imagewriter II printers HP, Apple, Canon Laser printers HP, Apple/Glatbed Scanner Warranty Assistance Program through PC maintenance Installation of pre-purchased memory Rental program (PC or printer), per day per week per month	 35.00 45.00 90.00 180.00 150.00 15.00 180.00 18.00 150.00 150.00 25.00 15.00 5.00 25.00 105.00		1800-13597
Software Microsoft Select Program - see current price list from IT Resource Guide (Web) Exceed for Windows SAS/SPSS Base Modules, per year, prorated Additional modules, per module, per year	 199.00 50.00 25.00		1800-13596
Student Computer Labs Printed pages (charged after pre-determined number of prints, per page NT 4.0 Lab node build by IT personnel, per hour Warranty maintenance of lab node, IT personnel, per year Non-Warranty Maintenance of Lab Node, per hour	 .05 15.00 25.00 15.00		1700-13262 1702-16248 1702-12648 1800-13597
Miscellaneous Workshop sessions offered by IT professionals, per class, content dependent Workshop modules, dependent on content Late return fees for software and hardware (deposit) NT Server Build by IT personnel (UW Department) Installation of pre-purchased Ethernet Card (UW Dept) Client Hard Drive back-up/restore of data, per hour Restore user deleted data on IT servers, per hour (see Note 4)	 15-30.00 25-45.00 30.00 35.00 25.00 35.00 35.00		1800-13596 1800-13596 1800-13596 1800-13597 1800-13597 1800-13596 1800-13596

Restore student network connection per incident (plus parts, if needed)	25.00		1315-12576
Student data connection per semester	30.00		1315-12576
for Fall/Spring	50.00		1315-12576
Unsupported standards (hardware and software) installation and configuration, per hour	35.00		1800-13596sw 1800-13597hw

Information Technology Notes:

- 1) Charges for new wiring and line repair include labor (25.00/hr) plus materials. Cost estimates are provided at no charge for new wiring and cabling.
- 2) One-time charges do not apply for disconnection of any type of service.
- 3) Telephone sets are provided to departments as part of the monthly line charge. All damaged, lost or stolen telephone sets are the responsibility of the department being billed for the work. Departments are charged for repair or replacement of any damaged or stolen telecommunications equipment issued to them, including telephone sets.
- 4) Servers: UWStudent, NT, and WWW.

	FY 2000		ChartField
University of Wyoming/Casper College Center			
Facility use fee for UW Outreach Bldg, 951 Poplar, Casper, per 4 hour period			1700-13383
Smallest rooms	15.00		
Medium rooms	20.00		
Large rooms	30.00		
Largest rooms	50.00		
Damage/cleaning deposit			
Small and medium rooms	30.00		
Large rooms	50.00		

	FY 2000		ChartField
Miscellaneous			
Bicycle Registration, one time for each bicycle	4.00		1700-13273
City of Laramie and UW accept either registration			
Violations			
Class I (e.g., speeding, carelessness, failure to register)	10.00		
Class II (parking outside designated areas)	5.00		
Copy machines, per copy			
Minimum	.05		
Maximum, not to exceed cost	.15		
Directory Information Fees			
Address labels, each	.05		
Charge per list from same selection	10.00		
Charge per selection	10.00		
Phone charges, actual, minimum	10.00		
Standard set-up - labor, packaging, and mailing	75.00		
Keys			
Deposit, minimum	1.00		
Deposit, maximum	10.00		
Charge for lost key, regular key, minimum	1.00		
Charge for lost key, regular key, maximum	10.00		
Outside door key, minimum	2.50		

Miscellaneous	FY 2000		ChartField
Outside door key, maximum	25.00		
Master key, minimum	50.00		
Master key, maximum	250.00		
Laminating, sheet, per foot	.40		
University General Bulletin New and transfer students	N/C		
Visitor Information Center Fax service			
Transmitted message, per 5 pages, phone charges plus	+1.00		
Received message, per 5 pages	1.00		
Wordprocessing, per hour, without operator			
Minimum	2.00		
Maximum	10.00		