

University of Wyoming
The Fee Book
July 1, 2000 - June 30, 2001

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I. THE BOARD OF TRUSTEES POLICY

The policies outlined in this document apply to the 2000-2001 fiscal year. All prior approvals of fees, charges, and deposits are repealed effective July 1, 2000 except as to rights or obligations previously acquired or incurred thereunder.

The fees, charges, fines, penalties, refunds, and deposits are subject to change without notice.

Publication of fees, charges, refunds, and deposits in the University of Wyoming Fee Book is required prior to charging fees. Exceptions may be granted by the Vice President for Administration and Finance.

Authority

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). The Trustees "possess all the powers necessary or convenient to accomplish the objects and perform the duties prescribed by law and shall have custody of the books, records, buildings and all other property of the university" (W.S. 21-17-203). The Trustees may "(e)xpend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments" (W.S. 21-17-204).

Section 2 of Chapter VIII (STUDENTS) of the Regulations of the Trustees stipulates that "(a)ll student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

Therefore, pursuant to constitutional and statutory provisions, the Trustees are responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

Financial Assistance

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition and mandatory fees first, and to all other university assessed fees and charges second prior to distribution to the student unless the student receives federal financial aid, in which case the student may in writing, limit the use of that aid to payment of tuition and mandatory fees and university housing charges only.

Failure to Pay Fees, Charges, Fines, Penalties

A student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied registration at the university or copies of transcripts until such fees, charges, fines, penalties, or deposits are paid in full. A non-student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied use of University facilities and services until such fees, charges, fines, penalties, or deposits are paid in full. Procedures for adjudication of disputes over payment of fees, charges, fines, penalties, or deposits shall be prescribed by the Vice President for Administration and Finance.

Student Loans and Scholarships

Interest rates for 1) loan funds established by the University of Wyoming; 2) loan funds established by trust agreement, will, or similar instrument with no stipulated interest rate; and 3) loan funds established by the State of Wyoming without statutory interest rates: shall be established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Interest shall be established at prescribed rates for 1) loan funds established by trust agreement, will or similar instrument with interest rate provisions; and 2) loan funds established by the State of Wyoming with statutory interest rates.

Interest rates for the Medical School Student Loan Program and Family Practice Residency Loan Program shall be consistent with Trustee actions on student loan interest rates prescribed by the Trustees on July 9, 1985 and November 9, 1985.

The interest rate for the Medical Student Contract Support Program shall be consistent with the actions of the 1993 52nd General Session of the State of Wyoming Legislature (Wyoming Statute, Chapter 203).

The interest rate for the Superior Student in Education Loan Program shall be consistent with Trustee action on student loan interest rates (April 11, 1985) and established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Fees, Charges, and Deposits, Student Publications

The Trustees delegate the authority for the establishment of advertising, subscription and related rates or charges for student publications, including the Branding Iron, Frontiers Magazine, and Owen Wister Review, to the Student Publications Board. Rates or charges established by the Student Publications Board shall be filed annually with the Office of the Vice President for Administration and Finance and published in the Fee Book.

Internal Fees, Charges and Deposits

The Vice President for Administration and Finance, with approval by the Trustees, is authorized to establish fees, charges, or deposits for interdepartmental purposes. In no case shall the assessment of such fee, charge, or deposit exceed the direct cost plus reasonable administrative overhead.

Facility Rental Fees

Non-university users of campus facilities will be assessed a 10 percent surcharge on rental fees. Any surcharge will be deposited into a separate account earmarked for maintenance, and under the control of the Director of Physical Plant. For self-sustaining facilities rented to external users, surcharges will be deposited to an account similarly designated.

Other Provisions

The purpose of this policy is to allow University departments to recover direct costs, and reasonable indirect costs, for use of University facilities, equipment, services or materials as set forth in the following paragraph.

The Trustees' authority to establish fees is delegated to the Vice President for Administration and Finance to set casual food service rates in the University food service operations, resale of items in the University Bookstore, various telecommunication rates, and other resale activities. Fees will not be authorized for items nor shall this provision be construed, in any way, to avoid the Trustees' authority to establish fees.

Employee Tuition and Fee Waiver

A full-time employee appointed on a continuing or temporary basis may enroll for up to three (3) semester hours of instruction in University credit courses (including correspondence study courses) during each regular semester and summer session with no cost for tuition and mandatory fees to the employee.

A staff employee appointed on a continuing or temporary basis working less than forty (40) hours per week will be assessed tuition and mandatory fees at one-half the hourly rate for up to three (3) semester hours of instruction in University credit courses (including flexible enrollment courses) during each regular semester and summer session. Employee fee waivers are non-refundable.

Consult the current Administrative Manual, Benefits section, under Study Privileges, for additional information.

Wyoming Senior Citizen Students

Students age 65 and over are not charged tuition and mandatory fees. Wyoming Senior Citizen students are admitted to the University on a space available basis, and student benefits are not available.

II. SCHEDULES OF FEES, CHARGES, REFUNDS, AND DEPOSITS

Regular Academic Year Tuition and Mandatory Fees

Tuition

The tuition policy of the Trustees for the 2000-2001 academic year includes the following:

- a. Tuition is established to support instruction at the University. Excluded from tuition are laboratory and special course fees authorized separately by the Trustees.
- b. Tuition is payable within 30 days of the first day of scheduled classes, and a student who does not pay within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.
- c. Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate, for each regular term semester during which they are so employed. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term. This policy will be in effect beginning the summer session, 2000
- d. Non-Resident graduates of the University of Wyoming and their spouses, and children and spouses of Life Members of the Alumni Association are assessed tuition at 150% of the current resident tuition rate.

Undergraduate rates are considered the base rates. Tuition is charged by credit hour up to 9 credits for Masters of Social Work and Graduate students, and 12 credits for Undergraduate, Pharmacy and Law students, at which point students are considered full time.

Example:

RESIDENT		2000-2001	NON RESIDENT		2000-2001
Undergraduate Tuition (Base Rate) Per Hour (x/12)		1,083.00 90.25	Undergraduate Tuition (Base Rate) Per Hour (x/12)		3642.00 303.50
Graduate Base Rate plus 25% surcharge Per hour(x/9)		1,083.00 270.75 150.40	Graduate Base Rate plus 25% surcharge Per hour (x/9)		3,642.00 252.00 432.75
Law Base Rate plus graduate surcharge plus law surcharge Per hour (x/12)		1,083.00 270.75 732.00 173.80	Law Base Rate plus graduate surcharge plus law surcharge Per hour (x/12)		3,642.00 252.00 732.00 385.50
Pharmacy (Pharm D) Base Rate plus surcharge Per hour (x/12)		1,083.00 1,287.60 197.50	Pharmacy (Pharm D) Base Rate plus surcharge Per hour (x/12)		3642.00 1,200.00 403.50
Social Work MSW Base Rate plus Grad surcharge plus differential Per hour (x/9)		1,083.00 270.75 1,700.00 339.30	Social Work MSW Base Rate plus Grad surcharge plus differential Per hour (x/9)		3,642.00 252.00 1,704.00 622.00

- ⇒ Undergraduate rates are considered the base rates
- ⇒ Tuition is charged by credit hour up to 9 credits for Graduate students and Master of Social Work (MSW) students, and 12 credits for Undergraduate, Pharmacy, and Law students, after which point students are considered full time.
- ⇒ Pharm D rates are determined by adding a surcharge of resident tuition and fees to the resident or non-resident base rate.
- ⇒ Social Work MSW tuition is determined by the appropriate resident or non-resident graduate tuition plus the approved differential of \$1,700 per semester.
- ⇒ All tuition and/or surcharges are subject to rounding for determining hourly rates.
- ⇒ Law surcharge is established by the Dean of the Law School, and approved by the Board of Trustees

Mandatory Fees

Mandatory fees are assessed to each full-time student during the regular academic year and are to be paid with tuition as follows:

- **Student Health Services:** The income is specified for the support of the Student Health Services.
- **Intercollegiate Athletics:** The income is specified for the support of Intercollegiate Athletics, and provides full-time students with free admission to all University intercollegiate athletic events on campus, excluding tournament events.
- **Recycling Fee:** The fee is specified for the support of the campus recycling program.
- **Wellness Fee:** The fee is to provide staff, office support and programming for a centralized wellness program.
- **Wyoming Union:** The fee is comprised of two components: \$38.00 is assessed for support of operations, replacement of equipment, and bond retirement for the Wyoming Union, and \$15.00 is

assessed for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.

- **Student Publications:** The income is specified for the support of the Branding Iron, Owen Wister Review and Frontiers magazine.
- **ASUW:** The income is specified for the support of student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees.
- **Recreation Fee:** The income is specified for the support of the University climbing wall, and intramural, open recreation, club sports and Outdoor Adventure programs
- **Computer Fee:** The income is specified for the support of the computer education environments of the University.
- **Student Health Insurance:** The insurance premium is negotiated with a third party insurer annually. The fee is mandatory for all full-time students, with an option to waive.

Mandatory Fees, Academic Year, Full-time Students per semester		FY 2001	ChartField
Student Health Services		55.00	
Intercollegiate Athletics		22.25	1001-10073
Wyoming Union		53.00	1304-12554
Student Publications		9.25	1401-12691
ASUW –		25.00	1400-12686
Recreation Fee		16.00	1400-12676
General Access Computer Fee		20.00	1700-13185
Recycling Fee (ASUW)		1.10	
Wellness Fee (ASUW)		3.00	
Total Mandatory Fee		204.60	

Mandatory Fees, Academic Year, Part-time Students per semester, per credit hour		FY 2001	ChartField
Student Publications, to a maximum of 6 credit hours		1.00	1401-12691
Wyoming Union Fee		4.50	1304-12554
Computer Fee			
Undergraduate student		1.75	
Graduate student		2.25	
NOT TO EXCEED \$20 per semester			
Total Mandatory Fees, part-time			
Undergraduate student		7.25	
Graduate student		7.75	

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Fee Tables

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Mandatory Fees Fall and Spring Semesters Full-time*		Resident FY 2001		Non-Resident FY 2001
* Full-time refers to undergraduate, pharmacy and law students enrolled in 12 through 20 credit hours, and graduate students enrolled in 9 through 17 credit hours. Credit loads taken outside these ranges are calculated on a per credit hour basis.				
Undergraduate Students				
Tuition		1,083.00		3,642.00
Mandatory Fees		204.60		204.60
Tuition and Mandatory Fees		1,287.60		3,846.60
Graduate Students				
Tuition		1,353.75		3,894.75
Mandatory Fees		204.60		204.60
Tuition and Mandatory Fees		1,558.35		4,099.35
Law Students				
Tuition and differential		2,085.75		4,626.00
Mandatory Fees		204.60		204.60
Tuition and Mandatory Fees		2,290.35		4,830.60
Pharmacy (Pharm D) Students				
Tuition and differential		2,370.60		4,842.00
Fees		204.60		204.60
Tuition and Mandatory Fees		2,575.20		5,046.60
Social Work Students (MSW)				
Tuition and differential		3,053.75		5,598.00
Mandatory Fees		204.60		204.60
Tuition and Mandatory Fees		3,258.35		5,802.60

Special college and course fees are assessed in addition to the fees shown here.

Tuition and Mandatory Fees Fall and Spring Semesters Part-time *, per credit hour		Resident FY 2001		Non-Resident FY 2001
* Part-time refers to undergraduate, pharmacy and law students enrolled for less than 12 credit hours, and graduate students enrolled for less than 9 credit hours				
Undergraduate Students				
Tuition		90.25		303.50
Mandatory Fees		7.25		7.25
Tuition and Mandatory Fees		97.50		310.75
Graduate Students				
Tuition		150.40		432.75
Mandatory Fees		7.75		7.75
Tuition and Mandatory Fees		158.15		440.50

Tuition and Mandatory Fees Fall and Spring Semesters Part-time * ,per credit hour		Resident FY 2001		Non-Resident FY 2001
Law Students				
Tuition and differential		173.80		385.50
Mandatory Fees		7.25		7.25
Tuition and Mandatory Fees		181.05		392.75
Pharmacy (Pharm D) Students				
Tuition and differential		197.50		403.50
Mandatory Fees		7.25		7.25
Tuition and Mandatory Fees		204.75		410.75
Social Work Students (MSW)				
Tuition and differential		339.30		622.00
Mandatory fees		7.75		7.75
Tuition and Mandatory Fees		347.05		629.75

Summer Session, 2001, Tuition and Mandatory Fees

Tuition, Summer 2001

The tuition policy of the Trustees for the 2001 Summer Session is as follows:

- a) Tuition is established to provide support for the costs of enrollment in a University class, excluding laboratory and special course fees authorized by the Trustees.
- b) Tuition is payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon authorization of the Vice President for Administration and Finance
- c) Graduate Assistants employed for 10 hours or more weekly as Teaching or Research Assistants will be assessed tuition at the resident rate for each regular term semester during which they are so employed. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term. This policy will be in effect beginning the summer session, 2000.

Mandatory Fees, Summer 2001

Mandatory fees assessed each student during the 2001 summer session and to be paid with tuition are as follows:

- a) **Student Health Services:** The income is specified for the support of the Student Health Services.
- b) **Activity Programs:** The income is specified for the support of summer session activity, recreation, and cultural activities.
- c) **Wyoming Union:** The income is split with \$2.10 per credit hour specified for the support of the operations, replacement of equipment and bond retirement for the Wyoming Union. The remaining \$1.00 per credit hour is earmarked for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.

- d) **A & S College, Music/Theater program:** The income is specified for the support of music and theater programs.
- e) **Health & Physical Education, Intramural/Recreation programs:** The income is specified for the support of intramural and recreation programs.

Fees are payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

Mandatory Fees, Summer, 2001, all students per credit hour	FY 2001	ChartField
Wyoming Union	3.10	
Student Health Services	6.00	
A & S College, Music/Theater programs	2.35	
Health & Physical Educ ,Intramural/Recreations Prog	.90	
Student Activities	.75	
Computer Fee		
Undergraduate student	1.75	
Graduate student	2.25	
NOT TO EXCEED \$20 per semester		
Total Mandatory Fees, per credit hour		
Undergraduate student	14.85	
Graduate student	15.35	

Tuition and Mandatory Fees Summer, 2001, per credit hour	Resident FY 2001	Non-Resident FY 2001
Undergraduate Students		
Tuition	84.00	264.00
Mandatory Fees	14.85	14.85
Total tuition & mandatory fees	98.85	278.85
Graduate Students		
Tuition	140.00	270.00
Mandatory Fees	15.35	15.35
Total tuition and mandatory fees	155.35	285.35
Law Students		
Tuition and differential	166.00	385.50
Mandatory Fees	14.85	14.85
Total tuition and mandatory fees	180.85	400.35
Pharm D students		
Tuition	84.00	264.50
Differential(1/12 x 1,164)	100.00	100.00
Mandatory Fees	14.85	14.85
Total tuition and mandatory fees	198.85	378.85
Social Work MSW		
Tuition	140.00	270.00
Differential (1/12 x 1,701)*	189.00	189.00
Mandatory Fees	15.35	15.35
Total tuition and mandatory fees	344.35	474.35
* NOT TO EXCEED \$1,700		

Other Tuition and Mandatory Fees

Flexible Enrollment Courses (Correspondence Courses)

Tuition for enrollment is as follows. Tuition for flexible enrollment courses (correspondence courses) varies with the length and number of lessons in the course. Mandatory campus fees are not assessed to students enrolled solely in flexible enrollment courses (correspondence courses). Textbook rental charges for students using textbooks from the Flexible Enrollment (Correspondence) Study Library, and reasonable refundable deposits on audio and visual tapes, slides, prints, and kits are not included in tuition. A nominal charge is assessed for transferring registration from one course to another, or for extending the normal completion date of a course. Course syllabi are available for individuals not registered in a course, or to institutions other than the University of Wyoming. Tuition is payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Flexible Enrollment Courses (Correspondence Courses)		FY 2001	ChartField
Course Fee, per credit hour		81.00	1001-10025

Outreach School - Credit Program

The tuition policy of the Trustees for the 2000-2001 year for outreach credit courses includes the following:

- a) Tuition is established to provide support for the costs of instruction in an outreach credit course, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this policy.
- b) Tuition is payable in advance and no student shall be admitted to classes until such tuition has been paid except upon specific authorization of the Vice President for Administration and Finance.
- c) Undergraduate Nursing and Pharmacy program tuition shall be 150% of the outreach undergraduate tuition.

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees, charges and deposits second prior to distribution to the student.

Tuition for outreach credit courses for the enrollment period July 1, 2000 through June 30, 2001 are as follows. Full-time refers to undergraduate, pharmacy and law students enrolled for 12 through 20 hours, and graduate students enrolled in 9 through 17 hours; and part-time refers to undergraduate, pharmacy, and law students enrolled for less than 12 hours, and graduate students enrolled for less than 9 hours.

Reasonable charges may be assessed for supplementary educational materials, guest resource instructors, or charges required to support telecourses, such as line charges or licensing fees. Tuition and related charges are payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Any student enrolled in 6 or more credit hours as an undergraduate or in 4.5 or more credit hours as a graduate student in outreach credit courses, excluding flexible enrollment courses (correspondence courses) will be eligible to participate in the Optional Student Fee Package program.

Outreach School Credit Courses Tuition		Resident FY 2001		Non-Resident FY 2001
Part-time students, per credit hour				
Undergraduate		90.25		264.00
Graduate		150.40		270.00
Undergraduate Nursing/Pharmacy, per credit hour (1.5 undergrad tuition)		126.00		126.00
Undergraduate Speech-Language Pathology, per credit hour		90.25		126.00
Graduate Speech-Language Pathology, per credit hour		140.00		209.00
Undergraduate Surveying Certification, per credit hour		90.25		126.00
Students in Utah Contract ,Ph.D Adult Education, per credit hour		225.00		225.00
On-Line UW courses				
Undergraduate, per credit hour		90.25		90.25
Graduate, per credit hour		150.40		150.40
MBA Program, per credit hour		196.00		196.00

Enrichment Programs

The fees established for individual Enrichment courses and conferences shall be sufficient to cover the instructors/speakers and other related expenditures. Such fees are payable in advance, except upon specific authorization from the Division Head of Community Service Programs.

Enrichment Programs		FY 2001	ChartField
Continuing Education Unit (CEU) Programs			1700-13472
Program set-up/approval fee		20.00	
Student Transcript Recording fee		3.00	

Concurrent Joint Enrollments

Concurrent Joint Enrollment shall be defined as: A student enrolled in one or more regular on-campus courses and in one or more off-campus credit courses during the same academic term will be considered to be concurrently jointly enrolled.

The total hours of concurrent joint enrollment shall be utilized in determining the student's part-time or full-time status.

Any concurrently jointly enrolled student enrolled in 6 to 11.5 hours of credit courses (excluding flexible enrollment courses (correspondence courses)), will be eligible to participate in the optional student fee package program.

The tuition and mandatory fee policies as defined in Section II of this policy shall be applied to the applicable individual enrollments except that a student's total assessment for the concurrent joint enrollment **shall not exceed** the following (full time tuition and fees):

Concurrent Joint Enrollment		Resident FY 2001		Non-Resident FY 2001
Tuition and mandatory fees				

Concurrent Joint Enrollment		Resident FY 2001		Non-Resident FY 2001
Undergraduate		1,287.60		3,846.60
Graduate		1,558.35		4,099.35

University Lab School - Prep

The tuition established for enrollment in Prep is payable in advance, except upon the specific authorization of the Vice President for Administration and Finance.

WCTL-L Tuition, per semester		FY 2001	ChartField
Pre-School		410.00	1700-13437

Departmental Examination for Credit Program Fees

The fees for the Departmental Examination for Credit Program, whether for students classified as residents or non-residents, shall be fifty percent (50%, rounded to the nearest dollar) of the resident undergraduate hourly tuition rate for each hour (or portion) of earned credit. Mandatory campus fees are not to be assessed to students solely taking a Departmental Examination for Credit.

Departmental Examination for Credit		FY 2001	ChartField
As percentage of resident undergraduate hourly rate		50%	

Registration Fee

Courses offered for University credit but for which the University incurs no instructional costs will be assessed a registration fee to cover administrative costs. These courses include courses offered for professional development in which the content and instructors have received approval by appropriate University departments.

Registration Fee		FY 2001	ChartField
Registration fee, per credit		35.00	

Visitor's Fee

Members of the public who are not otherwise enrolled in University courses and who are not University employees may visit classes taught as part of a University course. To visit any number of classes taught in a specified section of a course during a specified semester, an individual must (1) secure written permission of the instructor, and (2) pay the visitor's fee.

Visitor's Fee		FY 2001	ChartField
Visitor's fee, per course		25.00	

Student Fee Package

The Student Fee Package is assessed to half-time or greater undergraduate students enrolled for a minimum of six (6) hours and graduate and professional students enrolled for a minimum of four and one-

half (4.5) hours with an option to waive. The benefits received shall be the same as those afforded full-time students. This option is not available to employees exercising employee fee benefit privileges.

The Optional Student Fee Package is also available to graduate students who have essentially completed their coursework and are working on their required research projects. These students may register for 1 (master's candidates) or 2 (doctoral candidates) credit hours and be eligible for the Optional Student Fee Package by satisfying the following conditions:

- Have filed program of study with the Graduate School and have coursework substantially completed;
- Have completed at least one academic year as a full-time, full fee paying student in a graduate program at the University of Wyoming;
- Be in pursuit of a Thesis Option (Plan A) if a master's candidate, or have successfully completed a preliminary examination if a doctoral candidate;
- Have major professor and department head certification that the student will be working full time on a research project; and submit said certification at least one week prior to the first scheduled day of classes; and
- Be registered for at least a credit hour load equal to the credit hour minimum established by the School of Graduate Studies.

The master's candidate is eligible to participate in the Optional Student Fee Program for a period not to exceed four (4) academic terms (excluding summer sessions). The doctoral candidate is eligible to participate in the Optional Student Fee Program for a period not to exceed six (6) academic terms (excluding summer sessions). Fees are payable within 30 days of the first day of scheduled classes and a student not completing payment within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

Fees included in the optional student fee package are: student health services, intercollegiate athletics, ASUW, recreation, recycling and wellness.

Optional Student Fee Package		FY 2001	ChartField
Fee		122.35	

Refunds and/or Cancellations of Tuition and Fees

Refund Policy

The refund policy of the Trustees for the 2000-2001 academic year is as follows, with mandatory fees nonrefundable. NOTE: the 2001 summer refund policy is still in the development stage.

- a) Tuition and course fees, other than mandatory fees, will be refunded, in accordance with the Institutional Refund Policy, to students who formally withdraw from the University or drop all classes after registration and the payment of tuition and fees. Charges will be canceled in accordance with the schedule for those students who withdraw before completing payment.
- b) Tuition and course fees, other than mandatory fees, will be refunded and/or canceled, in accordance with the Institutional Refund Policy, to students who formally change status (i.e. non-resident to resident or full-time to part-time).
- c) Tuition and fee refunds due to students who have other debts owed the University will be distributed to those outstanding debts prior to disbursement to the student.

The Vice President for Administration and Finance, or his designee, may authorize refunds and/or cancellations inconsistent with these policies in unusual and infrequent circumstances and only when such actions are in the best interest of the University.

Calculation of Refund

Refund of Tuition and Course Fees, Academic Year

Institutional Refund Policy

Before first day of classes	100%
1st week	100%
2nd week	90%
3rd week	80%
4th week	70%
5th week	60%
6th week	50%
7th week	40%
8th week	0%

Examples of these calculations are available in Student Financial Operations.

Federal Return of Funds Policy

A student who receives federal financial aid (other than Federal Work Study pay checks) and chooses to complete less than 60% of an academic term is considered not to have earned all the federal aid s/he has been awarded.

- If aid already disbursed is equal to earned aid, no further action is required.
- If aid already disbursed is less than earned aid, additional aid may be offered to the student after s/he withdraws.
- If aid already disbursed is greater than earned aid, UW and/or the student must return some federal funds.

To determine whether federal funds have been earned or must be returned, UW will follow this procedure:

Step 1: **Determine the percentage of the term the student completed.** This is calculated by dividing the number of calendar days (including weekends) in a term into the number of calendar days that the student was in attendance for that term.

Step 2: **Apply the percentage of time attended to the total amount of federal aid the student was eligible to receive for the term.** This is the student's "earned aid."

Step 3: **Subtract the amount of earned aid from the amount of aid actually disbursed to the student.** A positive remainder is the student's "unearned aid." A negative remainder is the student's "earned aid" that may still be offered to the student.

Step 4: **Determine the amount of unearned aid that must be repaid by UW.** Multiply the institutional charges by the percentage of unearned aid, and compare this figure to the total unearned aid. UW will repay the lesser amount.

Step 5: **Determine the amount of unearned aid remaining that must be repaid by the student.** Subtract the amount of unearned aid repaid by the institution from the total amount of unearned aid.

All unearned aid will be returned to the federal student loan lender or federal aid accounts in the following order:

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal Perkins Loan
- Federal PLUS (Parent) Loan
- Federal Pell Grant
- Federal SEOG Grant
- LEAP Grant

Any amount owed by the student on a grant will be reduced by 50%.

The date of a student's withdrawal from UW will be the date of the student's notification to the **Office of Student Life** of an intent to withdraw. When a student fails to officially withdraw from UW, we will assume the withdrawal date to be the midpoint of the semester or the last date of documented academic activity.

UW will repay the lesser of (1) the total amount of unearned aid, or (2) an amount equal to the student's institutional charges multiplied by the percentage of unearned aid. "Institutional charges" is defined as charges for tuition and fees, plus room and board charges for students living in UW residence halls and apartments. It does not include such charges as bookstore charges, student health insurance premiums, parking citations, or library fines.

The amount of unearned aid owed by the student on a loan may be repaid under the normal repayment terms of the loan. The amount of unearned aid owed by the student on a grant must be repaid immediately.

Any amount of earned aid not yet disbursed to the student will be offered to the student. Such offers will cover any undisbursed grants first, followed by undisbursed loans.

Examples of how we calculate the amount of unearned federal aid a student must return are available from a professional adviser in the office of Student Financial Aid. A chart detailing the percentage of earned and unearned aid, by calendar day of the semester, is published in the *Class Schedule* for each semester. In brief, to determine the percentage of earned federal aid, the calculation will use the total number of calendar days in the term divided by the total number of calendar days the student attended.

Interaction of Federal Return of Funds Policy and Institutional Refund Policy

When a student who receives federal financial aid withdraws from the university, s/he may owe a repayment of federal funds and/or be due a refund from UW or owe an additional amount to UW.

The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with the Accounts Receivable Office, 250 Knight Hall, phone (307) 766-6232.

Flexible Enrollment Courses (Correspondence Courses), Refund of Tuition

- 100%** if enrollment is not accepted by the University of Wyoming
- 60%** if student withdraws within 1 month of the date of enrollment
- 40%** if student withdraws within 2 months of the date of enrollment
- 20%** if student withdraws within 3 months of the date of enrollment
- 0%** if student withdraws after 3 months of the date of enrollment

All 20 - 60% refunds will be reduced by \$5.00 for each lesson submitted and by a one-time \$7.00 administrative fee.

Outreach School Credit Courses, Refund of Tuition

Sessions Elapsed Course Credit Hours: From Official Course Start

	1 Credit Hour	2 Credit Hours	3 Credit Hours	4 Credit Hours	5 Credit Hours
1 Session	60%	80%	80%	80%	80%
2 Sessions	20%	60%	80%	80%	80%
3 Sessions	0%	40%	60%	60%	60%
4 Sessions	0%	20%	40%	60%	60%
5 Sessions	0%	0%	20%	40%	40%
6 Sessions	0%	0%	0%	20%	40%
7 Sessions	0%	0%	0%	0%	20%
8 Sessions	0%	0%	0%	0%	0%

III. Program and Special Course Fees

		FY 2001	ChartField
College of Agriculture			
Computing Fee, per semester, full-time students		20.00	
Computing fee, undergraduate part-time student, per CH		1.75	
Computing fee, graduate part-time student, per CH		2.25	
Maximum part-time assessment \$20/semester All students - academic year and summer			
Family and Consumer Sciences			
4130 Internship in Child Development placement and supervision fee		50.00	1100-15259
2121 Child Development		10.00	
Department of Family Services Central Registry Check (a condition of enrollment in Professional Child Development and Professional Family Services programs)		10.00	
Renewable Resources			
4350 Field Applications minimum		175.00	
maximum		225.00	

		FY 2001	ChartField
College of Arts & Sciences			
Computing fee, per semester, full-time student		20.00	
Computing fee, undergraduate part-time student per CH		1.75	
Computing fee, graduate part-time student per CH		2.25	
Maximum part-time assessment \$20/semester All students – academic year and summer			
Internship Program sponsored by the Washington Center		200.00	

College of Arts & Sciences		FY 2001	ChartField
Anthropology Field or laboratory analysis of human remains and associated burial goods for Native American Graves Protection and Repatriation Act compliance (per hour) Basic analyses plus written report (4 hr. minimum) 19.50 Photographic Documentation (1 hour minimum, plus film and processing costs) +22.50 Radiographic Transparencies (plus medical facility costs) +19.50 Selected Standards Formats (plus photocopy costs) +19.50 4140, SEE SUMMER SESSION			
Botany 4640 Flora of the Rocky Mountains, field trip fee (includes transportation)		20.00	
Geology & Geophysics Field Trip Fees (includes transportation) Geol 43101 Adv Stratigraphy 20.00 Geol 200001 Fnd of Geology 15.00 ALSO SEE SUMMER SESSION			
Geography & Recreation G&R 3010 Landforms and Soils Field trip fee (includes transportation) 25.00 G&R 4560 Nat Res MGT Indian Reservation (includes transportation, food and lodging) 50.00 G&R 4990 AIST (includes transportation) 50.00			
History 4660 Topics (estimate, dependent upon actual costs)		500.00	
Music Applied music fees, w/faculty member One lesson per week per semester, academic year 100.00 summer 60.00 Two lessons per week per semester, academic 200.00 summer 120.00			1700-13454
Music – Fee 4510 - 4520-4530-4540-4550-4560 Applied Methods & Materials per semester academic year 90.00 Summer 60.00			1700-13454
Music - Practice Rooms one hour daily, per semester 3.75 two hours daily, per semester 7.50			1700-13454
Music - Organ Practice			

College of Arts & Sciences		FY 2001	ChartField
one hour daily, per semester		5.00	
two hours daily, per semester		7.00	

College of Business		FY 2001	ChartField
Computing fee, per semester, full-time student		20.00	
Computing fee, undergraduate part-time student per CH		1.75	
Computing fee, graduate part-time student per CH		2.25	
Maximum part-time assessment \$20/semester All students – academic year and summer			
Accounting 4510 CPA review		500.00	

College of Education		FY 2001	ChartField
Lab and equipment maintenance fee		25.00	1001-10061
Residency in Teaching 4500 (applicable once as an undergraduate and once as a graduate student)		125.00	1700-13456
EDUC 4000 (secondary majors)		75.00	1700-13456
EDUC 4109 (elementary majors)		25.00	1700-13456
EDUC 4309 (elementary majors)		25.00	1700-13456
EDUC 4409 (elementary majors)		25.00	1700-13456
Service Fee, Out-of-state students enrolled in non-Wyoming institutions teaching in Wyoming and supervised by UW		700.00	1700-13456
Service Fee, UW students requesting out-of-state student teaching placements		100.00	1700-13456
Testing Fee, California Achievement Test (teachers and outside applicants not enrolled at UW or Wyoming community colleges seeking teacher certification in states other than Wyoming)		30.00	1700-13487
Repeat of sub-test, per sub-test		6.00	1700-13487
Wyoming Institute for the Development of Teaching Wyoming Whole Language Conference Registration		80.00	4251-11383

College of Engineering		FY 2001	ChartField
Computer and lab equipment fee		50.00	1100-12033
Printing and copy charges, per page (student)			
B/W (Laser, Ink Jet, etc.)		.05	
Color Ink Jet		.25	
Color Wax (high grade, paper)		.50	
Color Wax (high grade, trans)		1.75	

College of Engineering		FY 2001	ChartField
Large banner (based on cost of supplies)		AT COST	
Copier, per copy		.05	
Copier Transparency, each		.50	
Printing Charges, per page, all devices (external)			1700-13087
Large banner (\$10 plus cost of supplies)		+10.00	
D size		10.00	
C size		7.50	
B size		5.00	
A size		2.50	
Engineering Science Micro Computer Lab fee, per hour, per lab		25.00	1700-13087
Unix Computer Use, per CPU hour		412.00	
LABS ARE AVAILABLE FOR EXTERNAL USE ONLY WHEN SCHOOL IS NOT IN SESSION			

International Student Services		FY 2001	ChartField
International/Exchange Program Application Fee		150.00	1700-13468
International Student Identity Card		18.00	1700-13468
National Student Exchange Program Application Fee		150.00	1700-13111
Study Abroad /Student Exchange/Exchange Consortia Programs, for students required to pay tuition at UW and the host school in lieu of tuition for 12 hours, UWYO 4000		250.00	1700-13111
Fee for assistance with Immigration and Naturalization Service H-1B petition		100.00	1700-13468

Summer Session and Outreach School		FY 2001	ChartField
Students enrolled in courses listed below will be assessed the following per credit hour course charge for travel expenses, room/board costs, etc., in addition to resident tuition and fees:			
Anthropology 4140, Field Work in Wyoming (2-6 credit hours, per credit hour)		150.00	1700-13500
Anthropology 5860, Ad Archaeological Field Studies, per credit hour		150.00	
Geology 4717, summer Field Course (2-6 credit hours), per credit hour		250.00	1700-13464
Adult Education 5880, Folk School, per course		320.00	

Outreach School		FY 2001	ChartField
Computing fee, per semester, full time students Includes university and college fee		40.00	

Outreach School		FY 2001	ChartField
Computing fee, undergraduate part-time students per CH		3.50	
Computing fee, graduate part-time student per CH Maximum part-time assessment \$40/semester Includes university and college fee		4.50	
Summer Tour, London, England, in lieu of tuition, per student		150.00	
Visitor's fee for UW classes offered in Laramie or statewide, per course		25.00	
Adult Education 5890 Seminar in Mountain Folk School Resident Non-Resident COURSE CHARGES INCLUDES TUITION AND FEES		535.00 735.00	
Audio Teleconferencing fees Academic/Instructional			
Meet me- per port, per hour		1.00	1700-13531
Dial Up- per port, per hour		1.00	1700-13531
Bridge Operator Fee		10.00	
Audio Teleconferencing Fees Non-Instructional/Educational Groups			
Meet Me- per port, per hour		1.00	
Dial Up- per port, per hour		1.00	
Bridge Operator fee		10.00	
Audio Teleconferencing fees Governmental Agencies			
Meet Me- per port, per hour		1.00	1700-13531
Dial Up- per port, per hour		1.00	1700-13531
Bridge Operator fee		10.00	1700-13531
Audio Teleconferencing fees Commercial/Private Sector			
Meet Me- per port, per hour		1.00	1700-13531
Dial Up- per port, per hour		1.00	1700-13531
Bridge Operator fee		10.00	1700-13531
Compressed Video Fees Academic/Instructional, Non-instructional Educational Groups, Governmental Agencies, and Commercial/Private Sector			
Connect Fee per hour		40.00	1700-13531
Per site, per hour		10.00	
Instructional Design Services		100.00	1700-13531
Use of computer Laboratories in Public Schools, per student		10.00	1700-13531

College of Health Sciences

College of Health Sciences		FY 2001	ChartField
Computing fee, per semester, full-time students		20.00	

Computing fee, undergraduate part-time students per CH		1.75	
Computing fee, Pharm D, part-time students, per CH		1.75	
Computing fee, graduate part-time students per CH		2.25	
Maximum part-time assessment \$20/semester			
All students – academic year and summer			

		FY 2001	ChartField
Medical Technology Program			
Practicum Fee for Med Tech 4010, 4030, 4040, 4050, 4060, 4070, 4080, 4090, 4120, and 4130, per credit hour		10.00	1700-13381
Personal protective equipment, per semester		25.00	
Hepatitis B Vaccination - DIRECT COST		AT COST	

		FY 2001	ChartField
School of Nursing			
5006 - Clinical Placement Fee		100.00	1700-13312
Fees			1700-13318
4870 Transition Practicum (6 CH @ \$10/hr)		60.00	1700-13318
Uniforms		75.00	
Travel Fee (Cheyenne)		150.00	
Hepatitis B Vaccination - DIRECT COST		AT COST	
Travel Fees			1700-13318
5300 Clinical Practicum in Rural Family Health			1700-13518
3 - 9 CH @ \$10/hr		30.00-90.00	
4670 Choice Based Clinical (4 CH @ 10/hr)		40.00	

		FY 2001	ChartField
School of Pharmacy			
Course Fee			
6170 Introduction Pharmacy Practicum, per credit hour		10.00	1700-13320
6270 Intermediate Pharmacy Practicum, per credit hour		10.00	1700-13320
6465 Elective Rotation in -----, per credit hour		10.00	1700-13320
6470 Acute Pharmaceutical Care I, per credit hour		10.00	1700-13320
6471 Acute Pharmaceutical Care II, per credit hour		10.00	1700-13320
6472 Acute Pharmaceutical Care III, per credit hr		10.00	1700-13320
6473 Ambulatory Care Pharmacy I, per credit hour		10.00	1700-13320
6480 Community Pharmacy I, per credit hour		10.00	1700-13320
6481 Community Pharmacy II, per credit hour		10.00	1700-13320
6482 Institutional Pharmacy I, per credit hour		10.00	1700-13320
6483 Institutional Pharmacy II, per credit hour		10.00	1700-13320
Hepatitis B Vaccine		AT COST	
Tuberculin skin Test		AT COST	

		FY 2001	ChartField
Dental Hygiene			
Cooperative A.S./B.S Program Fee, assessed students in clinical component of the program, collected in 2nd, 3rd,			

Dental Hygiene		FY 2001	ChartField
4th years, per semester		100.00	

Social Work		FY 2001	ChartField
4990 Social Work Practicum, per credit hr		10.00	1700-13256

Speech Pathology-Audiology		FY 2001	ChartField
5270 Clinical Placement Fee		100.00	1700-13319
5290 Clinical Placement Fee		100.00	
5350 Hearing Resource Practicum		100.00	
Hepatitis B vaccination DIRECT COST		AT COST	
TB Screen DIRECT COST		AT COST	

School of Physical & Health Education		FY 2001	ChartField
1221 First Aid and Safety		10.00	1700-13457
1253 Beginning Bowling		40.00	1304-12555
2053 Intermediate Bowling		40.00	1304-12555
1258 Beginning Skiing		90.00	
2058 Intermediate Skiing		90.00	
1000 Snowboarding		90.00	
1284 Beginning Horsemanship		90.00	
4015 Clinical Experience in Movement Science		60.00	1700-13457
1255 Golf		20.00	1700-13457
3015 Teaching Lab II		75.00	1600-13031
4099 Student Teaching in Physical Education		125.00	1700-13456
Fitness/Exercise Program 7 week session			
Students		20.00	1700-13458
Faculty/Staff		30.00	1700-13458
Adult Fitness, physician referred			
per month		35.00	1700-13458
Cholesterol, triglyceride & glucose, per test		15.00	1700-13448
Computer diet analysis, per analysis		15.00	1700-13448
Weight loss class, per session		35.00	1700-13458
Motor Development Program (PEPR 3012)			
Pre-School aged children, per child		35.00	1700-13322

Flexible Enrollment Courses (Correspondence Study)		FY 2001	ChartField
Computing Fee, per CH		3.50	
Handling Charge, per registration, per course		15.00	1700-13077
Textbook Rental, 9 month		20.00	1700-13077
Deposits			
Textbooks, High School courses		30.00	1700-13077
Video Tapes		20 - 110.00	1700-13077

Flexible Enrollment Courses (Correspondence Study)		FY 2001	ChartField
Audio tapes		10 - 30.00	1700-13077
Video/audio tape package		20 - 60.00	1700-13077
Kits		10 - 30.00	1700-13077
Slides		10.00	1700-13077
Changes in registration			
Transfer to another course		25.00	1700-13077
Extension of completion date		25.00	1700-13077
Sales of Course Syllabi			
College		10.00	1700-13077
High School and non-credit		7.00	1700-13077

College of Law		FY 2001	ChartField
Computing fee, per semester, full-time students		20.00	
Computing fee, part-time students per CH		1.75	
Maximum part-time assessment \$20/semester			
All students – academic year and summer			

Mathematics		FY 2001	ChartField
Mathematics Placement Exam		10.00	1700-13385

Undeclared Majors		FY 2001	ChartField
Computing fee, per semester, full time students		20.00	
Computing fee, undergraduate part-time students per CH		1.75	
Computing fee, graduate part-time students per CH		2.25	
Maximum part-time assessment \$20/semester			
All students – academic year and summer			

UW Casper College Center		FY 2001	ChartField
Computing fee, per semester, full time students		20.00	
Computing fee, undergraduate part-time students per CH		1.75	
Computing fee, graduate part-time students per CH		2.25	
Maximum part-time assessment \$20/semester			
All students –academic year and summer			

Wyoming Institute for Disabilities/uap		FY 2001	ChartField
Professional Technical Assistance Services for organizations and individuals supporting persons with disabilities. Travel expenses will be billed in accordance			

Wyoming Institute for Disabilities/uap		FY 2001	ChartField
with University travel regs. Per faculty/staff hour (range depends upon the services provided.)		30.00 – 100.00	
Multi-disciplinary educational, developmental, or functional assessments for persons with disabilities. Per staff hour (range depends upon the composition of the team doing the assessment)		25.00 – 100.00	
Pathways Plus, quarterly		79.00	
Pathways Plus, yearly		49.00	
Pathways Plus, Hardcopy, per copy		250.00	
Premium, Solo, single user, annual Includes Wyoming Village & Pathways Plus Quarterly		99.00	
Premium, Group, 2 – 10 users, annual Includes Wyoming Village & Pathways Plus Quarterly		89.00	
Premium Group, 11 or more users, annual Includes Wyoming Village & Pathways Plus Quarterly		79.00	
Wyoming Village, Agency membership, annual		29.00	
Wyoming Village, Citizen membership, annual		9.00	
Private forums, per forum, annual		250.00	
BullsEye Lists, per label		.10	

IV. UNIVERSITY FEES, CHARGES AND DEPOSITS

Admission Office

- a) Application Fee, New Undergraduate Non-International Students: A fee is assessed all new, undergraduate non-international students applying for admission to the University.
- b) Application Fee, New Undergraduate International Students: A fee assessed all new, undergraduate international students applying for admission to the University.
- c) Orientation Fee: A fee assessed to all applicants for admission who participate in the summer orientation program.

Admission Office		FY 2001	ChartField
Application Fee New undergraduate non-international students (one time)		30.00	\$10 to 1001-10051, \$20 to 1001-10051
Application Fee New, undergraduate international students (one time)		30.00	1700-13120
Orientation Fee		25.00	1700-13427

Art Museum		FY 2001	ChartField
General Admission		N/C	
Annual Membership Programs			
Student		10.00	1700-13544
Senior Citizen		20.00	1700-13544
Individual		35.00	1700-13544
Family		40.00	1700-13544
Sustaining		100.00	1700-13544
Donor		500.00	1700-13544
Patron		1,000.00	1700-13544

ASUW and Student Service Programs		FY 2001	ChartField
Activities			
Student Juried Art Show			
Per entry		3.00	
Per 3 entries		8.00	
Spring Daze per contestant/team		2.00	1400-13403
Associated Students Attorney			
Legal documents, per document		20.00	1400-12684
Associated Students Technical Service			
<u>Labor costs</u>			
ASTECCoordinator, per hour		10.00	1400-12682
Technician, per hour		8.00	1400-12682
Technician, per hour, recognized student organizations		7.00	1400-12682
Recording, per hour		10.00	
Associated Students Technical Service			

ASUW and Student Service Programs		FY 2001	ChartField
Equipment Rental, per day			
Concert sound			
PA system		20.00	1400-12682
large, outdoor		35.00	1400-12682
large, indoor		20.00	1400-12682
small		15.00	1400-12682
Stage lighting		15.00	1400-12682
Video taping		5.00	1400-12682
Dance system		20.00	1400-12682
Speakers, effects, tapedeck, phonograph, each		10.00	1400-12682
Microphones, direct box, each		5.00	1400-12682
Mixing consoles		20.00	1400-12682
Associated Students Technical Service Sales Commission			
Participation voucher, per item		.50	
Sales to students		10.0%	
Sales to non-students		15.0%	
University Ticket Sales			
Handling fee, per order, maximum		2.00	1304-16347
ASUW Compuservice - average per hour		14.00	1401-12693

College of Education		FY 2001	ChartField
University School Gym rental, per hour, outside groups, exclusive use		15.00	1700-13420

Center for Teaching Excellence		FY 2001	ChartField
Instructional Services Center support will be provided to the UW teaching community free of charge. The exceptions are consumable materials such as paper, overheads, video and audio tape, and diskettes.			
Instructional Media Center			
Video dubbing, per tape		3.00	1700-13269
Video editing, per hour		25.00	1700-13269
Lost/damaged equipment		AT COST	1700-13269

College of Health Sciences		FY 2001	ChartField
Application for upper division status (degree entry)		30.00	
School of Nursing			
Transfer student transcript evaluation (converted to upper division application fee for students who enroll at UW		30.00	1700-13312
School of Pharmacy, Drug Information Center			
Copies, per page		.10	
Minimum charge		1.00	
Fax		2.00	

College of Law		FY 2001	ChartField
Application fee		35.00	1700-13223

University Counseling Center		FY 2001	ChartField
American College Testing Program, residual only		19.00	41700-13487
Personality Inventories As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses		5.00	1700-13487

Cultural Affairs		FY 2001	ChartField
Full-time student admission to public exercises sponsored by Cultural Affairs (as percent of regular admission)		50.0%	1700-13502

Department of Athletics		FY 2001	ChartField
Student spouse activity card		15.00	1316-12641
Student dependent child activity card		5.00	1316-12641

Graduate School Fees

- a) Master Plan A thesis binding fee: Each Plan A Master's degree candidate is assessed a fee to cover the cost of binding one copy of the thesis.
- b) Doctoral Dissertation Binding Fee: Each doctoral degree candidate is assessed a fee to cover the cost of binding a copy of the dissertation (Ph.D) or project report (Ed.D).
- c) Dissertation microfilming registration fee, Bell & Howell Information and Learning: Each doctoral candidate is assessed a fee to cover the cost of microfilming the dissertation or project report. This fee also covers the cost of publishing the abstract of the dissertation or project report in Dissertation Abstracts International.
- d) Application Fee: A fee assessed all degree-seeking students applying for admission to the University graduate school.

Graduate School		FY 2001	ChartField
Application fee All students applying for admission to a graduate program (application and re-application)		40.00	1700-13206
Dissertation binding fee		10.00	
Master Plan A Thesis binding fee		10.00	
Dissertation microfilming registration fee, Bell & Howell		68.00	1700-13085

International Programs		FY 2001	ChartField
Administrative fee, international students (as % of program fee)		10.0%	
Sponsored student per semester		250.00	1700-13249
per summer session		150.00	
Russian Program		100.00	1700-13191

International Students

As part of tuition and mandatory fees, international students will be required to purchase a University of Wyoming Student Health Insurance Plan, unless their government specifically provides them with adequate insurance; determination of adequate coverage shall be made by Student Health Services. The Student Health Insurance Plan premium shall be determined annually by the University.

In addition to tuition and mandatory fees, international students will be required to pay an international student service fee. This fee will be exclusive of any grant-in-aid payments for scholarships or graduate assistantships and associated stipends provided by the University of Wyoming.

International Students		FY 2001	ChartField
International Student Fee, per semester, fall and spring		35.00	1100-12478
summer term		25.00	
English Proficiency Undergraduate battery, regular screening		25.00	1700-13487
Graduate, Provisional admissions battery		20.00	
Graduate, Assistantship battery		30.00	
Graduate, combined Provisional admissions and Assistantship battery		35.00	
Student Health Insurance Plan, annual premium determined by competitive bid		VARIABLES	2002-10119

Music Department		FY 2001	ChartField
Recording and program production fee		35.00	1700-13460
Sponsored concerts, ticket sales			1700-13530
Adults		4.00	
High school students and senior citizens		2.00	
UW students		N/C	

Libraries

Audio Visual Services - Non University Use		FY 2001	ChartField
Black and white film rental			1700-13481
0-11 minutes		7.00	
12-22 minutes		8.00	
23-33 minutes		10.00	
34-44 minutes		14.00	

Audio Visual Services - Non University Use		FY 2001	ChartField
45-55 minutes		15.00	
56- minutes		17.00	
Donated film, regardless of length		9.00	
Color film rental			1700-13481
0-11 minutes		8.00	
12-22 minutes		10.00	
23-33 minutes		14.00	
34-44 minutes		16.00	
45-55 minutes		19.00	
56- minutes		21.00	
Donated film, regardless of length		9.00	
Video rental schedule			1700-13481
3/4" U-matic 0-60 minutes		10.00	
1/2" VHS 0-60 minutes		20.00	
61 minutes		35.00	
UPS fee, 16 mm films		5.00	1700-13481
UPS fee, video tapes		3.50	

University of Wyoming Information Network Plus (UWIN Plus)

University of Wyoming Information Network Plus (UWIN Plus)		FY 2001	ChartField
Document delivery, per item			1700-13294
Book loan		10.00	
Photocopying of article, up to 25 pages		10.00	
Photocopying of article, over 25 pages, add'l per page		+1.10	
Rush document delivery handling fee, add per document		+10.00	
Supplemental Charges			1700-13294
Special mailing, USPS Express mail, Next Day, Federal Express, UPS - cost plus fee		+10.00	
FAX basic charge		+5.00	
FAX international, basic charge, plus, per page		+2.50	
Special Services			
Off-campus sources, plus borrowing fee set by lender		+15.00	
Current Awareness Services, per topic, per month		20.00	
Verification, per reference		+5.00	
Research Services			1700-13294
Wyoming client, per hour		35.00	
Non-Wyoming client, per hour		50.00	
Computer literature search, direct cost plus hourly rate		COST+	
Rush research service handling fee, immediate response plus hourly rate		+10.00	
Consultation Services			1700-13294
Bibliographic Instruction, per hour (non-UW patron)		50.00	
Grateful MED/LOANSOME Doc training, per hour		25.00	
Grateful MED/LOANSOME Doc training, per day		NEG.	
Selective Dissemination of Information (SDI), per month plus on-line charges		+20.00	
Consultation for grants/articles/papers, per hour		50.00	

University of Wyoming Information Network Plus (UWIN Plus)		FY 2001	ChartField
Extended research consultation, per hour		50.00	
Quality filtering of medical/healthcare information, per search		10.00	

UW Family Practice Residency Programs – Media Accounts		FY 2001	ChartField
Library Services – Fee schedule same as University Libraries			1700-13121 Casper 1700-13122 Cheyenne
Photography Services – Slides			Same
35 mm color slides, each		3.00	
minimum		15.00	
35 mm slide duplicates, each		3.00	
minimum		15.00	
35 mm color sides, computer			
Photoshop, Power Point, generated by client, each		3.00	
Minimum		15.00	
Photoshop, Power Point, generated by program, each		3.00	
Minimum		15.00	
Plus camera ready preparation not to exceed, per hour		+25.00	
Photography Services			Same
8.5" x 11" color overheads, client's artwork		3.00	
8.5" x 11" color overhead, program artwork		6.00	
35 mm copy/internegative, each			
1-5		4.00	
6-15		3.50	
16-30		3.00	
+31		2.00	
Portraits, several poses, includes proofs		35.00	
35 mm location photography, per hour (contact for quote)		35.00+	
Design brochures, posters, etc.		40.00	
Graphic scan to floppy, low resolution, client provides disk		4.00	
Graphic scan to zip, high resolution, client provides disk		10.00	
Video Production			1700-13121 Casper 1700-13122 Cheyenne
¾ video production, per hour remote		70.00	
¾ video production, per hour, at UWFP		30.00	
¾ video editing, per hour		40.00	
¾ video planning, per hour		15.00	
8 mm video production		25.00	
dubbing to VHS, plus tape cost			
1-3 copies		10.00	
4-6 copies		20.00	
Audio production, cassette duplication, includes tape		6.00	
Laminating			Same
8.5" x 11"		1.00	
8.5" x 14"		1.50	
11" x 17"		2.00	
Print mounting, contact for quote		QUOTE	Same

Interlibrary Loan		FY 2001	ChartField
Borrowing Primary patrons (UW students, staff & faculty), if cost is over \$10, patron will pay excess			
Rush document ordering fee (24 hr turnaround)		5.00	1700-13424
ILL ownership label removal fee, per label		5.00	
Overdue interlibrary loan books and lost books borrower pays costs charged to UW		COST	
Document delivery, per item			1700-13424
Book loan, excluding reciprocal agreements		10.00	
Photocopying of article, up to 50 pages		10.00	
Photocopying of article, international, up to 50 pages		15.00	
Photocopying of article, over 50 pages, add'l per page		+ .10	
Rush document delivery handling fee per add'l document		+ 10.00	
Photocopying thesis (with author's permission)		35.00	
Supplemental Charges			1700-13424
Special mailing - USPS Express Mail, Next Day, Federal Express, UPS (cost plus fee)		+10.00	
Fax basic charge, per item		+5.00	
Fax international, basic charge, plus, per page		+2.50	

Libraries, Miscellaneous		FY 2001	ChartField
Card Fee, out-of-state, per year		10.00	1700-13100
Carrel Fees, Rental, per year		10.00	1700-13237
Lost key fee		10.00	
Computer Literature Searches (faculty, staff, students)		COST	1700-13101
Fiche duplication, per fiche		.50	1700-13424

Libraries, Miscellaneous		FY 2001	ChartField
Lost Item Fee			1700-13317
Books – actual cost (if available) or cost based on a scheduled relative value plus (non-refundable processing fee)		+20.00	
Additional fee if replacement material is available in paperback only and requires binding		+7.50	
Bound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non-refundable processing fee)		+20.00	
Unbound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non refundable processing fee)		+20.00	
Cassettes		50.00	
CD-ROM disk		250.00	
Kits		75.00	
Maps, minimum or actual replacement cost		35.00	
Microforms		65.00	
Records		50.00	
16 mm films		375.00	

Libraries, Miscellaneous		FY 2001	ChartField
Video cassettes Lost item returned within one year, full refund cost plus processing fee		250.00 COST	
Mutilation of materials Repair cost plus processing fee of \$20 Scheduled replacement cost if complete replacement is necessary plus processing fee of \$20 Rebinding fee (if tip-in is not applicable) Tip-in (2 xeroxed pages maximum)		+20.00 +20.00 7.50 5.00	1700-13317
Damage to facilities including equipment replacement costs Fine per item, if intentional damage has occurred - Reordering and shipping costs Staff time fee, per hour (1 hr minimum)		COST 10.00 COST 8.00	1700-13453 1799-13564 1700-13317 1700-13317
Photocopy charges Microform machines, per copy Public machines, using coin, per copy Public machines, using copy card, 13 copies Large format copier 24" x 36" sheets, per copy 36" x 42" sheets, per copy 36" wide roll stock, per linear foot Transparencies, each, plus cost for copy Laminating, per linear foot Laser printer use, using copy card, per 13 pages		.15 .10 1.00 .50 .75 .25 .20 .50 1.00	1700-13453
Science Library locker rental, per year Science locker lost key fee		5.00 10.00	1700-13237 1700-13237

Career Services Center		FY 2001	ChartField
Placement file maintenance fee, per fiscal year		10.00	1001-10052
Placement service fee, alumni, per fiscal year		40.00	1700-13418
Education Placement Fee Set up file (prior to graduation) Set up file (after graduation) Update of file fee Fax transmittal of file Mail transmittal of file		15.00 25.00 10.00 10.00 5.00	1700-13432
Career Assessment Inventories Strong Interest Inventory Myers-Briggs Type Indicator As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses		10.00 5.00	1700-13285

Registration Office

- a) Late Registration: A fee is assessed to students enrolling as late registrants during the first ten days of University scheduled classes for a regular semester, and such other late period as may be designated and announced for the summer term.
- b) Late Graduation Check Sheet: A fee assessed to students failing to complete the check sheet at least six months prior to the scheduled graduation.
- c) Graduation Fees: A fee assessed to all graduating students to cover the costs of diplomas, signature plates, mailing and overtime; this fee must be paid six weeks prior to the scheduled graduation date.
- d) Late Payment, Graduation Fees: A fee assessed to all graduating students failing to pay the graduation fee as prescribed.
- e) Transcript Fees: A fee will be assessed those individuals requesting 24-hour service.
- f) Lost Check Sheet for Graduation: A fee assessed to students for loss of a Graduation Check Sheet.
- g) Replacement Diploma: A fee assessed to graduates requesting a replacement diploma for a lost, destroyed or stolen diploma. The new diploma will carry the original date of graduation but signatures will be those of current University officials.
- h) Reissued Diploma: A fee assessed to graduates requesting a diploma be reissued with a name change. The new diploma will carry the original date of graduation but signatures will be those of current University Officials.

Registration Office		FY 2001	ChartField
On-line registration fee, per credit hour		40.00	
minimum charge per course		80.00	
Late registration			
Summer session		10.00	1001-10028
Regular semester		25.00	1001-10028
Late graduation check sheet			
0-5 months late		3.00	
6 months late		6.25	
Lost graduation check sheet		1.00	
Graduation fees		12.50	1700-13463
Late payment, graduation fees			
0-5 weeks late		3.00	1700-13463
6 weeks late		6.00	1700-13463
Transcript fee			
24 hour service, each		N/C	
		6.00	1700-13569
Diploma, replacement		25.00	
Diploma, reissued		50.00	
Administrative fee to retroactively change academic record		50.00	

Outreach School		FY 2001	ChartField
On-line registration fee, per credit hour		40.00	
minimum charge per course		80.00	
Late registration fee, per course		25.00	1700-13531

Student Financial Operations		FY 2001	ChartField
Payment date extension fee		15.00	1700-13272
Late payment service charge As percent of outstanding balance		10.0%	
Reinstatement fee (after payment deadline)		50.00	
Check Cashing, dishonored (insufficient) check service charges			
1st - 45th day		15.00	1799-13565
After 45th day, twice the face value but not less than		50.00	
Student Loan Interest Rates			
Interest rate not established by trust agreement, will or similar instrument, or loan fund established by UW or State of Wyoming without statutory interest rate:			
Minimum interest charge		7.50	
Maximum interest rate		6.0%	
Penalty interest rate for default, per annum		2.0%	
Superior Students in Education Loan			
Maximum interest rate, per annum		6.0%	
Penalty interest rate for default, per annum		2.0%	
Information research and cost charge, per hour		10.00	1700-13272
Medical Student Contract Support Program			
Maximum interest rate, per annum (starting 4 years after execution of contract)		8.0%	
Penalty interest rate of default per annum		2.0%	

Student Health Services		FY 2001	ChartField
<p>ACADEMIC YEAR - Full-time students are assessed a mandatory student fee, which includes \$55.00 for Student Health Services. Part-time students taking six or more credit hours may purchase a benefit package, which includes this SHS fee. Eligible student's benefits include unlimited visits to staff physicians and/or nurses. Services for which there is a fee include; psychiatric clinic, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies, and particular procedures.</p> <p>SUMMER - Students enrolled for summer school pay a \$6.00 per credit hour mandatory fee for Student Health Services. Students not enrolled for summer, but who attended classes during the spring semester and are registered for the upcoming fall semester, can be eligible for medical care at Student Health Service during the summer months by paying a \$30.00 fee at Student Health Service prior to their initial visit.</p>			
Medical records given to the patient (first copy)		No Charge	
Additional copy of medical records to patient		25.00	
Medical records given to other authorized persons		25.00	

Theater Productions		FY 2001	ChartField
Regular events			1700-13435
Adults		9.00	
Children		6.00	

Theater Productions		FY 2001	ChartField
(5-12, under 5 not admitted) Seniors (over 60)		7.00	
Special events, Musical & Ballet			1700-13435
Adults		11.00	
Children		8.00	
(5-12, under 5 not admitted)			
UW students (with UW ID)		5.00	
Seniors (over 60)		9.00	
Season Pass, Adult		42.00	1600-13058
Season Pass, Senior		32.00	
Patron, per person		50.00	1600-13058
Ticket Handling Fee, per order		2.00	

V. University Auxiliary Enterprises, Fees, Charges, and Deposits

Residence Halls

Financial Policies: Each student applying to live in the University residence halls during the academic year must comply with the following financial policies. Refer to the Residence Halls/Food Service Contract for specific procedures.

Deposit: A \$100 deposit must be submitted with the signed Residence Halls/Food Service Contract in order to be considered for residency in the University of Wyoming Residence Halls.

Deposit and Deposit Refund Policy: Applicants are required to provide a \$100 deposit with the Residence Halls/Food Service Contract. Deposits will be held by the university the entire period of residence. Twenty-five dollars (\$25) of the deposit is a non-refundable processing fee for students who cancel their contract prior to the hall opening.

Payment Plans: Students entering into a contract with the Department of Housing and Residence Life and University Food Service must select one of the following payment plans:

- Lump sum payment – due within one week of the first day of each academic semester
- Eight month payment plan – all payments are due by the fifteenth (15th) of the month beginning in September and continuing through April.
- Four payment plan – this plan is available for Spring Semester only students. Payments are due on the fifteenth (15th) of the month beginning in January and ending in April.
- America's Tuition Assistance Corporation payment plan. This payment plan is arranged by calling 1-800-348-4607.

The room charge includes a social fee, local telephone service, water, electricity, basic cable television service, computer lab access and hardwiring to the student rooms, which enables the student to connect to the university's computer network for a monthly charge.

Semester Break Housing: The Residence Halls and Food Service Contract does not include housing between semesters. This lodging is charged on a per-night basis.

Continuing Student Rate: Members of the University community may choose to continue to live in the residence halls during the summer months. To be eligible for the continuing student rate, the individual must have lived the residence halls during the preceding spring semester and be enrolled for fall. The per night rate may be charged for the entire period that student occupies the room.

Contract Termination (Buyout): In the event a contract is terminated, the student may be held responsible for payment of 50% of the housing charge and 50% of the food service charge for the entire contract period remaining after the date the buyout is approved. The entire deposit is forfeited in the event the student terminates the contract.

Check-In or Check-Out Policy: Failure to properly check in or out of a residence hall may result in a penalty of \$100 and room and board charges will continue until proper check-out is completed, or until the end of the contract period.

Lost or Damaged Property: Lost or damaged University property may be billed to the resident at the current cost of replacement or repair. This includes unauthorized moving of University property.

Lost or Damaged Keys/Combination changes: Students may be charged for loss of or damage to University keys issued to the student, and for lock combination changes.

Code of Conduct Violations: Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include the unauthorized moving and/or modification of University property, violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Abandoned Property: If the resident vacates or abandons a residence hall room and leaves personal property in the hall or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$25 per hour, and any fees incurred, per the terms of the Residence Hall/Food Service contract.

Cleaning Charges: In the event the University provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

Conference and Guest Housing

Conference/Guest Rate: Individuals not eligible for the Continuing Student rate may be charged the Conference/Guest rate. Conference/Guest rates apply to all individuals or groups who are not contracted to live in the residence halls, unless eligibility for the Continuing Student rate is demonstrated. The Conference/Guest rate is calculated based on the size of the group and the length of the time lodged.

Temporary Lodging: Guest rates apply to all individuals or groups who are not contracted to live in the University Apartments. This rate applies to individuals or groups who receive lodging on a temporary basis staying in the Apartments less than 30 nights. Arrangements will be made on a guest-card basis at the University Apartments Office.

Check-In/Check-Out: Proper check-out is required to terminate charges. Payment in full is due at check-in.

Apartments

Financial Policies: Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the University Apartments Contract for specific procedures.

Application Deposit: The application deposit secures a space for the type of apartment requested, but does not guarantee an apartment assignment. The Application Deposit will be refunded 100% if the apartment request is canceled prior to an offer being made on an available apartment. If an apartment is offered and accepted, then 75% of the Application deposit may be retained after check-in and added to the \$100 damage deposit for a combined total deposit of \$175. If an apartment offer is rejected twice, then 50% of the application deposit will be returned and the applicant will be removed from consideration.

Damage Deposit: The damage deposit secures the resident's obligations under the rental contract. This is an additional deposit added to the application deposit. It is refunded when the contract is terminated, per the terms of the University Apartments Contract. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments Contract will result in forfeiture of both the damage deposit and the application deposit.

Rent: The rent payment includes a social fee, local telephone service (excluding the Lewis Street and Bradley Apartments), water, trash disposal, appliances, electricity, gas, basic cable television service, and in

some cases, hardwiring in the apartment for the University computer network access. Apartment rental is based on a 30 day minimum. After the 30 day minimum has been met, rent will be computed on a daily basis. Residents vacating before the end of a month for which rent has been paid in advance shall receive a refund for the remaining nights in the month.

Switching Apartments: Residents who want to change apartments may request to do so at the University Apartments Office. A switch fee of \$100 is due at the time application is made to change apartments.

Disciplinary Eviction: If a resident is evicted from the University Apartments for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.

Abandoned property: If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident, per the terms of the Apartments Contract.

Code of Conduct violation: Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Cleaning charges: In the event the university provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

Mailbox Lock Change: In the event a resident loses a mailbox key, the mailbox lock is changed and the resident is assessed a fee for the actual cost of replacing the lock (\$30 - \$43.50)

Meeting Rooms

Meeting Room policies:

Classification I:

The following groups will **not** be charged for meeting room usage:

1. UW recognized student clubs and organizations, faculty or staff work-related meetings or activities or fundraising activities not involving commercial entities may use the meeting space without charge.
2. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department (participants must be primarily students, faculty and staff) will not be charged.

Classification II:

The following groups will be charged according to the structure in the FeeBook:

1. University departments and/or recognized student clubs and organizations that co-sponsor events with commercial entities or events where admission is charged.
2. Non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff
3. Regional or national student or departmental educational conferences.
4. Commercial off-campus groups.

Residence Hall Room Charges			
Academic Year, excludes semester break		FY 2001	ChartField
Double Occupancy Room		1,916.00	various
Single Occupancy Room		2,877.00	various

Residence Hall Room Charges Continuing Student - Summer, 2000		FY 2001	ChartField
Double Occupancy Room, per night		7.50	various
Single Occupancy Room, per night		11.25	various

Residence Hall Room Charges Conference and Guest Rates		FY 2001	ChartField
Bedroom with community bathroom, per night			various
Double occupancy room		10.00-16.00	
Single occupancy room		12.00-20.00	
Main Floor Guest Rooms with private bathroom, per night			various
Double occupancy room		17.00	
Single occupancy room		25.00	

Residence Halls Fees and Charges		FY 2001	ChartField
Deposit		100.00	
Boxing/packing abandoned property, per hour		25.00	1301-12516
Cleaning Charge, per hour		14.00	1301-12516
Improper check-in or check-out charge		100.00	1301-12516
Locks			1301-12516
Change combination		10.00	
Change lock/replace key		30.00	
Damaged keys		5.00	
Mailbox lock change		30.00	
Code of conduct violation, per incident, up to		100.00	

Apartment Rental Rates, Student, per month		FY 2001	ChartField
One Story Complex (Summit View)			1301-12520
One bedroom		338.00	
Two bedroom		429.00	
Landmark Village		448.00	1301-12520
River Village			1301-12520
Two bedroom		535.00	
Three bedroom		602.00	
1111 Lewis Street (Laramie Peak)			1301-12522
One bedroom		439.00	
Two bedroom		571.00	
Spanish Walk, one bedroom		402.00	1301-12521
1107 Lewis (per person for 5 residents)		300.00	
1220 Bradley Street, two bedroom		682.00	

Apartment Rental Rates, Faculty and Staff, per month		FY 2001	ChartField
One Story complex (Summit View)			1301-12520
One bedroom		429.00	
Two bedroom		535.00	
Landmark Village, two bedroom		606.00	1301-12520
River Village			1301-12520

Apartment Rental Rates, Faculty and Staff, per month		FY 2001	ChartField
Two bedroom		717.00	
Three bedroom		785.00	
1111 Lewis Street (Laramie Peak)			1301-12522
One bedroom		571.00	
Two bedroom		700.00	
Spanish Walk, One bedroom		495.00	1301-12521
1107 Lewis		N/A	
1220 Bradley Street, two bedroom		N/A	

University Apartments Guest Housing		FY 2001	ChartField
Guests staying less than 30 days in apartment, per night		30.00	1301-12521

University Apartments Fees & Charges		FY 2001	ChartField
Application deposit		100.00	
Boxing/packing abandoned property, per hour		25.00	
Cleaning charge, per hour		14.00	
Damage deposit		100.00	
Vacuum cleaner late fee, 1st offense		5.00	
Additional offenses		10.00	
Locks			
Change combination		10.00	
Change lock/re-key door		30.00	
Damaged keys		5.00	
Mailbox lock change		30.00-43.50	
Spanish walk closet key		7.50	
Code of conduct violation, per incident, up to		100.00	
Storage fee for non-returning tenants, one time		75.00	
Switch fee		100.00	

Meeting Room and Facility Usage Classification II		FY 2001	ChartField
Wyoming Room			1301-12516
Full day		110.00	
Half day		90.00	
Rendezvous Room			1301-12516
Full day		90.00	
Half day		70.00	
Other rooms in Washakie Center (Senate, etc.,)		30.00	1301-12516
Solicitation Table Charge, per table		25.00	1301-12516
P.A. System, per day		15.00	1301-12516
Technician, per hour		8.00	1301-12516
University Apartments Community Center		25.00	1301-12520

Food Service

Food Service policies:

Students residing in the Washakie Halls must select either an "Unlimited", a 15 accesses per week, or a 12 accesses per week meal plan. Students residing in Hill Hall must select a minimum of 7 accesses per week meal plan. Students residing in Crane Hall are not required to take a meal plan.

Board Charges, academic year		FY 2001	ChartField
Fall and Spring semesters, excluding Thanksgiving, Christmas, Spring and Easter breaks			
Unlimited access plan *		2,652.00	1302-12546
Any 15 access plan *		2,310.00	1302-12546
Any 12 access plan *		2,182.00	1302-12546
Any 9 access plan		1,722.00	1302-12546
Any 7 access plan		1,390.00	1302-12546
Any 5 access plan		1,040.00	1302-12546
Any 3 access plan		650.00	1302-12546
Lunch only, 5 per week		848.00	1302-12546

* Washakie Complex students must select one of these plans

Board Charges, Summer, 2001		FY 2001	ChartField
Excluding July 4			
3 meals per day, Monday through Friday *		471.00	1302-12546
Any 9 access plan *		377.00	1302-12546

* Residence Hall students must select one of these plans

Proof of \$1,000,000 liability insurance required for use of all facilities.

Food Service fees and charges to students		FY 2001	ChartField
Loss of temporary card charge		5.00	1302-12546
Service charge, student without valid ID card eating at Washakie		5.00	1302-12546
Change of meal plan, one free per semester - on-campus (mandatory plans only)		15.00	1302-12546
Discount for purchase of \$20 or more, individual meal tickets		10.0%	1302-12546
Conference and guest food service rates, plus sales tax, cash rates			1302-12546
Breakfast		4.94	
Lunch		6.56	
Dinner		8.60	
Conference daily rate (more than nine consecutive meals)		16.75	

Food Service, Other Rentals		FY 2001	ChartField
Knight-Watkins Recreation Camp			1302-12547
First day - due on booking and forfeited if not used		350.00	
All other days		320.00	
PROOF OF \$1,000,000 LIABILITY INSURANCE			

Food Service, Other Rentals		FY 2001	ChartField
REQUIRED FOR USE OF ALL FACILITIES			
Banquet Room Rental per event, without food Crane-Hill Cafeteria (All)* Crane-Hill Cafeteria (1/2)* Washakie Cafeteria Ross Hall Pokeskellar Convenience Store & Grill * Room rental rate plus \$10/hr supervisory fee. Setup, cleanup maintenance during the event, and security are extra and may be required. PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES		400.00 200.00 500.00 200.00 150.00	1302-12546
Rentals, other Tables , on premise Chairs , on premise Risers - 3' x 6', on premise Table Skirting, 8' sections, on premise Tables, off premise Chairs, off premise		5.00 1.00 50.00 5.00 10.00 2.00	1302-12546
Rentals, other Showcase setup, 8'x10' booth plus Power hookup charges (without showcase setup, each)		+40.00 250.00	1302-12546
Rental of Tents On-campus UW departments, organizations, recognized student clubs, or Wyoming state agencies sponsored by university entities for students or staff 40'x40' tent 40'x60' tent 40'x80' tent 40'x100' tent		350.00 475.00 600.00 800.00	1302-12546
Rental of Tents Off-campus- non-university sponsored events. UW groups sponsoring functions that do not serve predominately UW students and staff (i.e., conferences, special event dinners and festivals) 40'x40' tent* 40'x60' tent* 40'x80' tent* 40'x100' tent* *additional mileage, equipment and labor cost will be assessed for off campus setups		500.00 700.00 900.00 1100.00	1302-12546

Wyoming Union

Classification I - qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants primarily students, faculty and staff qualify under this category.

Classification II - qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION IS CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.

Classification III - Commercial off-campus groups

Union Facility Fees		FY 2001 Half Day		FY 2001 Full Day	ChartField
Classification I		0.00		0.00	
Classification II					1304-12554
East Ballroom		75.00		105.00	
West Ballroom		75.00		105.00	
Wyoming Family Room		50.00		65.00	
Gallery 234		50.00		65.00	
Room 140		50.00		65.00	
Room 114		30.00		40.00	
Room 116		30.00		40.00	
Room 118		30.00		40.00	
Room 202		30.00		40.00	
Room 203		30.00		40.00	
Room 206		30.00		40.00	
Special Event Area		30.00		40.00	
Dining Room East		75.00		105.00	
Dining Room West		75.00		105.00	
The Gardens		75.00		105.00	
Classification III					1304-12554
East Ballroom		115.00		155.00	
West Ballroom		115.00		155.00	
Wyoming Family Room		85.00		120.00	
Gallery 234		85.00		120.00	
Room 140		85.00		120.00	
Room 114		70.00		95.00	
Room 116		70.00		95.00	
Room 118		70.00		95.00	
Room 202		70.00		95.00	
Room 203		70.00		95.00	
Room 206		70.00		95.00	
Special Event Area		70.00		95.00	
Dining Room East		115.00		155.00	
Dining Room West		115.00		155.00	
The Gardens		115.00		155.00	

Solicitation Tables		FY 2001	ChartField
Classification I		0.00	1304-12554
Classification II		30.00	1304-12554
Classification III		50.00	1304-12554

Union, Miscellaneous		FY 2001	ChartField
Special Set-up costs			1304-12554
Tables, per table		2.00	
Chairs, per chair		.25	
Risers, per 4'x8' section		15.00	
Labor, , per person, per hour		10.00	
Additional building operations, per hour		30.00	
Oak Dance Floor 3'x3'sections -324 sq ft		30.00	1304-12554
Video projection unit, all groups, per day		35.00	1304-12554

Union Recreation Center		FY 2001	ChartField
Bowling, per line		1.90	1304-12554
Shoe rental, pair		.60	
Billiards, per hour, per table		3.20	
Table Tennis, per hour, per table		1.80	

Union Locker Charges		FY 2001	ChartField
Lost key charge, per key		5.00	1304-12554
Public lockers (Union Station)			1304-12554
Top two rows, per semester		5.00	
Key deposit (student, faculty, staff)		5.00	
Bottom three rows, daily use only		N/C	
Overtime use fee		5.00	
Recreation Center locker (bowling)			1304-12554
Per semester		5.00	
Per year		8.00	
Key deposit (student, faculty, staff)		5.00	

Student Publications Media Shoppe		FY 2001	ChartField
Banners			1401-12693
Outdoor wooden banner, 4'x8' each		50.00	
Indoor paper banner, various sizes, each		25.00	
Vinyl banner, 2'x6', each		70.00	
Buttons			1401-12693
0-99, each		1.50	
100 or more, each		1.00	
Nameplates		5.00	1401-12693
Door signs		10-25.00	1401-12693

Vending Services		FY 2001	ChartField
Refrigerator rentals			
Deposit, refundable		10.00	9050-14881
One month		5.00	1305-12560
Summer session		9.00	1305-12560
One academic year semester		15.00	1305-12560

Vending Services		FY 2001	ChartField
Two academic year semesters		30.00	1305-12560
One calendar year		45.00	1305-12560
Microfridge rental			
Deposit, refundable		25.00	9050-14881
Summer session		50.00	1305-12560
One academic year semester		75.00	1305-12560
Two academic year semesters		140.00	1305-12560
One calendar year		190.00	1305-12560
Bicycle locker rentals			
Deposit, refundable		5.00	9050-14881
One month		5.00	1305-12560
Summer session		10.00	1305-12560
One academic year semester		30.00	1305-12560
Two academic year semesters		60.00	1305-12560
One calendar year		70.00	1305-12560
Laundry Facilities			
Washing machine		1.00	
Dryers		.50	

Fleet Operations		FY 2001	ChartField
Shuttle Bus			
Single ride		.40	
Monthly pass		12.00	
Semester pass		44.00	
Two semester pass		75.00	
Charter, Shuttle Bus			
Per hour, plus		15.00	
Per mile		+1.50	
Minimum charge		25.00	
Charter, Tour Bus			
Per day, one day minimum		+400.00	
Plus meals/lodging			
Plus per mile charge of 1.00			
Per hour over 10 hours, per day		18.00	
2nd driver, per day, plus meals/lodging		100.00	
Cancellation charge, if less than 48 hours notice		100.00	

Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

Identification Cards		FY 2001	ChartField
Identification Card			

Identification Cards		FY 2001	ChartField
Initial/first ID card, faculty and staff		5.00	1306-12563
Dependents and spouses of UW employees or students		5.00	
Cooperating Agency employees, Appointed employees and family members		5.00	
Replacement cards			1306-12563
Lost/stolen		20.00	
Deterioration		5.00	
Dependent		5.00	
Picture, at cardholders request		20.00	
Return of lost card, handling fee		5.00	1306-12563
Loss of temporary card		10.00	
Campus service card, no picture		5.00	
Campus service card, picture		10.00	
Rental, ID equipment for access control per use, 50% refunded upon return equipment		100.00	
ID badge (non-university)		10.00	
Digitized picture		10.00	1306-12563

University Licensing		FY 2001	ChartField
Administrative fee, manufacturer		50.00	1307-12565
Mailing lists			1307-12565
In-state inquiries		31.00	
Out-of-state inquires		62.00	

Parking		FY 2001	ChartField
Parking permits, on-campus			1700-13507
Faculty and staff, per year		25.00	
per summer term (May-August)		10.00	
Students, per year		10.00	
per summer term (May-August)		5.00	
"V" permit, per year		20.00	
per summer term (May-August)		10.00	
Replacement, lost or stolen permit		5.00	
Visitor's permit		0.00	
Special Event Parking			
Basketball and Football (S lot)		50.00	
per athletic event, per passenger vehicle		2.00	
Fines, Violation of UW parking Regulations			1799-13567
False information in any application **		30.00	
Misuse of parking permit **		30.00	
Parking in area not covered by permit held		10.00	
Motorcycle on main campus		10.00	
Improper parking		10.00	
Overtime in a 30 minute zone		10.00	
Handicap violation **		75.00	
Yellow/Fire zone **		30.00	
Use or display of altered permit **		100.00	
Failure to register		15.00	
Failure to display permit properly		15.00	

Parking		FY 2001	ChartField
Parking in any reserved space other than handicap ** plus loss of on-campus parking privileges for the remainder of the academic year		15.00	

VI. MISCELLANEOUS FEES, CHARGES AND DEPOSITS

American Heritage Center

AHC - Public Use Areas Rental		FY 2001	ChartField
Additional charges may be imposed for all classifications when expense is incurred by the AHC for set-up, clean up, or to secure the facility during an event. Ask at the time of reservation if there will be any additional charges.			
Classification I			
UW departments, organizations, recognized student clubs, faculty or staff work-related activities and non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department.			
During regular hours (8:00 - 4:00 pm in summer, 8:30 - 4:30 pm in winter)		0.00	1700-13482
Outside of regular hours (as specified above) per hour, 2 hr minimum		20.00	
Classification II			
UW departments, organizations, recognized student clubs, faculty or staff work-related co-sponsoring events with commercial entities, non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff, and regional or national student or departmental educational conferences.			
During regular hours (specified above) per room per hr			1700-13482
Loggia		30.00	
Loggia extension		30.00	
Stockgrowers Conference Room		30.00	
LaBarre Conference Center/Woolgrowers Seminar		30.00	
First Floor Meeting Room		30.00	
For hours outside of regular hours, per room, per hour, 2 hour minimum			1700-13482
Loggia		60.00	
Loggia extension		60.00	
Stockgrowers Conference Room		60.00	
LaBarre Conference Center/Woolgrowers Seminar		60.00	
First Floor Meeting Room		60.00	
Classification III - Off-campus or commercial groups			
During regular hours (specified above) per room, per hr			1700-13482
Loggia		60.00	
Loggia extension		60.00	
Stockgrowers Conference Room		60.00	
LaBarre Conference Center/Woolgrowers Seminar		60.00	
First Floor Meeting Room		60.00	
Four hours, outside of regular hours, per room, per hour, 2 hour minimum			1700-13482
Loggia		120.00	
Loggia extension		120.00	
Stockgrowers Conference Room		120.00	
LaBarre Conference Center/Woolgrowers Seminar		120.00	
First Floor Meeting Room		120.00	

AHC Duplicating Services		FY 2001	ChartField
Photocopies, per page			1700-13482
Self service & inventories (8"x10" or 11"x14")		.10	
Copies by AHC staff (8"x10" or 11"x14")		.30	
Copies by AHC staff (11"x17")		.35	
Maps per square foot		.75	
Faxed requests, per page		1.00	
Color slides and transparencies			1700-13482
35mm (2"x2" mounted)		3.00	
35mm - rush order minimum order \$10.00		3.75	
Transparency (4"x5" unmounted)		40.00	
Black & White photographic prints			1700-13482
4"x 5" print		7.00	
5"x 7" print		9.50	
8"x10" print		11.50	
11"x14" print		20.00	
16"x20" print		30.00	
Additional per photograph if a new negative must be produced		7.00	
Additional per photograph for sepia tone		3.00	
Rush Fee (50% of order)		50%	
Audio and Video Tapes			1700-13482
Audio or video tape purchase		5.00	
Duplicating an audio tape, per hour		10.00	
Video tapes, duplication film to video, per hour		10.00	
Mailing costs			1700-13482
Photographs			
1-7		5.00	
8-25		6.00	
over 25		COST	
plus handling		+3.00	
Cassette tapes			
1-5		5.00	
6-10		6.00	
Over 10		COST	
plus handling fee		+3.00	
Photocopies			
1-50		5.00	
51-100		6.00	
Over 100, additional, per 100		1.00	

AHC Commercial Use Fees		FY 2001	ChartField
Books, CD-ROM, per image			1700-13482
Scholarly and non-profit publishers		0.00	
1-5,000 copies		25.00	
5,001-10,000 copies		50.00	
10,001-25,000 copies		100.00	
Over 25,000 copies		250.00	

AHC Commercial Use Fees		FY 2001	ChartField
Magazines and Periodicals Scholarly and Non-profit publishers		0.00	1700-13482
Under 50,000 circulation		50.00	
50,000-100,000 circulation		100.00	
Over 100,000 circulation		250.00	
Commercial display, per image (office, store, etc)		250.00	1700-13482
Book Jacket		250.00	
Motion Picture, Radio or Television, per image		250.00	
Advertising use, per image		250.00	
Public Display (in business) per image		250.00	
Multiple Images, \$25 per image, each			1700-13482
1-5 images		25.00	
6-15 images		20.00	
16-25 images		17.50	
26-35 images		15.00	
Over 35 images		12.50	
Multiple Images, \$50 per image, each			1700-13482
1-5 images		50.00	
6-15 images		40.00	
16-25 images		35.00	
26-35 images		30.00	
Over 35 images		25.00	
Multiple Images \$100 per image, each			1700-13482
1-5 images		100.00	
6-15 images		80.00	
16-25 images		70.00	
26-35 images		60.00	
Over 35 images		50.00	
Multiple Images \$250 per image, each			1700-13482
1-5 images		250.00	
6-15 images		200.00	
16-25 images		175.00	
26-35 images		150.00	
Over 35 images		125.00	

Anaconda Geological Document Collection		FY 2001	ChartField
Gold Club			1700-13505
Annual Fee (archives access included)		7,500.00	
Reproduction:			
Documents, per page		1.00	
Maps, per square foot		2.00	
Digital Data, per set, CD Rom Geophysical Data		600.00	
Digital Data, per MB, CD Rom Geophysical Data subset		20.00	
Research Services			
Archivist, per hour		10.00	
Geologist, per hour		20.00	
Faxed requests, per page		1.00	

Anaconda Geological Document Collection		FY 2001	ChartField
Scanning services- large-format color flatbed scanning, per hour, 1/2 hour minimum		40.00	
Plotting services - D-size HP color inkjet, 36" wide, per square foot			
Bond, 24#		1.50	
High Gloss Photo Paper		2.00	
Film		2.25	
Image processing - color change, scale change, document layering, etc. per hour, 1/2 hour minimum		18.00	
Map warping - using T-Warp to join adjacent geo- rectified maps, per hour		25.00	
Digital output of scanned images			
FTP		---	
plus service fee		+5.00	
3.5 inch diskette		1.00	
plus service fee		+5.00	
Jaz drive		110.00	
plus service fee		+5.00	
4 mm DLT tape		12.00	
plus service fee, per hour		+10.00	
Writable CD-ROM		12.00	
plus service fee, per hour		+10.00	
Finding Aids			1700-13505
Floppy disk (specify format)		5.00	
Shipping & Handling		5.00	
Subject Guides			
Indexed Subject Guide		5.00	
Shipping & Handling		3.00	
Interest charges to accounts over 60 days in arrears will be at the market rate (to be determined by the Associate Vice President for Administration and Finance)			1700-13505

Art Museum

Art Museum Facility Rental		FY 2001	ChartField
Category I – University, non-profit or arts-related organizations			
Lobby only		50.00	
Reception with galleries open		75.00	
Dinner in small gallery, no exhibition modification		150.00	
Dinner in large gallery, no exhibition modification		250.00	
Dinner in large gallery, modified exhibition(s)		750.00	
Dinner in large gallery, exhibitions removed -actual cost+		COST+	

Art Museum Facility Rental		FY 2001	ChartField
Multi-purpose room, half day		25.00	
Multi-purpose room, full day		35.00	
Setup fee		25.00	
Category II - For-profit groups and organizations			
Lobby only		75.00	
Reception with galleries open		100.00	
Dinner in small gallery, no exhibition modification		200.00	
Dinner in large gallery, no exhibition modification		400.00	
Dinner in large gallery, modified exhibition(s)		1,100.00	
Dinner in large gallery, exhibitions removed-actual cost+		COST+	
Multi-purpose room, half day		35.00	
Multi-purpose room, full day		50.00	
Setup fee		25.00	
Category III - Non-University Fundraising/revenue producing events			
Lobby only		100.00	
Reception with galleries open		200.00	
Dinner in small gallery, no exhibition modification		300.00	
Dinner in large gallery, no exhibition modification		500.00	
Dinner in large gallery, modified exhibitions(s)		1,600.00	
Dinner in large gallery, exhibitions removed-actual cost+		COST+	
Multi-purpose room, half day		80.00	
Multi-purpose room, full day		100.00	
Setup fee		25.00	

Branding Iron		FY 2001	ChartField
Display Advertising			
National		8.10	
Local		6.10	
10% cash discount		5.50	
Campus		5.10	
Recognized Student Organization/Students		4.80	

University Photo Service		FY 2001	ChartField
Charges to students and University personnel are on the same basis as to University departments			

Wyoming Career Information Service		FY 2001	ChartField
Computerized package			1700-13490
Community Colleges (no additional long distance telephone charges)		950.00	
Other (long distance telephone charges are additional)		575.00	
Micro-Quest package		575.00	1700-13490
Information books only		275.00	
Additional materials:			
Diskette		25.00	

Wyoming Career Information Service		FY 2001	ChartField
Set of information books		75.00	
Implementation book		25.00	
User's handbook		.40	

Jacoby Golf Course		FY 2001	ChartField
Green Fees - General Public			
9 holes		13.75	
18 holes		20.50	
Green Fees - UW students and Juniors (18 years and younger)			
9 holes		9.25	
18 holes		14.25	
Memberships			
Full time student		240.00	
Adult Single		345.00	
Adult Single plus spouse		545.00	
Adult Single plus 1 junior		485.00	
Adult Single plus 2 juniors		615.00	
Adult Single plus 3 juniors		745.00	
Adult Single, spouse, 1 junior		685.00	
Adult Single, spouse, 2 juniors		825.00	
Single Junior (18 years or younger)		185.00	
Family Maximum (immediate family)		825.00	
Locker rentals, per year		30.00	

Wyoming State Veterinary Lab

Wyoming State Veterinary Laboratory fee policy is as follows:

1. The person requesting services will be the person billed and will receive all reports (No Exceptions).
2. Fees for diagnostic tests performed for non-farm industry (e.g. pharmaceutical companies) and research grants will be assessed an additional 20%. This added fee does not apply to other, cooperating agencies and diagnostic laboratories where mutually beneficial collaborations have been arranged. The additional fee also does not apply to the Cervid hybrid testing program.
3. Maximum fee applies only for clinical, diagnostic cases from veterinarians and producers. Maximum fee will include necropsy and appropriate laboratory tests (with the exception of toxicology tests, spinal cord removal, and referred tests) of one animal. Simultaneous submission of animals from within a single livestock litter (e.g., pigs, multiple lambs, etc.) or up to 6 avains of similar breed, age, and clinical complaint are included in the maximum fee. Additional animals related to the same submission may be accepted for an additional \$30 each at the discretion of the WSVL.

4. Professional services rendered for forensic, insurance, and other legal claims will be charged at the rate of \$150 per hour in addition to other laboratory charges. These services include consultation, site visits, document preparation, and legal testimony.
5. Services will not be offered to clients with accounts that are greater than 90 days past due.
6. Income from fees supports almost 40% of this laboratory's budget and helps to cover case reporting, telephone charges, and return shipping of packaging material in addition to the service provided.
7. Tissues for Histopathology must be fixed to reduce autolysis.
8. Fees may change in the interim as a result of drastic changes in prices for reagents and/or diagnostic kits.

Custom test development is available; please call for details.

Wyoming State Veterinary Laboratory (WSVL)	FY 2001	ChartField
Accession Fee Maximum each additional related animal	60.00- 72.00 30.00- 36.00	1700-13439
Referral Fee for those tests not run by WSVL No Referral Fee for those tests offered by WSVL but referred because of unforeseen difficulties, or for specimens delivered to Wyoming State Chemical Lab P UPS regular shipment Overnight (FedEx or UPS)	7.00-8.40 20.00- 24.00	1700-13439
Bacteriology		1700-13439
Aerobic	9.00-10.80	
Anaerobic	12.00-	
Mycoplasma Culture	14.40	
K99 E Coli Elisa	12.00-	
Antibiotic Sensitivity (large animal)	14.40	
Antibiotic sensitivity (small animal)	2.00-2.40	
FA exam for Clostridia (for species)	6.00-7.20	
Clark's Media for Campylobacter (includes culture)	8.00-9.60	
Mycology-direct exam for Fungi (culture referred)	10.00-	
Tularemia assay	12.00	
Yersinia pestis (plague) assay	12.00- 14.40	
	6.00-7.20	
	6.00-7.20	
	6.00-7.20	
Clinical Pathology Serum Chemistries		1700-13439
Small Animal Profile	24.00-	
Large Animal Profile	28.80	
Individual chemistries, first sample; each	24.00-	
Individual chemistries, 2 + samples, each	28.80	
Hematology (CBC + differential)	6.00-7.20	
Spinal Cord Removal	3.00-3.60	
Urinalysis	8.00-9.60	

Wyoming State Veterinary Laboratory (WSVL)		FY 2001	ChartField
		50.00- 60.00 6.00-7.20	
Cremations (disposal only: no ashes returned) Small animals, <100 pounds Large animals, >100 pounds NOT ACCEPTED		12.00- 14.40	1700-13439
Cervid Hybrid Testing		18.00	
Cytology (per slide)		18.00- 21.60	1700-13439

Wyoming State Veterinary Lab (WSVL)		FY 2001	ChartField
Electron Microscopy E.M. scan for viruses, per fecal or tissue		20.00- 24.00	1700-13439
Histopathology 1-3 slides 4-6 slides More than 6 slides, per slide Research slides Special stains Reference slides (plus mailing)		18.00- 21.60 22.00- 26.40 2.00-2.40 2.00-2.40 6.00-7.20 7.50-9.00	1700-13439
Immunocytochemistry per antigen		10.00- 12.00	1700-13439
Necropsy (includes disposal)		25.00- 30.00	1700-13439
Parasitology Fecal Flotation Trichomoniasis culture (first sample) Trichomoniasis culture (2+ samples, each) Special stain for Cryptosporidia Heartworm (ELISA for antigen) Heartworm (microfilaria exam) Giardia (ELISA) Other (ID for parasites) MPA water filter analysis		6.00-7.20 6.00-7.20 4.00-4.80 6.00-7.20 8.00-9.60 6.00-7.20 20.00- 24.00 6.00-7.20 140.- 275.00	1700-13439
Public Health Service Rabies Disposal of skunk carcasses Plague/tularemia serologies		0.00 25.00- 30.00 6.00-7.20	

WSVL Serology		FY 2001	ChartField
EIA (AGID; Coggins) EIA (Eliza) EHD EHV-1 (rhinopneumonitis; SN) ** FeLeuk (ELISA; see FIV combo below) FIP (ELISA) FIV - feleuk combination IBR (SN) ** Leptospirosis (5 pieces: MAT) ** LYME (dogs only, ELISA) MCF serology (ELISA) ** 2nd of pair no charge if submitted together		7.00-8.40 10.00- 12.00 6.00-7.20 6.00-7.20 10.00- 12.00 15.00- 18.00 15.00- 18.00 5.00-6.00 6.00-7.20 R 5.00-6.00	1700-13439
Anaplasmosis (CF) Bluetongue (AGID) Bluetongue (ELISA) Bovine Leukosis (AGID) BRSV (SN) ** BVD ELISA BVD (SN) type I and II (per type) ** Brucella abortus Brucella canis Canine Coombs Canine Distemper (SN) Canine RF (latex agglutination) M. Paratuberculosis (Johne's, AGID) MIP/PMAG mare pregnancy OPP/CAE (AGID) P13 (SN) ** 2nd of pair no charge if submitted together		5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 0.00 10.00- 12.00 R 6.00-7.20 R 8.00-9.60 16.00- 19.20 5.00-6.00 5.00-6.00	1700-13439
Progesterone (pregnancy) Pseudorabies (latex agglutination) Toxoplasmosis (latex agglutination)		6.00-7.20 5.00-6.00 10.00- 12.00	1700-13439

WSVL Toxicology		FY 2001	ChartField
4-Aminopyridine (bait, stomach contents) Aflatoxin (kidney) Aflatoxin (feedstuffs) Alkaloid screen(urine, stomach contents) Aluminum (liver, kidney) Anticoagulants (liver, kidney, bait) Arsenic (blood, liver, kidney) Barium (kidney)		15.00- 18.00 25.00- 30.00 25.00- 30.00 30.00- 36.00	1700-13439

WSVL Toxicology		FY 2001	ChartField
Cadmium (liver, kidney) Calcium (feedstuffs, bone) Carbamate insecticide screen (bait, stomach contents)		R 30.00- 36.00 20.00- 24.00 R 20.00- 24.00 15.00- 18.00 40.00- 48.00	
Chloride (serum) Chlorinated hydrocarbons (brain, liver) Cholinesterase (brain or blood) Chromium (liver, kidney) Cobalt (blood) Cobalt (liver, kidney) Copper (liver, kidney; also in trace elements) Copper, 6 or more samples, each Copper (serum/ also in trace elements) Copper (serum) 6 or more samples, each Cyanide (stomach contents, forage) Delphinium alkaloids (rumen contents) Dicoumarol (bait, forage) Drug screen Ethlene Glycol (urine, stomach contents)		R 40.00- 48.00 10.00- 12.00 15.00- 18.00 R 15.00- 18.00 15.00- 18.00 10.00- 12.00 10.00- 12.00 9.00-10.80 15.00- 18.00 15.00- 18.00 15.00- 18.00 30.00- 36.00 20.00- 24.00	1700-13439
Fluoride (bone) Glutathione (GSH) peroxibase GSH peroxidase;>2 each additional Herbicides- call for availability Ionophores (feedstuffs) Iron (liver, kidney, serum, also in trace elements) Iron: 6 or more samples, each Lead (blood, liver, kidney) Magnesium (aqueous humor) Manganese (liver, kidney) Mercury (blood, liver, kidney) Molybdenum (blood)		R 20.00- 24.00 7.00-8.40 R 30.00- 36.00 15.00- 18.00 9.00-10.80 20.00- 24.00	1700-13439

WSVL Toxicology		FY 2001	ChartField
Molybdenum (liver, kidney) Mycotoxins screens (feedstuffs)		6.00-7.20 15.00- 18.00 R R 15.00- 18.00 35.00- 42.00	
Na Monofluoroacetate (1080; stomach contents) Nickel (liver, kidney) Nicotine (stomach contents, urine) Nitrate (aqueous humor, semiquant) Nitrate (any sample, quantitative) Organophosphates insecticide screen Oxalates Paraquat (lung, kidney, stomach contents) Petroleum Hydrocarbons (stomach contents) Phosphorous (feedstuffs) Potassium (feedstuffs, CSF)		R 15.00- 18.00 15.00- 18.00 6.00-7.20 20.00- 24.00 40.00- 48.00 5.00-6.00 30.00- 36.00 40.00- 48.00 R 10.00- 12.00	1700-13439
Pyrethroids (limited screen) Selenium (blood, liver,) Selenium (blood, liver) 6 or more samples Sodium (brain, CSF, feedstuffs) Stone analysis (call for forms) Strychnine (stomach contents, urine) Sulfate (water, feedstuffs) Thallium (liver, kidney) Tin (liver, kidney)		40.00- 48.00 15.00- 18.00 10.00- 12.00 15.00- 18.00 R 15.00- 18.00 20.00- 24.00 R 15.00- 18.00	1700-13439
Toxic element screen (liver) (Cu, Fe, Mn, Zn, Ba, Cr, Sn, Ni, Mo) Trace element screen (liver) (Cu, Fe, Mo, Zn) Trace element screen (liver) ,6 or more samples Trace element screen (serum, Cu, Fe, Mo, Zn) Trace element screen (serum) 6 or more samples		35.00- 42.00 25.00- 30.00 CALL 20.00- 24.00	

WSVL Toxicology		FY 2001	ChartField
		12.00- 14.40	
Urea (feedstuffs) Vanadium (liver, kidney) Vitamin A (serum) Vitamin E (serum) Vitamin A & E (serum) Vitamin A (other samples) Vitamin E (other samples) Zinc (liver, kidney) Zinc (liver, kidney): 6 or more samples Zinc (serum) requires trace element tut Zinc (serum) 6 or more samples Zinc Phosphide R=REFERRED TO OUT-OF-STATE LAB		R 15.00- 18.00 15.00- 18.00 15.00- 18.00 15.00- 18.00 15.00- 18.00 20.00- 24.00 20.00- 24.00 15.00- 18.00 10.00- 12.00 10.00- 12.00 9.00-10.80 22.00- 26.40	1700-13439

WSVL – Virology		FY 2001	ChartField
BVD ELISA, for viral antigen BRSV ELISA on lung/nasal secretion FA examination (each), Virus isolation (includes FA on culture) Chlamydia Isolation (includes FA on culture) Electron microscopy Special stains		5.00-6.00 15.00- 18.00 6.00-7.20 16.00- 19.20 16.00- 19.20 20.00- 24.00 2.50-3.00	1700-13439

Renewable Resources

Renewable Resources Insect Identification		FY 2001	ChartField
Identification and management options, per specimen Identification and management options, insects that feed on humans that are of medical importance, per specimen		10.00 30.00	1700-13270

Renewable Resources - Light Stable Isotope Facility		FY 2001	ChartField
<p>The analyses provided by the Stable Isotope facility will allow faculty and students to measure rangeland productivity, water sources used by plants, vegetation consumed by insects, and past climates of Wyoming and the region. "External" indicates fees charged to the private sector, "On Campus" indicates other UW departments, and "Internal" refers to charges billed to the Principal Investigator's grants.</p>			
<p>Dual Inlet ,External</p> <p>CO₂ Atmospheric Manifold Triple Trap N₂ D/H ³⁴S ** ** Analyses currently available</p>		<p>60.00 15.00 15.00 15.00 15.00 15.00</p>	
<p>Dual Inlet, On-Campus</p> <p>CO₂ Atmospheric Manifold Triple Trap N₂ D/H ³⁴S ** ** Analyses currently available</p>		<p>48.00 12.00 12.00 12.00 12.00 12.00</p>	
<p>Dual Inlet, Internal</p> <p>CO₂ Atmospheric Manifold Triple Trap N₂ D/H ³⁴S** ** Analyses currently available</p>		<p>20.00 5.00 5.00 5.00 5.00 5.00</p>	
<p>Continuous Flow, External</p> <p>Multiflow CaCO₃ ¹⁸O D/H DOC NCS3500 ¹³C/ ¹⁸O D/H Pyrolysis ¹⁵N ³⁴S ** Organic ¹⁸O ** ** Analyses currently available</p>		<p>45.00 30.00 34.00 43.00 10.00 82.00 13.00 13.00 90.00</p>	
<p>Continuous Flow, On-Campus</p> <p>Multiflow CaCO₃ ¹⁸O D/H</p>		<p>36.00 24.00 27.00</p>	

Renewable Resources - Light Stable Isotope Facility		FY 2001	ChartField
DOC		34.00	
NCS3500			
¹³ C/ ¹⁸ O		8.00	
D/H Pyrolysis		65.00	
¹⁵ N		11.00	
³⁴ S **		10.80	
Organic ¹⁸ O **		72.00	
** Analyses currently available			
Continuous Flow, Internal			
Multiflow			
CaCO ₃		15.00	
¹⁸ O		10.00	
D/H		11.00	
DOC		14.00	
NCS3500			
¹³ C/ ¹⁸ O		3.00	
D/H Pyrolysis		27.00	
¹⁵ N		4.00	
³⁴ S **		4.00	
Organic ¹⁸ O **		30.00	
** Analyses currently available			
Elemental Analyses, External			
1 element (C, N, H, S)		9.00	
2+ elements (CHN, CHNS, CN, CNS)		13.00	
Elemental Analyses, On-Campus			
1 element (C, N, H, S)		5.00	
2+ elements (CHN, CHNS, CN, CNS)		7.00	
Elemental Analyses, Internal			
1 element (C, N, H, S)		3.00	
2+ elements (CHN, CHNS, CN, CNS)		4.00	

Renewable Resources - Plant Tissue		FY 2001	ChartField
RR Departments			
Tissue grinding (up to 50 g)		4.00	
Nitric Acid digest		4.00	
NH-Nitric Acid digest		8.00	
MgNO ₃ digest		6.00	
Dry Ash		4.00	
Elemental analysis of digest or Ash/per element by ICP		4.00	
Elemental analysis S, Hg, As, Se by ICP		4.00	
Total N		10.00	
Other UW departments			
Tissue grinding (up to 50 g)		8.00	
Nitric Acid digest		8.00	
NF-Nitric Acid digest		16.00	
MgNO ₃ digest		12.00	
Dry Ash		8.00	

Renewable Resources - Plant Tissue		FY 2001	ChartField
Elemental analysis of digest or Ash/per element by ICP		9.00	
Elemental analysis S, Hg, As, Se by ICP		8.00	
Total N		20.00	

Renewable Resources - Soil Testing		FY 2001	ChartField
Standard soil tests for fertility:			1700-13465
Stand fertility		15.00	
AB-DTPA K		4.00	
AB-DTPA Fe		4.00	
AB-DTPA Zn		4.00	
Nitrate on subsoil		4.00	
Special Soil tests, RR departments			1700-13465
AB-DTPA, Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP		5.00	
AB-DTPA Se or As by Hydride		10.00	
Available phosphate only		4.00	
B by Hot water		12.25	
Bulk density		10.00	
Calcium Carbonate equivalent		5.00	
CDC Standard (ammon acet - Na acet)		13.00	
CDC (Rhoades method)		21.00	
Coarse fragments		5.00	
Extractable cations – Mg, Ca, Na, K		22.00	
Special Soil tests, RR departments			1700-13465
Gypsum requirement		11.00	
Gypsum		7.50	
KCl extractable Nh4N		7.50	
KCl extractable NO3N+NO2N		7.50	
Mechanical analysis – pipette		25.00	
Nitrate only		3.50	
Organic matter only		6.00	
P by MgNO3 digest		11.00	
Pressure Plate, any lower, if fewer than 4 samples per plate		25.00	
Pressure plate analysis - 15 bar		12.00	
Pressure plate, any lower bar		8.00	
Special Soil tests, RR departments			1700-13465
S or B by saturation extract		6.00	
S by MgNO3 digest		11.00	
Soluble cations (Mg, Ca, Na, K)		16.00	
Total N		7.50	
Special Soil tests, Other UW departments			1700-13465
AB-DTPA Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP		10.00	
AB-DTPA Se or As by Hydride		20.00	
Available phosphate only		8.00	
B by hot water		24.50	
Bulk density		20.00	
Calcium Carbonate equivalent		10.00	
CEC standard (ammon acet - Na acet)		26.00	
CEC (Rhoades method)		42.50	

Renewable Resources - Soil Testing		FY 2001	ChartField
Coarse fragments		10.00	
Extractable cations – Mg, Ca, Na, K		44.00	
Special Soil tests, other UW departments			1700-13465
Gypsum requirement		23.00	
Gypsum		16.00	
KCl extractable NH4N		15.00	
KCl extractable NO3N+NO2N		15.00	
Mechanical analysis –pipette		50.00	
Nitrate only		3.50	
Organic matter only		12.00	
P by MgNO3 digest		22.00	
Pressure plate analysis - 15 bar		24.00	
Pressure Plate, any lower		16.00	
Pressure Plate, any lower, if fewer than 4 samples per plate		50.00	
Special Soil tests, other UW departments			1700-13465
S or B by saturation extract		12.00	
S by MgNO3 digest		22.00	
Soluble cations (Mg, Ca, Na, K)		32.00	
Total N		20.00	

Renewable Resources Solution Analysis		FY 2001	ChartField
RR departments			
Water dilute extracted solution by ICP		3.50	
S, Hg, As, Se by ICP		4.00	
NO3N-No2N		4.00	
Ammonia wet chemistry		4.00	
PO4P		4.00	
Other UW departments			
Water dilute extracted solution by ICP		7.00	
S, Hg, As, Se by ICP		8.00	
NO3N-NO2N		8.00	
Ammonia wet chemistry		8.00	
PO4P		8.00	

Plant Sciences

Plant Sciences		FY 2001	ChartField
Corn tests, per entry, per location			
Wyoming seed dealers		30.00	
Non-Wyoming seed dealers		50.00	
Forage tests, per entry per location		200.00	1700-13271
Plant problem diagnosis, per sample		10.00	

Plant Sciences		FY 2001	ChartField
Plant mounts, per plant or seed mount		.75	
Sugar Beets, per variety			
Selected location		726.00	
Each additional location		363.00	
Turf problem diagnosis, per sample		15.00	
Weed identification, per specimen		5.00	

Animal Science

Animal Science Livestock Teaching Arena		FY 2001	ChartField
University events		COST	
Non-profit organizations, cost plus fee of:			
Per hour		+50.00	
Per day		+250.00	
Commercial, cost plus fee of:			
Per hour		+100.00	
Per day		+500.00	

Animal Science Wool Evaluation Fees		FY 2001	ChartField
Clean Wool Determination			1700-13438
In-state, per fleece		15.00	
Out-of-state, per fleece		20.00	
Diameter Determination			1700-13438
Air Flow (Port-Air), per sample		2.50	
Microprojection, per sample		5.00	
Information cores of bag lots			1700-13438
Machine use		1.00	
Yield		5.00	
Diameter (by microprojection of 200 fibers)		3.00	
Purebred flocks raised in Wyoming on "Farm performance testing program"			1700-13438
Fleece evaluation			
Clean Wool Determination, per fleece		10.00	
Diameter Determination			
Air-Flow		2.50	
Microprojection		5.00	
Processing charges			1700-13438
Scour, per grease pound		.50	
Scoured wool, per pound		3.00	
Card Sliver, per pound		3.50	
Grease wool, per pound		1.50	

College of Engineering Microcomputer Office		FY 2001	ChartField
Markup percentages to set pricing of equipment and computer peripherals sold to departments, faculty, staff and students through the Apple Collegiate Partnership Program. Cost plus percentage			1312-12574
IDR purchases		+10%	
All Other purchases		+15%	
PC Maintenance			
Time and materials, per hour		35.00	
Non-refundable deposit (Apple Collegiate Partnership Program, orders over \$500)		100.00	1312-12574

Civil and Architectural Engineering		FY 2001	ChartField
Environmental Engineering Laboratory		100.00	
Bioremediation testing for contaminant degraders, per sample			
Soils Laboratory and Rock Mechanics Laboratory			
Atterberg Limit test equipment, per day		10.00	
Sieve Analysis equipment, per day		15.00	
Soils Direct Shear test equipment, per day		20.00	
Proctor test equipment, per day		15.00	
Inplace Density test equipment, per day		10.00	
CVR test equipment, test run by user, per day		70.00	
Soil Resistivity test equipment, per day		20.00	
Structural Test Facility and Wet Room			
MTS test equipment , per hour		250.00	
per day		1,250.00	
Instron test equipment, per hour		150.00	
per day		750.00	
Tinius Olson test equipment, per hour		100.00	
per day		500.00	
Data acquisition/instrumentation, per hour		15.00	
per day		75.00	
Surveying Laboratory and Surveying Equipment			
Electronic Distant Meter with 2 tripods and prism		25.00	
Theodolite 1" with tripod		30.00	
Theodolite 10" with tripod		15.00	
Transit Vernier with tripod		10.00	
Level, automatic with tripod		8.00	
Level rod		1.00	
100' steel tape		1.00	
Lab and field studies of TOCs in drinking water systems, per test, negotiable on large projects		10.00	1700-13469
Lab and classroom usage, asphalt, soils and concrete technician training and certification, per day, per person		14.00	1700-13396

Home Child Care Provider Program		FY 2001	ChartField
A sliding fee scale based on income at the time of enrollment will be used to determine rate charged			

Home Child Care Provider Program		FY 2001	ChartField
Registration fee (non-refundable) per child		20.00	
Per Child, per hour, maximum		1.35	
Per Child, per hour, special care, maximum		1.50	

Child Care Center		FY 2001	ChartField
Registration fee (non-refundable) per child		25.00	1309-12571
Per day		16.75	
Per half day		11.50	

Child Development Center		FY 2001	ChartField
Half-day Preschool, per child, per semester 4 days per week		240.00	1700-13082

Wyoming Center for Teaching and Learning		FY 2001	ChartField
Elementary Milk and Juice Program			1700-13421
Grades N-K juice, per semester		6.00	
Grades 1-4, milk per semester		7.00	
Lunch Program, per lunch			1700-13421
Student		2.00	
Student, for those who qualify for reduced charge		.40	
Student, for those who qualify for free lunch		N/C	
Adult lunch		2.50	

Recreation and Wellness

Recreation and Wellness Facility Access Fees		FY 2001	ChartField
Facility Access			1700-13457
UW employees, UW appointees, and spouses			
Per semester		27.50	
Annual fee (payable in Aug and Sept only)		55.00	
Dependent children of UW employees UW appointees and Cooperative Agencies (19 years and younger, not having graduated from high school)		7.50	
Per semester		15.00	
Per year			
UW Cooperating Agencies and spouses			
Per semester		33.00	
Annual fee (payable in Aug and Sept only)		66.00	
Part-time student, student spouse, per semester		16.50	
Corbett pool, community access, per day		2.00	
Corbett pool, community access, per month		30.00	
Locker Fee			1700-13457
<u>Additional charge to above facility access rates</u>			

Recreation and Wellness Facility Access Fees		FY 2001	ChartField
Box lockers, per semester		7.50	
Box lockers, annual		15.00	
Half lockers, per semester		25.00	
Half lockers, annual		50.00	
Facility Access Pass			1700-13457
Replacement, lost or stolen pass		10.00	
Daily Guest pass (purchased with UW Campus Express Card)		2.00	
Multiple day punch pass, per day		2.00	

Recreation and Wellness Miscellaneous Fees		FY 2001	ChartField
Climbing Wall			
Certification (annual fee)			
Skill Clinic or skills check		5.00	
Lead climbing skill clinic or skills check (required for lead rope climbing)		5.00	
Access			
Students, annual		20.00	
Students, per semester		10.00	
Faculty & Staff, annual		40.00	
Faculty & Staff, per semester		20.00	
Non-UW personnel, annual		60.00	
Non-UW personnel, per semester		30.00	
Daily climbing fee (requires wall certification)		3.00	
Recreation, Intramural, or Outdoor Adventure Programs Fees established for individual Recreation, Intramural, or Outdoor Adventure classes, clinics, special events and activities, shall be sufficient to cover the instructors/speakers and other related expenditures.			
Intramural participation fee (part-time non-benefited students, employees and spouses)		5.00	1400-12676
Summer Athletic camp participants per person, per week		5.00	1700-13457
Fees for lost items			1700-13457
Combination Lock		6.00	
Key lock		10.00	
Badminton racquet		25.00	
Basketball		30.00	
Boxing gloves		45.00	
Volleyball		25.00	
Weight training belt		25.00	
Clearing locker administrative fee		10.00	1700-13457
Towel plus laundry service, per academic year		11.00	
Adult Education, non-credit classes per student		2.00	1700-13457
Adult Education, Summer Conference			
Per person up to four weeks, paid by conferee		15.00	
Per person over four weeks, paid by conferee		30.00	

Recreation and Wellness Facility Rental Fees		FY 2001	ChartField
Half Acre (outside groups, exclusive use)			1700-13457
Pool, per hour		20.00	
Main Gym, per court, per hour		10.00	
Exercise Room, per hour		10.00	
Infield, per court, per hour		10.00	
Weight Room, per hour		15.00	
Racquetball Courts, per court, per hour		10.00	
Rifle Range, per hour, non-university groups		10.00	
Corbett Building			1700-13457
Pool, per hour		30.00	
Tennis Complex, per court, per hour		10.00	

Physical and Health Education Human Energy Research Laboratory		FY 2001	ChartField
Service Fees – group rates available upon request			1700-13448
Aerobic Capacity Determination		80.00	
Aerobic capacity and exercise EKG		100.00	
Cholesterol, triglyceride, glucose, per test		15.00	
Computer diet analysis, per analysis		25.00	
Exercise electrocardiogram (EKG)		100.00	
Exercise Prescription		40.00	
Exercise Stress Test		160.00	
Hydrostatic Weighing		25.00	
Pulmonary function test (FEV1)		25.00	
Skinfold measurement (body composition)		10.00	
Weight loss program		35.00	

Speech Pathology and Audiology		FY 2001	ChartField
Speech-Language Pathology Diagnostic Evaluations			
Accent Reduction		75.00	
Articulation*		75.00	
Dysphagia evaluation*		75.00	
Fluency evaluation*		75.00	
Language evaluation*		75.00	
Oral-myofunctional*		75.00	
Phonological evaluation*		75.00	
Re-evaluation (only for UW clients)*		40.00	
Speech/Language Screening*		25.00	
Voice evaluation*		75.00	
* A sliding scale fee based on income and/or hardship documentation, is offered for all speech and language services. In addition, a special UW student fee is available.			
Audiology Diagnostic Evaluations			1700-13452
Auditory brainstem (ABR)		125.00	
Basic audiometric evaluation		60.00	
Central auditory process		60.00	

Speech Pathology and Audiology		FY 2001	ChartField
Ear impression fee & handling		20.00	
Otoacoustic Emissions		40.00	
Hearing Aid evaluations (HAE) & follow-up			1700-13452
Conventional		100.00	
Programmable/digital aids		130.00	
Hearing Aid orientation (HAO)		60.00	
Hearing Aid analysis		25.00	
Industrial audiogram		15.00	
Screening		15.00	
Special tests		25.00	
Speech/Language Pathology Treatment			1700-13452
Individual, per hour*		30.00	
Group, per hour, each*		15.00	
* A sliding scale fee, based on income and/or hardship documentation, is offered for all speech and language services. In addition, a special UW student fee is available.			
Speech and Language Remediation charges determined on a sliding scale based on income for 30, 45 and 60 minute time periods. In addition, special UW student fee schedule is available.			

School of Human Medicine		FY 2001	ChartField
Fees, Charges, and Deposits (methodology)			
<p>The Family Practice Centers maintain a formal fee schedule for physician services based on a relative value scale. A relative value guide correlates the difficulty of performing a certain procedure and the time required and assigns a unit value to the procedure. There are over 7,000 procedures listed in the Relative Value Scale and each procedure has a unique code associated with it as well as a unit value. The fee charged for the procedure is obtained by multiplying the unit value by a conversion factor. Conversion factors used at the Family Practice Centers are updated periodically by reviewing the reimbursement received from major insurance companies and are reviewed annually by the Dean of the College of Health Sciences. Conversion factors currently in use are on file at each program and in the Office of the Dean.</p> <p>The University of Wyoming Family Practice Residency Programs accept new patients regardless of their ability to pay for services. Our policy is to bill all patients for services provided and to request payment at the time of service.</p> <p><u>Financial Discounts</u> apply to patients with special financial needs. Occasionally, patients have legitimate financial problems. Patients expressing hardship must be referred to the Business Office for each program where financial arrangements or discounts can be determined. There are two discount options:</p> <p><u>Hardship Discount</u> applies to patients with serious illnesses who are unable to work and have no other sources of income and patients who are now deceased and their accounts are uncollectible. If, after insurance payment, there is an outstanding balance, the Medical Director may elect to write off the remaining balance.</p> <p><u>Sliding Fee Scale Discount</u> applies to families that are "total family private pay" which may qualify them for a sliding fee scale. Special exceptions to the total family private pay rule will be considered for families with insured children on a case by case basis by the program director or designee. Sliding fee percentages are based on annual gross family income and size. Payments are expected every thirty (30) days. Guidelines are outlined below.</p>			

Sliding Fee Scale Family Size	60% Discount	40% Discount	30% Discount	20% Discount	10% Discount
1	<8,240	8,241-10,300	10,301-12,360	12,361-14,420	14,421-16,480
2	<11,060	11,061-13,825	13,826-16,590	16,591-19,765	19,766-22,120
3	<13,880	13,881-17,350	17,351-20,820	20,821-24,290	24,291-27,760
4	<16,700	16,701-20,875	20,876-25,050	25,051-29,225	29,226-33,400
5	<19,520	19,521-23,424	23,425-29,280	29,281-34,160	34,161-39,040
6	<22,340	22,341-27,925	27,926-33,510	33,511-39,095	39,096-44,680
7	<25,160	25,161-31,450	31,451-37,740	37,741-44,030	44,031-50,320
8	<27,980	27,981-34,975	34,976-41,970	41,971-48,965	48,966-55,960
9	<30,800	30,801-38,500	38,501-46,200	46,201-53,900	53,901-61,600
10	<33,620	33,621-42,025	42,026-50,043	50,044-58,835	58,836-67,240

School of Nursing, Nursing Center	FY 2001	ChartField
Clinic Services		
Cholesterol Screen	10.00	
Dipstick urinalysis	5.00	
Hematocrit	5.00	
History, physical exam, developmental screening, max	35.00	
Pap smear	15.00	
Rubella, Rubeola screen - direct cost plus fee of 5.00	+5.00	
TB skin test	5.00	
Wet prep	4.00	
Lead Screens	5.00	
Quick Strip	8.00	
Vision/Scoliosis Screening, school-aged children		
One-half day	65.00	
One day	125.00	
Education/Consultation, per hour	35.00	
Critical Thinking Test Assess Test	30.00	
Assess Test	30.00	1700-13253
Parenting classes (7 2- hour sessions) per series	80.00	1700-13253
Early periodic screening/development testing (EPSDT) *listed under Clinic Services* (Medicaid eligible children - sliding scale available)		
Nursing intervention (sliding fee scale) maximum	35.00	
Biofeedback (insurance billing, if covered)	15.00-	
Therapeutic massage by massage therapist or R.N. (sliding fee scale)	30.00	
American Heart Assoc Slim for Life (sliding fee scale)	15.00-	
	35.00	
	30.00-	
	50.00	

School of Extended Studies and Public Service

Television (UWTV)		FY 2001	ChartField
Overtime hours incurred performing any service will be paid by the initiating agency			
Commercial Television Production			1700-13076
Administration, per hour		15.00	
AMIGA graphics computer animation, per hour		40.00	
Dubbing, per hour, plus tape cost		25.00	
Betacam editing, per hour		85.00	
S-VHS editing, per hour		60.00	
Planning, per hour		35.00	
Pre-production (3 person crew)		75.00	
Production, per hour (full studio with engineer)		260.00	
Production (single camera studio)		130.00	
Production, per hour, TV Instructional Conference rooms		50.00	
Remote Unit (Beta cam)		75.00	
Research/Institutional Television production			1700-13076
Administration, per hour		15.00	
AMIGA graphics computer animation, per hour		40.00	
Dubbing, per hour, plus tape cost		25.00	
Betacam Editing, per hour		70.00	
S-VHS editing, per hour		50.00	
Planning, per hour		35.00	
Pre-production (2 person crew)		75.00	
Production, per hour (full studio with engineer)		260.00	
Production (single camera studio)		130.00	1700-13076
Production, per hour, TV Instructional Conference rooms		30.00	
Remote Unit (one camera)		70.00	
Television Library, stock footage, Commercial/ Institutional			1700-13076
Search fee, per hour		30.00	
Dub fee, per hour, plus tape		35.00	
Minimum fee, per request		50.00	
Television Satellite Reception, per hour			1700-13076
Research/Institutional		30.00	
Commercial		40.00	
Campus cable distribution			
Research/Institutional			
8:00 am - 5:00 pm		30.00	
After hours, per hour		45.00	
Commercial			
8:00 am - 5:00 pm		40.00	
After hours, per hour		60.00	
Radio		FY 2001	ChartField
Radio Production and Recording			1700-13074
Production room, self-use, per hour			
Research/Institutional (minimum of 1 hour)		10.00	

Radio		FY 2001	ChartField
Commercial		15.00	
Production room plus technical, per hour			1700-13074
Research/Institutional		15.00	
Commercial		20.00	
Dubbing charges			1700-13074
Instructional			
Cassettes, each, plus tape cost		1.00	
Reel-to-reel		1.00	
Service charge, per hour		10.00	
Research/Institutional			
Cassettes, each, plus tape cost		1.00	
Reel-to-reel		1.00	
Service charge, per hour		10.00	
Commercial			
Cassettes, each, plus tape cost		1.00	
Reel-to-reel		1.00	
Service charge, per hour		15.00	

Environmental Health and Safety Office		FY 2001	ChartField
Film Badge Exchange, late return			1700-13459
First late, badge, calendar year		0.00	
Second late badge, calendar year		6.00	
Third late badge, calendar year		10.00	

UW National Park Service		FY 2001	ChartField
Research Center Living Facilities			1700-13175
Restricted to investigators whose research is based at the Research Center, and to their associates, assistants and immediate families			
Less than 1 week, per day, 1-2 people per unit		17.00	
1 week but less than 4 weeks, per day, 1-2 people/unit		15.00	
Additional occupancy over 2 people per person, per day		4.00	
Unit cleaning and repair fee		COST	
Boat Use			1700-13175
Research purposes only - depending upon amount of special research equipment required			
Canoe, rowboat, rubber raft, per day		10-20.00	
Outboard motor boat, less than 20 hp, per day		10-30.00	
Monarch 19' research boat, per hour		20-40.00	
Facility Use			1700-13175
Meeting rooms, one to three rooms		N/C	
University			
Others – depends upon room size, university affiliation, educational, research or governmental unit		50-200.00	

Intercollegiate Athletics

Facilities Use - Intercollegiate Athletics		FY 2001	ChartField
<p style="text-align: center;">Arena-Auditorium Arena</p> Direct cost plus fee, per day <u>University events</u> - including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged <p style="text-align: center;">Arena-Auditorium Concourse</p> Direct cost plus fee, per day <u>University events</u> , including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit, admission charged Non-profit, no admission charged		COST +3,330.00 +1,330.00 +1,330.00 +665.00 COST +910.00 +665.00 +665.00 +330.00	1316-12627
<p style="text-align: center;">Fieldhouse</p> Direct cost plus fee, per day <u>University events</u> -including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged		COST +1,000.00 +665.00 +665.00 +400.00	1316-12627
<p style="text-align: center;">Football Stadium</p> Direct cost plus fee, per day <u>University events</u> , including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged		COST +3,330.00 +1,330.00 +1,330.00 +665.00	1316-12627
<p style="text-align: center;">Meeting Rooms</p> Direct cost plus fee, per day University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics Non-University events		COST +30.00	1316-12627
<p style="text-align: center;">Practice Gymnasium</p> Direct Cost plus fee, per day University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics Non-University Commercial, admission charged		COST +240.00	1316-12627

Facilities Use - Intercollegiate Athletics		FY 2001	ChartField
Commercial, no admission charged		+180.00	
Non-profit organization, admission charged		+180.00	
Non-profit organization, no admission charged		+120.00	
Tailgate Park			1316-12627
University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics		COST	
Commercial, per day		COST	
Non-profit organizations, per day		COST	

Equipment Rental and Extra Services - Intercollegiate Athletics		FY 2001	ChartField
Equipment Rental			1316-12618
Barricades, each		5.00	
Chairs, each		.35	
Cowboy Joe tent		800.00	
Floor covering, per sq foot		.06	
Forklift, with operator, 4500 lbs, hourly rate		25.00	
Forklift, with operator, 4500 lbs, daily rate		100.00	
Equipment Rental			1316-12627
Golf Carts, each		20.00	
Microphone, each		5.00	
Podium, each		20.00	
Portable stage ramp		350.00	
Portable stage, max size 60' x 40', sound wings 12'x16'		850.00	
Equipment Rental			1316-12627
Risers		20.00	
Sound system - Electro Voice with Yamaha PM 1000 console and one microphone		60.00	
Spotlights, each		50.00	
Table skirting, per table		1.00	
Tables, each		2.00	
Towels, each		1.00	
Extra Services, per person, per hour			1316-12627
Electricians		27.75	
Medical staff (2 required)		15.25	
On-site commercial sales (% of gross)		20%	
Police (required)		15.25	
Stagehands		5.50	
T-shirt security		5.50	
Technicians		5.50	
Ticket takers		5.50	
Ushers		5.50	

Tickets - Intercollegiate Athletics		FY 2001	ChartField
Men's Basketball			1316-12639

Tickets - Intercollegiate Athletics		FY 2001	ChartField
Individual game Adult UW Staff/Faculty Knothole Season (based on number of home games) Adult - above concourse Adult - below concourse UW Staff/Faculty - above concourse UW Staff/Faculty - below concourse Family Pack (based on four tickets)		8.00-15.00 6.10-9.60 5.00 143.00 149.00 114.00 119.00 340.00	
<p style="text-align: center;">Women's Basketball</p> Individual game - excluding men's double header Adult Child Preliminary to men's game Adult Child Season - excluding men's double header Adult Child Family (UW Staff/Faculty 80% of face value)		3.00 1.00 8.00 3.00 16.00 8.00 32.00	1316-12608
<p style="text-align: center;">Football</p> Individual game Adult Child Knothole Season (based on number of home games) Adult Child UW Staff/Faculty Family Plan (4 tickets) Family Plan, additional per ticket (over 4) Cowboy Combo (3 games) Family Fun Pack (4 tickets per game) intended for families with a minimum of 2 children		15.00- 20.00 15.00- 20.00 5.00 84.00 84.00 67.00 240.00 60.00 45.00 30.00- 60.00	1316-12638
<p style="text-align: center;">Three-Sports - Volleyball, Women's Basketball, and Wrestling</p> Season Adult Child Family (UW Staff/Faculty 80% of face value)		41.00 27.00 82.00	1316-12640
<p style="text-align: center;">Volleyball</p> Single Match Adult Child		3.00 1.00	1316-12640

Tickets - Intercollegiate Athletics		FY 2001	ChartField
Tournaments			
Adult		5.00	
Child		2.50	
Season			
Adult		24.00	
Child		12.00	
Family (UW Staff/Faculty 80% of face value)		48.00	
Wrestling			1316-12640
Dual Meets			
Adult		3.00	
Child		1.00	
Tournaments			
Adult		5.00	
Child		2.50	
Season			
Adult		22.00	
Child		11.00	
Family (UW Staff/Faculty 80% of face value)		44.00	

Auditorium and Classroom Facility Use		FY 2001	ChartField
Arts & Sciences Auditorium			1800-13579
Per hour, 4 hour minimum		30.00	
Rehearsal		15.00	
Agriculture Auditorium			1800-13579
Per hour, 4 hour minimum		5.00	
Additional charge after 6:00 pm		1.50	
College of Business Auditorium			1800-13579
Per hour, 4 hour minimum		5.00	
Additional charge after 6:00 pm		1.50	
Education Auditorium			1800-13579
Per hour, 4 hour minimum		5.00	
Additional charge after 6:00 pm		1.50	
UW Family Practice Residency Program - Casper			
Auditorium, per hour, weekdays		7.50	
per day, weekdays		30.00	
Auditorium, per reservation, weekends		60.00	
Classroom, per hour, weekdays		5.00	
per day, weekdays		20.00	
Classroom, per reservation, weekends		30.00	
Classrooms			1800-13579
150-250 capacity			
Per hour		10.00	
Per day		60.00	
77-150 capacity			
Per hour		7.50	
Per day		30.00	
Under 77 capacity			
Per hour		5.00	

Auditorium and Classroom Facility Use		FY 2001	ChartField
Per day		20.00	

Information Technology Voice Services		FY 2001	ChartField
Basic/Single Lines Sets			
Maestro 1500 (Display) per month		20.50	
Maestro 1500 (Display) one-time setup		45.00	
Maestro 3500 (Handsfree, Display), per month		27.00	
Maestro 3500 (Handsfree, Display) one-time setup		45.00	
2500/2554 (Public phones and Housing) per month		20.50	
2500/2554 (Public phones and Housing) one-time setup		45.00	
Multi Line Sets with Displays			
Meridian 5209 (Class Set) per month		25.00	
Meridian 5209 (Class Set) one-time setup		45.00	
Meridian 5312 (Class Set) per month		28.00	
Meridian 5312 (Class Set) one-time setup		45.00	
Meridian 2008 (Business Set) per month		30.00	
Meridian 2008 (Business Set) one-time setup		45.00	
Meridian 2616 (Business Set) per month		35.00	
Meridian 2616 (Business Set) one-time setup		45.00	
Meridian 2317 (Executive Set) per month		38.00	
Meridian 2317 (Executive Set) one-time setup		45.00	
Cordless Sets			
NT 4500 (Display) per month		30.00	
NT 4500 (Display) one-time setup		45.00	
NT 4600 (Display, Handsfree) per month		32.00	
NT 4600 (Display, Handsfree) one-time setup		45.00	
Other			
Bridged Line - single line off a single line, per month		6.50	
Bridged Line - single line off a single line, one-time setup		45.00	
Bridged line requiring multi set types, per month		varies	
Bridged line requiring multi set types, one-time setup		45.00	
Line with no telephone set type, per month		19.50	
Line with no telephone set type, one-time setup		45.00	
Interbuilding Circuit - no dialtone, per month		10.00	
Interbuilding Circuit - no dialtone, one-time setup		45.00	
Telephone line moves and set changes		45.00	
Primary number change-swap (field tech not required)		25.00	
OPX (766 extension located off-campus with a M1500) per month		62.50	
one-time setup		500.00	
OPX (766 extension located off-campus with a M3500) per month		69.00	
one-time setup		500.00	
OPX Additional lines (one order)		355.00	
Other			
1-800 or 888 service		various	
1FB-US West measured business line, features extra		23.10	

Additional DID (766+) number, per month		5.00	
Additional DID (766+) number, one-time setup		5.00	
Listings - Laramie White pages (US West) per month		6.00	
Listings - Laramie White pages (US West) one-time		19.50	
Features			
Line Features (forwarding, pick-up, ring again, etc.) per month		N/C	
Add line features, one time setup		5.00	
Student Caller ID, per month		2.00	
Student Caller ID, one-time setup		5.00	
Speed Call list beyond allotted first list, per month		.50	
Speed call list beyond allotted first list, one-time setup		5.00	
Rebill cost for collect calls accepted by students		5.00	
Voice Mail			
Personal Mail Box, administration and students per month		6.00	
one-time setup		5.00	
Recorded Announcement, per month		8.00	
Recorded Announcement, one-time setup		5.00	
Auto Attendants			
Either (one choice)			
1 mailbox or announcements, per month		10.00	
1 mailbox or announcements, one-time setup		5.00	
Either (two to four choices)			
2 mailboxes, 2 announcements or combo, per month		20.00	
2 mailboxes, 2 announcements or combo, one-time		25.00	
Either (five to seven choices)			
5 mailboxes, 5 announcements or combo, per month		30.00	
5 mailboxes, 5 announcements or combo, one-time		25.00	
Either (eight to ten choices)			
8 mailboxes, 8 announcements or combo, per month		40.00	
8 mailboxes, 8 announcements or combo, one-time		25.00	
Either (ten plus choices)			
8 mailboxes, 8 announcements or combo, per month		50.00	
8 mailboxes, 8 announcements or combo, one-time		25.00	
Voice Menu w/additional announcements or mail box(es)		8.00	
each additional choice			

Information Technology Data Services to UW Departments		FY 2001	ChartField
Install Ethernet connection, connection and office cabling		45.00	1315-12580
Data Connection moves, card swaps & coax to 10BaseT		45.00	
10 Mbps Ethernet Port activation (Administrative)		150.00	
10 Mbps Ethernet Port Activation (UW Affiliates)		200.00	
ATM Backbone connection (where available)		2000.00	
Problem Service charges, per hour		35.00	
Ethernet Card installation (no port activation)		25.00	
Cards, Cables, Transceivers, misc equipment		various	
Ethernet connection (UW Affiliates), per month		12.00	

Add'l Data Storage/warehouse (per 10 mb), per year		5.00	
Add'l Data Storage/LAN (Administrative)		11.25	
Add'l Data Storage/LAN (UW Affiliates)		18.75	

Information Technology Client & DIS Services		FY 2001	ChartField
PC Maintenance Time and Materials, per hour		35.00	1800-13597
Maintenance Contracts HP LaserJet II, III, IV		150.00	
Warranty Assistance Program through PC maintenance		25.00	
Installation of pre-purchased memory		15.00	
Rental program (PC or printer), per day		5.00	
per week		25.00	
per month		105.00	
Laptop rental, per day		5.00	
Premium laptop, per day		10.00	
Portable LCD projector, per day		20.00	
per week		60.00	
Software			1800-13596
Microsoft Select Program - see current price list from IT Resource Guide (Web)			
Exceed for Windows		199.00	
Exceed upgrade only		22.50	
SAS/SPSS Base Modules, per year, prorated		50.00	
Additional modules, per module, per year		25.00	
Command Antivirus for Server, per year, not prorated		89.00	
Adobe Illustrator - 10 pack	list price on		
Adobe Photoshop - 10 pack	IT web		
Adobe Pagemaker - 10 pack	page		
Student Computer Labs			
Printed pages (charged after pre-determined number of prints, per page)		.05	1700-13262
NT 4.0 Lab node build by IT personnel, per hour		15.00	1702-16248
Warranty maintenance of lab node, IT personnel, per year		25.00	1702-12648
Non-Warranty Maintenance of Lab Node, per hour		15.00	1800-13597
Non-student organization use per node, per hour (charged for total number of lab nodes in room)		1.00	
DIS Charges			
General consulting, per hour		35.00	
Oracle consulting, per hour		50.00	
Miscellaneous			
Workshop sessions offered by IT professionals, per class, content dependent		15.-30.00	1800-13596
Workshop modules, dependent on content		25.-45.00	1800-13596
Late return fees for software and hardware (deposit)		30.00	1800-13596
NT Server Build by IT personnel (UW Department)		35.00	1800-13597
Installation of pre-purchased Ethernet Card (UW Dept)		25.00	1800-13597
Client Hard Drive back-up/restore of data, per hour		35.00	1800-13596

Restore user deleted data on IT servers, per hour (see Note 4)		35.00	1800-13596
Restore student network connection per incident (plus parts, if needed)		25.00	1315-12576
Student data connection per semester		30.00	1315-12576
for Fall/Spring		50.00	1315-12576
Unsupported standards (hardware and software) installation and configuration, per hour		35.00	1800-13596sw
Departmental/College web page design, per hour		35.00	1800-13597hw

Information Technology Notes:

- 1) Charges for new wiring and line repair include labor (25.00/hr) plus materials. Cost estimates are provided at no charge for new wiring and cabling.
- 2) One-time charges do not apply for disconnection of any type of service.
- 3) Telephone sets are provided to departments as part of the monthly line charge. All damaged, lost or stolen telephone sets are the responsibility of the department being billed for the work. Departments are charged for repair or replacement of any damaged or stolen telecommunications equipment issued to them, including telephone sets.
- 4) Servers: UW Student, NT, and WWW.
- 5) 100 Mbps service is not available in all campus locations

University of Wyoming/Casper College Center		FY 2001	ChartField
Facility use fee for UW Outreach Bldg, 951 Poplar, Casper, per 4 hour period			1700-13383
Smallest rooms		15.00	
Medium rooms		20.00	
Large rooms		30.00	
Largest rooms		50.00	
Damage/cleaning deposit			
Small and medium rooms		30.00	
Large rooms		50.00	

Miscellaneous		FY 2001	ChartField
Bicycle Registration, one time for each bicycle		4.00	1700-13273
City of Laramie and UW accept either registration			
Violations			
Class I (e.g., speeding, carelessness, failure to register)		10.00	
Class II (parking outside designated areas)		5.00	
Copy machines, per copy			
Minimum		.05	
Maximum, not to exceed cost		.15	
Directory Information Fees			
Address labels, each		.05	
Charge per list from same selection		10.00	
Charge per selection		10.00	
Phone charges, actual, minimum		10.00	
Standard set-up - labor, packaging, and mailing		75.00	
Keys			
Deposit, minimum		1.00	
Deposit, maximum		10.00	

Miscellaneous		FY 2001	ChartField
Charge for lost key, regular key, minimum		1.00	
Charge for lost key, regular key, maximum		10.00	
Outside door key, minimum		2.50	
Outside door key, maximum		25.00	
Master key, minimum		50.00	
Master key, maximum		250.00	
Laminating, sheet, per foot		.40	
University General Bulletin New and transfer students		N/C	
Visitor Information Center Fax service			
Transmitted message, per 5 pages, phone charges plus		+1.00	
Received message, per 5 pages		1.00	
Wordprocessing, per hour, without operator			
Minimum		2.00	
Maximum		10.00	