

THE UNIVERSITY OF WYOMING JOB DESCRIPTION

This is a description of a staff position at the University of Wyoming not a job opening announcement. Look for current job openings at the following link: [UW Human Resources](#).

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Title: LICENSED CLINICAL SOCIAL WORKER (LCSW)

Reports To: Designated Supervisor

UW Job Code: 4305

UW Job Family: 3A - Health/Medical Professional

SOC Code: 21-1014

FLSA: Exempt

Pay Grade: 23

Date: 7-1-20

JOB PURPOSE:

Provide direct clinical social work services to University students; consult with University staff, faculty, students, and families. Provide direct clinical psychotherapy modalities to patients with mental illness and substance use disorders. Act as an advocate and help clients gain access to resources while confronting their issues such as mental illness, addiction, and abuse.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Work in close collaboration with physicians and other health care personnel in patient evaluation and treatment to further their understanding of significant social and emotional factors underlying patient's health problems.
- Help patient and family to understand, accept, and follow medical recommendations.
- Participate in daily huddles to assess needs and coordinate services.
- Address referrals from Behavioral Health Integration team utilizing warm hand-offs as able.
- Provide psychotherapy to individuals and their families.
- Participate in SBIRT program.
- Provide substance abuse counseling to individuals in the Medication Assisted Treatment (MAT) program.
- Provide biopsychosocial assessments, treatment planning, and implementation.
- Collaborate with UW College of Health Sciences Social Work faculty to supervise graduate and undergraduate student training opportunities in Behavioral Health Integration experiences. Provide guest lectures as an expert in Behavioral Health Integration.
- Demonstrate a commitment to Behavioral Health Integration model of care.
- Maintain current competency in social work specialty by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.

SUPPLEMENTAL FUNCTIONS:

- Conduct evaluations of counseling; assist in research; prepare documents for the institution.
- Participate in professional development opportunities and in-service training.
- Utilize community resources to assist patients.

COMPETENCIES:

- Attention to Detail
- Sensitivity
- Stress Tolerance
- Developing Organizational Talent
- Quality Orientation
- Ability to Learn

MINIMUM QUALIFICATIONS:

Education: **Master's degree**

Experience: **2 years work-related experience**

Required licensure, certification, registration, or other requirements:

- **Licensure as a counselor or social worker (LPC, LCSW) or temporary licensure pending the completion of the licensure process is necessary.**

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- Professional ethical guidelines.
- Group counseling and crisis intervention services.
- Adolescent and/or adult counseling.
- Mental health issues educating processes and techniques.
- Human behavior and performance.
- Individual differences in ability, personality, and interests.
- Assessment and treatment of behavioral and affective disorders.
- Clinical operations and procedures.
- Community mental health resources.
- Principles and methods of social and vocational rehabilitation as they relate to mental health clinical practices.
- Legal and ethical issues related to patients' rights.
- Community support services.
- Principles and processes for providing customer and personal services.
- Principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and measurement of training effects.

Skills and Abilities to:

- Effectively communicate in written and verbal form.
- Perform essential functions under stressful situations.
- Maintain confidentiality.
- Adhere to professional ethical guidelines.
- Make administrative/procedural decisions and judgments.
- Interviewing and psychological/developmental evaluation.
- Maintain emotional stability to cope with human suffering, emergencies, and other stresses.
- Create, compose and edit written materials.
- Observe, assess, and record symptoms, reactions, and progress.
- Supervise, lead and train staff and/or students.
- Evaluate the progress of therapeutic programs and make individual modifications.
- Preparing and maintaining patient records.
- Work effectively with a wide range of constituencies in a diverse community.
- Foster a cooperative working environment.

WORKING CONDITIONS:

No major sources of discomfort, standard office environment. Routinely work during non-office hours.

Authorized by Classification/Compensation, Human Resources

Employees may be requested to perform job-related tasks other than those specifically presented in this description. Participating in the University's hazardous waste minimization program is part of the job of each employee who uses (or may come in contact with) hazardous materials. Fair Labor Standards Act (exempt/non-exempt) is designated by position. University of Wyoming actively supports Americans with Disabilities Act and will consider reasonable accommodations.