

# UNIVERSITY OF WYOMING

Office of the Registrar  
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Policy regarding graduate student completion for the purpose of hiring.

In order for a University of Wyoming graduate student to be verified for graduation prior to the end of the semester in which the student graduates, the following items must be approved and posted by the Office of the Registrar:

1. Committee Assignment Form
2. Program of Study Worksheet
3. Preliminary Exam (Ph.D. and Ed.D. students only)
4. Report on Final Examination
5. Thesis or Dissertation posted to ProQuest (Master's Degree Thesis option and Ph.D and Ed.D students)
6. Survey of Earned Doctorates (Ph.D. and Ed.D. students only)
7. Anticipated Graduation Date Form

If the student is registered for courses other than XXXX 5890, 5860, 5940, 5920, this verification is contingent upon the successful completion of those courses (grade of B or higher, or cumulative GPA of 3.0).

Upon successful completion of the required postings (1-7 above), the Office of the Registrar will issue an official letter indicating the student has fulfilled the requirements necessary for degree conferment.