UW Shipping & Receiving - International Shipping Request

Instructions: 1. Complete forn	n electronically 2.	Email PDF to shipp	ing.request@ເ	uwyo.edu 3. Print,	sign and att	ach to package(s)		
Name:				Date:				
E-mail:	Phone:							
Department Name - Organization Number								
Funding Source Type:	UW Account	UW G	Grant	Collect Shi	ipping Accou	nt		
Funding Source Account:								
Enter a UW Funding Source obtain	ned from your depar	tment accountant, or a	uPS/FEDEX/et	c account for the rec	sipient you are	sending to.		
Signature	Date Signed						_	
Shipper's signature above certifies materials in the package unless in		up to \$75,000 per viol	ation prescribed	by 49CFR 107.329,	that there are	no DOT-regulated		
Description of Contents:								
Value for Insurance:		Number of P	ackages	Dol	Dolly Needed?			
If you are (1) shipping items ou Compliance Attorney to discus		nduct research, or (2) sending spe	cimens outside the	e US, have y	ou contacted the		
	Yes	NA						
Shipper:	Freight	FEDEX	UPS	DHL	Other			
Delivery Options:	Express (3 - 1	Express (3 - 10 business days) Saver (15 - 30 business days)						
	These are estimate	ed times. Delays in cus	stoms may occu	r.				
Duties & Fees Charged to:	Sender	Receiver		Hazardous Mater	ial?	Yes		
Does the package contain any type of battery?	Yes	Is it a Lithium battery contained within a device?						
Shipping A	Address - Maxir	mum 35 characte	rs per line in	cluding spaces	- <u>No P.O.</u>	Boxes		
Company:								
Attention:								
Address 1:								
Address 2:								
City:		State:						
Country:	Postal Code:							

Phone: