



PROJECT VOLUNTEER JOB DESCRIPTION

YOUR PURPOSE:

To help youth develop life skills and help youth learn skills and information about a specific project.

MEASURE OF SUCCESS:

Members learn project and life skills. Members are able to communicate their learning through demonstrations, project talks, fair exhibits, competitions and other learning events. Members and parents are informed of activities related to the project area.

RESPONSIBILITIES:

- Help members establish goals and plan for their project work, then help members to evaluate their progress in this project area.
- Plan and prepare for project meetings or workshops. This could include but is not limited to workshops, field trips, audio/video resources, guest speakers, teaching kits, computers, or other learning tools.
- Communicate these activities with 4-H members, parents, and the club volunteer for club level activities or the 4-H Educator county level activities.
- Use project curriculum and encourage 4-H members to use project curriculum. This ensures the use of research based information.
- Be familiar with 4-H rules, policies and guidelines. Adhere to guidelines and due dates for enrollments, registrations, animal ID's, and entries.
- Involve members in activities that teach life skills; communication, leadership, decision-making, developing a positive self-concept, and record keeping. Encourage youth to share what they have learned with others.
- Inform members of and encourage participation in other 4-H opportunities related to the project, such as Showcase Showdown, county workshops, county fair, state fair, and awards related to the project area.
- Encourage and assist members with record keeping on project work.
- Work to involve experienced and knowledgeable teens in teaching project skills.
- Adhere to the Wyoming 4-H Policies.

TIME REQUIRED:

6-10 hours monthly (depends on number of youth involved and number of learning experiences scheduled)