

**From:** [Tami B. Benham-Deal](mailto:Tami.B.Benham-Deal)  
**To:** [aa-deans@uwyo.edu](mailto:aa-deans@uwyo.edu); [aa-associate-deans@uwyo.edu](mailto:aa-associate-deans@uwyo.edu); [aa-directors@uwyo.edu](mailto:aa-directors@uwyo.edu); [aa-department-heads@uwyo.edu](mailto:aa-department-heads@uwyo.edu)  
**Subject:** FW: Faculty career progress during COVID-19 pandemic  
**Date:** Monday, March 23, 2020 2:53:00 PM  
**Attachments:** [COVID Statement on Faculty Career Progress 3-23-2020.pdf](#)

---

Deans, Associate Deans, Directors and Department Heads,

Today marks the week established for faculty to work on redesigning their courses to be delivered through distance modalities so that students progress toward graduation can continue. We applaud the faculty for their rapid response to changing conditions brought on by the COVID-19 pandemic. Please remind your faculty that all courses have been canceled, regardless of delivery method, through March 27. Under the plan approved by Acting President Neil Theobald, classes will resume on March 30, 2020. We have had a few reports of faculty who may have missed the President's and Provost's instructions that no courses, including those already being delivered via distance, shall be taught this week. Please remind your faculty of these timelines.

In her message on March 16, 2020, Provost Miller instructed faculty to email students enrolled in their courses as soon as possible to communicate their plans for course continuation and information about access WyoCourses. Please encourage your faculty to stay in contact with their students early and often.

Finally, we recognize that the change in instructional delivery and the broader conditions resulting from the COVID-19 pandemic may have variable disruptive effects on faculty productivity in the areas of teaching, scholarship and creative activity, extension, and service/outreach. In response to these possible effects, the Office of Academic Affairs is announcing policy provisions and additional considerations related to faculty career progress. Please find an explanation of those provisions/considerations in the attached document.

Please share this email and attachment with your faculty.

Let us know if you have questions.

Stay safe and healthy,

**Tami Benham Deal, PED**

Vice Provost

Office of Academic Affairs

1000 E. University Ave.

Laramie, WY 82071

307-766-4284

<http://www.uwyo.edu/acadaffairs/>

