

Office of Academic Affairs 1000 E. University Avenue Dept. 3302 Laramie, WY 82071 Myron B. Allen, Vice President 307 766 4286 • fax: 307 766 2606 312 Old Main • allen@uwyo.edu

To: Academic deans, directors, and department heads

From: Myron Allen

Subject: Policy for hiring convicted criminals

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On 26 January 2006, The President's Executive Council adopted the following policy governing the hiring of people convicted of crimes:

It is the policy of the university not to hire any person convicted of a crime the nature of which is reasonably related to the applicant's fitness for the job. No person convicted of a felony of any nature shall be hired without the approval of the hiring unit's vice president or the Director of Athletics, if appropriate. Further, it is against university policy to hire any person who has been convicted of (1) a felony involving violence or (2) a sex crime against a minor or involving violence. The Vice President for Administration shall determine whether a conviction falls into either of categories (1) or (2).