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# University of Wyoming Fee Book FY 2013- FY 2014 Biennium

July 1, 2012 – June 30, 2014



UNIVERSITY OF WYOMING

University of Wyoming  
The Fee Book  
July 1, 2012 - June 30, 2014

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## **I. THE BOARD OF TRUSTEES POLICY**

The policies outlined in this document apply to the 2013 and 2014 fiscal years. All prior approvals of fees, charges, and deposits are repealed effective July 1, 2012 except as to rights or obligations previously acquired or incurred there under.

The fees, charges, fines, penalties, refunds, and deposits are subject to change without notice.

Publication of fees, charges, refunds, and deposits in the University of Wyoming Fee Book is required prior to charging fees. Exceptions may be granted by the Vice President for Administration.

### **Authority**

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). The Trustees "possess all the powers necessary or convenient to accomplish the objects and perform the duties prescribed by law and shall have custody of the books, records, buildings and all other property of the university" (W.S. 21-17-203). The Trustees may "(e)xpend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments" (W.S. 21-17-204).

Section 2 of Chapter VIII (STUDENTS) of the Regulations of the Trustees stipulates that "All student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

Therefore, pursuant to constitutional and statutory provisions, the Trustees are responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

### **Financial Assistance**

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition and mandatory fees then to other university assessed fees and charges, prior to distribution to the student. If the student receives federal financial aid they may (in writing) limit the use of financial aid to only tuition payments, mandatory fees and university housing charges.

### **Failure to Pay Fees, Charges, Fines, Penalties**

A student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied registration at the university or copies of transcripts until such fees, charges, fines, penalties, or deposits are paid in full. A non-student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied use of University facilities and services until such fees, charges, fines, penalties, or deposits are paid in full. Procedures for adjudication of disputes over payment of fees, charges, fines, penalties, or deposits shall be prescribed by the Vice President for Administration.

### **Student Loans and Scholarships**

Interest rates for 1) loan funds established by the University of Wyoming; and 2) loan funds established by the State of Wyoming without statutory interest rates shall be established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Loans from loan funds established by trust agreement, will or similar instrument with no stipulated interest rate shall not accrue interest, but will carry a Loan Advance fee of two percent (2%) of the loan amount.

Interest rates for the Medical School Student Loan Program and Family Practice Residency Loan Program shall be consistent with Trustee actions on student loan interest rates prescribed by the Trustees on July 9, 1985 and November 9, 1985.

The interest rate for the Medical Student Contract Support Program shall be consistent with the actions of the 1993 (52<sup>nd</sup>) General Session of the State of Wyoming Legislature (Wyoming Statute, Chapter 203).

The interest rate for the Superior Student in Education Loan Program shall be consistent with Trustee action on student loan interest rates (April 11, 1985) and established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

### **Fees, Charges, and Deposits, Student Media**

The Trustees delegate the authority for the establishment of advertising, subscription and related rates or charges for student media, including the Branding Iron, Frontiers Magazine, and Owen Wister Review, to the Student Media Board. Rates or charges established by the Student Media Board shall be filed annually with the Office of the Vice President for Administration and published in the Fee Book.

### **Internal Fees, Charges, and Deposits**

The Vice President for Administration, with approval by the Trustees, is authorized to establish fees, charges, or deposits for interdepartmental purposes. In no case shall the assessment of such fee, charge, or deposit exceed the direct cost plus reasonable administrative overhead.

### **Facility Rental Fees**

Non-university users of campus facilities will be assessed a 10 percent surcharge on rental fees. Any surcharge will be deposited into a separate account earmarked for maintenance, and under the control of the Director of Physical Plant. For self-sustaining facilities rented to external users, surcharges will be deposited to an account similarly designated.

The following rental fee structure will be used:

- Classification I – Qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants who are primarily students, faculty and staff qualify under this category.
- Classification II – Qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or events where admission is charged. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.
- Classification III – Commercial off-campus groups.

### **Other Provisions**

The purpose of this policy is to allow University departments to recover direct costs, and reasonable indirect costs, for use of University facilities, equipment, services or materials as set forth in the following paragraph.

The Trustees' authority to establish fees is delegated to the Vice President for Administration to set casual food service rates in the University food service operations, resale of items in the University Bookstore, various telecommunication rates, and other resale activities. Fees will not be authorized for items nor shall this provision be construed, in any way, to avoid the Trustees' authority to establish fees.

**Employee Tuition and Fee Waiver**

Benefitted employees who are employed on at least a half time basis may enroll for one course up to six (6) semester hours of University enrollment in college credit courses (including Outreach courses) during each regular semester and summer semester with no cost for tuition and mandatory fees to the employee.

For additional information see UW Regulation 4-175.

**High School Guest Students Fee Waiver**

High School Guest Students may enroll in classes at the University of Wyoming with no charges for mandatory fees.

**Wyoming Senior Citizen Students**

Students age 65 and over are not charged tuition and mandatory fees. Wyoming Senior Citizen students are admitted to the University on a space available basis, and student benefits are not available.



## II. SCHEDULES OF TUITION, FEES, AND REFUNDS

### Regular Academic Year Tuition and Mandatory Fees

#### Tuition

The tuition policy of the Trustees for the 2013 and 2014 fiscal years include the following:

Tuition is established to support instruction at the University. Excluded from tuition are laboratory and special course fees authorized separately by the Trustees.

- a. All charges are due on or before the Friday of the first week of class: an installment payment plan for all charges is available. Students who do not make their first installment payment will not be allowed to begin the current term.
- b. Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate, for each regular term semester during which they are so employed.
- c. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term.
- d. Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$40 per credit hour on these courses only. Mandatory fees are applicable.
- e. Student classification for fee purposes (and reduced tuition rates) is addressed in Trustee Regulation VIII C.
- f. Full-time refers to undergraduate, pharmacy and law students enrolled in 12 or more credit hours, and graduate students enrolled in 9 or more credit hours.
- g. All tuition and/or surcharges are subject to rounding for determining hourly rates.

#### Mandatory Fees

Mandatory fees are assessed to each student during the regular academic year and are to be paid with tuition as follows:

**Special college and course fees are assessed in addition to the fees shown here.**

- **Wyoming Union:** The fee is comprised of two components: \$102.62 in FY 2013 and \$103.12 in FY 2014 is assessed for support of annual operations, replacement of equipment for the Wyoming Union and \$35.25 is assessed for repair, replacement, renovation and construction, and for bond retirement for the Wyoming Union as authorized by the Trustees.
- **Student Services:** The income is specified for the support of ASUW including student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees. The fee also supports the Branding Iron, Owen Wister Review, Frontiers magazine, campus recycling program, support and programming for a centralized wellness program, AWARE, music, theater, and cultural programs and support of the Office of Service, Leadership, and Community Engagement (SLCE).
- **Student Health Service:** Full time students are assessed a mandatory student fee, which is \$104.59/ semester in FY 2013 and \$105.23/ semester in FY 2014 for the Student Health Service. Part time students may purchase the Optional Student Fee Package which includes the Student Health Service fee. Eligible student benefits include unlimited visits to staff physicians, physician assistant and nurse practitioner and nursing staff; and use of the pharmacy and laboratory departments. Services with nominal charges include: consultants (orthopedics and psychiatry); pharmacy; laboratory; allergy immunotherapy; immunizations; medical appliances and supplies; and procedures.
- **Intercollegiate Athletics:** The income is specified for the support of Intercollegiate Athletics, and provides full-time students with free admission to all University intercollegiate athletic events on campus, excluding tournament events.
- **Recreation Programs:** The income is specified for the support of campus recreation facilities and programs.
- **Transit Fee:** The income is specified for the support of the university transit system operations and to assist with capital funding for bus replacement.

<b>Mandatory Fees, Academic Year, Full-time Students per semester</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>																											
<b>Full-time students</b>																														
Wyoming Union Operations  Planning/renovation/construction Series 1999 Bond Issue funding	137.87	138.37	FY 2013 102.62 FY 2014 103.12 1304-12556 14.25/1304-12557 21.00/7520-16818																											
Student Services Student Services fee includes ASUW, Student Media, Recycling, Wellness, AWARE, Music/Theater and Student Leadership & Civic Engagement fees previously assessed as separate mandatory fees.	84.79	85.45																												
<table border="1"> <thead> <tr> <th><b>Student Services Detail</b></th> <th><b>Amount FY 2013</b></th> <th><b>Amount FY 2014</b></th> </tr> </thead> <tbody> <tr> <td>ASUW</td> <td>35.03</td> <td>35.19</td> </tr> <tr> <td>Student Media</td> <td>19.51</td> <td>19.97</td> </tr> <tr> <td>Recycling</td> <td>9.11</td> <td>9.11</td> </tr> <tr> <td>Wellness</td> <td>6.99</td> <td>7.03</td> </tr> <tr> <td>AWARE</td> <td>5.10</td> <td>5.10</td> </tr> <tr> <td>Music/Theatre</td> <td>6.05</td> <td>6.05</td> </tr> <tr> <td>Service, Leadership &amp; Community Engagement</td> <td>3.00</td> <td>3.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>84.79</b></td> <td><b>85.45</b></td> </tr> </tbody> </table>	<b>Student Services Detail</b>	<b>Amount FY 2013</b>	<b>Amount FY 2014</b>	ASUW	35.03	35.19	Student Media	19.51	19.97	Recycling	9.11	9.11	Wellness	6.99	7.03	AWARE	5.10	5.10	Music/Theatre	6.05	6.05	Service, Leadership & Community Engagement	3.00	3.00	<b>Total</b>	<b>84.79</b>	<b>85.45</b>			
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Student Health Service	104.59	105.23	1310-20567																											
Intercollegiate Athletics	90.00	102.50	FY 2013 89.00 FY 2014 101.50 /1001-10073 1.00/1700 13168																											
Recreation Programs Operations  Series 2012 Bond Issue	92.74	110.00	FY 2013 67.74 FY 2014 68.00 1700-13362 FY 2013 25.00 FY 2014 42.00 7520-20664																											
Transit Fee	38.95	40.64	1318-17345																											
<b>Total for Full-time students</b>	<b>548.94</b>	<b>582.19</b>																												
<b>Total for Part-time students</b>																														
<ul style="list-style-type: none"> <li><b>Students taking 1-3 credit hours (fee per credit hour) plus flat rate fee for Transit of FY 2013 \$38.95 and FY 2014 \$40.64</b> (FY 2013- Union Fee \$18.01 plus Student Services Fee \$13.94 FY 2014- Union Fee \$18.20 plus Student Services Fee \$14.05)</li> <li><b>Students taking 4 or more credit hours (flat rate fee)</b> (FY 2013- Union Fee \$137.87, Student Services Fee \$84.79 plus Transit Fee \$38.95 FY 2014- Union Fee \$138.37, Student Services Fee \$85.45 plus Transit Fee \$40.64)</li> </ul> Part-time students can also purchase the optional fee package (page 8)	<b>31.95</b> per hour <b>38.95</b>         <b>261.61</b>	<b>32.25</b> per hour <b>40.64</b>         <b>264.46</b>	1318-17345																											

## Tuition Table

Tuition Fall and Spring Semesters Per credit hour	Resident FY2013	Non-Resident FY2013	Resident FY2014	Non-Resident FY2014
Undergraduate students	106.00	413.00	108.00	432.00
Graduate students	206.00	602.00	210.00	629.00
Law students	411.00	851.00	419.00	889.00
Pharmacy students	379.00	781.00	387.00	816.00
MBA students	529.00	787.00	540.00	822.00
Nursing DNP students	298.00	615.00	304.00	643.00

Wind Energy Optional Student Fund	FY 2013 & FY 2102	Chart Field
Optional Wind Energy fee <a href="http://www.uwyo.edu/greenspot">www.uwyo.edu/greenspot</a>	varies	1700-19053

## Other Tuition and Mandatory Fees

### Concurrent Joint Enrollment

Concurrent Joint Enrollment: A student enrolled in one or more regular on campus courses and in one or more off-campus credit courses during the same academic term.

The total hours of concurrent joint enrollment shall be used in determining the student's part-time or full-time status for financial aid purposes.

Any concurrently jointly enrolled student, excluding flexible enrollment courses (correspondence courses), will be eligible to participate in the Optional Student Fee Package program.

### Visitor's Fee

Members of the public who are not otherwise enrolled in University courses and who are not University employees may visit classes taught as part of a University course. To visit any number of classes taught in a specified section of a course during a specified semester, an individual must (1) secure written permission of the instructor, and (2) pay the visitor's fee.

Visitor's Fee	FY 2013 & FY2014	Chart Field
Visitor's fee, per course	25.00	

### Optional Student Fee Package

The Optional Student Fee Package is available to all part-time students, excluding employees exercising their employee fee benefit privileges. Part-time students electing to enroll in the student medical insurance program must also purchase the Optional Student Fee Package. The benefits received shall be the same as those afforded full-time students.

Full-time students must enroll for at least 9 credit hours. If you enroll for 4.5 to 8.5 hours of credit, you will be automatically charged for the Optional Student Fee Package. You are entitled to the privileges of a full-time student for the purposes of admission to cultural affairs, university theatre productions, and intercollegiate athletic games; eligibility for services of the Student Health Service, access to athletic facilities, and purchase of student medical insurance if the student meets other eligibility requirements; and other programs. **If a student does not want the full-time student benefits, s/he must waive them when registering each semester.**

Purchase of the Optional Student Fee Package does not classify you as a full-time student for purposes of full-time equivalent status in the Registrar's Office (i.e., loan certification, government statistics, etc.) unless you fit into one of the following two categories:

- (a) master's candidates who have a program of study on file in the Graduate School, who have completed at least 90% of the coursework for the master's degree, are working full time on his/her thesis or Plan B paper (certified by major professor and department head), and are enrolled for at least 1 hour; or
- (b) doctoral candidates who have a program of study on file, who have successfully completed the preliminary examination, are working full time on his/her dissertation or research project (certified by major professor and department head), and are enrolled for at least 1 hour.

Students who fit within the two special categories described above must fill out the Petition for the Optional Student Fee Package regardless of whether they have an assistantship or not in order to receive the full-time student benefits. If these students also wish to purchase student medical insurance, they must contact the Risk Management and Insurance office to complete the necessary paperwork after the petition has been approved and before the insurance enrollment period ends for the semester.

The master's candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed four (4) consecutive academic terms (excluding summer sessions). The doctoral candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed six (6) consecutive academic terms (excluding summer sessions).

Fees included in the Optional Student Fee Package are: Student Health Service, Intercollegiate Athletics, and Recreation Programs.

<b>Optional Student Fee Package, per semester</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Student Health Service	104.59	105.23	1001-10023
Intercollegiate Athletics	90.00	102.50	FY 2013 89.00 FY 2014 101.50 1001-10073 1.00/1700 13168
Recreation Programs Operations  Series 2012 Bond Issue	92.74	110.00	FY 2013 67.74 FY 2014 68.00 1700-13362 FY 2013 25.00 FY 2014 42.00 7520-20664
<b>Total Fee, per semester</b>	<b>287.33</b>	<b>317.73</b>	

## **Refunds and/or Cancellations of Tuition and Fees**

### **Refund Policy**

The refund policy of the Trustees for the 2013 and 2014 fiscal years is as follows:

- a. Mandatory fees are not refundable.**
- b.** Tuition and course fees, other than mandatory fees, will be refunded, in accordance with the Institutional Refund Policy, to students who formally withdraw from the University or drop all classes after registration and the payment of tuition and fees. Charges will be canceled in accordance with the schedule for those students who withdraw before completing payment.
- c.** Tuition and course fees, other than mandatory fees, will be refunded and/or cancelled, in accordance with the Institutional Refund Policy, to students who formally change status (i.e. nonresident to the resident or full-time to part-time).
- d.** Tuition and fee refunds due to students who have other debts owed to the University, will be distributed to those outstanding debts prior to disbursement to the student.

The Vice President for Administration, or his designee, may authorize refunds and/or cancellations inconsistent with these policies in unusual and infrequent circumstances and only when such actions are in the best interest of the University.

## Calculation of Refund

### Institutional Refund Policy

#### Academic Years 2012-2014 – 16 Week Courses

Before first day of semester	100%
Semester Class Day 1-8	100%
Semester Class Day 9-15	80%
Semester Class Day 16-20	70%
Semester Class Day 21-25	60%
Semester Class Day 26-30	50%
Semester Class Day 31-35	40%
Semester Class Day 36 on-	0%
<b>Academic Years 2012-2014 – 8 Week Courses</b>	
Before first day of classes	100%
Day 1-4	100%
Day 5-9	50%
Day 10-19	25%
Day 20 on-	0%

Examples of these calculations are available in Accounts Receivable

### Federal Return of Funds Policy

A student who receives federal financial aid (other than Federal Work Study pay checks) and chooses to complete less than 60% of an academic term is considered not to have earned all the federal aid s/he has been awarded.

- If aid already disbursed is equal to earned aid, no further action is required.
- If aid already disbursed is less than earned aid, additional aid may be offered to the student after s/he withdraws.
- If aid already disbursed is greater than earned aid, UW and/or the student must return some federal funds.

To determine whether federal funds have been earned or must be returned, UW will follow this procedure:

**Step 1: Determine the percentage of the term the student completed.** This is calculated by dividing the number of calendar days (including weekends) in a term into the number of calendar days that the student was in attendance for that term.

**Step 2: Apply the percentage of time attended to the total amount of federal aid the student was eligible to receive for the term.** This is the student's "earned aid."

**Step 3: Subtract the amount of earned aid from the amount of aid actually disbursed to the student.** A positive remainder is the student's "unearned aid." A negative remainder is the student's "earned aid" that may still be offered to the student.

**Step 4: Determine the amount of unearned aid that must be repaid by UW.** Multiply the institutional charges by the percentage of unearned aid, and compare this figure to the total unearned aid. UW will repay the lesser amount.

**Step 5: Determine the amount of unearned aid remaining that must be repaid by the student.** Subtract the amount of unearned aid repaid by the institution from the total amount of unearned aid.

All unearned aid will be returned to the federal student loan lender or federal aid accounts in the following order:

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal Perkins Loan
- Federal PLUS (Parent) Loan
- Federal Pell Grant
- Federal SEOG Grant
- LEAP Grant

Any amount owed by the student on a grant will be reduced by 50%.

The date of a student's withdrawal from UW will be the date of the student's notification to the **Dean of Students** of intent to withdraw. When a student fails to officially withdraw from UW, we will assume the withdrawal date to be the midpoint of the semester or the last date of documented academic activity.

UW will repay the lesser of (1) the total amount of unearned aid, or (2) an amount equal to the student's institutional charges multiplied by the percentage of unearned aid. "Institutional charges" is defined as charges for tuition and fees, plus room and board charges for students living in UW residence halls and apartments. It does not include such charges as bookstore charges, student medical insurance premiums, parking citations, or library fines.

The amount of unearned aid owed by the student on a loan may be repaid under the normal repayment terms of the loan. The amount of unearned aid owed by the student on a grant must be repaid immediately.

Any amount of earned aid not yet disbursed to the student will be offered to the student. Such offers will cover any undisbursed grants first, followed by undisbursed loans.

Examples of how we calculate the amount of unearned federal aid a student must return are available from a professional adviser in the **Office of Student Financial Aid**. A chart detailing the percentage of earned and unearned aid, by calendar day of the semester, is published in the on-line *Class Schedule* for each semester. In brief, to determine the percentage of earned federal aid, the calculation will use the total number of calendar days in the term divided by the total number of calendar days the student attended.

### **Interaction of Federal Return of Funds Policy and Institutional Refund Policy**

When a student who receives federal financial aid withdraws from the university, s/he may owe a repayment of federal funds and/or be due a refund from UW or owe an additional amount to UW.

The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with the Accounts Receivable Office, 250 Knight Hall, phone (307) 766-6232.

### **III. Outreach School**

#### **Outreach School Credit Programs- Course Tuition and Fees**

The tuition policy of the Trustees for the 2013 and 2014 fiscal years for credit courses delivered at a distance includes the following:

- 1) Outreach tuition and delivery fees are established to support the costs of instruction in a UW credit course delivered outside the UW-Laramie campus, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this Fee Book.
- 2) The Outreach School delivers two types of degree and academic certificate programs – core programs and entrepreneurial programs.
  - Tuition for entrepreneurial programs is set at a rate to allow these programs to be self-supporting.
  - Tuition for core programs is indexed to regular UW tuition rates.
  - Tuition increases for resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students.
  - Tuition increases for non-resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students (i.e., for AY 2012-2013, students in classes delivered through the Outreach School will continue to pay resident tuition). However, beginning Fall 2013 and continuing through Academic Year 2016-2017, non-resident students enrolled in classes delivered by the UW Outreach School will pay an increasing percentage of tuition until the tuition reaches the tuition rate approved by the UW Board of Trustees for all UW non-resident students.
- 3) Delivery fees are payable depending upon the type of course delivery and as outlined below.
- 4) Laboratory and special course fees for courses offered through the Outreach School will be charged in addition to tuition as approved in this Fee Book and credited to the appropriate Outreach School or other university account.
- 5) Any financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees charges and deposits second—prior to distribution to the student.
- 6) Any student enrolled in UW Outreach credit courses (either through UW/CC or Outreach Credit Programs), excluding those delivered by correspondence study, will be eligible to participate in the Optional Student Fee Package program.

#### **Outreach Credit Programs- Course Tuition and Fees**

- Outreach tuition and delivery fees, including courses delivered by UW Outreach Credit Programs, are established to support the costs of instruction in a UW credit course delivered outside the UW-Laramie campus, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this Fee Book.
- UW Outreach Credit Programs delivers two types of degree and academic certificate programs – core programs and entrepreneurial programs.
  - Tuition for entrepreneurial programs is set at a rate to allow these programs to be self-supporting.
  - Tuition for core programs is indexed to regular UW tuition rates.
  - Tuition increases for resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students.
  - Tuition increases for non-resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students (i.e., for AY 2012-2013, students in classes delivered through the Outreach School will continue to pay resident tuition). However, beginning Fall 2013 and continuing through Academic Year 2016-2017, non-resident students enrolled in classes delivered by the UW Outreach School will pay an increasing percentage of tuition until the tuition reaches the tuition rate approved by the UW Board of Trustees for all UW non-resident students.
- Delivery fees are payable depending upon the type of course delivery and as outlined below.
- Mandatory campus fees are not assessed to students enrolled solely in UW Outreach credit courses (Outreach Credit Programs, UW/CC, or a combination thereof).

- Tuition for courses delivered by UW Outreach Credit Programs is payable in advance and no student shall be admitted to classes until such tuition has been paid except upon specific authorization of the Associate Provost for Academic Affairs and Dean of the Outreach School. Most often, such authorization is granted when a student has met the conditions required to establish that a financial commitment has been made. These conditions may include, but are not limited to, pending, accepted financial aid and/or scholarships as well as a partial payment or deposit by the deadline set by UW Outreach Credit Programs to allow proper delivery of the course(s).

<b>Outreach Credit Programs Courses FY 2013 &amp; FY 2014 per credit hour</b>	<b>Outreach Tuition FY 2013</b>	<b>Outreach Tuition FY 2014</b>	<b>Outreach Delivery Fee* 2013</b>	<b>Outreach Delivery Fee* 2014</b>
<b>Video conference, Audio conference, and On-site Courses</b>				
Resident Undergraduate	106.00	108.00	20.00	23.00
Resident Graduate	206.00	210.00	20.00	23.00
Non-resident Undergraduate	106.00	152.00	20.00	23.00
Non-resident Graduate	206.00	294.00	20.00	23.00
<b>Online Courses</b>				
Resident Undergraduate	106.00	108.00	40.00	40.00
Resident Graduate	206.00	210.00	40.00	40.00
Non-resident Undergraduate	106.00	152.00	40.00	40.00
Non-resident Graduate	206.00	294.00	40.00	40.00
<b>Per credit hour</b> fee for students taking an incomplete in an online class to extend online platform access beyond end of semester.			40.00	40.00
<b>Hybrid Courses</b>				
Resident Undergraduate	106.00	108.00	20.00	23.00
Resident Graduate	206.00	210.00	20.00	23.00
Non-resident Undergraduate	106.00	152.00	20.00	23.00
Non-resident Graduate	206.00	294.00	20.00	23.00
Additional Online Delivery Fee, per course			40.00	40.00



<b>Outreach Credit Programs Courses FY 2013 &amp; FY 2014 per credit hour</b>	<b>Outreach Tuition FY 2013</b>	<b>Outreach Tuition FY 2014</b>	<b>Outreach Delivery Fee*</b>
<b>Entrepreneurial and Differential Programs</b>			
Executive Online MBA Program per credit	600.00	600.00	
Distance English Masters Program, per credit	249.00	249.00	
Land Surveying Certificate Program, per credit	265.00	265.00	
Students in Utah contract, Ph.D. Adult Education (cap)	225.00	225.00	
Accelerated Nursing SBA Program, per credit	402.00	402.00	
Accelerated Nursing SBA Program- Online Classes, per credit	402.00	402.00	
Doctor of Nursing Practice (DNP) – WY resident	298.00	304.00	
Doctor of Nursing Practice (DNP) – Non-resident	615.00	627.00	
Dental Hygiene contract with Sheridan College			
Resident, per semester	2,100.00	2,180.00	250.00
Special Resident, per semester	3,150.00	3,270.00	250.00
Non-resident, per semester	6,750.00	6,990.00	250.00
Note: Entrepreneurial and differential program courses may be assessed additional fees depending upon the delivery method used.			
<b>Residency in Teaching</b>			
<b>Resident</b>			
Undergraduate, per credit	106.00	108.00	
Graduate, per credit	206.00	210.00	
<b>Non-Resident</b>			
Undergraduate, per credit	411.00	419.00	
Graduate, per credit	599.00	611.00	
Distance Delivery fee for Elementary Education program, one time per semester (fall & spring only)	400.00	400.00	1700-18100 (Chart Field)
*Fees are not refundable after the first week of class.			

### **Correspondence Study Courses**

- Outreach tuition and delivery fees, including those for correspondence study courses, are established to support the costs of instruction in a UW credit course delivered outside the UW-Laramie campus, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this Fee Book.
- Tuition equivalent to undergraduate outreach tuition is charged for correspondence study courses taken for credit. The tuition charged for a non-credit correspondence study course is based on a 3-credit course which is comparable in student workload, instructor workload and cost to UW Outreach Credit Programs.
- Mandatory campus fees are not assessed to students enrolled solely in correspondence study courses.
- Tuition is payable in advance, except upon specific authorization of the Associate Provost for Academic Affairs and Dean of the Outreach School. Fees for textbook rentals, course material deposits, registration transfers, and course extensions are not included in tuition and are listed separately (below).

<b>Correspondence Study Courses FY 2013 &amp; 2014</b>	<b>Outreach Tuition FY 2013</b>	<b>Outreach Tuition FY 2014</b>	<b>Outreach Delivery Fee 2013</b>	<b>Outreach Delivery Fee</b>	<b>Chart Field</b>
Course tuition, per credit hour	106.00	108.00			1001-10025
Delivery fee, per credit hour			20.00	23.00	1700-13077
Non-credit course tuition, per course	318.00	324.00			1001-10025
Delivery fee, per course			60.00	69.00	1700-13077

### **University of Wyoming/Casper College Center – Course Tuition and Fees**

- Outreach tuition and delivery fees, including courses delivered at UW/CC, are established to support the costs of instruction in a UW credit course delivered outside the UW-Laramie campus, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this Fee Book.
- UW/CC delivers degree and academic certificate programs - all core programs.
  - Tuition for core programs is indexed to regular UW tuition rates.
  - Tuition increases for resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students.
  - Tuition increases for non-resident students enrolled in UW classes delivered through the Outreach School will increase beginning Fall 2012 according to the general institutional tuition increases approved by the UW Board of Trustees for all UW resident students (i.e., for AY 2012-2013, students in classes delivered through the Outreach School will continue to pay resident tuition). However, beginning Fall 2013 and continuing through Academic Year 2016-2017, non-resident students enrolled in classes delivered by the UW Outreach School will pay an increasing percentage of tuition until the tuition reaches the tuition rate approved by the UW Board of Trustees for all UW non-resident students.
- Delivery fees are payable depending upon the type of course delivery and as outlined below.
- Mandatory campus fees are not assessed to students enrolled solely in UW Outreach credit courses (UW/CC, Outreach Credit Programs, or a combination thereof).
- Tuition is payable on the same payment schedule as the UW-Laramie campus.

<b>University of Wyoming/Casper College Center Credit Courses FY 2013 per credit hour</b>	<b>Outreach Tuition FY 2013</b>	<b>Outreach Tuition FY 2014</b>	<b>Outreach Delivery Fee FY 2013</b>	<b>Outreach Delivery Fee FY 2014</b>
<b>University of Wyoming/Casper College Center Programs</b>				
Resident Undergraduate	106.00	108.00	20.00	23.00
Resident Graduate	206.00	210.00	20.00	23.00
Non-resident Undergraduate	106.00	152.00	20.00	23.00
Non-resident Graduate	206.00	294.00	20.00	23.00
Hybrid course delivery fee, per course			40.00	40.00

### **Summer Session - Course, Tuition and Mandatory Fees**

#### **Tuition, Summer 2013 & 2014**

The tuition policy of the Trustees for the 2013 and 2014 Summer Session is as follows:

- Tuition is established to provide support for the costs of enrollment in a University class, excluding laboratory and special course fees authorized by the Trustees.

- b) Tuition is payable prior to the first day of scheduled classes. An 18% APR interest rate will be charged on past-due balances.
- c) Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate for each regular term semester during which they are so employed. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term.
- d) Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$40 per credit hour on these courses only. Mandatory fees are applicable.
- e) Student classification for fee purposes (and reduced tuition rates) is addressed in Trustee Regulation VIII C.

Tuition, Summer, 2013 & 2014	UW Laramie Campus and Outreach Resident FY 2013	UW-Laramie Campus Non-Resident FY 2013	Outreach School Non-Resident FY 2013	UW-Laramie Campus and Outreach Resident FY 2014	UW Laramie Campus Non-Resident FY 2014	Outreach School Non-Resident FY 2014
Undergraduate students	106.00	413.00	106.00	108.00	432.00	152.00
Graduate students	206.00	602.00	206.00	210.00	629.00	294.00
Law students	411.00	851.00		419.00	889.00	
Pharmacy students	379.00	781.00		387.00	816.00	
MBA students	529.00	787.00		540.00	822.00	
Nursing DNP students	298.00		615.00	304.00		643.00
Entrepreneurial programs						See above

### Mandatory Fees, Summer 2013 & 2014

Mandatory fees assessed during the 2013 and 2014 Summer Sessions will be assessed based on whether the student is enrolled in any classes delivered on the Laramie campus or only classes delivered by the Outreach School. Mandatory fees will be assessed each student registered in one or more courses delivered on the Laramie campus during the 2013 and 2014 Summer Sessions. Mandatory fees will not be assessed if a student is only enrolled in classes delivered by the Outreach School but Outreach School delivery fees will be assessed. Fees are to be paid with tuition and will be assessed as follows:

For students enrolled in one or more Laramie campus classes (and applied to **total** enrollment):

- a) **Student Health Service:** Students enrolled in summer school are assessed a mandatory student fee, which is \$ 78.77 for FY 2013 and \$79.59 for FY 2014 for the Student Health Service, which provides access throughout the summer. Students not enrolled in the summer, who attended classes in the spring semester and are pre-enrolled for the fall semester are eligible to pay the summer fee and receive care at the Student Health Service during the summer session. The fee must be paid prior to or at the initial visit. Students who wish to enroll in student health insurance must pay this fee.
- b) **Wyoming Union:** The income is split with \$12.84 in FY 2013 and \$12.95 in FY 2014 per credit hour specified for the support of the operations and \$1.75 per credit hour for bond retirement for the Wyoming Union. The remaining \$1.35 is earmarked for planning, repair, replacement, and renovation of the Wyoming Union as authorized by the Trustees.
- c) **Recreation Programs:** The income is specified for the support of campus recreation facilities and programs.
- d) **Student Services:** The income is specified for the support of ASUW including student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees. The fee also supports the Branding Iron, campus recycling program, support and programming for a centralized wellness program, AWARE and support of music, theater, and cultural programs.

Summer session students who are enrolled and pay the Student Health fee and Recreation fee have access to Campus Recreation and Student Health for the entire summer.

Students enrolled for the spring semester and pre-registered for the fall semester, but not enrolling during the summer session, will be eligible to purchase summer access to Student Health and/or Recreation by paying the mandatory fees assessed for the summer term.

Tuition is payable prior to the first day of scheduled classes. An 18% APR interest rate will be charged on past-due balances.

<b>Mandatory Fees, Summer, Laramie Campus enrollment</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Student Health Services (assessed all students)	78.77	79.59	1310-20567
Recreation Programs Operations Series 2012 Bond Issue	66.65	66.65	FY 2013 and FY 2014 46.65/1700-16202 FY 2013 and FY 2014 20.00/7520-20664
Wyoming Union (per credit hour to a maximum of \$137.87 for FY 2013 and \$138.37 for FY 2014) Operations Planning/renovation/construction Series 1999 Bond Issue funding	15.94	16.05	FY 2013 12.84 FY 2014 12.95 1304-12556 1.35/1304-12557 1.75/7520-16818
Student Services (per credit hour to a maximum of \$82.65 for FY 2013 and \$90.16 for FY 2014)	9.82	9.82	1700-18048
<b>Summer Student Services Fee Detail</b>		<b>FY 2013 &amp; FY 2014</b>	
ASUW	\$ 4.40		
Student Media	\$1.60		
Recycling	\$0.17		
Wellness	\$0.50		
AWARE	\$0.18		
Theatre	\$2.97		
<b>Total</b>	<b>\$ 9.82</b>		

For students enrolled only in courses delivered by the Outreach School credit programs, delivery fee costs are:

<b>Outreach School Credit Programs Courses</b>	<b>OCP Summer 2013</b>	<b>OCP Summer 2014</b>	<b>UW/CC Summer 2013</b>	<b>UW/CC Summer 2014</b>
Video conference, Audio conference, and On-site Courses Per credit hour	20.00	23.00	20.00	23.00
Online Courses Per credit hour	40.00	40.00		
Extension fee for a grade of incomplete Per credit hour	40.00	40.00		
Hybrid Courses Per credit hour	20.00	23.00	20.00	23.00
Online delivery fee, per course	40.00	40.00	40.00	40.00
Outside Agency Sponsored Courses Registration fee, per credit hour	50.00	50.00	50.00	50.00
Continuous Registration, NOLS, Peace Corps, etc. Courses Registration fee, per credit hour	40.00	40.00	40.00	40.00

## Winter Break – Course Tuition and Fees

- a) During the Winter Break, courses will be delivered through the Outreach School.
- b) Tuition is established to support the costs of delivering Winter Session courses and does not include study abroad fees, special course fees, or delivery fees.
- c) Additional expenses to cover travel and other expenses will vary by course and will be assessed.
- d) Payment of tuition, fees, and additional expenses is due at the beginning of the fall semester preceding the Winter Session in which the student will be participating.

## Outside Agency Sponsored Course and Continuous Registration Course Registration Fee

Courses offered for University credit but for which the University incurs no instructional or delivery costs will be assessed a registration fee to cover administrative costs. These courses include:

- Courses offered for professional development and taught by non-UW employees, in which the content and instructors have received approval by appropriate University departments.
- Continuous Registration courses required of graduate students for the sole purpose of maintaining their degree candidacy when they are taking no other credits.
- Courses offered in partnership with the National Outdoor Leadership School (NOLS), and the University of Wyoming International Studies Peace Corps Option for University of Wyoming academic credit.

Not included are courses (other than Continuous Registration) in which the instructors are UW employees, regardless of the sources of remuneration for the instruction. Exceptions are possible only in cases where there is a compelling rationale, such as external funding that (a) is sufficient to cover the instructors' salary and benefits and (b) explicitly requires the delivery of credit-bearing curriculum for an administrative fee. Authorization for such exceptions is not automatic, and it requires prior written approval by the Provost and Vice President for Academic Affairs.

Outreach School Credit Course Registration Fee	FY 2013 & FY 2014	Chart Field
Outside Agency Sponsored courses, per credit hour	50.00	1700-13495
Continuous Registration, NOLS, Peace Corps courses, per credit hour	40.00	1700-13495

## Outreach School Credit Programs – Course Refunds

### Outreach Credit Programs - Course Refunds

Student course refunds are based on the percent of the class time elapsed at the time of official withdrawal. If a student drops prior to the beginning of a course, a full refund is issued. After the beginning of a semester, the amount of tuition to be refunded is based on the number of class hours elapsed and the schedules below. Delivery fees are not refundable after the first week.

Compressed video, audio, hybrid and on-site classes – Academic Years 2012-2014	
1-3 class hours elapsed for 3 credit class	100%
4-6 class hours elapsed for 3 credit class	100%
7-9 class hours elapsed for 3 credit class	80%
10-12 class hours elapsed for 3 credit class	70%
13-15 class hours elapsed for 3 credit class	60%
16-18 class hours elapsed for 3 credit class	50%
19-21 class hours elapsed for 3 credit class	40%
22+ class hours elapsed for 3 credit class	0%

**Compressed video, audio, hybrid and on-site classes – Academic Years 2012-2014**

*Note: Refund percentages will apply in the same manner for classes that earn more or less than 3 credit hours. The Outreach School can provide exact class hours elapsed for those interested.*

**Online courses – Academic Years 2012-2014**

Before first day of semester	100%
Semester Class Day 1-8	100%
Semester Class Day 9-15	80%
Semester Class Day 16-20	70%
Semester Class Day 21-25	60%
Semester Class Day 26-30	50%
Semester Class Day 31-35	40%
Semester Class Day 36 on	0%

**Correspondence Study courses – Academic Years 2012-2014**

If enrollment is not accepted by the University of Wyoming	100%
Within the first 6 weeks from the date of enrollment	90%
Within 6 – 12 weeks from the date of enrollment	50%
After 12 weeks from the date of enrollment	0%

**University of Wyoming/Casper College Center – Course Refunds**

Student course refunds are based on the same schedule used for UW Laramie campus courses as outlined below.

**16 Week courses – Academic Years 2012-2014**

Before first day of semester	100%
Semester Class Day 1-8	100%
Semester Class Day 9-15	80%
Semester Class Day 16-20	70%
Semester Class Day 21-25	60%
Semester Class Day 26-30	50%
Semester Class Day 31-35	40%
Semester Class Day 36 on	0%

**8 Week courses – Academic Years 2012-2014**

Before first day of semester	100%
Day 1-4	100%
Day 5-9	50%
Day 10-19	25%
Day 20 on	0%

Examples of these calculations are available in Accounts Receivable

**Summer Session – Course Refunds**

**Summer Session 2013 and 2014**

Session	100% Drop/Add	50%	25%	0%
12 weeks	6 days	7-15days	16-29 days	30+ days
8 weeks	4 days	5-9 days	10-20 days	21+ days
6 weeks	3 days	4-8 days	9-15 days	16+ days
4 weeks	2 days	3-5 days	6-10 days	11+ days
3 weeks	2 days	3-4 days	5-8 days	9+ days
2 weeks	1 day	2-3 days	4-5 days	6+ days
1 week	1 day	2 <sup>nd</sup> day	3 <sup>rd</sup> day	4+ days

Examples of these calculations are available in Accounts Receivable

### Outreach School Credit Programs – Miscellaneous Fees

Outreach School Credit Programs - Miscellaneous	FY 2013 & FY 2014	Chart Field
Course fees for courses delivered through the Outreach School will be the same as for courses outlined in this Fee Book	Varies	1700-13495
Late registration fee - University of Wyoming/Casper College Center, per semester	25.00	1700-13495
Summer Tour, London, England, in lieu of tuition, per student	150.00	1700-13495
WICHE-ICE enrollment fee, per course	20.00	1700-13531
<b>Correspondence Study courses</b>		
*Kit rental fee, 9 month, (non-refundable)	10.00-30.00	1700-13077
*Deposits (50% refundable upon return)		
Video Tapes	20.00-110.00	1700-13077
Audio Tapes	10.00-30.00	1700-13077
Video/audio tape package	20.00-60.00	1700-13077
Changes in registration		
Transfer to another course (non-refundable)	30.00	1700-13077
Extension of completion date (non-refundable)	30.00	1700-13077
Course packet replacement (non-refundable)	10.00	1700-13077
*Fees vary depending on amount, content and nature of material		
Video tape, DVD, and other loaned course materials replacement fee	Varies based on item	1700-13531
Instructional Design Services, per hour	100.00	1700-13531
Use of computer laboratories in public schools and community colleges, per student	11.00	1700-13531

### Outreach School – Technical Services

#### Outreach Technology Services (OTS)

Television (UWTV)	FY 2013 & FY 2014	Chart Field
Overtime hours incurred performing any service will be paid by the initiating agency		
Commercial Television Production		1700-13076
Administration, per hour	25.00	
Graphics /computer animation, per hour	60.00	
Dubbing, base rate, per hour, plus tape cost	30.00	
DVD encoding, per hour	30.00	
DVD duplication, base price, per disk, plus disk costs	10.00	
Encoding streaming files, per minute, minimum 15 minutes	2.00	
Nonlinear (Avid, Digital Beta, Beta SP, DV Cam) editing, per hour	110.00	
Planning, per hour	40.00	
Pre-production, per hour	90.00	
Production, per hour (full studio with engineer)	350.00	
Production (single camera studio), per hour	140.00	
Production, per hour, TV Instructional studio	135.00	
Remote Unit (Digital Beta), per hour	110.00	
Remote Unit (DVCam), per hour	85.00	

<b>Television (UWTV)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Research/Institutional Television Production		1700-13076
Administration, per hour	15.00	
Graphics /computer animation, per hour	40.00	
Dubbing, base rate, per hour, plus tape cost	25.00	
DVD encoding, per hour	25.00	
DVD duplication, base price, per disk, plus disk costs	6.00	
Encoding streaming files, per minute, minimum 15 minutes	1.00	
Nonlinear (Avid, Digital Beta, Beta SP, DV Cam) Editing, per hour	70.00	
Planning, per hour	25.00	
Pre-production, per hour	45.00	
Production (full studio with engineer), per hour	260.00	
Production (single camera studio), per hour	100.00	
Production, per hour, TV Instructional studio	50.00	
Remote Unit (Digital Beta), per hour	70.00	
Remote Unit (DVCam), per hour	55.00	
UW Entities/Departmental Television Production Rate		1700-13076
Administration, per hour	7.50	
Graphics/computer animation, per hour	20.00	
Nonlinear (Avid, Digital Beta, Beta SP, DV Cam) Editing, per hour	35.00	
Planning, per hour	12.50	
Pre-production, per hour	22.50	
Production (full studio with engineer), per hour	130.00	
Production (single camera studio), per hour	50.00	
Production, per hour, TV Instructional studio	25.00	
Remote Unit (Digital Bate), per hour	35.00	
Remote Unit (DV Cam), per hour	27.50	

<b>UW Outreach Video Network (OVN)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
UW Outreach Video Network (OVN)		1700-19550
Educational, Non-profit, Government		
Set-up fee, per event	25.00	
Video Conferencing fee, per hour, per site	10.00	
Operator fee, per hour, per site	20.00	
Engineering fee, per hour	30.00	
Room Fee (non educational entities) per hour/per site	5.00	
Commercial		
Set-up fee, per event	50.00	
Video Conferencing fee, per hour, per event	20.00	
Operator fee, per hour, per site	40.00	
Engineering fee, per hour	60.00	
Room Fee (non educational entities) per hour/per site	10.00	

### Outreach Credit Programs (OCP)

<b>Audio Teleconferencing Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Academic/Instructional		1700-13531
Meet Me- per port, per hour	2.00	



<b>Audio Teleconferencing Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Dial Up- per port, per hour	2.00	
Bridge Operator Fee, per hour	15.00	
Non-Instructional/Educational Groups		1700-13531
Meet Me- per port, per hour	2.00	
Dial Up- per port, per hour	2.00	
Bridge Operator fee, per hour	15.00	
Governmental Agencies		1700-13531
Meet Me- per port, per hour	2.00	
Dial Up- per port, per hour	2.00	
Bridge Operator fee, per hour	15.00	
Commercial/Private Sector		1700-13531
Meet Me- per port, per hour	4.00	
Dial Up- per port, per hour	4.00	
Bridge Operator fee, per hour	15.00	

### **Outreach School- Room Rentals**

<b>UW Casper College Center (UW/CC) And Jackson Regional Center</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Facility use fee – education/government/non-profit groups		1700-13383
Small room		And
1 - 4 hours	30.00	1700-17131
4 - 8 hours	40.00	
Medium room		
1 - 4 hours	35.00	
4 - 8 hours	50.00	
Large room		
1 - 4 hours	40.00	
4 - 8 hours	60.00	

<b>UW Casper College Center (UW/CC) And Jackson Regional Center</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Facility use fee – private industry/for profit groups		1700-13383
Small room		And 1700-17131
1 - 4 hours	45.00	
4 - 8 hours	60.00	
Medium room		
1 - 4 hours	50.00	
4 - 8 hours	70.00	
Large room		
1 - 4 hours	60.00	
4 - 8 hours	90.00	
Charges for use above 8 hours in one day will be prorated. Groups will be charged for cancellation of room use at the rate of ½ of the rental charges for the room reserved if cancelled with less than 3 business hours' notice		
Mobile Computer Lab usage		1700-17115
Education/government/non-profit groups		
1-4 hours	150.00	
4-8 hours	250.00	
Private industry/for-profit groups		
1-4 hours	200.00	
4-8 hours	300.00	

### **Outreach School- Wyoming Public Media (WPM)**

<b>Wyoming Public Radio (WPR)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Radio Production and Recording Production room, self-use, per hour (minimum of 1 hour charge)		1700-13074
Educational/Non-profit	50.00	
Commercial	75.00	
Production room plus technical, per hour (minimum of 1 hour charge)		1700-13074
Educational/Non-profit	75.00	
Commercial	100.00	
ISDN Services Production room plus technical and telephone charges, per hour		1700-13074
Educational/Non-profit	50.00	
Commercial	75.00	
Dubbing charges (CD and file transfer only)		1700-13074
Educational/Non-profit		
CD, Audio File and transfer; each	5.00	
Service charge, per hour	10.00	
Commercial		
CD, Audio File and transfer; each	10.00	
Service charge, per hour	20.00	

## IV. Program and Special Course Fees

<b>College of Agriculture</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computing Fee, per semester, full-time students	34.00	1001-16031
Computing fee, part-time student, per credit hour		
Undergraduate	2.95	
Graduate	3.95	
Maximum part-time assessment \$34/semester All students - academic year and summer		
<b>Family and Consumer Sciences</b>		
Internship placement and supervision		
4105 Internship Placement and supervision	20.00/cr hour	1700-13447
4132 Internship in HDFS	20.00/cr hour	1700-13447
4130 Internship in Child Development	20.00/cr hour	1309-16930
4131 Administrative Internship in Child Development	20.00/cr hour	1309-16930
4970 Internship in Textiles and Merchandising	20.00/cr hour	1700-13447
2121 Child Development	30.00	1309-16930
2122 Child Development Lab	30.00	1309-16930
Mandatory Background Check – a condition of enrollment in Professional Child Development or Family and Community Services options	Direct Cost	
Diet or recipe analysis	50.00/analysis	1700-20938
Graded Exercise Fitness Test with oxygen consumption (VO2max) and electrocardiogram (EKG) monitoring	175.00	
Resting Metabolic Rate (RMR) testing and analysis	50.00	
Body Consumption Analysis via skinfolds	10.00	
<b>Renewable Resources</b>		
4350 Field Applications		
minimum	175.00	
maximum	225.00	
4775/5775 Forest Ecology, field trip fee	75.00	1700-13075

<b>College of Arts &amp; Sciences</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computing fee, per semester, full-time student	34.00	1001-16032
Computing fee, part-time student per credit hour		1001-16032
Undergraduate	2.95	
Graduate	3.95	
Maximum part-time assessment \$34/semester All students – academic year and summer		
Internship Program sponsored by the Washington Center	200.00	1700-13267

<b>College of Arts &amp; Sciences</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Anthropology</b> 4170/5170 Geoarchaeology, Field trip fee	25.00	1700-13350
<b>American Indian Studies</b> AIST 1350 American Indians in Contemporary Society summer trip fee (includes transportation)	20.00	1700-13117
<b>Botany</b> 4300 Mycology, field trip fee 4640 Flora of the Rocky Mountains, field trip fee (includes transportation) 4700/5700 Vegetation Ecology, field trip fee 4775/5775 Forest Ecology, field trip fee	75.00 75.00 75.00 75.00	1700-13075
<b>Communication &amp; Journalism</b> O Exemption Exam fee	80.00	1700-13084
<b>English</b> WA or WB Exemption Exam fee	80.00	1700-13334
<b>History</b> Hist 4055 – Field Trip fees Hist 2050 – Field Trip fees	20.00 20.00	1700-13351
<b>Geography</b> Geog 3010 Landforms and Soils Field trip fee (includes transportation) Geog/AIST 4340 Nat Res MGT Western Reservations (includes transportation and lodging) Geography of Wine	25.00 69.00 50.00	1700-13135
<b>Geology &amp; Geophysics</b> Field Trip Fees (includes transportation) Geol 431001 Adv Stratigraphy Geol 200001 Foundations of Geology Geol 2005 Foundations of Geology II Geol 2020 – Introduction to Petrology Geol 2050 – Principles of Paleontology Geol 2080/3080 – General Field Geology Geol 2100 – Stratigraphy and Sedimentation Geol 4310 – Geology Advanced Stratigraphy Geol 4610 – Structural Geology & Tectonics ALSO SEE SUMMER SESSION	20.00 15.00 15.00 15.00 15.00 40.00 15.00 20.00 40.00	1700-19018
<b>Mathematics</b> Calculator rental fee – per semester Acing Algebra – Math Refresher Course Mathematics Placement Exam	10.00 125.00 15.00	1700-13153 1700-16780 1700-13385
<b>Life Sciences Program</b> Life 3410 Field Ecology, Field Trip Fee	75.00	1700-13075
<b>Modern &amp; Classical Languages</b> Lang. Credit by Exam	80.00	1700-13295

<b>College of Arts &amp; Sciences</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Music</b> Applied music fees, w/faculty member 1/2 hour lesson per week per semester, academic year and summer	144.00	1700-13454
Applied music fees, w/faculty member. One hour lesson per week per semester, academic and summer	288.00	1700-13454
Music – Fee 4510-4520-4530-4540-4550-4560 Applied Methods & Materials per semester academic year/summer	140.00/85.00	1700-13454
MUSC 4255	100.00	1700-13530
MUSC 4700, MUSC 4710, Residency in Teaching-\$20 per credit hour, maximum \$320	20.00	1700-13530
Music instrument rental fee	25.00	1700-13168
Music locker fee, per student	15.00	1700-13454
Public School Music Methods fee, per class	5.00	1700-13168
Music - Practice Rooms, per semester Unlimited practice as rooms are available	35.00	1700-13168
<b>Theatre &amp; Dance</b> Studio Class Fee	25.00	1700-17244
<b>Political Science</b> Political Science Challenge Exams	80.00	1700-19442
<b>Psychology Department</b> Cognition and Emotion Laboratory lost damaged equipment charge	COST	
<b>Zoology and Physiology</b> 4300 – Principles of Wildlife Ecology and Management 4310 – Fisheries Management 4330 – Ichthyology 4350 - Ornithology 4370 – Mammalogy field trip fee 4430 – Limnology Lab 4540 – Invertebrate Zoology	70.00 65.00 32.50 32.50 32.50 97.50 48.75	1700-13113

<b>College of Business</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computing fee, per semester, full-time student	34.00	1001-16033
Computing fee, part-time student, per credit hour Undergraduate Graduate Maximum part-time assessment \$34/semester All students – academic year and summer	2.95 3.95	
Academic Advising Office Transcript evaluation fee - Undergraduate This fee, to be paid by cashier's check, must be paid prior to transcript evaluations for students interested in the College of Business majors who have not applied for admission to the University of Wyoming.	40.00	
MBA Program Office Transcript evaluation fee – Graduate This fee, to be paid by cashier's check, must be paid prior to transcript evaluations for students interested in the MBA Programs who have not applied for admission to the University of Wyoming.	25.00	1700-18667

<b>College of Education</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Lab and equipment maintenance fee	34.00	1001-10061
EDEL 4500, EDSE 4500 & EDEX 4500 - Residency in Teaching and EDCI 5990 Internship – per credit hour, maximum \$320 (applicable once as an undergraduate and once as a graduate student)	20.00	1700-13456
EDSE 4270 (secondary majors – English)	90.00	
EDSE 4271 (secondary majors – math)	90.00	
EDSE 4272 (secondary majors – art)	90.00	
EDSE 4273 (secondary majors – social studies)	90.00	
EDSE 4275 (secondary majors – science)	90.00	
EDSE 4276 (secondary majors – modern language)	90.00	
EDSE 4277 (secondary majors-technical education)	90.00	
EDSE 4278 (secondary majors – agriculture)	90.00	
EDEL 4109 (elementary majors)	30.00	
EDEL 4309 (elementary majors)	30.00	
EDEL 4409 (elementary majors)	30.00	
EDEX 5100	350.00	1700-16414
EDEX 5200	350.00	1700-16414
Teacher Performance Assessment scoring fee	300.00	1700-13218
EDAG 3180 Welding Technology, per course	90.00	1700-16416
Service Fee, Out-of-state students enrolled in non-Wyoming institutions teaching in Wyoming and supervised by UW	700.00	1700-13456
Service Fee, UW students requesting out-of-state student teaching placements	100.00	1700-13456
Common Assessment Portfolio Review for students wishing to waive a required course in the Birth to Five Endorsement Program	100.00	1700-16417
Office of Teacher Education Transcript review	40.00	1700-13456

<b>College of Education</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Counselor Education Training Clinic fees		1700-16415
CNSL 5310	20.00	
CNSL 5320	20.00	
CNSL 5610	20.00	
CNSL 5860	20.00	
CNSL 5875	20.00	
CNSL 5580 Counselor Education Internship fee	25.00	1700-16415
EDAD 5580 Educational Leadership Internship fee	25.00	1700-16413
EDST 2480 Educational Studies Field Experience Transportation Fee	30.00	1700-16761
Curriculum and Instruction Endorsement Area application fee	40.00	1700-16417
Background Check for Counselor Education Program admission	25.00	1700-16415
Distance Delivery fee for Elementary Education program, one time per semester	400.00	1700-13437
Counselor Education Clinic fee for substance abuse evaluation	50.00	1700-16415

<b>College of Engineering</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computer and lab equipment fee	59.00	1001-10033
Engineering Fund for Enrichment fee (per semester, each engineering major, undergraduate and graduate)	20.00	1700-16891
Printing and copy charges, per page (student)		
B/W (Laser, Ink Jet, etc.)	.05	
Color Ink Jet	.25	
Color Wax (high grade, paper)	.50	
Color Wax (high grade, trans)	1.75	
Large banner (based on cost of supplies)	AT COST	
Copier, per copy	.05	
Copier Transparency, each	.50	
Printing Charges, per page, all devices (external)		1700-13087
Large banner (\$10 plus cost of supplies)	+10.00	
D size	10.00	
C size	7.50	
B size	5.00	
A size	2.50	
Engineering Science Micro Computer Lab fee, per hour, per lab	25.00	1700-13087
Unix Computer Use, per CPU hour	412.00	
LABS ARE AVAILABLE FOR EXTERNAL USE ONLY WHEN SCHOOL IS NOT IN SESSION		

<b>College of Health Sciences</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computing fee, per semester, full-time students	34.00	1001-16034
Computing fee, part-time students per credit hour		
Undergraduate	2.95	
Pharm D	2.95	
Graduate	3.95	
Maximum part-time assessment \$34/semester		
All students – academic year and summer		
Application for upper division status (degree entry)	30.00	
School of Nursing		
Transfer student transcript evaluation (converted to upper division application fee for students who enroll at UW)	30.00	1700-13312
School of Pharmacy, Drug Information Center		
Copies, per page	.10	
Minimum charge	1.00	
Fax	2.00	
Background check required prior to admission to the major	Direct Cost	
Social Work		
4990 - Out of State Practicum Fee	Direct Cost	1700-13256
5450 - Out of State Practicum Fee	Direct Cost	
5460 - Out of State Practicum Fee	Direct Cost	
5850 - Out of State Practicum Fee	Direct Cost	

<b>Communication Disorders</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
SPPA 5270 Clinical Placement Fee	100.00	1700-13319
SPPA 5290 Clinical Placement Fee	100.00	
SPPA 5350 Hearing Resource Practicum	100.00	
Hepatitis B vaccination DIRECT COST	AT COST	
TB Screen DIRECT COST	AT COST	

<b>Department of Army ROTC</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Laboratory classes		1700-13188
1010,1020,2010,2020,3010,3020,4010,4020	25.00	

<b>Division of Kinesiology and Health</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
PEAC 1001 Snowboarding/skiing	90.00	
PEAC 1001 Climbing Wall activity	15.00	
PEAC 1284 Beginning Horsemanship	90.00	1700-13360
KIN/HLED 4015 Internship Experience in Kinesiology and Health	60.00	
KIN 3015 Teaching Lab II	75.00	1700-16196
KIN 4099 Student Teaching in Physical Education	125.00	1700-16196
Body Composition Assessment- DEXA (Dual Energy X-Ray Absorptiometry)	20.00-85.00	1700-18622



<b>Division of Kinesiology and Health</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Motor Development Program (PEPR 3012) Pre-School aged children, per child	35.00	1700-13322

<b>Haub School of Environment and Natural Resources (ENR)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
For all courses, fees are charged according to the cost required to offer the class and depending on the availability of scholarship and other funding: ENR 1100 Field Week: per person, per class ENR 1200 field laboratories: per person, per class ENR 4890-5890 special topics in international environmental and natural resource studies: per person, per class depending on the location and nature of the class ENR 4900/5900 international field trip: per person, per class depending on the location and nature of the class	50-400 50-400 250-3,000 250-750	1600-20202

<b>School of Nursing</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
3840 - Program Assessment, travel fee and lab fee	150.00	1700-13455
	110.00	1700-13318
4442 – Program Assessment Fee	150.00	1700-13455
Malpractice Insurance; CPR certification; required immunizations/titers/TB testing and Immunization Tracker; stethoscope, watch, uniforms, shoes, and name tags; travel, housing and individual site requirements.	DIRECT COST	

<b>School of Pharmacy</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Seat deposit (1 <sup>st</sup> year professional students, applied in full to tuition and fees, non-refundable)	750.00	1700-17307
Practicum Fee (PHCY 1 <sup>st</sup> and 2 <sup>nd</sup> year)		
6170 Introduction Pharmacy Practicum, per credit hour	10.00	1700-13320
6270 Intermediate Pharmacy Practicum, per credit hour	10.00	1700-13320
Practicum Fee (PHCY 2 <sup>nd</sup> and 4 <sup>th</sup> year experiential rotations) PHCY 6465, 6470, 6471, 6473, 6480, 6481, 6482, 6483, 6485 per credit hour	15.00	1700-13320
Active Intern license(s) for WY (Other states, in addition, as required); Required immunizations/titers/TB skin test(s); Background check(s) required prior to the start of P4 rotations and as required by individual sites; CPR certification; drug screens, Documentation of Health Insurance; Liability Insurance; Stethoscope; Travel, Housing, and Individual site requirements.	DIRECT COST	
Transcript review, transfer students	40.00	1700-13312
Electronic portfolio and programmatic assessment software subscriptions for 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> year students	75.00	1700-13320

<b>Social Work</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
4990 Social Work Practicum, per credit hour	15.00	1700-13256
5450 Social Work Practicum I, per credit hour	15.00	
5460 Social Work Practicum II, per credit hour	15.00	
5850 Social Work Practicum III, per credit hour	15.00	

<b>Exchange Programs, International</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
International/Exchange Program Application Fee *	100.00	9050-14911
International Student Identity Card	22.00	9050-14911
Domestic/International Consortium Agreement Fee: required of students who are receiving financial aid from UW to attend another domestic or international institution and who are required to concurrently enroll in UWYO4000	100.00	9050-14911
* Additional non-UW application fees are associated with the NSE (\$75 – as of July 2005) and ISEP (\$315) programs (as of September 2006). The institution serves as a pass through from the student to the program. Dollars are collected by UW for each application and then remitted annually to the program.		

<b>Exchange Programs, National</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
National Exchange Program Application Fee *	40.00	1700-13111
* Additional non-UW application fee is associated with NSE (\$150) program (dollar amount currently as of July 2007). The institution serves as a pass through from student to program. Dollars are collected by UW for each application and then remitted annually to the program.		

<b>College of Law</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Application fee	50.00	1700-13223
Computing fee, per semester, full-time students	34.00	1001-16035
Computing fee, part-time students per credit hour Maximum part-time assessment \$34/semester All students – academic year and summer	2.95	
Potter Law Club, each law student, per semester	20.00	
Seat deposit (first-year students, applied in full to tuition and fees, non-refundable)	500.00	

<b>Summer Session</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Students enrolled in courses listed below will be assessed the following per credit hour course charge for travel expenses, room/board cost, etc., in addition to resident tuition and fees:		
Anthropology 4140, Field Work in Wyoming (2-6 credit hours, per credit hour)	245.00	1700-13500 or 1700-20933

<b>Summer Session</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Anthropology 5180, Ad Archaeological Field Studies, per credit hour	245.00	1700-13500 or 1700-20934
Geology 4717, summer Field Camp (2-6 credit hours), per credit hour	300.00	1700-13464
ART 4620 Summer Outdoor Studio (1-3 CH) per course	60.00	1001-10037

<b>Undeclared Majors</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Computing fee, per semester, full time students	34.00	1001-16036
Computing fee, part-time students per credit hour		
Undergraduate	2.95	
Graduate	3.95	
Maximum part-time assessment \$34/semester All students – academic year and summer		

## V. UNIVERSITY FEES, CHARGES, AND DEPOSITS

Fees charged to students and the university community

### Admissions Office

- Application Fee, New Undergraduate Non-International Students: A fee is assessed all new, undergraduate non-international students applying for admission to the University.
- Application Fee, New Undergraduate International Students: A fee assessed all new, undergraduate international students applying for admission to the University.
- Matriculation Fee: A fee assessed to all full-time freshman and transfer students during their first semester enrollment. The fee covers all programs and materials associated with orientating new students to the college experience.

Admissions Office	FY 2013 & FY 2014	Chart Field
Application Fee New undergraduate non-international students (one time)	40.00	1001-10031
Application Fee New, undergraduate international students (one time)	40.00	1001-10031
Parent Orientation fee, each	10.00	
Matriculation Fee (one time – first semester)	40.00	30.00/1001-10051 10.00/1306-12563
<b>Student Orientation Program:</b> <b>Students:</b> \$60 per student (mandatory) Includes double room and meals: A one-night stay with an assigned student roommate; includes continental breakfast, lunch, and dinner on the first day, and breakfast and a snack on the second day	60.00	1700-13427
<b>Parents and Guests:</b> <b>Option 1- \$60 per person Double room and meals:</b> A one-night stay with either the roommate of your choice or an assigned same-sex parent; includes continental breakfast, lunch, and dinner on the first day, and breakfast and a snack on the second day. <b>If two parents or guardians would like to share a room, each must choose this option. If only one parent is attending orientation and has not requested a single room. He/she will be paired with a same-sex parent roommate for the night.</b>	60.00	
<b>Option 2- \$70 per person Single room and meals:</b> Available for individual parents/ guardians only, single room; includes continental breakfast, lunch, and dinner on the first day, and breakfast and a snack on the second day.	70.00	
<b>Option 3- \$45 per person Meals only:</b> Includes continental breakfast, lunch, and dinner on the first day, and breakfast and a snack on the second day.	45.00	

ASUW and Student Service Programs	FY 2013 & FY 2014	Chart Field
Associated Students Attorney Legal documents, per document	20.00	1400-12684
ASUW Transportation Program		1400-16730

ASUW and Student Service Programs	FY 2013 & FY 2014	Chart Field
DIA Shuttle Program- One Way Round Trip	50.00 max 100.00 max	
<p style="text-align: center;">Associated Students Technical Service*</p> <p>RSO, ASUW and Union events are not billed for technical service unless event is off-campus or admission/vendor fees are charged.</p> <p><u>Labor costs</u>            ASTEC Coordinator/Supervisor labor, per hour            Technician, per hour</p>	<p>20.00 10.00</p> <p>20.00 15.00</p>	1400-12682
<p style="text-align: center;">Associated Students Technical Service Equipment Rental with technician, per day Technician labor costs will be added (see above)            Sound systems, off-campus</p> <p>Large concert system            With 2 additional speakers            With 2 additional subs            Medium concert system            With 32 channel mixer            With 2 additional speakers            Small concert system            With 16 channel mixer            Large PA system            Medium PA system            Small PA system</p> <p>Stage lighting            Small            Medium            Large            Video camcorder with tripod            Audio recording            Wireless microphone</p>	<p>600.00 Add 113.00 Add 150.00 413.00 Add 75.00 Add 113.00 300.00 Add 75.00 300.00 182.00 75.00</p> <p>75.00 150.00 188.00 60.00 30.00 60.00</p>	1400-12682

ASUW and Student Service Programs	FY 2013 & FY 2014	Chart Field
Associated Students Technical Service Equipment Rental with technician, per day Technician labor costs will be added (see above) Sound systems, on-campus Large concert system With 2 additional speakers With 2 additional subs Medium concert system With 32 channel mixer With 2 additional speakers Small concert system With 16 channel mixer Large PA system Medium PA system Small PA system  Stage lighting Small Medium Large Video camcorder with tripod Audio recording Wireless microphone	400.00 Add 75.00 Add 100.00 275.00 Add 50.00 Add 75.00 200.00 Add 50.00 200.00 125.00 50.00  50.00 100.00 125.00 40.00 20.00 40.00	1400-12682
Additional Equipment Rental, per day  Microphone w/cable* CD Player/tape cassette* Video Camera* VHS Tapes Additional full-range speakers (2)* Subwoofers (2)* Additional monitor* Effects processors* Graphic Equalizers (31 band)* 5 channel mixer* 10 channel mixer* 16 channel mixer* 32 channel mixer*  *Off-campus equipment prices will be charged 150% of the list price.	10.00 20.00 40.00 5.00 75.00 100.00 38.00 20.00 20.00 25.00 50.00 75.00 100.00	
Additional Charges Rush charge (less than 10 working days notice)  Failure to Cancel Charge (within 48 hours of event) *cost of equipment reserved plus cost of setup/teardown labor  Delivery charge (for events held outside of the Union)	25% of the event cost  Cost + labor  25.00	
ASUW Gallery Sales Commission Sales by students Sales by non-students	10.0% 15.0%	1400-16228

<b>Center for Advising &amp; Career Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Education Placement Fee		1700-13432
Fax transmittal of file	10.00	
Mail transmittal of file	5.00	
American College Testing Program, residual only	51.00	
As required, charges for administration of other tests are established to recover cost of test to the Center, and reasonable administrative expenses		

<b>Cultural Programs</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Ticket prices vary by event, up to maximum of \$35 For some events, discounts are available to students and senior citizens	max 35.00	1900-13706
Ticket handling fee, per season order	3.00	
Ticket handling fee, per ticket	.50	

<b>Ellbogen Center for Teaching and Learning</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Instructional Services Center support will be provided to the UW teaching community free of charge. The exceptions are consumable materials such as paper, overheads, video and audiotape, and diskettes.		
Instructional Media Center		
Video dubbing, per tape	3.00	1700-13269
Video editing, per hour	25.00	1700-13269
Lost/damaged equipment	AT COST	1700-13269

<b>Environmental Health and Safety Office</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Film Badge Exchange, late return		1700-13459
First late badge, calendar year	0.00	
Second late badge, calendar year	6.00	
Third late badge, calendar year	10.00	

## Information Technology

<b>Information Technology Voice Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Additional information: <a href="http://www.uwyo.edu/infotech">www.uwyo.edu/infotech</a>		
Basic/Single Lines Sets – monthly charges		1315-12580
Maestro 1500 (Display), discontinued	21.10	
Existing Maestro 3500 (handsfree, Display), discontinued	27.60	
Trimline (Public phones and Housing)	21.10	
Existing Maestro 9316 (handsfree, display), discontinued	28.10	
Astra 9116, discontinued	27.60	
Cortelco 2790 (replaces Astra 9116)	28.60	
Scitek (handsfree, display) discontinued	27.60	
All sets require one-time setup charge	45.00	
Multi Line Sets with Displays, monthly charge		1315-12580
Meridian 5209 (Class Set)	25.60	
Meridian 5312 (Class Set)	28.60	

<b>Information Technology Voice Services</b> Additional information: <a href="http://www.uwyo.edu/infotech">www.uwyo.edu/infotech</a>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Meridian 2008 (Business Set, with display) Meridian 2008 (Business Set, no display) Meridian 2616 (Business Set) Meridian 5316 (Business Set). discontinued Setup Charges (one-time, required)	30.60 25.60 35.60 34.60 45.00	
Cordless Sets, monthly charge Setup Charges (one-time, required)	32.60 45.00	1315-12580
Other Telecom Labor charge, per hour Bridged Line - single line off a single line, per month Bridged line requiring multi set types, per month All bridged line, one-time setup Line with no telephone set type, per month Line with no telephone set type, one-time setup Interbuilding Circuit - without dial tone, per month One-time setup line moves and set changes minimum charge Primary number change-swap (field tech not required) OPX (766 extension located off-campus with a M1500 or M35 per month) One-time Qwest charge for setup	35.00 7.10 Varies 45.00 20.10 45.00 10.00 45.00 25.00 Varies 330.00	1315-12580
Voice Over Internet Protocol (VoIP) Cisco 7912 (single line set), handsfree Cisco 7940 (multi line set), handsfree Cisco 7960 (multi line set), handsfree Cisco line only Charge includes phone and 1 workstation Setup Charges (one-time, required) VOIP adds VOIP moves/changes	26.60 31.60 32.60 20.10 195.00 45.00 45.00	1315-12580
ISDN, per month Setup, one-time, not less than Intra Campus T-1 lines, per month Setup, one-time (equipment costs extra ~ \$500)	39.00 90.00 20.00 150.00	1315-12580
Other 1-800 (toll free) 1FB-QWest measured business line, features extra 1FB Qwest measured business line, one-time setup Additional DID (766+) number, per month Additional DID (766+) number, one-time setup Listings - Laramie White pages (Qwest) per month Listings - Laramie White pages (Qwest) one-time DEX Media Listings	Varies Varies Varies 5.00 5.00 6.00 19.50 Varies	1315-12580
Features Line Features (forwarding, pick-up, ring again, etc.) per month Add line features, one time setup Student Caller ID, per month Student Caller ID, one-time setup Student Call Waiting ID, per month Student Call Waiting ID, one-time setup (if ordered separately)	N/C 5.00 2.00 5.00 1.00 5.00	1315-12580



<b>Information Technology Voice Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Additional information: <a href="http://www.uwyo.edu/infotech">www.uwyo.edu/infotech</a>		
Student telephone calling package, reduced toll rates	3.95	
Re-bill cost for collect calls accepted by students	5.00	
Exchange Unified Messaging		1315-12580
Personal Unified Messaging, administration and students per month	6.00	
one-time setup	5.00	
any change (per occurrence)	5.00	
Recorded Announcement, per month	6.00	
Recorded Announcement, one-time setup	5.00	
Auto Attendants		
Choice of 1 mail box or 1 announcement, per month	10.00	
Choice of 1 mail box or 1 announcement, one-time set-up	5.00	
2-4 mail boxes and/or announcements (combined, totaling no more than 4), per month	20.00	
2-4 mail boxes and/or announcements (combined, totaling no more than 4), one-time set-up	25.00	
5-7 mail boxes and/or announcements (combined, totaling no more than 7), per month	30.00	
5-7 mail boxes and/or announcements (combined, totaling no more than 7), one-time set-up	25.00	
8-10 mail boxes and/or announcements (combined, totaling no more than 10), per month	40.00	
8-10 mail boxes and/or announcements (combined, totaling no more than 10), one-time set-up	25.00	
11-12 mail boxes and/or announcements (combined, totaling no more than 12), per month	50.00	
11-12 mail boxes and/or announcements (combined, totaling no more than 12), one-time set-up	25.00	

<b>Information Technology Data Services to UW Departments</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Ethernet jack move (building wiring extra, if needed)	45.00	1315-12580
Ethernet jack activation, (building wiring extra, if needed) – see note 1	245.00	1315-12580
UW affiliates jack activation (building wiring extra, if needed)	295.00	1315-12580
Service charges, per hour	35.00	1315-12580
Cards, Cables, Transceivers, misc equipment	Varies	1800-13597
Ethernet connection (UW Affiliates), per month	13.20	1315-12580
Ethernet connection (Non-State Funded), per month	8.20	1700-13258
Additional Data Storage:		
General data storage (File, Web, Multimedia- per GB/year)	2.00	1700-13258
Server based storage (for contracted servers and services only):		
High performance storage (per GB/year- 5 year contract)	5.00	1700-13258
Medium performance storage (per GB/year -5 year contract)	2.00	1700-13258
Bulk storage (greater than 1TB)	Contact IT for current rates	1700-13258
DSL 256k Service, minimum, per month	10.00	1700-13258

<b>Information Technology Data Services to UW Departments</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Special computer accounts, per month (6 mo. min)	6.00	1700-13258
Generic mail accounts, per month (6 mo. min)	4.00	1700-13258
Non UWYO web site hosting and DNS service, per year	100.00	1700-13258
Exchange Calendar Resource, per month	1.00	1700-13258
Departmental application server support (Level 2 Server Support)		1700-13258
<ul style="list-style-type: none"> <li>• System support of departmental application server (O/S, patches, security, backups, monitor), per year.</li> </ul>	Varies	
<ul style="list-style-type: none"> <li>• Initial charge for application server hardware – Specific quote. Server hardware includes CPU, memory disks, network interface and connection, rack space, OS license and other items.</li> </ul>	Varies	
<ul style="list-style-type: none"> <li>• Vendor hardware contract (mandatory after warranty expires) per vendor quote.</li> </ul>	Varies	
<ul style="list-style-type: none"> <li>• Software licenses and miscellaneous additional charges per vendor quote</li> </ul>	Varies	
<b>Information Technology Client &amp; DIS Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
IT Maintenance		
Time and Materials, per hour (1/2 hour minimum)	40.00	1800-13597
Non-software installation or setup, per hour (1/2 hour minimum)	40.00	
Software		
Adobe/Macromedia-see current price list from IT Web pages	Varies	1800-13596
Microsoft Select Program including Work At Home - see current price list from IT Web pages	Varies	
Exceed for Windows	180.00	
Exceed maintenance program	27.00	
SAS/SPSS All Modules, per year	100.00	
Microsoft Campus Agreement for Students – licenses free; see current price list from IT Web pages for media only prices	Varies	1700-18801
Student Computer Labs		
Printed pages per page (b&w), single sided print	.05	1702-16248
Duplex printed pages (b&w), double sided print; per sheet average	.07	
Standard Lab node installation, per hour	15.00	
Warranty maintenance of Standard Lab Node, per year	25.00	
Non-Warranty Maintenance of Lab Node, per hour	15.00	
Non-student account setup (used for 1 week or longer), per account	5.00	
Setup/maintain non-standard lab system, Setup Charge per hour	15.00	
Development and installation of software on standard lab system, per hour	15.00	
Warranty maintenance of non-standard lab node, per fiscal year	50.00-100.00	
Lab staffing, per hour, per staff member	8.00	
Lab software install, per hour	15.00	
Laser color prints	.25	
Laser color prints (transparencies)	1.25	
Plotter Printers- per square foot	.50-1.25	
Maintenance of supported Digital Sign Player, per year	100.00	
DIS Charges		
General consulting, per hour	70.00	1700-18765

<b>Information Technology Data Services to UW Departments</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Oracle consulting, per hour	70.00	1700-13258
Basic Web Form Development (including credit card acceptance), per project	500.00	
Advanced Web Form Development, per project	Varies	
Web Application/Database Development, per project	Varies	
Mobile Application Development, per project	Varies	
Systems Charges		
General consulting, per hour	70.00	
Miscellaneous		
Workshop sessions offered by IT professionals, per class	0-45.00	1800-13596
Workshop modules	0-45.00	
Customized training workshops		
first hour	100.00	
each additional hour	50.00	
Late return fees for software	30.00	
Client Hard Drive back-up/restore of data, per hour	40.00	
Computing Imaging – Additional Division Images onetime setup fee, each	150.00	1700-13258
Computing Imaging – annual maintenance fee, each	50.00	
Restore user deleted data on IT servers, per hour (see Note 2)	40.00	
Unsupported standards (hardware and software) installation and configuration, per hour	40.00	1702-16248
Fraternity/Sorority computer, network installation, configuration and maintenance, per hour	35.00	
<b>Data Center Co-Location Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Reserved Cabinet Space		1700-13364
Reserved Standard Cabinet (<5KW)	2,500.00	
Reserved high density cabinet	Quoted	
Shared space – per 10 RU's	500.00	
Electrical Drops		1700-13364
Standard 208 VAC, Dual drop (Waived for shared cabinet space)	700.00	
Non-standard drops	Quoted	
Cabinet Related		1700-13364
Shelf	325.00	
Cabinet Customization	Quoted	
Network		1700-13364
Network Drops	20.00	
Power Cords		1700-13364
Standard C19/20, C13/14	10.00	

<b>Classroom Technology Support</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Classroom technology support for events, non-business hours, per hour	25.00	1700-19778
WyoCast Mobile Recording System, operations (1 hour minimum), per hour	50.00	
WyoCast Mobile Recording system, set-up and take down (mandatory for all mobile recording sessions)each event, one time	30.00	
Onsite technical support for non-classroom spaces (1 hour minimum), per hour	25.00	
Instructional technology design and installation consulting fees, non-classroom, per hour	50.00	
WyoCast in CR 105,129,133, and Ag Auditorium (academic, traditional classes)	FREE	
WyoCast in CR 105; non-academic, special, or after-hours technician (1 hour minimum), per hour	25.00	
WyoCast in CR 129, 133; event classification III, per hour (See event classification definitions at: <a href="http://www.uwyo.edu/infotech/services/multimedia/wyocast/fees.asp">http://www.uwyo.edu/infotech/services/multimedia/wyocast/fees.asp</a> )	25.00	

**Information Technology Notes:**

- 1) Ethernet speeds vary by location wiring and equipment. Please contact IT for bulk (10 or more) Ethernet jack activations.
- 2) All Servers including: UW Student, UW Administrative, and WWW.

<b>International Programs</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Administrative fee, international students (as % of program fee)	10.0%	
Incoming international student exchange and study abroad students	50.00	9050-14911
Sponsored student and scholar per semester per summer session	367.50 200.00	1700-13249
Russian Program WY Resident Non-Resident	100.00 300.00	1700-13249
Special Session Study Abroad Program Fees: The University offers some credit-bearing courses that involve significant travel costs. Examples include but are not limited to courses conducted in countries outside the United States. In these cases the university's International Programs Office will determine and post the course-specific amounts, beyond tuition, that students should expect to pay to cover the associated costs for transportation, food, lodging and other required expenditures.	Various	Various

## International Students

As part of tuition and mandatory fees, international students will be required to purchase a University of Wyoming Student Health Insurance Plan, unless their government specifically provides them with adequate insurance. Determination of adequate coverage shall be made by Student Health Service. The Student Health Insurance Plan premium shall be determined annually by the University.

In addition to tuition and mandatory fees, international students will be required to pay an international student service fee. This fee will be exclusive of any grant-in-aid payments for scholarships or graduate assistantships and associated stipends provided by the University of Wyoming.

<b>International Students, Faculty and Scholars</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
International Student Fee, per semester, fall and spring summer session	40.00 30.00	1001-10035
English Proficiency Undergraduate battery, regular screening Graduate, Provisional admissions battery Graduate, Assistantship battery Graduate, combined Provisional Admissions and Assistantship battery	25.00 20.00 30.00 35.00	1700-13487
Student Medical Insurance Plan, annual premium determined by competitive bid	Varies	2002-10119
Fee for assistance with Immigration and Naturalization Services H-1B petition	100.00	1700-13468

<b>University of Wyoming Libraries Fee – Based Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Research Services</b> Wyoming client, per hour Non-Wyoming client, per hour Rush research service handling fee, immediate response plus hourly rate	35.00 50.00 +10.00	1700-13294
<b>Consultation Services</b> Bibliographic Instruction, per hour (non-UW patron) LOANSOME Doc training, per hour LOANSOME Doc training, per day Consultation for grants/articles/papers, per hour Extended research consultation, per hour Quality filtering of medical/healthcare information, per search	50.00 25.00 NEG. 50.00 50.00 10.00	1700-13294
<b>Digital Imaging Fees</b> All services listed are for color or black and white  <b>Flat Documents</b> (maps, photographs, posters, etc.) Items up to 11"x17" (resolution up to 400 dpi) for 19 scanned items, flat fee Additional items (20+), per item Oversize items (larger than 11"x17") per item  <b>Overhead Planetary Scanning</b> (Utilizing Digital Camera set-up) Items up to 18"x24" (resolution up to 320dpi), per hour First scan includes set-up fee (one hour minimum)	15.00 3.00 20.00 60.00	1700-18718

<b>University of Wyoming Libraries Fee – Based Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Additional scans, per page	1.00	

<b>Interlibrary Loan</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
UW Affiliates (UW students, staff & faculty) Overdue interlibrary loan books and lost books, borrower pays costs charged to UW plus non-refundable billing fee per item	COST +5.00	1700-13424
Docline Clients Book loan, Wyoming client Book loan, non-Wyoming client Copy of article, Wyoming client Copy of article, non-Wyoming client Rush handling fee per item Overdue interlibrary loan books and lost books, borrower pays cost charged to UW	10.00 11.00 10.00 11.00 +10.00 COST	1700-13424
Non-UW Affiliates Book loan, excluding reciprocal agreements Copy of article Book loan or copy of article sent outside of U.S. Rush handling fee per item Overdue interlibrary loan books and lost books, borrower pays cost charged to UW	20.00 20.00 35.00 +10.00 COST	1700-13424

<b>Libraries, Miscellaneous</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Card Fee, out-of-state, per year	10.00	1700-13100
Lost key fee	10.00	1700-13237
Lost Item replacement (per item) Processing fee (\$20 refundable if item is returned)	COST 25.00	1700-13317
Mutilation of materials Repair cost plus non-refundable billing/processing fee If complete replacement of item is necessary, actual cost plus non-refundable billing/processing fee Rebinding fee (if tip-in is not applicable) Tip-in (2 Xeroxed pages maximum)	+25.00 +25.00 COST 5.00	1700-13317
Damage to facilities including equipment replacement costs Fine per item, if intentional damage has occurred - Reordering and shipping costs Staff time fee, per hour (1 hr minimum)	COST 10.00 COST 8.00	1700-19948 1799-13564 1700-13317 1700-13317

<b>Libraries, Miscellaneous</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Photocopy charges		1700-13453
Microform machines, per copy	.20	
Public machines, per copy	.20	
Large format copier –library owned materials		
24" x 36" sheets, per copy	2.00	
36" x 42" sheets, per copy	3.00	
36" wide roll stock, per linear foot	1.00	
Large format copier – non-library owned materials		
24" x 36" sheets, per copy	4.00	
30"x 42" sheets, per copy	6.00	
36" side roll stock, per linear foot	2.00	
Transparencies, each, plus cost for copy	.20	
Laminating, per linear foot	.50	
Laser printer use, per page	.20	
Color printer, per page	.20	
Single page scan, including CD-R Disk	1.50	
Digital Collection Fees		
Scanning Fees:		1700-13453
Book/Technical Report, per page	.15	
Fragile Item, per page	.25	
High Resolution, per page	.50	
Technology Fees		1700-18718
Content Hosting	300.00	
Minimum, per year, negotiable based on size of collection		
Portal Development, per hour	50.00	
Minimum \$300 initial cost		
Digital Project Consulting, per hour	75.00	
(Consulting work includes digital object creation, choosing metadata schema, and quality assurance)		
UW Libraries Cataloging Fee		1700-18167
Original cataloged item	25.00	
Copy cataloged item with custom edits	15.00	
Metadata Creation, per collection record	25.00	
Coe Library Facility Fees		1700-19948
Outside Administrative Hours Cost		
Recovery Fee per hour or portion thereof	100.00	
Non-UW Events Booking Fee	60.00	
Non-UW 506 Room Rental (Half Day)	205.00	
Non-UW 506 Room Rental (Full Day)	278.00	
Non-UW Room Rental other than 506 (Half Day)	110.00	
Non-UW Room Rental other than 506 (Full Day)	131.00	
Manual Labor Surcharge (per person/ per hour or portion thereof)	20.00	
Technology Labor Surcharge (per person/per hour or portion thereof)	30.00	
Excessive Cleaning Surcharge (per person/per hour or portion thereof)	35.00	
+ materials		
Furniture Damage Surcharge	50.00	
	+ actual cost of repair or replacement	

**Recreation**

Recreation Facility Access Fees	FY 2013	FY 2014	Chart Field
Facility Access UW employee, UW appointee, or spouse (includes towel service) Per semester Annual fee	142.50 285.00	162.50 325.00	1700-13363
Dependent child of UW employee, student, and UW appointee (19 years and younger, not having graduated from high school) Per semester Per year	19.00 38.00	22.00 44.00	
UW Cooperating Agency employee or spouse Per semester Annual fee	173.00 346.00	197.00 394.00	
UW Cooperating Agency dependent Per semester Annual fee	38.00 76.00	43.00 86.00	
Student spouse, per semester Corbett pool, community access, per day, per person	95.00 6.00	108.00 6.00	1700-13362
Locker Fee <u>Additional charge to above facility access rates</u>			1700-13363
Box lockers, per semester Box lockers, annual Half lockers, per semester Half lockers, annual	7.50 15.00 25.00 50.00	7.50 15.00 25.00 50.00	
Facility Access Pass Replacement, lost or stolen pass Daily Guest pass (purchased with UW Campus Express Card) Multiple day punch pass, per day, per person	10.00 6.00 6.00	10.00 6.00 6.00	1700-13363

Recreation Miscellaneous Fees	FY 2013	FY 2014	Chart Field
Recreation, Intramural, or Outdoor Adventure Programs Fees established for individual Recreation, Intramural, or Outdoor Adventure classes, clinics, special events and activities, shall be sufficient to cover the instructors/speakers and other related expenditures.			
Intramural participation fee (part-time non-benefited students, employee or spouse)	5.00	5.00	1700-13363
Fees for lost or damaged items			1700-13363
Combination Lock	At Cost	At Cost	
Key lock	At Cost	At Cost	
Badminton racquet	At Cost	At Cost	
Basketball	At Cost	At Cost	
Boxing gloves	At Cost	At Cost	
Volleyball	At Cost	At Cost	
Weight training belt	At Cost	At Cost	



<b>Recreation Miscellaneous Fees</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Adult Education, Summer Conference			1700-13363
Per person up to four weeks, paid by conferee	24.00	24.00	
Per person over four weeks, paid by conferee	48.00	48.00	

### Office of the Registrar

- a) Late Registration: A fee is assessed to students enrolling as late registrants during the first ten days of University scheduled classes for a regular semester, and such other late period as may be designated and announced for the summer term.
- b) Late Graduation Check Sheet: A fee assessed to students failing to complete the check sheet at least six months prior to the scheduled graduation.
- c) Graduation Fees: A fee assessed to all graduating students to cover the costs of diplomas, signature plates, mailing and overtime. This fee must be paid six weeks prior to the scheduled graduation date.
- d) Late Payment, Graduation Fees: A fee assessed to all graduating students failing to pay the graduation fee as prescribed.
- e) Transcript Fees: A fee will be assessed those individuals requesting 24-hour service.
- f) Lost Check Sheet for Graduation: A fee assessed to students for loss of a Graduation Check Sheet.
- g) Replacement Diploma: A fee assessed to graduates requesting a replacement diploma for a lost, destroyed or stolen diploma. The new diploma will carry the original date of graduation but signatures will be those of current University officials.
- h) Reissued Diploma: A fee assessed to graduates requesting a diploma be reissued with a name change. The new diploma will carry the original date of graduation but signatures will be those of current University Officials.
- i) Non-standard diploma: A fee will be assessed to students who request an exception from the standard diploma in listing of the title of the major/s on the diploma.

<b>Office of the Registrar</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
On-line registration fee, per credit hour	40.00	
Minimum charge per course	80.00	
Late registration		
Summer session	10.00	1001-10028
Regular semester	25.00	1001-10028
Late graduation check sheet		
0-5 months late	3.00	
6 months late	6.25	
Lost graduation check sheet	1.00	
Graduation fee	25.00	12.50/1700-13463 12.50/1001-10026
Late payment, graduation fee	5.00	1700-13463
Transcript fee	N/C	
24 hour service, each	10.00	1799-13569
Diploma, reissued	50.00	
Non-standard diploma	25.00	
Administrative fee to retroactively change academic record	50.00	
Certificate	12.50	1700-13463

<b>Psychology Clinic</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Psychology Clinic Services		
1. Assessments		1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	150	
Net income \$25,001 to \$50,000	300	
Net income \$50,001 and above	450	
2. Psychotherapy (50 minute sessions)		1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	No fee	
Net income \$25,001 to \$50,000	10	
Net income \$50,001 and above	20	
3. Clinical training workshops		1700-18614
Half-day (3 hours)	30	
Full-day (6 hours)	50	
UW graduate students	No fee	
* Fee waivers or reductions can be requested for assessment or treatment if there are extenuating circumstances		

<b>Student Financial Operations</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Institutional payment plan enrollment fee	15.00	1700-13272
Individual (custom) payment plan enrollment fee	75.00	1700-13272
Interest charged on past due balances	18.00%	
Reinstatement fee (after payment deadline)	50.00	
Check Cashing, dishonored (insufficient) check service charges		
1st - 45th day	15.00	1799-13565
After 45th day, twice the face value but not less than	50.00	
Student Loan Interest Rates		
Interest rate not established by trust agreement, will or similar instrument, or loan fund established by UW or State of Wyoming without statutory interest rate:		
Minimum interest charge	7.50	
Maximum interest rate	6.0%	
Penalty interest rate for default, per annum	2.0%	
Superior Students in Education Loan		
Maximum interest rate, per annum	6.0%	
Penalty interest rate for default, per annum	2.0%	
Information research and cost charge, per hour	10.00	1700-13272
Medical Student Contract Support Program		
Maximum interest rate, per annum (starting 4 years after execution of contract)	8.0%	
Penalty interest rate of default per annum	2.0%	

<b>Student Health Service</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
ACADEMIC YEAR - Full time students are assessed a mandatory student fee for the Student Health Service, which is \$104.59/ semester for FY 2013 and \$ 105.23/ semester for FY 2014. Part time students may purchase		

<b>Student Health Service</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<p>the Optional Student Fee Package which includes the Student Health Service fee. Eligible student benefits include unlimited visits to staff physicians, physician assistant and nurse practitioner and nursing staff; and use of the pharmacy and laboratory departments. Services with nominal charges include: consultants (orthopedics and psychiatry); pharmacy; laboratory; allergy immunotherapy; immunizations; medical appliances and supplies; and procedures.</p>		
<p>SUMMER - Students enrolled in summer school are assessed a mandatory student fee for the Student Health Service, which is \$78.77 for FY 2013 and \$79.59 for FY 2014, which provides access throughout the summer. Students not enrolled in the summer, who attended classes in the spring semester and are pre-enrolled for the fall semester are eligible to pay the summer fee and receive care at the Student Health Service during the summer session. The fee must be paid prior to or at the initial visit.</p>		
<p>Medical records given to the patient (first copy)            Additional copy of medical records to patient            Medical records given to other authorized persons</p> <p>A No Show Fee of \$25.00 is charged to any student who has an appointment with the Student Health Service and does not keep the appointment or cancel the appointment 24 hours prior to the appointment. The \$25.00 will be charged to the student's UW account.</p>	<p>No Charge            25.00            25.00</p> <p>25.00</p>	<p>Semester            1001-10023            summer cr            1001-10024            summer non-            1310-12573</p> <p>1310-12573</p>

<b>University Counseling Center</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<p>AWARE online alcohol education program</p>	<p>20.00</p>	<p>1700-16353</p>
<p>AWARE intensive alcohol education program</p>	<p>25.00</p>	
<p>Personality Inventories</p>	<p>5.00</p>	<p>1700-13487</p>
<p>As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses</p>		

## VI. University Auxiliary Enterprises, Fees, Charges, and Deposits

Fleet Services	FY 2013 & FY 2014 Short-term rates with UW Depts. Paying for gas**	FY 2013 & FY 2014 Long-term rates (perm assigned- 1 yr. or longer) with UW Depts paying for gas**	Chart Field
Full-size Sedan - Daily	45.00		1800-17083
Full-size Sedan - Weekly	225.00		
Full-size Sedan - Monthly	750.00	612.00/mo.	
Minivan/Small 4x4 - Daily	55.00		
Minivan/Small 4x4 - Weekly	299.00		
Minivan/Small 4x4 - Monthly	1000.00	754.00/mo.	
4 Wheel Drive 1 Ton Pickup - Daily	79.00		
4 Wheel Drive 1 Ton Pickup - Weekly	395.00		
4 Wheel Drive 1 Ton Pickup - Monthly	1580.00	816.00/mo.	
Large SUV/ 9 Pass. Van - Daily	79.00		
Large SUV/ 9 Pass. Van - Weekly	395.00		
Large SUV/ 9 Pass. Van - Monthly	1580.00	816.00/mo.	
Vehicle Storage/upkeep (external departments) Per month/per vehicle	25.50		1800-17083
Cancellation fee without 24 hours notice (bad weather excluded)	Daily Rental Rate Based on Vehicle Type		1800-17083
Late vehicle return fee (without prior notification)	Daily Rental Rate Based on Vehicle Type		1800-17083
Failure to pick up vehicle (without prior notification or cancellation)	Daily Rental Rate Based on Vehicle Type		1800-17083
Extra cleaning due to excessive dirtiness	50.00		1800-17083
Failure to return or lost equipment (receiver hitch, tow light hook up etc)	\$ value of item		1800-17083
Lost vehicle keys	\$ value of item		1800-17083

\*\* As of July 1, 2006 UW departments will be responsible for their own gas consumption.

### Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

<b>Identification Cards</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Identification Card</b> Initial/first ID card, faculty/staff/appointed (may be paid for by university units) Dependents and spouses of UW employees ,students, appointed employees Cooperating Agency employees and family members Replacement cards	 5.00 7.50 10.00 20.00	1306-12563
<b>Badges</b> Badge, not individualized, without mag stripe Badge, not individualized, with mag stripe Badge, individualized, without mag stripe Badge, individualized, with mag stripe Print second side of card	 2.50 3.50 5.50 6.50 1.50	1306-12563
<b>Other Services</b> Rental, ID equipment Early Campus Express Account closure Digital picture  Passport Photos (1 <sup>st</sup> set of 2) (2 <sup>nd</sup> set of 2) (3 <sup>d</sup> and additional sets)	 10.00/day 5.00 10.00  12.00 7.50 5.00	1306-12563

## Residence Life & Dining Services

Dining Services policies:

All students residing in the Residence Halls must select a 12, 15 or Unlimited access meal plan. All meal plan changes must be done prior to the date stated in the contract.

<b>Board Charges, Academic year</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Fall and Spring semesters, excluding Christmas break			
Unlimited access plan *	5,183	5,424	1302-18188
Any 15 access plan *	4,442	4,648	1302-18188
Any 12 access plan *	4,056	4,244	1302-18188
Any 9 access plan	3,141	3,287	1302-18188
Any 7 access plan	2,481	2,596	1302-18188
<b>Dining Dollars (Per Semester)</b>			
Added Dining Dollars	100	100	1302-18188
Best Dining Dollars	200	200	1302-18188
<b>BLOCK PLANS (Per Unit)</b>			
25 Lunches	256.94	268.88	1302-18188
60 Lunches	598.53	626.36	1302-18188
25 Any Meal	273.51	286.23	1302-18188
60 Any Meal	646.50	676.56	1302-18188

<b>Board Charges, Summer, 2013 &amp; 2014</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Any 15 access plan * (per week)	111.60	115.56	1302-18188
Any 9 access plan * (per week)	81.40	84.29	1302-18188
Summer Dining Dollars * (per week)	Minimum 50/week	Minimum 50/week	

\* Residence Hall students must select one of these plans.

<b>Dining Services fees and charges to students</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Loss of temporary card charge	5	5	1302-18188
Service charge, student without valid ID card eating at Washakie	5	5	1302-18188
Conference Package Guest Food Rates plus sales tax (Daily rate pro-rated for meal packages less than one full day.)	varies	varies	1302-18188
Cash rates: guest food service rates, plus sales tax			1302-18188
Breakfast	varies	varies	
Lunch	varies	varies	
Dinner	varies	varies	

<b>Dining Services, Other Rentals</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Knight-Watkins Recreation Camp (campus groups)	Varies	Varies	1302-12547
First day - due on booking and forfeited if not used			
All other days			
Lodge only, per day			
PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES			
Knight-Watkins Recreation Camp (off campus groups) plus sales tax	Varies	Varies	1302-12547
First day - due on booking and forfeited if not used			
All other days			
Lodge only, per day			
PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES			
Banquet Room Rental			1302-18188
Per event			
Crane-Hill Dining Room *	420	420	
Ross Hall *	210	210	
Set-up fee: Crane Hill dining room	175	175	
* Room rental rate plus \$20./hr supervisory fee. Cleanup and security are extra and may be required. PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES			
Rentals, other (each)			
Tables, on premise	5	5	1302-18188
Chairs, on premise	1	1	
Table Skirting, 8' sections, on premise	5	5	
Tables, off premise	10	10	
Chairs, off premise	2	2	

<b>Dining Services, Other Rentals</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Rentals, other			1302-18188
Showcase setup, 8'x10' booth plus	40	40	
Power hookup charges (without showcase setup, each)	250	250	

## **Residence Halls**

**Financial Policies:** Each student applying to live in the University residence halls during the academic year must comply with the following financial policies. Refer to the Residence Life & Dining Services Contract for specific procedures.

Deposit and Deposit Refund Policy:

### **Deposit**

- a) Incoming freshmen and transfer students enrolling in their first full-time semester at UW must pay the UW enrollment deposit, which includes a \$100 housing deposit, before completing their Residence Life & Dining Services Contract. Students returning to UW must pay the \$100 housing deposit when they complete the Residence Life & Dining Services Contract. Please note that scholarships, grants, and financial aid cannot be applied to deposits.
- b) Deposits will be held by the University for the entire period of residence. Upon fulfilling the contract, the full deposit amount will be credited to your account. The deposit will be applied toward the payment of any university obligations.

## **CONTRACT CANCELLATION AND DEPOSIT REFUNDS**

### **Contract Cancellation**

All cancellations must be in writing. Deposits will be refunded based on the receipt of your written contract cancellation request in the Residence Life & Dining Services office and per the refund policy.

### **Deposit Refunds**

- a) If written cancellation of the contract is received before May 1 2012 (or May 1, 2013 for 2013-2014 academic year), then 100% of the deposit will be refunded to the student's account.
- b) No deposit refund will be granted on or after May 1, 2012 (or May 1, 2013 for 2013-2014 academic year) unless the full terms of the contract are fulfilled.
- c) For spring semester only contracts, if written cancellation of the contract is received before January 2, 2013 (or January 2, 2014), then 100% of the deposit will be refunded to the student's account.
- d) Any exceptions to this policy must be approved by the Executive, Director of Residence Life & Dining Services & Wyoming Union or his/her designated administrator. The entire deposit is forfeited in the event you are evicted from the residence halls or dining services for disciplinary or financial reasons.

**Payment Plans:** Students entering into a contract with the Department of Residence Life & Dining Services will make payments defined by UW's Institutional payment plan. If there are any questions regarding this plan please contact UW's Accounts Receivable Office.

The room charge includes a social fee, water, electricity, basic cable television service, computer lab access and internet in the student rooms, which enables the student to connect to the University's computer network.

**Semester Break Housing:** The Residence Life & Dining Services Contract does not include housing between semesters. This lodging is contracted and charged on a per-night basis.

**Continuing Student Rate:** Members of the University community may choose to continue to live in the residence halls during the summer months. To be eligible for the continuing student rate, the individual must have lived the residence halls during the preceding spring semester and be enrolled for fall. The per-night rate will be charged for the entire period the student occupies the room.

**Contract Termination:** In the event that a student is not officially released from his/her contract; the student may be held responsible for up to 100% of the room and meal plan charges for the contract period remaining after the student moves from the premises. The entire deposit is forfeited in the event the student terminates the contract.

**Lost or Damaged Property:** Lost or damaged University property may be billed to the resident at the current cost of replacement or repair. This includes unauthorized moving of University property.

**Responsibilities and Rights Violations:** Residents found in violation of the "Responsibilities and Rights for Residence Halls & Dining Services" may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include the unauthorized moving and/or modification of University property, violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

**Abandoned Property:** If the resident vacates or abandons a residence hall room and leaves personal property in the hall or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$30 per hour, and any fees incurred, per the terms of the Residence Life & Dining Services contract.

## Conferences/Guests

**Conference/Guest Rate:** Individuals not eligible for the Continuing Student rate may be charged the Conference/Guest rate. Conference/Guest rates apply to all individuals or groups who are not contracted to live in the residence halls, unless eligibility for the Continuing Student rate is demonstrated. The Conference/Guest rate is calculated based on the size of the group and the length of the time lodged.

**Check-In/Check-Out:** Proper checkout is required to terminate charges. Payment in full is due at check-in.

## UW Apartments

**Financial Policies:** Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the lease and agreement for specific procedures.

**Application Fee:** The application fee secures a space for the type of apartment requested, but does not guarantee an apartment assignment.

**Damage Deposit:** The damage deposit secures the resident's obligations under the lease agreement. It is refunded when the agreement is terminated, per the terms of the University Apartments agreement. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments agreement will result in forfeiture of the damage deposit.

**Rent:** The rent payment includes a social fee, local telephone service, water, trash disposal, appliances, electricity, gas, basic cable television service, and in River Village, hardwiring in the apartment for the University computer network access

**Disciplinary Eviction:** If a resident is evicted from the University Apartments for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.



**Abandoned property:** If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$30 per hour, and any fees incurred, per the terms of the Apartments agreement.

**UW Apartments Responsibilities and Rights Violations:** Residents found in violation of the Responsibilities and Rights may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of safety/endangerment expectations. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

<b>Residence Hall Room Charges academic year, excludes semester break</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Room occupancy	3,901	4,027	1301-16706
Double			
Room occupancy			
Single, A	5,522	5,701	
Single, B	5,776	5,963	

<b>Residence Hall Room Charges Continuing Student - summer, 2013 &amp; summer 2014</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Double Occupancy Room, per night	17.00	17.00	1301-16706
per week	99.00	99.00	
Single Occupancy Room, per night	25.00	25.00	1301-16706
per week	159.00	159.00	

<b>Residence Hall Room Charges Conference and Guest Rates</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Bedroom with community bathroom, per night	Varies	Varies	1301-16706
Athletic & Activity per night			
Double occupancy room			
Single occupancy room			
Quad occupancy room*			
*Available to large groups staying short periods of time			
Educational Group, per night	Varies	Varies	1301-16706
Double occupancy			
Single occupancy			
Other, per night			
Double occupancy			
Single occupancy			

<b>Residence Halls Fees and Charges</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Deposit	100	100	
Computer cards, cables, misc. equipment	COST	COST	
Cleaning and packing property charge, per hour, per custodian	30	30	1301-12516
Locks			1301-12516
Change combination	17.50	17.50	
Change lock/replace key	65	65	
Replacement Room Door-Access Card	5	5	
Damaged key	10	10	
Mailbox lock change	48	48	
Damage/vandalism (actual cost recovery)	COST	COST	
Responsibility and Rights violation, per incident, up to	100	100	

<b>Apartment Rental Rates, Student, per month</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Landmark Village	754	764	1301-16706
River Village			1301-16706
Two bedroom	900	912	
Three bedroom	1,013	1,027	
Spanish Walk, one bedroom	675	684	1301-16706

<b>University Apartments Fees &amp; Charges</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Application deposit	75	75	
Cleaning charge and packing property, per hour, per custodian	30	30	
Furniture rental	30 - 45	30 - 45	
Late notice fee	300	300	
Late Rent Fee (after the 5 <sup>th</sup> of the month)	30	30	
Additional each day after	5	5	
Damage deposit			
Spanish Walk	325	325	
Landmark	375	375	
Rivervillage	425	425	
Damage deposit, authorized service animal	100	100	
Locks			
Change combination	17.50	17.50	
Change lock/re-key door	65	65	
Replacement Apartment Door – Access Card	5	5	
Damaged keys	10	10	
Mailbox lock change	48	48	
Damage/Vandalism (cost of repair or replacement)	COST	COST	
Responsibilities and Rights violation, per incident, up to	100	100	
Storage fee for non-returning tenants, per month	125	125	

## Meeting Rooms

Meeting Room policies:

If serving food or beverages, UW catering must be secured for this service.

Classification I:

The following groups will **not** be charged for meeting room usage.

1. UW recognized student organizations, faculty or staff work-related meetings or activities or fundraising activities not involving commercial entities may use the meeting space without charge.
2. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or University department (participants must be primarily students, faculty and staff) will not be charged.

Classification II:

The following groups will be charged according to the structure in the Fee Book.

1. University departments and/or recognized student organizations that co-sponsor events with commercial entities or events where admission is charged.
2. Non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff
3. Regional or national student or departmental educational conferences.
4. Commercial off-campus groups.

Meeting Room and Facility Usage Classification II	FY 2013	FY 2014	Chart Field
Rendezvous Room			1301-16706
Full day	145	145	
Half day	120	120	
Rendezvous Room, East			
Full day	110	110	
Half day	90	90	
Rendezvous Room, West			
Full day	110	110	
Half day	90	90	
Other rooms in Washakie Center	VARIABLES	VARIABLES	
Solicitation Table Charge, per table	25	25	
Audio Visual, setup, technician	VARIABLES	VARIABLES	

## Bison Run Village Apartments

**Financial Policies:** Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the Bison Run Village Lease for specific procedures.

**Application Fee:** The application fee is non-refundable and secures a space for the type of apartment requested, but does not guarantee an apartment assignment.

**Damage Deposit:** The damage deposit secures the resident's obligations under the lease agreement. It is refunded at the end of the lease per the terms of the lease agreement. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments agreement will result in forfeiture of the damage deposit.

**Rent:** The rent payment includes a social fee, local telephone service, water, trash disposal, appliances, a fifteen dollar allowance towards electricity and gas, basic cable television service, and hardwiring in the apartment for the University computer network access.

**Disciplinary Eviction:** If a resident is evicted from Bison Run Village for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.

**Abandoned property:** If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the

University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$30 per hour, and any fees incurred, per the terms of the lease agreement.

**Responsibilities and Rights Violations:** Residents found in violation of the Responsibilities and Rights may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of safety/endangerment expectations. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

<b>Bison Run Village, per month</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Four bedroom/two bathroom – ADA one level	399	399	9025-20659
Four bedroom/two and half bathroom	420	420	9025-20659
Four Bedroom/three bathroom (shared bathroom)	399	399	9025-20659
Four Bedroom/three bathroom (private bathroom)	430	430	9025-20659
Three Bedroom/three bathroom	435	435	9025-20659
<b>Bison Run Village Fees &amp; Charges</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
Application Fee	75	75	9025-20659
Cleaning charge and packing property, per hour, per custodian	30	30	9025-20659
Late notice fee	300	300	9025-20659
Late rent fee (after the 5 <sup>th</sup> of the month)	30	30	9025-20659
Additional each day after the 5 <sup>th</sup> , the rent is late	5	5	
Returned Check Fee	25	25	
Utility Charge – Gas/Electric - Amount above stated allowance per apartment	Cost	Cost	
Damage deposit	200	200	Unknown
Damage deposit, authorized service animal	100	100	
Locks			Unknown
Change combination	17.50	17.50	
Change lock/re-key door	65	65	
Replacement Apartment Door – Access Card	5	5	
Damaged keys	10	10	
Mailbox lock change	48	48	
Damage/Vandalism (cost of repair or replacement)	COST	COST	
Responsibilities and Rights violation, per incident, up to	100	100	Unknown
Storage fee for non-returning tenants, per month	125	125	Unknown

<b>Transit &amp; Parking Services</b>	<b>FY 2013</b>	<b>FY2014</b>	<b>Chart Field</b>
<b><i>Parking Permit and Short-Term Parking Fees</i></b>			<b>1799-13567</b>
Faculty/Staff Parking Permits A, D (Disability)			
Annual	187.56	188.52	
Semester (Fall or Spring)	93.78	94.26	
Summer	15.63/mo	15.71/mo	
Board Retirees	FREE	FREE	
Residential and Commuter Student Parking Permits R (Resident), C (Commuter), D (Disability)			
Annual	125.00	125.50	
Semester (Fall or Spring)	62.50	62.75	
Summer	10.42/mo	10.46/mo	
Motorcycle Parking Permits M			
Annual	21.00	21.26	
Semester (Fall or Spring)	10.50	10.63	
Summer	10.50	10.63	
With Purchase of A,C,R, or D	FREE	FREE	
Temporary Disability Permits TD			
Students	10.42/mo*	10.46/mo*	
Faculty/Staff	15.63/mo*	15.71/mo*	
*TD Permits are issued at no charge if a valid annual or semester pass has been purchased			
Vendor and Contractor Parking Permits V (Vendor) and CO (Contractor)*			
Annual	275.52	276.72	
Semester (Fall or Spring)	137.76	138.36	
Monthly	22.96/mo	23.06/mo	
*Contractor permits must be authorized through Facilities Planning or Facilities Engineering			
University Service Vehicles* U			
Annual	187.56	188.52	
Non-University Service Vehicles* U			
Annual	275.52	276.72	
*All U permits must be approved by Parking Advisory Group			
Replacement Permits*			
Reported Lost	20.00	20.00	
Reported Stolen	0.00	0.00	
Lost and stolen replacement permits require signed affidavit, stolen permits require police report			
Day Permits	5.00	5.00	1799-13567
Parking Meters	1.00/hr	1.00/hr	1799-13567
Pay by the hour lot	1.00/hr	1.00/hr	1799-13567
<b><i>Parking Citation Fines</i></b>			
Fraud	175.00	175.00	
Parked in a handicap space w/o permit	150.00	150.00	
Parked in fire lane	75.00	75.00	
Parked in yellow zone	35.00	35.00	
Parking in "no parking" areas, including sidewalks	30.00	30.00	

<b>Transit &amp; Parking Services</b>	<b>FY 2013</b>	<b>FY2014</b>	<b>Chart Field</b>
No permit	30.00	30.00	
Not parked in assigned area	25.00	25.00	
Failure to display permit properly	20.00	20.00	
Meter violation	20.00	20.00	
All other violations	15.00	15.00	
<b>Vehicle Immobilizing (Boot) Fees</b>			<b>1799-13567</b>
1 <sup>st</sup> immobilization	50.00	50.00	
2 <sup>nd</sup> immobilization and subsequent *	100.00	100.00	
<b>Paratransit Passes</b>			<b>1318-17345</b>
ADA Premium Fare- Same-day ride	1.00	1.00	
ADA Premium Fare- Outside ¾ mile radius	1.00	1.00	
Book of 20 tickets	18.00	18.00	
*Non-premium ADA Paratransit is free, must meet eligibility requirements			
<b>Charter, Bus</b>			<b>1318-17345</b>
First hour or fraction of an hour, plus	50.00	50.00	
Each additional hour	50.00	50.00	
Per mile	1.50	1.50	
Prep fee	25.00	25.00	
A&S Events (non-university entities)	50.00/hr	50.00/hr	
<b>Advertising, Bus</b>			<b>1318-17345</b>
University Affiliated			
Union Express & South Express (Four Total Signs)			
Month			
Semester	80.00	80.00	
Annual	240.00	240.00	
All Shuttles (Seven Total Signs)	480.00	480.00	
Month			
Semester	125.00	125.00	
Annual	375.00	375.00	
Non-University Affiliated	750.00	750.00	
Union Express & South Express (Four Total Signs)			
Month	100.00	100.00	
Semester	300.00	300.00	
Annual	600.00	600.00	
All Shuttles (Seven Total Signs)			
Month	155.00	155.00	
Semester	470.00	470.00	
Annual	940.00	940.00	
Note: cost of the advertising materials and production are the responsibility of the requesting department or agency			
<b>Advertising, Bus Shelter</b>			<b>1318-17345</b>
University Affiliated, per shelter			
Week	7.50	7.50	
Month	22.50	22.50	
Semester	67.50	67.50	
Annual	250.00	250.00	
Non-University Affiliated, per shelter			
Week	12.50	12.50	
Month	37.50	37.50	
Semester	112.50	112.50	

<b>Transit &amp; Parking Services</b>	<b>FY 2013</b>	<b>FY2014</b>	<b>Chart Field</b>
Annual	330.00	330.00	
Note: cost of the advertising materials and production are the responsibility of the requesting department or agency			

<b>University Licensing</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Administrative fee, manufacturer	85.00	1307-12565
Royalty Rates		1307-12565
In-state manufacturer royalty rate	7.50%	
Out-of-state manufacturer royalty rate	8.50%	

<b>Vending Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Bicycle locker rentals		
Deposit, refundable	20.00	9050-14881
One month	30.00	1305-12560
Summer session	50.00	1305-12560
One academic semester	75.00	1305-12560
Two academic semesters	125.00	1305-12560
One calendar year	150.00	1305-12560
Laundry Facilities		
Washing machine	2.25	
Dryers	1.50	

## Wyoming Union

Classification I - Qualifying groups and activities include UW recognized student clubs and organizations, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization, with participants primarily students; faculty and staff qualify under this category.

Classification II - Qualifying groups and activities include faculty or staff work-related meetings, events or conferences sponsored by a UW Department. Non-profit organizations and Wyoming state agencies activities sponsored by a UW Department with participants primarily students; faculty and staff qualify under this category.

Classification III - Qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION IS CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.

Classification IV - Commercial off-campus groups.

<b>Solicitation Tables</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Classification I and II	0.00	
Classification III	35.00	1304-12554
Classification IV	70.00	1304-12554

<b>Union Audio Visual</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Equipment fee will be charged if a group fails to cancel within two business days of a scheduled event.		
Classification I	0.00	
Classification II and III		1304-12554
LCD Projector	102.00	
LCD Projector, per hour	22.00	
TV	25.00	
VCR	25.00	
TV/VCR or DVD	40.00	
Slide Projector	19.00	
Overhead	17.00	
Portable Screen	17.00	
DVD	28.00	
Conference Phone	19.00	
Classification IV		1304-12554
LCD Projector	171.00	
LCD Projector, per hour	34.00	
TV	50.00	
VCR	50.00	
TV/VCR or DVD	82.00	
Slide Projector	39.00	
Overhead	39.00	
Portable Screen	28.00	
DVD	50.00	
Conference Phone	30.00	

<b>Union Facility Fees</b>	<b>FY 2013 &amp; FY 2014 Half Day</b>	<b>FY 2013 &amp; FY 2014 Full Day</b>	<b>Chart Field</b>
Room Rental Deposit equivalent to 50% of total room rental rate due when facility agreement is signed. Non-refundable if a group fails to cancel within 30 business days of a scheduled event.			
Classification I and II	0.00	0.00	
Classification III			1304-12554
Ballroom 220	360.00	477.00	
East Ballroom 220C	124.00	157.00	
West Ballroom 220A	124.00	157.00	
Center Ballroom 220B	124.00	157.00	
Wyoming Family Room 212	163.00	202.00	
Warm Valley 202	67.00	85.00	
Big Horn 203	67.00	85.00	
Snowy Range 206	45.00	65.00	
The Gardens 027	124.00	180.00	
Senate Chambers 221	118.00	163.00	
Senate West	85.00	95.00	
Senate East	85.00	95.00	
Skylight Lounge 029	47.00	65.00	
Lower Fireplace Lounge 118B	47.00	65.00	
Flaming Gorge 002	57.00	75.00	
Thunder Basin 010	47.00	65.00	
Classification IV			1304-12554
Ballroom 220	469.00	719.00	



<b>Union Facility Fees</b>	<b>FY 2013 &amp; FY 2014 Half Day</b>	<b>FY 2013 &amp; FY 2014 Full Day</b>	<b>Chart Field</b>
East Ballroom 220C	180.00	242.00	
West Ballroom 220A	180.00	242.00	
Center Ballroom 220B	180.00	242.00	
Wyoming Family Room 212	219.00	297.00	
Warm Valley 202	118.00	163.00	
Big Horn 203	118.00	163.00	
Snow Range 206	85.00	118.00	
The Gardens 027	192.00	259.00	
Senate Chambers 221	202.00	281.00	
Senate West	118.00	140.00	
Senate East	118.00	140.00	
Skylight Lounge 029	85.00	118.00	
Lower Fireplace Lounge 118B	85.00	118.00	
Flaming Gorge 002	118.00	163.00	
Thunder Basin 010	85.00	118.00	

<b>Union Sound System</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Classification I	0.00	
Classification II and III		1304-12554
Small PA system	26.00	
Medium PA system	62.00	
Large PA system	124.00	
Small PA system, per hour	12.00	
Medium PA system, per hour	25.00	
Large PA system, per hour	47.00	
Wireless microphone	25.00	
Panel microphone	14.00	
Lapel microphone	25.00	
CD player	14.00	
Labor, per hour	18.00	
Classification IV		1304-12554
Small PA system	62.00	
Medium PA system	102.00	
Large PA system	236.00	
Small PA system, per hour	25.00	
Medium PA system, per hour	39.00	
Large PA system, per hour	90.00	
Wireless microphone	50.00	
Panel microphone	26.00	
Lapel microphone	50.00	
CD player	26.00	
Labor, per hour	30.00	

<b>Union, Miscellaneous</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Catering kitchen usage, per day (see table below)		1304-12554
Excessive cleaning, per person, per hour, plus materials	35.00	1304-12554
Table Tennis & Billiard table use, per hour		1304-12554

<b>Union, Miscellaneous</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
1 player	3.25	
2 players	5.25	
3 players	6.25	
4 players and up	7.25	
Union Information Desk		
Fax fee, first page sent	1.00	
Fax fee, each additional page sent	.50	
Fax fee, each page received	.20	
Ticket service charge, per ticket	.50	
Special Set-up costs		
Labor, per person, per hour		1304-12554
Additional building operations, per hour	15.00	
	35.00	

Wyoming Union Outside Catering – FY2013 & FY 2014

<b>Attendance-per person</b>	<b>Catering Access – per space, per day</b>	<b>Staging space – per day</b>	<b>Equip. &amp; Kitchen Use, per day</b>
0-25	\$25	\$10	\$10
26-50	\$50	\$25	\$25
51-100	\$75	\$35	\$35
101+	\$100	\$50	\$50

The above table was created to more accurately reflect the services requested by off-campus caterers utilizing the Wyoming Union kitchen, kitchen equipment and/or surrounding staging spaces. Charges will be based upon the level of preparation space or equipment needed to cater an event (drop-off food service, versus multi-course meal preparation and service of food) and the number of people to whom service is provided.

**Attendance:** Price breaks occur naturally at the 25, 50, and 100 person mark, based upon existing reservable space and its relative room capacities within the Wyoming Union.

**Catering Access:** Catering access is the allowance of an approved caterer to provide food services for an event hosted within the Wyoming Union. Catering access fees will be applied on a per space, per day basis.

**Staging Space:** Staging space is a cleared area required to prepare foods for a catered event, i.e., tables in place for plating food, “back of the house” access, buffet tables set up in a conference room, etc. Staging space fees will be applied on a per day basis.

**Equipment and Kitchen Use:** Equipment and kitchen use fees will be applied if the off-campus caterer uses any Union kitchen equipment – dishwasher, food warmers, ovens, walk-in cooler and freezer, counter space, cleaning equipment etc.

## VII. MISCELLANEOUS FEES, CHARGES, AND DEPOSITS

Fees charged to the public and the university community.

### American Heritage Center

AHC - Public Use Areas Rental	FY 2013 & FY 2014	Chart Field
<p><b>Booking Fee (charged per room, per event, non-refundable)</b></p> <p><b>AHC penalty charges</b> - (Imposed if room is left in an order different from the order and cleanliness that existed upon arrival) – <b>applicable to all user classifications.</b></p> <p><b>Custodial Services</b> ( charged when rooms will need to be ready for a next-day usage and an after-hours custodial staff is required for the cleanup, primarily necessary when food has been served or after a Friday event, when a Saturday event is scheduled the next day)</p> <p><b>Security</b> (Regardless of ostensible event times, security charges will be incurred if guests, sponsors, and or catering need to enter the building before 8:00 am or if guests, sponsors, and or catering have not completely exited the building by 5pm).</p> <p><b>UW Movers</b> (**charged for special event setups)</p>	<p>\$25.00 (for UW Campus Groups)</p> <p>\$50.00 (for outside groups)</p> <p>\$250.00</p> <p>Cost + \$25.00 Admin fee</p> <p>Cost + \$25.00 Admin fee</p> <p>Cost + \$25.00 Admin fee</p>	<p>1700-13482</p>
<p><b>NOTE: The AHC reserves the right to refuse room use to individual and or groups that do not abide by the public use rules.</b></p>		
<p><b>Rooms available for public use include: Sheep Industry Room</b> (meeting room with conference tables. Permanent room arrangement includes a capacity of 24 around the conference tables with extra chairs around the perimeter of the room. A permanent projector screen is also located here.) <b>Mary Storer Loggia (open reception area with a capacity of 199 standing.) Wyoming Stock Growers' Room</b> (one half of the room is set up in classroom arrangement with a capacity for 24. The other half is set up in audience rows with a capacity for 50. The room includes a podium with a microphone, projector screen, and wireless &amp; data hookups). <b>George A. Rentschler Room</b> (meeting room with a large permanent conference table with a capacity of 12. Extra chairs are around the perimeter of the room. The room also includes a telephone and wireless hookups). <b>Centennial Complex Lobby</b> (set up with permanent exhibits, couches, chairs. Capacity 150 standing). <b>Centennial Complex Meeting Room/Restaurant</b> (This room arrangement has 8 round tables with 8 chairs each for a seating capacity of 64, and two 8-foot tables often used by catering. The room also has a data hookup, a podium with a microphone (when it is not in use for another event), and a portable projection screen (when it is not in use for another event) are available. A rack of chairs is available upon request to increase the seating capacity to 80 (10 chairs per table) which is the fire code capacity for this room.)</p> <p><b>**NOTE: AHC can provide a podium with microphone (if not already scheduled), but no other audio-visual equipment except as specified above. Additional AV needs must be arranged with UW Information Technology or outside vendors.**Note: Public use rooms are not available for wedding receptions, family gatherings, or private parties.</b></p>		
<p><b>Classification I – Fees listed above</b></p>		

UW departments, organizations, recognized student clubs, faculty or staff work-related activities and non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department.		
<b>Classification II – Fees listed above</b>		
UW departments, organizations, recognized student clubs, faculty or staff work-related co-sponsoring events with commercial entities, non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff, and regional or national student or departmental educational conferences.		
<b>Classification III–Off-campus or commercial groups</b>		
<b>Booking Fee (charged per room, per event, non-refundable)</b>	<b>\$50.00</b>	1700-13482
<b>Room Rental Fee – During regular business hour (as specified above) per room, per event</b>	<b>\$100.00/full day \$70.00/half day or less</b>	
<b>Custodial Services, Security, and UW Movers (if applicable, please see above)</b>	<b>Actual Cost + \$25.00 Admin fee</b>	

<b>AHC Duplicating Services</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>** 1/2 payment is due in advance of work being started on all orders where the quantity ordered exceeds 100, or total fees exceed \$100.00.</b>		
<b>Rush Fees for all Duplicating Services</b>		1700-13482
Rush Fee	Plus 50%	
Minimum rush fee for all patrons	10.00	
<b>Copies, per page</b>		
Self-service & inventories	.25	
Self-service digital camera, per image	.10	
PDF Scans by AHC Staff (8.5"x11" or 8.5"x14") Black and white photo copies available upon request at the same price More than 250 pages: see archivist for rates and availability*	.75	
PDF Scans by AHC Staff (11"x17") Black and white photo copies available upon request at the same price More than 250 pages see archivist for rates and availability*	.90	
Color photocopies by AHC Staff - (8.5"x11" or 8.5"x14")	1.50	
Color photocopies by AHC Staff- (11"x17")	3.00	
Maps, photocopies, per square foot (black and white, up to 36" wide) More than 100 square feet: see archivist for rates and availability*	2.00	
Maps, scanning, per square foot (color, resolution up to 300dpi, JPEG or TIFF file formats, up to 42" wide) More than 100 square feet: see archivist for rates and availability*	3.00	

<b>AHC Duplicating Services</b> <b>** 1/2 payment is due in advance of work being started on all orders where the quantity ordered exceeds 100, or total fees exceed \$100.00.</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<p align="center"><b>Photographic Prints</b></p> <p>4"x 5" print  5"x 7" print  8"x10" print  11"x14" print  13"x19" print  16"x20" print  20"x 24" print  24"x30" print  24"x36" print  30"x40" print</p>	<p align="right">20.00  21.00  22.00  30.00  35.00  40.00  50.00  70.00  85.00  100.00</p>	<p align="center">1700-13482</p>
<p align="center"><b>Digital Imaging Services</b></p> <p><b>Scanning</b> for documents up to 11"X17" (resolution up to 2400ppi)  More than 15 scans, see archivist for rates and availability*</p> <p>Fee total includes files on CD/DVD, if required</p> <p><b>Betterlight Scanback</b> (up to 8000x10000 pixels). For items larger than 11"x17" (such as maps, architectural drawings, paintings) or too fragile for scanning (such as scrapbooks and diaries). <b>One hour minimum Includes setup and takedown.</b></p> <p>Fee total includes files on CD/DVD, if required</p>	<p align="center">First 15 scans  18.00/scan</p> <p align="center">60.00/hour</p>	<p align="center">1700-13482</p>
<p align="center"><b>Audio-Visual Duplication</b></p> <p>Audio materials can be transferred to audiocassette tape or CD/DVD. Visual material can be transferred to VHS video tape or DVD. Shipping and Handling charged on all orders. <b>One half hour minimum.</b></p>	<p align="center">30.00/hour  18.00/half hour</p>	<p align="center">1700-13482</p>
<p align="center"><b>Shipping and Handling</b></p> <p><b>Shipping charges are estimated from the applicable Postal Vendor's website. An additional handling charge will be added to all shipments.</b></p> <p>Handling charge to a U.S. address, mailed in an envelope mailer</p> <p>Handling charge to a U.S. address, in a mailer larger then envelope (flat)</p> <p>Handling charge on all international shipments</p>	<p align="center">5.00</p> <p align="center">10.00</p> <p align="center">25% of est. shipping cost</p>	<p align="center">1700-13482</p>
<p>* See archivist for rates and availability. Large orders are considered on an individual, case by case basis, and additional fees may apply.</p>		

<b>Anaconda Geological Document Collection</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<p style="text-align: center;"><b>Gold Level</b></p> <p>Annual Fee (archives access included)</p> <p>Duplication Rates:</p> <ul style="list-style-type: none"> <li>Black/White Photocopies or Color Scans (up to 11x17"), per page</li> <li>Black/White Photocopies, on-site, self service, per page</li> <li>Oversized Map Photocopies (black/white, up to 36" wide), per square foot</li> <li>Scanning per hour (minimum 1 hour, total includes files on CD/DVD (if desired); shipping and handling included.</li> </ul> <p>Faxed requests, per page</p>	<p style="text-align: right;">8,000.00</p> <p style="text-align: right;">1.00</p> <p style="text-align: right;">0.50</p> <p style="text-align: right;">2.00</p> <p style="text-align: right;">100.00</p> <p style="text-align: right;">2.00</p>	1700-13505
<p style="text-align: center;"><b>Silver Level</b></p> <p>Annual Fee (archives access included)</p> <p>Duplication Rates:</p> <ul style="list-style-type: none"> <li>Black/White Photocopies, on-site, self service, per page</li> <li>Black/White Photocopies or Color Scans (up to 11x17"), per page</li> <li>First 25 pages</li> <li>Next 25 pages</li> <li>Over 50 pages (limit 200)</li> </ul> <p>Oversize Map Photocopies (black/white, up to 36" wide), or Oversize Scanning (color or black/white, up to 42" wide), per square foot</p> <ul style="list-style-type: none"> <li>First 100 sq ft.</li> <li>Next 100 sq ft.</li> <li>Over 200 sq ft.</li> </ul> <p>Faxed requests, per page</p>	<p style="text-align: right;">3,500.00</p> <p style="text-align: right;">50% off</p> <p style="text-align: right;">1.00</p> <p style="text-align: right;">3.00</p> <p style="text-align: right;">6.00</p> <p style="text-align: right;">2.00</p> <p style="text-align: right;">6.00</p> <p style="text-align: right;">12.00</p> <p style="text-align: right;">2.00</p>	1700-13505
<p style="text-align: center;"><b>Bronze Level</b></p> <p>Annual Fee</p> <p>Duplication Rates:</p> <ul style="list-style-type: none"> <li>Black/White Photocopies, on-site, self service, per page</li> <li>Black/White Photocopies or Color Scans (up to 11x17"), per page</li> <li>First 25 pages</li> <li>Next 25 pages</li> <li>Over 50 pages (limit 200)</li> </ul> <p>Oversize Map Photocopies (black/white, up to 36" wide), or Oversize Scanning (color or black/white, up to 42" wide), per square foot</p> <ul style="list-style-type: none"> <li>First 25 sq ft.</li> <li>Next 25 sq ft.</li> <li>Over 50 sq ft. (no limit)</li> </ul> <p>Faxed requests, per page</p>	<p style="text-align: right;">1,750.00</p> <p style="text-align: right;">50% off</p> <p style="text-align: right;">2.00</p> <p style="text-align: right;">3.00</p> <p style="text-align: right;">6.00</p> <p style="text-align: right;">2.00</p> <p style="text-align: right;">6.00</p> <p style="text-align: right;">12.00</p> <p style="text-align: right;">2.00</p>	1700-13505
<p style="text-align: center;"><b>Academic and Historical NON-Commercial Membership</b></p> <p>Annual Fee (archives access included)</p> <p style="text-align: center;"><b>All products and services are offered at the standard</b></p>	15.00	1700-13505

<b>Anaconda Geological Document Collection</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>AHC Duplication rate.</b>		
<b>Federal Government Agency Membership annual fee</b> Duplication Rates: Black/White Photocopies, on-site, self service, per page Black/White Photocopies or Color Scans (up to 11x17"), per page  Oversize Map Photocopies (black/white, up to 36" wide), or Oversize Scanning (color or black/white, up to 42" wide), per square foot  Faxed requests, per page	3,000.00 50% off 1.00  2.00  2.00	1700-13505
<b>State Government Agency Level</b> Annual Fee (archives access included) Duplication Rates: Black/White Photocopies, on-site, self service, per page Black/White Photocopies or Color Scans (up to 11x17"), per page  Oversize Map Photocopies (black/white, up to 36" wide), or Oversize Scanning (color or black/white, up to 42" wide), per square foot  Faxed requests, per page	750.00 50% off 1.00  2.00  2.00	1700-13505

<b>Anaconda Geological Document Collection</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Other fees not otherwise specified (with the exception of the Academic/Historical/Non-commercial category) will be charged double the fee specified for non-Anaconda work.		1700-13505
<b>Interest charges to accounts over 60 days in arrears will be at the market rate (to be determined by the University Controller).</b>		

## Animal Science

<b>Animal Science Wool Evaluation Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Clean Wool Determination In-state, per fleece Out-of-state, per fleece	15.00 20.00	1700-13438
Diameter Determination Air Flow (Port-Air), per sample Micro projection, per sample	2.50 5.00	1700-13438
Information cores of bag lots Machine use Yield Diameter (by micro projection of 200 fibers)	1.00 5.00 3.00	1700-13438
Purebred flocks raised in Wyoming on "Farm performance testing"		1700-13438

<b>Animal Science Wool Evaluation Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
program”		
Fleece evaluation		
Clean Wool Determination, per fleece	10.00	
Diameter Determination		
Air-Flow	2.50	
Micro projection	5.00	
Processing charges		1700-13438
Scour, per grease pound	.50	
Scoured wool, per pound	3.00	
Card Sliver, per pound	3.50	
Grease wool, per pound	1.50	

<b>Anthropology</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Field or laboratory analysis of human remains and associated burial goods for Native American Graves Protection and Repatriation Act compliance and other bioarchaeological or osteological assessments (per hour, plus expenses in field)	25.50	1700-16443
Basic analyses plus written report (4 hr. minimum, per hour)	25.50	
Photographic Documentation (1 hour minimum, plus film and processing costs and/or digital reproduction costs, per hour)	28.00	
Radiographic Transparencies (1 hour minimum, plus medical Facility costs, per hour)	25.50	
Selected Skeletal Standards Formats (1 hour minimum, plus Photocopy costs, per hour)	25.50	

## Art Museum

<b>Art Museum Facility Rental</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
University, non-profit or arts-related organizations; gallery use subject to museum regulations, exhibition schedule and contractual regulations.		
Lobby only, galleries closed	75.00	
Lobby with galleries open	125.00	
Multi-purpose room/ Conference Room,	75.00	
Additional event fees		
Setup fee (for all events)	50.00	
Custodial (actual, if applicable)	COST	
Security (actual, if applicable)	COST	
For-profit groups and organizations; gallery use subject to museum regulations, exhibition schedule and contractual regulations. The museum is not available for weddings, wedding receptions, fundraisers or private parties.		
Lobby only, galleries closed	150.00	
Lobby with galleries open	250.00	
Multi-purpose room/ Conference Room	150.00	
Additional event fees (for all events)		
Setup fee (for all events)	100.00	



<b>Art Museum Facility Rental</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Custodial (actual, if applicable)	COST	
Security (actual, if applicable)	COST	

<b>Art Museum</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Commercial Use Fees		1700-13509
Transparency or high resolution scan		
Scholarly and non-profit, each	50.00	
Others, each	100.00	
Shelton Art Studio		1700-13335
Pre-K – High School Classes		
Four-sessions @1 hr/session (total of 4 hours)	25.00	
Four-sessions @2 hrs/session (total of 8 hours)	50.00	
Museum members receive 10% discount		
Art Camp		
4 hrs for 5 days (total of 20 hours)	60.00	
Day rate by prior arrangement	15.00	
Museum members receive 10% discount		
Additional Student Group Class	COST	
Contact the Art Museum for group pricing, alternatives, and scholarship availability		

<b>Auditorium and Classroom Facility Use</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Classifications I and II	Free	
Classification III		
Arts & Sciences Auditorium		1700-13267
Per day or part of a day	1100.00	
Cleaning Charge per hour	26.00	1800-13579
After hours	39.00	
Agriculture Auditorium		1800-13579
Per hour, 4 hour minimum	8.50	
Additional charge after 6:00 pm	1.50	
Cleaning Charge per hour	26.00	1800-13579
After hours	39.00	
Hourly Rental Fees for College of Business Facilities	Commercial	1700-20657
Auditorium:	100.00	
Classrooms (under 77 capacity) per hour	50.00	
Atrium	100.00	
Board Room	100.00	
Conference Rooms	50.00	
Faculty or Staff Lounge	50.00	

<b>Auditorium and Classroom Facility Use</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Cleaning Charge per hour After hours  * There is no charge for student organizations or UW. * Charges apply to student organizations that have events open to nonmembers. * Non-profits are charged half the commercial rate. * All entities are responsible for any cleaning costs associated with facility rental. * There is a 15% surcharge added to the hourly rental fee after 6p.m.  College approval is required for conference and meeting rooms. Requests may be denied for reasons which are not limited to, conflict with the mission of the University, or conflict with the mission of the College of Business, infeasible setup/turnaround time, and historic negligence or abuse.	26.00 39.00	1800-13579
Education Auditorium Per hour, 4 hour minimum Additional charge after 6:00 pm  Cleaning Charge per hour After hours	24.00 5.00  26.00 39.00	1700-13420  1800-13579
Classrooms  150-250 capacity Per hour Per day Cleaning Charge per hour After hours  77-150 capacity Per hour Per day Cleaning Charge per hour After hours  Under 77 capacity Per hour Per day Cleaning Charge per hour After hours	13.50 80.00 26.00 39.00  10.00 59.00 20.00 30.00  8.50 50.00 15.00 20.00	1800-13579 1800-13579 1800-13579 1800-13579 1800-13579 1800-13579 1800-13579

<b>Berry Biodiversity Conservation Center</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Administrative fee (charged per room, per event, non-refundable): 1) On-campus organizations: Conference room or lecture Hall Lobby 2) Off-campus organizations: Conference room of lecture Hall Lobby	0 25.00  25.00 35.00	1700-20325

<b>Berry Biodiversity Conservation Center</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Custodial services (charged when room will need additional cleaning beyond regularly scheduled cleanings)	Approx. \$26/hour Approx. \$36/hour after hours	1700-20325
Furniture use deposit for lobby use only(determined by number of chairs and tables used)	25-250	1700-20325
Furniture setup/take-down fee for lobby use only: 1) On-campus organizations 2) Off-campus organizations	30.00 100.00	1700-20325

<b>Civil and Architectural Engineering</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Hydraulic Laboratory and Hydraulic Equipment 20' x 50' sediment transport flume, per day	250.00	
Environmental Engineering Laboratory Bioremediation testing for contaminant degraders, per sample	100.00	
Soils Laboratory and Rock Mechanics Laboratory Atterberg Limit test equipment, per day Sieve Analysis equipment, per day Soils Direct Shear test equipment, per day Proctor test equipment, per day Inplace Density test equipment, per day CVR test equipment, test run by user, per day Soil Resistivity test equipment, per day	10.00 15.00 20.00 15.00 10.00 70.00 20.00	
Structural Test Facility and Wet Room MTS test equipment, per hour per day Instron test equipment, per hour per day Tinius Olson test equipment, per hour per day Data acquisition/instrumentation, per hour per day	250.00 1,250.00 150.00 750.00 100.00 500.00 15.00 75.00	
Surveying Laboratory and Surveying Equipment Electronic Distant Meter with 2 tripods and prism Theodolite 1" with tripod Theodolite 10" with tripod Transit Vernier with tripod Level, automatic with tripod Level rod 100' steel tape Total Station (model set 3110) includes peripheral equipment, per day Acoustic Doppler Velocimeter Probe (10-MH2) Field Probe, per hour	25.00 30.00 15.00 10.00 8.00 1.00 1.00 125.00 12.00	
Lab and field studies of TOCs in drinking water systems, per test, negotiable on large projects	10.00	1700-13469

<b>Civil and Architectural Engineering</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Lab and classroom usage, asphalt, soils and concrete technician training and certification, per day, per person	14.00	1700-13396

<b>College of Education</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
University School Gym rental, per hour, outside groups, exclusive use	16.00	1700-13420

<b>College of Engineering</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Engineering Shops Machining/Milling/Welding/Fabrication technician fee, per hour	60.00	1700-16363
Civil & Architectural Engineering Specialized certification program		
Aggregate Session	475.00	
Asphalt Session	475.00	
Concrete Session without ACI Certification	475.00	
Concrete Session with ACI Certification	550.00	
Retesting Fee	75.00	

<b>Communication Disorders</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<u>Speech-Language Pathology Evaluations</u>		1700-13452
Evaluation – Level 1	105.00	
Evaluation – Level 2	63.00	
Evaluation – Level 3	waived	
Evaluation with Instrumentation – Level 1	150.00	
Evaluation with Instrumentation – Level 2	90.00	
Evaluation with Instrumentation – Level 3	waived	
Re-evaluation (only for existing UW Clients)	40.00	
Speech/Language Screening	25.00	
<u>Individual Speech-Language Treatment</u>		
Per Semester – Level 1	220.00	
Per Semester – Level 2	110.00	
Per Semester – Level 3	Waived	
Per ½ Semester or Summer (≤7 wks) – Level 1	110.00	
Per ½ Semester or Summer (≤7 wks) – Level 2	55.00	
Per ½ Semester or Summer (≤7 wks) – Level 3	waived	
<u>Speech-Language Services – Sliding Fee Information</u>		
Net income or status:		
Level 1 = \$25,000+		
Level 2 = \$25,000-\$12,000 or UW full-time student		
Level 3 = Under \$12,000		
To qualify for Level 2 or Level 3, documentation must be provided in the form of a tax return or personal letter showing evidence of financial hardship. Sliding scale rates are based on net income including student loans. Evidence of UW enrollment required for student status.		

<b>Communication Disorders</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<u>Audiology Diagnostic Evaluations</u>		1700-13452
Auditory brainstem (ABR)	135.00	
Comprehensive audiometry threshold evaluation & speech recognition	60.00	
Tympanometry	30.00	
Conditioned Play Audiometry	45.00	
Pure tone & air bone audiometry	40.00	
Consultation	25.00	
Central auditory process	60.00	
Ear impression fee & handling	20.00	
Otoacoustic Emissions – limited	70.00	
Otoacoustic Emissions – comprehensive	95.00	
Hearing aid, single unit at cost	+40%	1700-13452
Hearing aid programming & fitting following manufacturer repair, factory invoice	+50.00	
Assistive Listening Devices/supplies at cost	+40%	
Hearing Aid evaluation, orientation & follow-up	300.00	1700-13452
Out-of-warranty Hearing Aid check	25.00	
Industrial audiogram	25.00	
Audiometric Screening	25.00	
Special tests	25.00	
Acoustic Reflex Test	20.00	
Acoustic Reflex Decay Test	20.00	
Speech Audiometry Threshold	20.00	
Speech Audiometry Threshold w/ speech recognition	30.00	
Visual Reinforcement Audiometry	45.00	
Tone Decay Test	20.00	
Stenger Test	20.00	
Electrocochleography/Vestibular Function Testing	130.00	
Caloric vestibular test each irrigation	20.00	
Optokinetic nystag bidirect/fovea/periph stim	50.00	
Oscillat track test	50.00	
Positional nystagmus test, min 4 pos	50.00	
Sinusoid vertical axis rotat test	80.00	
Spontaneous nystagmus test, gaze/fix nystagmus	50.00	
Vertical electrodes	50.00	

<b>Early Care and Education Center</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Chart Field</b>
<u>Tuition</u>			1309-16930
Infants (Full-day)	40.50/day	41.50/day	
Toddlers/Transition (Full-Day)	37.00/day	38.00/day	
Preschoolers (Full-Day)	35.00/day	36.00/day	
Preschoolers (Half-Day)		25.50/day	
School-age Children (after school program)	19.00/day	20.00/day	
Optional full-day public school closures	33.00/day	34.00/day	
Optional half-day public school closures	23.00/day	24.00/day	
Application Fee for New Enrollees (non-refundable)	25.00/year	25.00/year	
Late pickup fee	10.00/day	10.00/day	
NOTE: Additional fees may be assessed as needed.			

<b>Fine Arts Box Office</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Ticket prices vary by department, up to a maximum of \$40. Group discounts are available for 10 or more.	max 40.00	
Ticket handling fee, per season order	3.00	
Ticket handling fee, per ticket	.50	
Ticket handling fee, per ticket, for non-UW sponsored events, up to a maximum of \$3.00	max 3.00	
Rental Fee for Fine Arts Building Lobby, outside entities	150.00	

<b>Foundation</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Use of the Foundation House		
Class I (campus events)	0.00	
Class II or III (off-campus groups/events)		
Per day	160.00	
Per half-day	132.00	

<b>General Counsel</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Request for Public Records (reference Public Records Act § 16-4-204)	COST	

<b>Health Sciences</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Wyoming Institute for Disabilities (WIND)		
Family Science Credential	1500.00	

<b>Home Child Care Provider Program</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
A sliding fee scale based on income at the time of enrollment will be used to determine rate charged		
Registration fee (non-refundable) per child	20.00	
Per Child, per hour, maximum	1.35	
Per Child, per hour, special care, maximum	1.50	

### **Intercollegiate Athletics**

- Entities using an athletic facility must take into consideration set-up/breakdown time. The entities will be charged the appropriate rate for the time that the facility is “off-line” (e.g., not usable by athletics or another entity).
- DIRECT COST (DC) means that the entity is only being charged the actual cost incurred by the athletic department (set-up/breakdown, equipment usage, etc.)
- Prices listed are for facility rental only. Prices do NOT include labor costs for facility set-up/breakdown, equipment usage for facility set-up/breakdown, equipment usage during the event, required security/emergency personnel (if applicable), etc.

<b>Intercollegiate Athletics – Activity card</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Student spouse activity card, annual fee Per semester	75.00 50.00	1316-12641
Student dependent child activity card, annual Per semester	30.00 25.00	1316-12641

<b>Facilities Use - Intercollegiate Athletics</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Wyoming High School Athletics Association Events	DIRECT COST	1316-12627
Arena-Auditorium Arena <u>University events</u> – including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged <u>University events</u> , admission charged (plus negotiated facility rental fee) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged K-12 rate	DIRECT COST  +DIRECT COST  6,510/day+DC 5,210/day+DC 3,040/day+DC 1,830/day+DC 25/hr +DC	1316-12627
Arena-Auditorium Concourse <u>University events</u> , including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged <u>University events</u> , admission charged (plus negotiated facility rental fee) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit, admission charged Non-profit, no admission charged K-12 rate	DIRECT COST  +DIRECT COST  1,820/day+DC 1,460/day+DC 1,320/day+DC 790/day+DC 25/hr +DC	1316-12627
Fieldhouse <u>University events</u> –including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged <u>University events</u> , admission charged (plus negotiated facility rental fee) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged K-12 rate	DIRECT COST  +DIRECT COST  3,040/day+DC 2,430/day+DC 1,520/day+DC 920/day+DC 25/hr +DC	1316-12627
Roach Room <u>University events</u> – including but not limited to ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, admission or no admission charged (plus negotiated facility rental fee*) *Rate not available on home game days <u>Non-University</u> non-game day	+DIRECT COST   450/day +DC	

Facilities Use - Intercollegiate Athletics	FY 2013 & FY 2014	Chart Field
on football home game days or men's and/or women's basketball home game days	900/day +DC	
<p>War Memorial Stadium/ Jonah Field</p> <p><u>University events</u>, including, but not limited to. ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged</p> <p><u>University events</u>, admission charged (plus negotiated facility rental fee)</p> <p><u>Non-University</u></p> <p>Commercial, admission charged</p> <p>Commercial, no admission charged</p> <p>Non-profit organization, admission charged</p> <p>Non-profit organization, no admission charged</p> <p>K-12 rate</p>	<p>DIRECT COST</p> <p>+DIRECT COST</p> <p>9,100/day+DC</p> <p>7,290/day+DC</p> <p>3,790/day+DC</p> <p>2,280/day+DC</p> <p>25/hr +DC</p>	1316-12627
<p>Wildcatter Stadium Club &amp; Suites</p> <p><u>University events</u>, including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics</p> <p>Up to 4 hour rental</p> <p>4+ hour rental</p> <p><u>Non-University</u></p> <p>Commercial</p> <p>Up to 4 hour rental</p> <p>4+ hour rental</p> <p>Non-profit organization</p> <p>Up to 4 hour rental</p> <p>4+ hour rental</p> <p><u>Maintenance Fee- Required for all rentals</u></p> <p>Up to 4 hour rental</p> <p>4+ hour rental</p>	<p>1,250 +DC</p> <p>1,500 +DC</p> <p>1,500 +DC</p> <p>1,750 +DC</p> <p>1,250 +DC</p> <p>1,500 +DC</p> <p>600</p> <p>900</p>	
<p>Indoor Practice Facility (IPF)</p> <p><u>University events</u> - including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged</p> <p><u>University events</u>, admission charged (plus negotiated facility rental fee)</p> <p><u>Non-University</u></p> <p>Commercial, admission charged</p> <p>Commercial, no admission charged</p> <p>Non-profit organization, admission charged</p> <p>Non-profit organization, no admission charged</p> <p>K-12 rate</p>	<p>DIRECT COST</p> <p>+DIRECT COST</p> <p>250/hr+DC</p> <p>200/hr+DC</p> <p>130/hr+DC</p> <p>80/hr+DC</p> <p>25/hr+DC</p>	1316-12627
<p>Sports Complex</p> <p><u>University events</u>, including, but not limited to, ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged</p> <p><u>University events</u>, admission charged (plus negotiated facility rental fee)</p> <p><u>Non-University</u></p> <p>Commercial, admission charged</p> <p>Commercial, no admission charged</p> <p>Non-profit organization, admission charged</p> <p>Non-profit organization, no admission charged</p>	<p>DIRECT COST</p> <p>+DIRECT COST</p> <p>1,520/day+DC</p> <p>1,220/day+DC</p> <p>760/day+DC</p> <p>460/day+DC</p>	1316-12627



<b>Facilities Use - Intercollegiate Athletics</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
K-12 rate	25/hr+DC	
<p>Rochelle Student Athlete Building  WAR Room (Usage fee applies to all users)  *Audio equipment will not be provided and must be secured from other campus services.  *The WAR ROOM is not available for rental for home football games</p>	<p>350/day+DC  600/home-game days*  +DC</p>	1316-12627
<p>Louis S. Madrid Sports Complex</p> <p>Commercial Use  Non-profit Use  K-12 rate</p> <p>North 40 Fields</p> <p>Commercial Use  Non-profit Use  K-12 rate</p>	<p>500/day+DC  310/day+DC  25/hr+DC</p> <p>500/day+DC  310/day+DC  25/hr+DC</p>	1316-12627
<p>Indoor Tennis Facility</p> <p>Memberships:  Adult Individual membership fee, per indoor season  Junior Individual membership fee, per indoor season (18 and under)  Family membership fee, per indoor season (2 adults and up to 4 dependent children 18 and under)</p> <p>Memberships will be discounted by 25% if purchased after January 1, 2012.</p> <p>Court Rental Fee (per court/hour)</p> <p>Non-Member Daily Access Fee (limit 5/individual, non-member is also responsible for court rental fee of \$12/court/hour and/or lesson fee)</p> <p>Lessons (taught by UW employee)  Group/clinic (3+)  Private (1-2) 1 hour</p> <p>Lessons (taught by non-UW employee)  Fees set by USPTA certified teaching professional</p> <p>Outside events (contract arranged through Shannon Spears, 307-766-2293 or <a href="mailto:sspears3@uwyo.edu">sspears3@uwyo.edu</a>, in Athletics)  Events charging admission/fees to participants  Events not charging admission/fees to participants</p> <p>After school program for youth (run by UW)</p> <p>Season locker rental</p>	<p>150.00  100.00  325.00</p> <p>12.00</p> <p>10.00</p> <p>\$25/person/90 minutes  \$60/hour</p> <p>\$25/court/hour  \$20/court/hour</p> <p>\$10/youth/session</p> <p>60.00</p>	1316-16381
<p>Tailgate Park</p> <p><u>University events</u>, including, but not limited to, ASUW and Multi-Cultural Affairs, but excluding Intercollegiate Athletics,</p>	DIRECT COST	1316-12627

<b>Facilities Use - Intercollegiate Athletics</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
no admission charged		
University events, admission charged (plus negotiated facility rental fee)	DIRECT COST	
Commercial, per day	DIRECT COST	
Non-profit organizations, per day	DIRECT COST	

<b>Equipment Rental and Extra Services - Intercollegiate Athletics</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Equipment Rental</b>		1316-12618
Barricades, each	9.00	
Chairs, each	0.75	
Floor covering, per sq foot	0.20	
Forklift, with operator, 4500 lbs, hourly rate	50.00	
Forklift, with operator, 4500 lbs, daily rate	285.00	
<b>Equipment Rental</b>		1316-12627
Golf Carts, each	45.00	
Microphone, each	11.00	
Podium, each	36.00	
Portable stage ramp	500.00	
Portable stage, max size 60' x 40', sound wings 12'x16'	1,220.00	
<b>Equipment Rental</b>		1316-12627
4' x 8' Risers (each section)	35.00	
Sound system - Electro Voice with Yamaha PM 1000 console and one microphone	145.00	
Table skirting, per table	3.00	
Tables, each	5.00	
<b>Extra Services, per person, per hour</b>		1316-12627
On-site commercial sales (% of gross)		
Electricians	DIRECT COST	
Medical/Emergency Staff		
Nursing staff	25.00/hour	
EMT/Ambulance	DIRECT COST	
Police and security services		
Landmark Security	DIRECT COST	
UW Police	35.00/hour	
City of Laramie Police	DIRECT COST	
Albany County Sheriff	DIRECT COST	
Athletics Facilities Staff		
Manager	40.00/hour	
Supervisor	35.00/hour	
Full-time staff	30.00/hour	
Part-time staff	17.50/hour	

<b>Tickets - Intercollegiate Athletics</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Athletic and Special Events	Call UW Ticket Office for information 766-4850	1316-12639
*Faculty/Staff discount will be in accordance with IRS guidelines.		

<b>Jacoby Golf Course</b>		<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Green Fees - General Public			1700-13436
9 holes		23.00	
18 holes		30.00	
Green Fees - UW students and Juniors (18 years and younger)			1700-13436
9 holes		16.00	
18 holes		21.00	
Memberships			1700-13436
Full time student		360.00	
Adult Single		495.00	
Junior (18 years or younger)		255.00	
Driving Range and Golf Carts			1700-13436
9 hole cart rental		17.00	
18 hole cart rental		25.00	
Driving Range membership		210.00	
Range balls			
Small bucket		3.00	
Medium bucket		5.00	
Large bucket		7.00	
Club storage, per season		40.00	

<b>Kinesiology and Human Energy Research Laboratory</b>		<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Service Fees – group rates available upon request (Service subject to constraints on University's limited service license)			1700-13448
Aerobic Capacity Determination via Maximal Oxygen Consumption (VO2max)		100.00	
Aerobic capacity and exercise EKG		100.00	
Body Composition Assessment via Dual Energy X-ray Absorptiometry (DEXA)			
DEXA users fee (Research) includes 175 scans/year		1500/yr	1700-13457
Per scan fee (in addition to users fee)		15.00	
Metabolic Laboratory Blood Profile - cholesterol, triglyceride, glucose & insulin, per test		45.00	
Computer diet analysis, per analysis		25.00	1700-13457
Graded Exercise Stress Test with electrocardiogram (EKG) and oxygen consumption (VO2max)		175.00	
Exercise Prescription		40.00	1700-13457
Exercise Stress Test		160.00	
Human Assay Measurement		300.00	1700-13457
Hydrostatic Weighing		25.00	1700-13457
Pulmonary function test (FEV1)		25.00	
Resting electrocardiogram (EKG)		25.00	
Skinfold measurement (body composition)		10.00	1700-13457
Weight loss program		35.00	

<b>Mechanical Engineering</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Rapid Prototype Machine	10/cubic inch	1700-13087
Nanoindenter System – UW unit, per hour	10	1700-20944
Nanoindenter System – non-UW unit, per hour	15	
Technical assistance, per hour	75	
Instrument instruction (mandatory for new users), per hour	75	

<b>Medical Education and Public Health</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>Family Practice Center – Casper</b>		1700-13164
<b>Family Practice Center- Cheyenne</b>		
Courses taught at this facility are open to all members of the medical community.		
Advanced Life Support and OB (ALSO) – Non UW personnel	325.00	
Wilderness Medicine Program fees - Non UW personnel	350.00	
Fees, Charges, and Deposits (methodology)		
<p><b>The UW Family Medicine Residency Programs in Casper and Cheyenne</b> maintain a formal fee schedule for physician services based on a resource-based relative value scale. A relative value guide correlates the difficulty of performing a certain procedure and the time required and assigns a unit value to the procedure. There are over 7,000 procedures listed in the RBRVS (resource-based relative value scale) and each procedure has a unique code associated with it as well as a unit value. The fee charged for the procedure is obtained by multiplying the unit value by a conversion factor. Conversion factors used at the Family Practice Centers are updated periodically by reviewing the reimbursement received from major insurance companies and are reviewed annually by the Dean of the College of Health Sciences. Conversion factors currently in use are on file at each program and in the Office of the Dean.</p> <p>The University of Wyoming Family Practice Residency Programs accept new patients regardless of their ability to pay for services. Our policy is to bill all patients for services provided and to request payment at the time of service. At the Family Practice Center in Cheyenne, all medical laboratory charges are billed by Cheyenne Regional Medical Center. Charges for these services are not eligible for discounts offered by our facility.</p>		
<p><u>Financial Discounts</u> apply to patients with special financial needs. Occasionally, patients have legitimate financial problems. Patients expressing hardship must be referred to the Business Office for each program where financial arrangements or discounts can be determined. There are two discount options:</p> <p><u>Hardship Discount</u> applies to patients with serious illnesses who are unable to work and have no other sources of income and patients who are now deceased and their accounts are uncollectible. If, after insurance payment, there is an outstanding balance, the Medical Director may elect to write off the remaining balance.</p> <p><u>Sliding Fee Scale Discount</u> applies to families that are "total family private pay" which may qualify them for a sliding fee scale or a co-pay. Special exceptions to the total family private pay rule will be considered for families with insured children on a case-by-case basis by the program director or designee. The per visit co-pay will apply to those who do not meet 100% of the Federal Poverty level standard. The co-pay for procedures and OB visits for those below 100% of the FPL will be addressed on a case-by-case basis. The sliding fee percentages are based on annual gross family income and size. Payments are expected every thirty (30) days.</p>		

<b>UW Family Medicine Residency Programs in Casper and Cheyenne</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Rental of Auditorium Monday through Friday 8AM – 8PM	53.00/day	1700-13539
Audio Visual Equipment (if needed) Saturday and Sunday 8AM – 5PM	26.00/day 80.00/day	
Audio Visual Equipment (if needed)	26.00/day	
Rental of Conference Room and Classrooms Monday through Friday 8AM – 5PM (no Audio Visual Equipment Available)	26.00/day	

<b>Miscellaneous</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Bicycle Registration, one time for each bicycle City of Laramie and UW accept either registration	5.00	1700-13273
<b>Violations</b>		
Class I (e.g., speeding, carelessness, failure to register)	10.00	
Class II (parking outside designated areas)	5.00	
<b>Directory Information Fees</b>		
Charge per list from same selection	25.00	
Charge per selection	50.00	
Phone charges, actual minimum	25.00	
Standard set-up-labor, packaging and mailing	300.00	
<b>Police Department</b>		1700-13273
Fingerprinting (per card)	5.00	
Vehicle Identification Number Inspections	5.00	
Police Report Copies	.25 per page	
<b>Copy machines, per copy</b>		
Minimum	.05	
Maximum, not to exceed cost	.50	
<b>Keys</b>		
Deposit, minimum	1.00	
Deposit, maximum	10.00	
Charge for lost key, regular key, minimum	1.00	
Charge for lost key, regular key, maximum	10.00	
Outside door key, minimum	2.50	
Outside door key, maximum	25.00	
Master key, minimum	50.00	
Master key, maximum	250.00	
Laminating, sheet, per foot	.40	
<b>Word processing, per hour, without operator</b>		
Minimum	2.00	
Maximum	10.00	

<b>Modern &amp; Classical Languages</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Conversion of foreign video tapes to US format	25.00 + blank tape	1700-13295

<b>Music Department</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Recording and program production fee	50.00	1700-13460
Sponsored concerts, ticket sales		1700-13530
Adults	8.00	
High school students and senior citizens	6.00	
UW students	N/C	

<b>Planetarium</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Ticket prices		
Students and seniors	2.00	
Adults	3.00	
Children (under 5)	NO COST	
Groups (i.e., classes, boy scouts)	30.00	

<b>Recreation Facility Rental Fees</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Half Acre (outside groups, exclusive use)		1700-13363
Pool, per hour	40.00	
Main Gym, per court, per hour	15.00	
Exercise Room, per hour	15.00	
Climbing Wall, per hour	40.00	
Weight Room, per hour	75.00	
Racquetball Courts, per court, per hour	15.00	
Corbett Building		1700-13363
Pool, per hour	60.00	
Gym, per court, per hour	15.00	

<b>Recreation Field Rental Fee</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<p>Classifications:</p> <p>Classification I: qualifying groups and activities include UW student Groups and organizations. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants primarily students, faculty and staff qualify under this category.</p> <p>Classification II: qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION OR FEES ARE CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and state, regional or national competitions qualify under this category.</p> <p>Classification III: Commercial off-campus groups.</p>		
Classification I: Free, pending availability	FREE	1700-13363
Classification II: Recreation Field Rental, per field, per	50.00	

<b>Recreation Field Rental Fee</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
hour (2 hour minimum rental) Classification III: Recreation Field Rental, per field, per hour (2 hour minimum rental)	100.00	

### Renewable Resources

<b>Renewable Resources Insect Identification</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Identification and management options, per specimen	10.00	1700-13270
Identification and management options, human health pests, per specimen	30.00	

<b>Renewable Resources Light Stable Isotope Facility</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
The analyses provided by the Stable Isotope facility will allow faculty and students to measure rangeland productivity, water sources used by plants, vegetation consumed by insects, and past climates of Wyoming and the region. "External" indicates fees charged to the private sector, "On Campus" indicates other UW departments. Please refer to our website at: <a href="http://uwacadweb.uwyo.edu/SIF/">http://uwacadweb.uwyo.edu/SIF/</a> .		
Pure gas H <sub>2</sub> , δ <sup>2</sup> H, dual inlet	10.00	
EA-IRMS organic, δ <sup>13</sup> C, continuous flow	7.50	
EA-IRMS organic, δ <sup>15</sup> N, continuous flow	7.50	
EA-IRMS organic, δ <sup>13</sup> C + δ <sup>15</sup> N, continuous flow	8.50	
EA-IRMS organic, δ <sup>13</sup> C + elemental C&N%	8.50	
EA-IRMS organic, δ <sup>15</sup> N + elemental C&N%	8.50	
EA-IRMS organic, δ <sup>13</sup> C + δ <sup>15</sup> N+elemental C&N%	10.50	
Elemental (C&N%, high precision)	6.00	

Hydrogen isotopes of water, $\delta^2\text{H}$ , zinc reduction, dual inlet	12.00	
$\text{CO}_2$ gas, $\delta^{13}\text{C}$ , continuous flow	7.00	
$\text{CO}_2$ gas, $\delta^{13}\text{C} + \delta^{18}\text{O}$ , continuous flow	7.50	
Water, $\delta^{18}\text{O}$ , continuous flow	8.00	
Carbon isotopes of D.I.C., $\delta^{13}\text{C}$ , continuous flow	9.00	
Carbonates, $\delta^{13}\text{C}$ , continuous flow	8.50	
Carbonates, $\delta^{13}\text{C} + \delta^{18}\text{O}$ , continuous flow	9.00	
TC/EA-IRMS, $\delta^{18}\text{O}$ , continuous flow	11.50	
TC/EA-IRMS, $\delta^2\text{H}$ , continuous flow	11.50	
Client load discount per sample	1.00	
Water extraction Line charge per sample	2.00	
Grinding charge per sample	1.00	
Enriched samples surcharge per sample	5.50	
Filter sample surcharge	2.00	

<b>Research Support, Division of</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Engineer Design Time: Arts and Sciences units Other University units Other State agencies	\$25/hr \$35/hr \$60/hr	1700-13136
Labor and Materials Charges: Arts and Sciences units Other University units Other State agencies	\$25/hr.+ mat. +20% \$35/hr.+ mat.+20% \$60/hr.+ mat. +20%	1700-13136
Chemical Stockroom: All units	Cost + 20%	1800-13572

<b>Shipping &amp; Receiving</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Package handling fee	15% not to exceed \$50	1800-13591



<b>Student Media</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Branding Iron Display Advertising – per column inch National Local Campus Recognized Student Organization/Students	11.10 8.05 7.15 5.90	1401-12693
Frontiers Display Advertising Full page – color Half page – color Quarter page – color	385.00 250.00 170.00	1401-12694
Owen Wister Review Display Advertising Full page Half page Color rate charges vary depending on publication specifications	125.00 75.00	1401-12695

<b>Theater Productions</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Regular events Adults Children (5-12, under 5 not admitted) Seniors (over 60)	14.00 7.00 11.00	1700-13435
Special events, Musical & Ballet Adults Children (5-12, under 5 not admitted) UW students (with UW ID) Seniors (over 60)	15-18 8-9 8-9 12-13	1700-13435
Season Pass, Adult Season Pass, Senior	78-86 60-72	1600-13058
Ticket Handling Fee, per order	3.00	

<b>Transportation Aircraft</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Use of University's transportation aircraft – N200UW Per billable nautical mile (bnm) plus actual pilot expenses and aircraft fuel surcharge based on current prices. Surcharge is charged to users when cost exceeds the base of \$1.60/bnm, surcharge is re-evaluated on a monthly basis.	4.89/bnm	1700-16743

<b>University Photo Service</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Use of UW Photo Service for official purposes by university academic and administrative units is free of charge, with the following exceptions.		
Prints		1800-13583
2x3"	1.00	
4x6" or 5x7"	1.50	
8x10" or 8x12"	2.50	
11x14"	5.00	
16x20"	8.50	
CD	.50	
DVD	1.00	
Payment by IDR is required for prints, delivery of images on CD, and photo shoots requiring travel off the UW-Laramie campus.		
Unofficial or personal use		
Recognized student organizations (RSOs), students, as well as UW employees requesting Photo Service for non-official purposes will pay the product charges listed above and all labor costs associated with photography and digital processing, including travel charges for photo shoots off the Laramie campus. Photo Service charges \$35 per hour during university business hours and \$50 per hour at all other times.		
Additional charges:		1800-13583
Digital proof sheets	5.00	
High-resolution images	10.00	
Each additional image	7.50	

<b>UW National Park Service</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Research Center Living Facilities		1700-13175
Restricted to investigators whose research is based at the Research Center, and to their associates, assistants and immediate families		
Per day room charge & first person	25.00	
Per day each additional person	7.00	
Unit cleaning and repair fee	COST	
Boat Use		1700-13175
Research purposes only - depending upon amount of special research equipment required		
Canoe, rowboat, rubber raft, per day	20.00/day	
Outboard motor boat, less than 20 hp, per day	25.00/hour	
Monarch 19' research boat, per hour	40.00/hour	
Facility Use		1700-13175
Meeting rooms, one to three rooms, university		
Others – depends upon room size, university affiliation, educational, research or governmental unit	N/C 50-200.00	

<b>UWyo Magazine</b>				<b>Chart Field</b>				
UWyo Magazine Advertising Space Rates (full color ads):				1700-16508				
<b>Size</b>	<b>1X</b>	<b>2X</b>	<b>3X</b>					
Full Page	\$1,800	\$1,710	\$1,620					
Half Page	\$1,250	\$1,187	\$1,125					
Third Page	\$875	\$831	\$787					
Front Inside Cover	\$2,100	\$1,995	\$1,890					
Back Inside Cover	\$2,100	\$1,995	\$1,890					
Back Cover	\$2,100	\$1,995	\$1,890					
<p>UW colleges, departments, and units will receive an automatic 10% discount. Special rate discounts offered on a per volume basis.</p> <p>Design &amp; Production Rates (if advertiser selects UWyo Designer to design their ad.)</p> <table border="1"> <tr> <td>Half Page</td> <td>\$150</td> </tr> <tr> <td>Full Page</td> <td>\$323</td> </tr> </table>					Half Page	\$150	Full Page	\$323
Half Page	\$150							
Full Page	\$323							

### Wyoming Agricultural Experiment Station

<b>Greenhouse and Plots</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
Greenhouse access	315.00	1700 19120
Greenhouse, full service	1,050.00	
Greenhouse, partial service	666.75	
Small plot, dryland	0.15/ft <sup>2</sup>	
Small plot, irrigated	0.20/ft <sup>2</sup>	
Variety trial, dryland	55.13/ac	
Variety trial, irrigated	110.25/ac	
Other UW departments		
Greenhouse access	462.00	
Greenhouse, full service	1,438.50	
Greenhouse, partial service	997.50	
Small plot, dryland	0.20/ft <sup>2</sup>	
Small plot, irrigated	0.27/ft <sup>2</sup>	
Variety trial, dryland	77.18/ac	
Variety trial, irrigated	154.35/ac	

<b>Greenhouse and Plots</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
Non-UW entity		
Greenhouse access	577.50	
Greenhouse, full service	1,714.13	
Greenhouse, partial service	1,162.88	
Small plot, dryland	0.23/ft <sup>2</sup>	
Small plot, irrigated	0.33/ft <sup>2</sup>	
Variety trial, dryland	93.71/ac	
Variety trial, irrigated	181.91/ac	
Full service contracts	1,575.00/ac	
Partial service contracts	787.50/ac	

<b>Lab Animals</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
Mice (with general care)	0.13	
Mice (without general care)	0.05	
Transgenic Mice (with general care)	0.18	
Transgenic Mice (without general care)	0.07	
Rats (with general care)	0.34	
Rats (without general care)	0.16	
Guinea pigs (with general care)	0.34	
Guinea pigs (without general care)	0.16	
Gerbils (with general care)	0.34	
Gerbils (without general care)	0.16	
Ferrets and Weasels (with general care)	1.05	
Ferrets and Weasels (without general care)	0.53	
Rabbits (with general care)	1.58	
Rabbits (without general care)	0.79	
Dogs (with general care)	4.20	
Dogs (without general care)	2.10	
Cats (with general care)	2.10	
Cats (without general care)	1.05	
Poultry – Ducks and Chickens (with general care)	0.84	
Poultry – Ducks and Chickens (without general care)	0.42	
Other Avian Species (with general care)	1.58	
Other Avian Species (without general care)	0.79	
(General care includes feeding, watering and cleaning cages.)		

Lab Animals	FY 2013 and FY 2014	Chart Field
Other UW departments		
Mice (with general care)	0.15	
Mice (without general care)	0.06	
Transgenic Mice (with general care)	0.21	
Transgenic Mice (without general care)	0.08	
Rats (with general care)	0.40	
Rats (without general care)	0.19	
Guinea pigs (with general care)	0.40	
Guinea pigs (without general care)	0.19	
Gerbils (with general care)	0.40	
Gerbils (without general care)	0.19	
Ferrets and Weasels (with general care)	1.26	
Ferrets and Weasels (without general care)	0.63	
Rabbits (with general care)	1.89	
Rabbits (without general care)	0.95	
Dogs (with general care)	5.04	
Dogs (without general care)	2.52	
Cats (with general care)	2.52	
Cats (without general care)	1.26	
Poultry – Ducks and Chickens (with general care)	1.01	
Poultry – Ducks and Chickens (without general care)	0.50	
Other Avian Species (with general care)	1.89	
Other Avian Species (without general care)	0.95	
(General care includes feeding, watering and cleaning cages.)		
Non-UW entity		
Mice (with general care)	0.17	
Mice (without general care)	0.07	
Transgenic Mice (with general care)	0.23	
Transgenic Mice (without general care)	0.11	
Rats (with general care)	0.44	
Rats (without general care)	0.21	
Guinea pigs (with general care)	0.44	
Guinea pigs (without general care)	0.21	
Gerbils (with general care)	0.44	
Gerbils (without general care)	0.21	
Ferrets and Weasels (with general care)	1.37	
Ferrets and Weasels (without general care)	0.68	
Rabbits (with general care)	2.05	
Rabbits (without general care)	1.03	
Dogs (with general care)	5.46	
Dogs (without general care)	2.73	
Cats (with general care)	2.73	
Cats (without general care)	1.37	
Poultry – Ducks and Chickens (with general care)	1.09	
Poultry – Ducks and Chickens (without general care)	0.55	
Other Avian Species (with general care)	2.05	
Other Avian Species (without general care)	1.03	
(General care includes feeding, watering and cleaning cages.)		

<b>Livestock</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
Pen yardage, cattle	0.16/d	
Pen yardage, small ruminants/hogs	0.05/d	
GrowSafe yardage, cattle	0.53/d	
GrowSafe yardage, small ruminants	0.16/d	
Livestock feed, standard practices	½ market value	
Livestock feed, non-standard	100% of costs	
Feed processing	5% of base fee	
Improved pasture, full service	21.00/AUM	
Improved pasture, partial service	10.50/AUM	
Rangeland pasture, full service	10.50/AUM	
Rangeland pasture, partial service	7.88/AUM	
Other UW departments		
Pen yardage, cattle	0.32/d	
Pen yardage, small ruminants/hogs	0.11/d	
GrowSafe yardage, cattle	1.05/d	
GrowSafe yardage, small ruminants	0.32/d	
Livestock feed, standard practices	Market value	
Livestock feed, non-standard	100% of costs	
Feed processing	10% of base fee	
Improved pasture, full service	42.00/AUM	
Improved pasture, partial service	21.00/AUM	
Rangeland pasture, full service	21.00/AUM	
Rangeland pasture, partial service	15.75/AUM	
Non-UW entity		
Pen yardage, cattle	0.63/d	
Pen yardage, small ruminants/hogs	0.21/d	
GrowSafe yardage, cattle	2.10/d	
GrowSafe yardage, small ruminants	0.63/d	
Livestock feed, standard practices	Market value	
Livestock feed, non-standard	100% of costs	
Feed processing	15% of base fee	
Improved pasture, full service	63.00/AUM	
Improved pasture, partial service	31.50/AUM	
Rangeland pasture, full service	31.50/AUM	
Rangeland pasture, partial service	21.00/AUM	

<b>Livestock Teaching Arena</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
University events	COST	
Non-profit organizations, cost plus fee of:		
Per hour	+58.43	1700-16181
Per day	+292.16	
Commercial, cost plus fee of:		
Per hour	+116.87	
Per day	+584.33	

<b>Plant Tissue Processing</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
Tissue grinding (up to 50 g)	4.41	
Nitric Acid digest	4.41	
MgNO3 digest	6.62	
Dry Ash	4.41	
Other UW departments		
Tissue grinding (up to 50 g)	8.82	
Nitric Acid digest	8.82	
MgNO3 digest	13.23	
Dry Ash	8.82	

<b>Soil Testing</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
Fertility	22.05	1700-13465
Ammonium Acetate K	10.50	
DTPA Fe , Mn , Cu and Zn (all 4)	10.50	
Nitrate on subsoil	5.25	
Available phosphate only	4.41	
B by Hot water	13.50	
Calcium Carbonate equivalent	5.51	
CEC Standard (ammon acet - Na acet)	14.33	
CEC (Rhoades method)	23.15	
Coarse fragments	5.51	
Extractable cations – Mg, Ca, Na, K	24.26	
Gypsum requirement	12.13	
Gypsum	8.27	
Mechanical analysis – pipette	27.56	
Nitrate only	5.25	
Organic matter only	5.25	
P by MgNO3 digest	12.13	
S or B by saturation extract	6.62	
S by MgNO3 digest	12.13	
Soluble cations (Mg, Ca, Na, K)	17.64	
Other UW departments		
DTPA, Mn, Cu, Fe, and Zn by ICP (all 4)	21.00	1700-13465
Available phosphate only	8.82	
B by Hot water	27.01	
Calcium Carbonate equivalent	11.03	
CEC Standard (ammon acet - Na acet)	28.67	
CEC (Rhoades method)	46.31	
Coarse fragments	11.03	
Extractable cations – Mg, Ca, Na, K	48.51	
Gypsum requirement	24.26	
Gypsum	16.55	
Mechanical analysis – pipette	55.13	
Nitrate only	10.50	
Organic matter only	10.50	
P by MgNO3 digest	24.26	
S or B by saturation extract	13.23	

<b>Soil Testing</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
S by MgNO3 digest	24.26	
Soluble cations (Mg, Ca, Na, K)	35.28	

<b>Solution Analysis</b>	<b>FY 2013 and FY 2014</b>	<b>Chart Field</b>
College of Agriculture and Natural Resources departments		
ICP metals 1-4 elements	10.50	1700-13465
ICP metals 5-8 elements	15.75	
PO <sub>4</sub> P	4.20	
Other UW departments		
ICP metals 1-4 elements	21.00	
ICP metals 5-8 elements	31.50	
PO <sub>4</sub> P	8.40	

<b>Wyoming Geographic Information Science Center (WYGISC)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Geospatial Training Lab Use Fee		
Off Campus (per day) with Systems Admin. Support	450.00	
On Campus (per day) with Systems Admin. Support	350.00	
Mobile Lab, 13 computer (including staff support) per day	400.00	
Additional System Admin. Support	30.00/hr.	
GPS Units (on campus rates)		
ProXRS		
Per day	40.00	
Per week	160.00	
Per month	480.00	
GEO Explorer 3		
Per day	20.00	
Per week	80.00	
Per month	240.00	
Geo XT		
Per day	25.00	
Per week	100.00	
Per month	300.00	
Data CD duplication	20.00	
Plotting: Large format plotters, per sq foot		
Campus	2.50	
Non-campus	12.00	
Color Copies		
8-1/2 x 11	1.00	
11 x 17	1.50	
ESRI Hardware Keys, each	40.00	



<b>Wyoming Institute for Disabilities/UCEDD</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Educational, developmental, or functional assessments for persons with disabilities. Per professional hour	50.00-125.00	4231-11803 VARSPN46434
Printed materials for individuals with disabilities Production costs for materials Professional services for developing printed and/or electronic material	cost plus 20% up to \$100 per hour	4231-11803 VARSPN46434
Training Technical Assistance and evaluations for organizations and individuals supporting persons with disabilities. Travel expenses will be billed in accordance with University travel regulations. Per professional hour	50.00-125.00	4231-11803 VARSPN46434
Technical assistance for production of alternative formatted accessible materials, per professional hour	50.00-125.00	4261-11803 VARSPN46434
Web Services Specialized web sites, or website accessibility review, databases, per professional hour	50.00-100.00	4231-11803 VARSPN46434
Parent management training for children's behavior problems	80.00-120.00	4231-11803 VARSPN46434
Social skills training for peer relationship problems	80.00-120.00	4231-11803 VARSPN46434

## **Wyoming State Veterinary Laboratory**

Wyoming State Veterinary Laboratory fee policy is as follows:

1. The person/practice/agency requesting services will be billed and will receive all diagnostic reports with no exceptions.
2. Fees for diagnostic testing performed for non-agricultural industry (e.g. pharmaceutical companies) and research grants will be assessed an additional 20% charge. This added fee does not apply to other cooperating agencies/institutions and diagnostic laboratories where mutually beneficial collaborations have been arranged in advance.
3. The maximum test fee applies to single animal diagnostic submissions and includes all tests performed in-house. The maximum fee does not apply to tests referred to other laboratories or testing assessed an hourly fee, i.e. legal, forensic and insurance cases. The laboratory will contact the submitter if hourly fees may apply. The maximum test fee does not apply to accessions submitted by federal governmental agencies or state/local governmental agencies outside of the state of Wyoming. Additional animals related to the same submission may be accepted for an additional \$60.00 each at the discretion of the WSVL. The maximum fee for additional submissions applies to each additional animal submitted at the same time and from the same owner as part of the same problem. Not all testing may be done on each animal at the discretion of WSVL.
4. Professional services rendered for forensic, insurance, and other legal claims will be charged at the rate of \$150 per hour in addition to other laboratory charges. These services include telephone and other consultations, site visits, document preparation, and legal testimony.
5. Services will not be provided to clients with accounts that are greater than 90 days past due.
6. Histopathology (surgical biopsy and necropsy "in a jar") reports will contain a detailed description only at the pathologist's discretion. If a detailed descriptive report is desired or required this request must be relayed to the pathologist on duty and a charge of \$10 may be applied to each accession.
7. Income from diagnostic fees supports almost 40% of this laboratory's budget and helps to cover case reporting, telephone charges, and return shipping of packaging material in addition to the diagnostic services

provided.

8. Individual test fees may change prior to publication of a new fee schedule as a result of significant changes in costs for supplies, reagents and/or diagnostic kits.

9. Custom test development is available; please call for details.

10. Accessions submitted to the WSVL, including carcasses, tissues and agents isolated from samples, become the property of the WSVL unless other arrangements are made with the laboratory director prior to submission or a current and jointly signed memorandum of understanding between the Laboratory and the submitter or submitting agency/institution is in effect.

11. Laboratory results are joint property of the WSVL and the submitter (or submitting agency/institution) that paid for the diagnostic testing. Laboratory results will not be shared with third parties except in the following circumstances:

- a. There is a legal requirement to do so.
- b. All cases involving state or federal reportable animal diseases.
- c. It is in the best interests of animal or human health to do so. This will be decided on a case-by case basis by the laboratory director or, in her/his absence, by the acting director or by the faculty member supervising the appropriate diagnostic section.

As required by statute the laboratory will periodically release summary data of animal disease patterns and trends, and share this information with the Wyoming Livestock Board, Wyoming Department of Health, Wyoming Game and Fish Department, other pertinent state agencies, clients of the laboratory, and the public through scientific and general purpose articles, newsletters, press releases and annual reports.

<b>Wyoming State Veterinary Laboratory (WSVL)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
<b>NECROPSY MAXIMUM FEE (one animal)</b> <i>Includes all tests except referred tests and tests assessed an hourly fee</i> Each additional animal on related accession	\$150.00  \$60.00	1700-13439
<b>Referral Shipping Fee</b> Covers shipping for tests not run by WSVL UPS ground shipping Overnight shipping <i>There is no charge for shipping to referral laboratories for tests offered by WSVL, but not performed due to unforeseen circumstances</i>	Actual price Actual price	1700-13439

Pathology – Necropsy		
Necropsy (except food animal fetuses)	40.00	
Necropsy (food animal fetuses)	35.00	
Necropsy (legal/insurance/forensic)	150.00/hr	
Horse (< 500 lb)	50.00	
Horse (≥ 500 lb)	80.00	
Cosmetic necropsy (small animal only, brain not examined)	100.00	
All necropsies include carcass incineration		
Incineration Only (Cremation)	25.00	
Small animal (no ashes returned)	100.00	
Food animal < 250 pounds	0.50/lb	
Horse ≥ 500 pounds	1.00/lb	
Others	inquire	
Fetal necropsy sample mailers	10.00	
Spinal cord removal	75.00	
Cosmetic necropsy, small animal only, brain not examined	100.00	
Histopathology		
Surgical Pathology (Biopsies)		
1 to 3 slides	35.00	
Extra slides (> 3, per slide)	3.00	
Additional tissue/lesion per accession, each	5.00	
Maximum charge per animal	60.00	
Necropsy Tissues		
1 to 10 slides	40.00	
Additional slides > 10, per slide	3.00	

Wyoming State Veterinary Laboratory (WSVL)	FY 2013 & FY 2014	Chart Field
Maximum histopathology charge per animal Detailed descriptive histopathology report Research slides, each Cytology Cytology, additional tissue/lesion per accession, each Immunohistochemistry BVDV IHC in-state (per 6 ear-notch samples) BVDV IHC out-of-state (per 6 ear-notch samples) Chronic wasting disease IHC or ELISA (per animal)	75.00 10.00 3.00 35.00 5.00 25.00 26.00 31.00 25.00	
Bacteriology Aerobic cultures Anaerobic cultures Antibiotic Sensitivity ( food animal) Antibiotic Sensitivity (small animal and horses) <i>Clostridium</i> FA (4 species) Dermatophyte culture Mycology-direct exam for fungi Mycology – fungal culture <i>Francisella tularensis</i> FA <i>Yersinia pestis</i> FA	15.00 15.00 10.00 12.00 12.00 6.00 8.00 6.00 8.00 8.00	1700-13439
Bacteriology PCR <i>Clostridium perfringens</i> typing <i>E. coli</i> typing Johne's disease (referred) <i>Mycoplasma</i> <i>Ureaplasma</i> <i>Streptococcus equi</i> <i>Leptospira</i> Potomac Horse Fever All other nested PCR tests All other bacteriology PCR tests	25.00 25.00 35.00 25.00 25.00 35.00 25.00 35.00 35.00 Inquire	
Clinical Pathology Serum Chemistries Small Animal Profile (12 chemistries) Small Animal Profile (12 chemistries, > 6 animals, each) Large Animal Profile (12 chemistries) Large Animal Profile (12 chemistries, > 6 animals, each) Individual chemistries, first sample; each Individual chemistries, > 6 animals, each Electrolytes (Na, K, Cl) Calcium/magnesium (aqueous or CSF) Hematology CBC + differential CBC + differential, > 6 animals, each Urinalysis Endocrinology Basal T4 Basal T4, > 6 animals, each Referred tests (T3, ANA, Coombs', progesterone, testosterone, pregnancy, etc.)	28.00 26.00 28.00 26.00 7.00 4.00 6.00 14.00 16.00 12.00 10.00 12.00 10.00 12.00 10.00 Inquire	1700-13439

Wyoming State Veterinary Laboratory (WSVL)	FY 2013 & FY 2014	Chart Field
Electron Microscopy EM negative contrast, per specimen EM negative contrast, out-of-state, per specimen EM negative contrast, out-of-state, grids submitted, per specimen EM research or other	30.00 50.00 35.00 Inquire	1700-13439
Parasitology Fecal Flotation Fecal Occult blood Trypsin Lipase <i>Giardia</i> ELISA Heartworm (ELISA for antigen) Heartworm (microfilaria exam) <i>Neospora caninum</i> ELISA Parasite identification Special stain for <i>Cryptosporidium</i> <i>Tritrichomonas</i> culture 1 – 2 samples ≥ 3 samples, same owner, each <i>Tritrichomonas</i> PCR 1 – 9 samples ≥ 10 samples, same owner, each <i>Toxoplasma gondii</i> serology (latex agglutination) Other parasitology tests	10.00 6.00 6.00 6.00 35.00 12.00 12.00 8.00 10.00 8.00 8.00 6.00 30.00 25.00 13.00 Inquire	1700-13439
Public Health Services Rabies (FA, in-state) Disposal of skunk carcasses Serology <i>Yersinia pestis</i> (plague) <i>Francisella tularensis</i> (tularemia)	0.00 35.00 6.00 6.00	

Wyoming State Veterinary Lab (WSVL)	FY 2013 & FY 2014	Chart Field
Regulatory Serology		1700-13439
Anaplasmosis (ELISA)	8.00	
Bluetongue (ELISA)	7.00	
Bovine Leukosis (ELISA) - referred	At cost	
<i>Brucella abortus</i>		
Panel (DSA/slaughter) RAP	0.00	
Card SPT	4.00	
BAPA	4.00	
Rivanol FPA	4.00	
<i>Brucella canis</i>	4.00	
EIA – Coggins (AGID) EIA –	4.00	
Coggins (ELISA)	5.00	
Pseudorabies – referred	15.00	
	9.00	
** 2 <sup>nd</sup> of pair (convalescent sample) run at no charge if	10.00	
submitted together	At cost	
† Testing for interstate movement only, clinical VS suspects must be sent to NVSL		

Diagnostic Serology		
Bovine Respiratory Syncytial Virus (BRSV) SN**		
5 or less samples	7.00	
6 or more samples	5.50	
Bovine Viral Diarrhea 1 (BVD1) SN **	6.00	
Bovine Viral Diarrhea 2 (BVD2) SN **	6.00	
Canine Distemper (CDV) SN		
5 or less samples	12.00	
6 or more samples	6.50	
Caprine Arthritis Encephalitis (AGID) for diagnostic		
5 or less samples	6.50	
6 or more samples	5.50	
Caprine Arterial Encephalitis/Ovine Progressive Pneumonia (CAE/OPP) AGID for export		
5 or less samples	6.50	
6 or more samples	5.50	
Epizootic Hemorrhagic Disease (EHD) AGID		
5 or less samples	6.50	
6 or more samples	5.50	
Equine Herpes Virus 1(EHV1) SN **	12.00	
Equine Viral Arteritis (EVA) SN	14.00	
Feline Infectious Peritonitis (FIP) ELISA	21.00	
Feline Immunodeficiency Virus/Feline Luekemia (FIV/FeLeuk) Snap	25.00	
Infectious Bovine Rhinotracheitis (IBR) SN **		
5 or less samples	7.00	
6 or more samples	5.50	
Leptospirosis, 5 speices MAT **		
5 or less samples	10.00	
6 or more samples	8.00	
Parainfluenza (PI3) SN **		
5 or less samples	7.00	
6 or more samples	5.50	
Vesicular Stomatitis Virus (VSV) NJ Strain (SN) ***	16.00	
Vesicular Stomatitis Virus (VSV) IN Strain (SN) ***	16.00	
Vesicular Stomatitis Virus (VSV) NJ Strain (CF) ***	16.00	
Vesicular Stomatitis Virus (VSV) IN Strain (CF) ***	16.00	
West Nile Virus (WNV) IgM ELISA , horses only	18.00	
Brucella ovis (B. ovis) ELISA		
10 or fewer samples	7.50	
11 or more samples	4.00	
Mycobaterium Paratuberculosis (Johne's Disease) ELISA		
10 or fewer samples	8.50	
11 or more samples	7.00	
** 2nd of pair, no charge if submitted together		
*** Testing for interstate movement only - VS suspects' sera must be sent to NVSL		

Wyoming State Veterinary Lab (WSVL)	FY 2013 & FY 2014	Chart Field
<p>Toxicology</p> <p>Fees are based on the type of analysis (qualitative, semi-quantitative, or quantitative) and type of sample most commonly used for diagnosis. Prices may vary for other types of analyses or sample matrix. Discounts may be available for larger numbers of samples – please inquire. For testing not listed here please inquire.</p> <p>4-Aminopyridine (bait, stomach contents) 50.00                      Aflatoxin (kidney, feedstuffs) Referred                      Alkaloid screen (urine, stomach contents) 50.00                      Alkaloid confirmation , per hour basis 150.00/hr                      Anticoagulants (liver, kidney, bait) 65.00                      Arsenic (blood, liver, kidney) see Trace Element Screen Call                      Barium (kidney, serum) see Trace Element Screen Call                      Bone marrow fat 45.00                      Botulism (Bioassay) Referred                      Cadmium (liver, kidney) see Trace Element Screen Call                      Calcium (feedstuffs, bone) 20.00                      Calcium/magnesium (aqueous humor or CSF) See clin path                      Carbamate insecticide screen (bait, stomach contents) 55.00</p>		1700-13439
<p>Chloride (serum) See clin path                      Chlorinated hydrocarbons (brain, liver) Referred                      Cholinesterase (brain or blood) 20.00                      Chromium (liver, kidney) see Trace Element Screen Call                      Cobalt (blood, liver) see Trace Element Screen Call                      Conium (poison hemlock) alkaloid – see Plant Alkaloid Screen                      Copper (serum, tissue) see Trace Element Screen                      Cyanide                      Stomach contents/forage 22.00                      Liver or muscle 50.00                      Delphinium alkaloids – See Plant Alkaloid Screen                      Dicoumarol (bait, forage) 45.00</p>		1700-13439



Wyoming State Veterinary Lab (WSVL)	FY 2013 & FY 2014	Chart Field
Drug screen (call for specifics) Drug screen confirmation Ethlene glycol (urine, stomach contents, bait) Qualitative Quantitative	50.00 150.00/hr  25.00 50.00	
Fluoride (bone) Forensic toxicology examination Glutathione (GSH) peroxidase Herbicides- call for availability Ionophore screen (feedstuffs) Iron (liver, kidney, serum) see Trace Element Screen Lead (blood, liver, kidney) Larkspur (Delphinium) alkaloids (rumen contents) – See Plant Alkaloid Screen 3-methyl indole (serum, rumen) Manganese (blood, liver) Mercury (blood, liver, kidney) see Trace Element Screen Molybdenum (blood, liver, kidney) see Trace Element Screen Mycotoxins screens (feedstuffs)	Referred 150.00/hr Call Referred 50.00  Call  25.00 50.00 22.00 Call Call Referred	1700-13439
Na Monofluoroacetate (1080; stomach contents, kidney) Nickel (liver, kidney) see Trace Element Screen Nicotine (stomach contents, urine) Included in alkaloid screen Confirmation/quantitative NitrateAqueous humor, semi-quantitative Aqueous humor, quantitative Feedstuff (quantitative)  Organophosphates insecticide screen ParaquatUrine (qualitative) Tissue (qualitative)Petroleum Hydrocarbons (stomach contents) Phosphorous (feedstuffs) Potassium (included in salt screen) Feedstuffs CSF, brain	Referred Call 50.00  150.00/hr 8.00 25.00 Referred  65.00 35.00 60.00  65.00 Referred Referred 25.00	1700-13439
Pyrethroids (limited screen) Rumen Content – toxic plant identification Salt screen (Na, K, Ca, Mg) Brain, water, feedstuffs Serum, aqueous humor, CSF – see Clinical Pathology Selenium (blood, liver) <6 samples (each) ≥6 samples (each) Sodium (brain, CSF, feedstuffs) see Salt Screen Sodium fluoroacetate (-1080II) Strychnine (stomach contents, urine) see Alkaloid Screen Stomach contents, urine (single test) Sulfate (water, feedstuffs)	Referred Referred 25.00 25.00   17.00  Referred 30.00  8.00 Referred	1700-13439

Wyoming State Veterinary Lab (WSVL)	FY 2013 & FY 2014	Chart Field
Semi-quantitative	Call	
Quantitative	Call	
Thallium (liver, kidney) see Trace Element Screen		
Tin (liver, kidney) see Trace Element Screen		
Toxic element screen (liver, kidney, environmental) (As, Ba, Cd, Co, Cr, Cu, Fe, Mn Mo, Ni, Pb, Se, Ti, V, Zn), < 6 samples (each)	55.00	
≥ 6 or more samples (each)	40.00	
Trace element screen (liver) (Cr, Cu, Fe, Mn, Mo, Zn) < 6 samples (each)	40.00	
≥ 6 or more samples (each)	25.00	
Trace element screen (serum) (Cu, Fe, Mn, Mo, Zn) < 6 samples (each)	27.00	
≥ 6 or more samples (each)	17.00	
Urea (feedstuffs)	Referred	1700-13439
Vanadium (liver, kidney) see Trace Element Screen	Call	
Vitamin A		
Liver	27.00	
Serum	22.00	
Vitamin E		
Liver	27.00	
Serum	22.00	
Vitamin A & E		
Liver	40.00	
Serum		
< 6 samples (each)	30.00	
≥ 6 samples (each)	20.00	
Zinc (liver, serum) see Trace Element Screen	Call	
Zinc Phosphide	50.00	
pH determination	7.00	

Wyoming State Veterinary Laboratory (WSVL)	FY 2013 & FY 2014	Chart Field
Virology		
Virology PCR		
BRSV	33.00	
BVDV (no typing)	33.00	
BVDV (with typing: 1a, 1b, 2)	56.00	
CDV	33.00	
Canine parvovirus	33.00	
Canine herpesvirus	33.00	
<i>Chlamydophila</i>	33.00	
EHV-1, wildtype strain	33.00	
EHV-1, wildtype and neuropathogenic strains	50.00	
EHV-4	33.00	
EHV-1 & 4	50.00	
Feline calicivirus	33.00	

<b>Wyoming State Veterinary Lab (WSVL)</b>	<b>FY 2013 &amp; FY 2014</b>	<b>Chart Field</b>
Feline parvovirus (panleukopenia)	33.00	
Influenza A (avian, canine, equine, porcine)	33.00	
Malignant catarrhal fever (OvHV-2)	33.00	
PI-3	33.00	
Porcine circovirus 2	33.00	
West Nile Virus	36.00	
Other virology PCR tests	Inquire	
BVDV Ag-Capture ELISA	5.00	1700-13439
PBS tubes for BVDV ELISA (each)	0.35	
FA examination (each, call for tests offered)	12.00	
Virus isolation (includes FA exams on cultures)		
Food animals	30.00	
Companion animals, wildlife	35.00	
Chlamydomphila isolation (includes FA exams on cultures)	40.00	