

Det 940 Cadets,

Congratulations on your decision to pursue a future with the U.S. Air Force through AFROTC Detachment 940! We invite you and your family to learn more about our organization and your role during our annual AFROTC Orientation (Tuesday, 3 September 2019 at 1:00pm in the UWyo Education Building Auditorium here on campus. Immediately following AFROTC Orientation, we will transition to **nearby Washington Park** for a BBQ/Social.

During orientation, we'll provide an overview of what to expect at DET 940. We will also go over all **completed** paperwork and provide you (and your family) an opportunity to ask questions and meet the Det 940 Team. You are required to download all documents listed on google drive or the Det 940 webpage. These documents are required for full enrollment. Completing this ahead of time will make this streamlined on your end. **Failure to bring all required documents will result in possible membership/attendance delays.** It will also require future office visits to turn in documents which uses your much-needed free time. This is your first opportunity to display responsibility for your career and also show you are ready to be a future Officer in the United States Air Force. This paperwork does not commit you to military service, but it does allow a smooth transition should you make the decision to remain in the cadet corps through completion.

SCHEDULE OF EVENTS:

1300 - Introduction with Detachment 940 Cadre and Upperclassmen Cadets (Education Building)

1330 - Enrollment paperwork, document verification (Education Building)

1500 - Cadets: Meet & greet with Flight Commander; Parents: Q/A with cadre (Education Building)

1545 - Transition to BBQ (Washington Park)

All AFROTC cadets **MUST** bring the following documents to Orientation on 3 Sep 2019:
(For clarification, cadets must bring BOTH an original and a copy of items 1-4)

1. Birth Certificate
 - a. Original/certified copy
 - b. Scanned/printed copy
2. Social Security Card
 - a. Original
 - b. Scanned/printed copy
3. Driver's License
 - a. Original
 - b. Scanned/printed copy
4. High School Diploma
 - a. Original
 - b. Scanned/printed copy
5. Selective Service Number (Males)

6. WINGS login information (username/password) (<https://wings.holmcenter.com>)
 - a. Go to the website and setup an account
 - b. Complete the questionnaire/online documents

Cadet Google Drive

User name: operationsdet940

Password: turbocadet1

You can acquire the required documents in two ways. You can download them one file at a time on our Detachment 940 Home Page here: <http://www.uwyo.edu/airrotc/fall-19-incoming-cadets/> Open the file or right click and save the file. You can also access the files through google drive. Go to www.google.com/drive and create account if you don't have one already. Click the add account button and type the user name and password listed above. You can also click the use another account button depending on your screen display. Right click on the **FALL 2019 CADET ORIENTATION PAPERWORK** folder and select download. It will be a zipped folder with 18 attachments. Some can be filled out electronically and printed while others must be completed by hand after printing. First impressions are lasting, so please come prepared!

Look for the **FALL 2019 CADET ORIENTATION PAPERWORK** folder

1. Enrollment / What to Bring Form
2. AFROTC Form 28 (Sports Physical) – Must be completed NO EARLIER than 30 July. May be completed by Family Physician or On-Campus Health Services Office
3. DD Form 2058 (State of Legal Residence Certificate)
4. DDRP Form (Urinalysis Testing)
5. Mail Authorization Form
6. Student Records Release Form
7. DD Form 2005 (Health Care Records Authorization)
8. AU Form 19 (Student Standards of Conduct)
9. DD Form 93 (Record of Emergency Data)
10. DD Form 2983 (Recruit/Trainee Prohibited Activities Acknowledgment Form)
11. AF Form 2030 (Drug and Alcohol Abuse Statement)
12. Direct Deposit Form
13. Scholarship Statement of Understanding
14. Academic Plan (Complete in PENCIL)
15. Wings Enrollment Instructions (Apply to ROTC) – MUST be accomplished PRIOR to orientation!
16. Foreign Language Requirement / Technical Requirement Form (If Applicable)
17. AF Form 357 (Family Care Plan) – If Applicable
18. AF Form 3010 (Dependent Care Responsibility) – If Applicable

If applicable, also bring the following documents (scanned/printed copy):

1. College Transcripts (other than UWyo)
2. High School Transcripts (If AP Courses)
3. Private Pilot's License
4. JROTC certificate
5. Eagle Scout certificate
6. Girl Scout Gold Award certificate
7. Civil Air Patrol Award certificate
8. DD Fm 785 – Record of Disenrollment from Officer Candidate Training (i.e. AFROTC or Service Academy)
9. DD Fm 4 – Enlistment/Reenlistment (if prior military service)
10. DD Fm 214 – Copy 4 – Certificate of Discharge (if prior military service)