The Ann Simpson Artmobile Program is provided free of charge and requires only minimal responsibilities of the host venue. This is a set exhibition accompanied by the curator who arranges day and evening programs in host schools and community centers. The set up of the exhibition is flexible in nature with freestanding panels that can be accommodated by a secure medium sized room, gymnasium or lobby.

Program Description
Outreach and service are the core components of the Art Museum’s mission. To reach that goal the Artmobile program endeavors to share the Art Mobile and the visual arts with children and adults throughout the state by traveling the 97,914 square miles of Wyoming and the areas in the Rocky Mountain Region. With personal attention the curator focuses on engaging the viewers in the exhibition in the ways that are most relevant to them. By tailoring each presentation to the audience the curator will discuss media techniques and subject matter displayed and also speaks to the value of artistic expression however we choose to include it in our lives.

Scheduling
The curator will structure a schedule in which she can present to several host venues in several towns in a particular geographic area. In most cases the exhibition will be in one school or other location for a full day. To make the exhibition accessible to members of the community there will typically be an open house or reception scheduled in the evening at the school or another venue which will be open to the public.

Host Responsibilities:
Contact Person
To produce a successful event it is necessary to have sufficient information and to communicate effectively with the contact person. This will include work phone, work address, and work email in addition to home phone and home email (if applicable)

Hotel and Accommodation for Curator
Because the Artmobile is a service provided by the University and its generous sponsors there is no charge other than providing hotel accommodations for the curator. All payment arrangements must be made by the host venue. The curator will need to have the hotel information and confirmation a week prior to her departure from Laramie.

Unloading and loading the Artwork
The curator will require assistance from two adults for approximately 25 minutes to unload the artwork when she arrives and again when loading the artwork for departure. After unloading it takes approximately one hour to set up and break down the exhibition.

Exhibition Requirements
This exhibition is displayed on three freestanding double sided panels and four pedestals which will require a secured room with no direct sunlight and sufficient space for display(minimally a library or a classroom with all of the desks pushed to the sides).

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