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Michell Anderson

College of Arts & Science, Room 152

manders2@uwyo.edu
A&S Students and Teachers Working Together

“Civility is not a sign of weakness.” John F. Kennedy

At a good university, good student/teacher relationships come from mutual respect, trust, and honesty. Learning takes place when teachers and students treat each other with politeness and civility, rather than with anger, ridicule, or confrontation. Indeed, a classroom conducive to teaching and learning is the right of all University of Wyoming students and faculty, and it is the responsibility of both parties to achieve and maintain it even though specifics will vary from course to course. The following six pages provide some guidelines for carrying out that responsibility.

Learning in College

Students must be prepared for class. They cannot expect good grades in courses without putting in several hours of studying for each hour of scheduled class time. Extracurricular activities, including jobs, should not be allowed to interfere with a student’s preparation.

The ultimate responsibility for learning lies with the individual student. Although faculty members will teach and guide and university staff will assist and encourage, learning is the responsibility of the student. Learning is hard work, and full-time students should consider “studenting” to be a full-time job.

Instructors should do their best to provide a disciplined yet comfortable and supportive classroom environment. Teachers’ materials should be well organized, their procedures clear and fair. They should encourage questions and questioning, although students should remember that insight often comes from struggling with a problem rather than being given the answer.

Course Syllabus

The University of Wyoming Student Code of Conduct (University Regulation 8-30) requires that teachers provide a syllabus for each class taught. A syllabus is a contract between the student and the teacher that makes clear the expectations and requirements the parties are expected to fulfill.

<table>
<thead>
<tr>
<th>Students</th>
<th>Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. It is the student’s responsibility to understand the syllabus.</td>
<td>1. At the beginning of the semester the teacher should provide students a syllabus.</td>
</tr>
<tr>
<td>2. Students should keep their course syllabus handy so that they can refer to it on matters of course policy.</td>
<td>2. A syllabus is a written record of the course’s requirements and should include the teacher’s office hours, contact information, grading, attendance, and academic dishonesty policies, as well as the course’s purpose, scope, content, expectations, schedule, assignments, readings, and other policies outlined in this document.</td>
</tr>
<tr>
<td>3. Students are responsible to find out any changes made to the syllabus during the semester.</td>
<td>3. Teachers have the right to modify the syllabus, but all revisions should be clearly announced in class.</td>
</tr>
</tbody>
</table>
## Attendance

<table>
<thead>
<tr>
<th>Students</th>
<th>Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Students should attend all required meetings of their courses.</td>
<td>1. Teachers should set an attendance policy for their classes, announce it to students, and include it in the course syllabi.</td>
</tr>
<tr>
<td>2. UW-authorized absences for UW-sponsored activities are accepted, and the teacher will re-schedule the missed homework and exams without penalty. Refer to University Regulation 6-713.</td>
<td>2. UW-authorized absences for UW-sponsored activities are accepted, and the teacher will re-schedule the missed homework and exams without penalty. Refer to University Regulation 6-713.</td>
</tr>
<tr>
<td>3. Teachers identify what constitutes an excused absence beyond the UW-authorized absences. Leaving early for vacations or breaks does not constitute a valid reason for absence.</td>
<td>3. Teachers should identify what constitutes an excused absence beyond the UW-authorized absence. Leaving early for vacations or breaks does not constitute a valid reason for absence. Refer to the University Regulation 6-713.</td>
</tr>
<tr>
<td>4. If a student must be absent from a class or cannot complete assigned work on time, the student should consult beforehand with the teacher if at all possible.</td>
<td>4. If canceling a class, the teacher should inform students well beforehand or, if unforeseen, a message should be posted outside the classroom.</td>
</tr>
<tr>
<td>5. The student should not expect the teacher to re-teach the class because of the student’s absence. It is the student’s responsibility to obtain notes from a fellow classmate.</td>
<td></td>
</tr>
<tr>
<td>6. Students should come to the class prepared.</td>
<td></td>
</tr>
<tr>
<td>7. Students should be familiar with the dates of scheduled exams and other assignment deadlines.</td>
<td></td>
</tr>
</tbody>
</table>
Classroom Deportment

Students

1. Students should bring to the classroom thoughtful and relevant comments for discussion in appropriate classes.
2. Students should come to the class prepared having completed the reading or other assignments.
3. Students should keep the content of their discussions relevant and be tolerant of and open to exploring differing points of view.
4. Unsanctioned talking, use of cell phones, eating, sleeping, and reading unrelated materials during classes are rude and disruptive behaviors.
5. Abusive language and behavior are unacceptable and do not encourage a useful learning environment.

Teachers

1. Teachers set the tone in the classroom to encourage discussion and questions where appropriate.
2. Teachers should answer questions in a respectful and courteous manner.
3. Teachers should encourage an inclusive environment where all people can engage in the discussion process.
4. Abusive language and behavior are unacceptable and do not encourage a useful learning environment.

Phone and E-Mail

Students

1. Students can expect from the teachers clear phone and e-mail protocol to be followed, including:
   • whether or not teachers accept calls at home
   • weekend or evening phone policies
   • whether they return calls to students
   • whether or not email is the preferred method of communication
   • time frame students can expect an email or phone response
   • policies regarding leaving messages in the departmental office
2. Students should use their UW email accounts or forward their private accounts to the UW system.
3. Students should not use e-mail or phones to request grade information from their teachers.

Teachers

1. Teachers should be clear about phone and email protocol and indicate the preferred method.
2. Teachers should respect the students’ need for a variety of methods of contact (other than stopping by during office hours or before/after class) that will get a response in a timely manner, for example:
   • message boards outside office
   • leaving messages in the departmental office
   • notes in faculty mailboxes
3. Teachers are not required to solicit non-UW email accounts.
4. Email and phone may not be used to transmit grades to students (there are a few exceptions to this; contact the FERPA officer in the Office of the Registrar for details).
**Office Hours**

Teachers are required to hold three office hours per week. These should be on two different days.

<table>
<thead>
<tr>
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<th>Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If not specified, students should inquire as to any specific office hour policies.</td>
<td>1. Teachers should have clearly posted office hours.</td>
</tr>
<tr>
<td>2. Students can expect to meet with their teachers during the teachers’ office hours or make arrangements for alternate appointments if there is a conflict with the posted hours.</td>
<td>2. Teachers should announce their office hour policies.</td>
</tr>
<tr>
<td>3. Students should notify teachers in advance to cancel or re-schedule an appointment.</td>
<td>3. Teachers should make clear their preferences for scheduling appointments if students have conflicts with the posted times.</td>
</tr>
<tr>
<td>4. Stopping by during the posted times does not necessarily guarantee the availability of a teacher (e.g., there may be numerous students waiting).</td>
<td>4. If they are unable to keep their office hours at any time, teachers should announce this in class, if possible.</td>
</tr>
<tr>
<td>5. Last minute cancellations should be posted on the teacher’s door, and the departmental office associate notified.</td>
<td>5. Last minute cancellations should be posted on the teacher’s door, and the departmental office associate notified.</td>
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</tbody>
</table>

**Grading and Assessment**

It is the teacher’s prerogative to set policies regarding grading and assessment. Each teacher may have different policies. It is important to be clear and consistent in grading policies and standards.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>1. Students can expect a clear description of the teacher’s methods of grading and assessment and a prompt return of their graded assignments.</td>
<td>1. Teachers should be clear about their methods of grading assignments, as well as their criteria for overall course grades.</td>
</tr>
<tr>
<td>2. Students should be aware that there is no automatic right to make up missed assignments; students should inquire as to the specific policies of each teacher.</td>
<td>2. Teachers have a responsibility to grade and return assignments within a reasonable time.</td>
</tr>
<tr>
<td>3. If concerns over grading arise, students should respectfully discuss the situation with their teachers.</td>
<td>3. Teachers should be clear about their policies regarding accepting late work.</td>
</tr>
<tr>
<td>4. Teachers should grade equitably, so that comparable work receives comparable grades.</td>
<td>4. Teachers should grade equitably, so that comparable work receives comparable grades.</td>
</tr>
<tr>
<td>5. Teachers should be prepared to give appropriate feedback on assignments.</td>
<td>5. Teachers should be prepared to give appropriate feedback on assignments.</td>
</tr>
<tr>
<td>6. Teachers should be open to student concerns over grading.</td>
<td>6. Teachers should be open to student concerns over grading.</td>
</tr>
</tbody>
</table>
**Academic Honesty**

Academic honesty is expected, and dishonesty will not be tolerated and can lead to expulsion from the college and the university. University Regulation 6-802 discusses academic dishonesty in detail. The College of Arts and Sciences procedure guidelines are at [http://www.uwyo.edu/AS/student-appeals/academic-dishonesty.html](http://www.uwyo.edu/AS/student-appeals/academic-dishonesty.html). Students and teachers are strongly advised to read these regulations.

<table>
<thead>
<tr>
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<th>Teachers</th>
</tr>
</thead>
</table>
| 1. It is expected that the academic work students perform for their courses will be their own work. | 1. Teachers should make clear their policies on matters of:  
* documentation  
* cooperative work with other students  
* educational aids such as calculators and note sheets |
| 2. If students are unsure of acceptable practices, such as how to handle cooperative work with other students, they should inquire with the teacher. | 2. Teachers are expected to report suspected violations of academic dishonesty policies to the appropriate authority. |
| 3. If the policy regarding educational aids is not specified, students should assume that no aids are permitted on exams. | |
| 4. Students should neither receive nor give unauthorized assistance on any assignment, exam, paper, or project. | |
| 5. All quotes and ideas from other sources should be properly attributed. | |
Advising

Advising should be viewed as a cooperative activity between the student and the advisor, but the final responsibility for meeting requirements resides with the student.

Students

1. To prepare for an advising session, the student should:
   - know the requirements for the degree (at the university, college, and departmental levels)
   - check the online progress report to determine remaining requirements
   - compile a preliminary list of courses for the upcoming semester
   - be aware of and respect the prerequisites for courses
2. Students should refer to the class schedule on the web for any changes or cancellations.
3. Students must schedule appointments during the advisor’s available posted times for advising to determine the next semester’s courses and get the 6-digit number (PERC), which students are required to enter once each semester prior to registering.
4. Students should learn how to use the University Catalog, Class Schedule, and the College of Arts and Sciences and departmental websites for course descriptions and prerequisites, degree requirements, and rules and regulations of deadlines for class withdrawals, course repeats, etc.
5. Students should consult with advisors during the semester, not just at the next semester’s class scheduling session. These more relaxed advising sessions are opportunities for advisees and advisors to get to know each other, to discuss their goals, future study, and careers. When necessary, the advisor will make referrals to the Center for Advising and Career Services or other appropriate offices.

Teachers as Advisors

1. Advisors should be knowledgeable of requirements and use the online progress report for advising. Advisors also should refer to the Class Schedule on the Web for any changes and cancellations.
2. Advisors should make sure that any exemptions or substitutions to the student’s academic requirements in the major are posted to the online progress report.
3. For advising, advisors should post available times for advisees to sign up for appointments.
4. Advisors should take time to orient new advisees to the use of the information in the University Catalog, Class Schedule, and the College of Arts and Sciences and departmental websites to learn about course descriptions and prerequisites, degree requirements, and rules and regulations of deadlines for class withdrawals, course repeats, etc.
5. Advisors should encourage advisees to visit with them at other times during the semester, not just at the next semester’s class scheduling session. These more relaxed advising sessions are opportunities for advisees and advisors to get to know each other, to discuss the advisee’s goals, future study, and careers. If necessary, advisors should make referrals to the Center for Advising and Career Services or other appropriate offices.
College of Arts and Sciences Degree Program Requirements

Total credits for degree: 120 credit hours (128 for A&S professional degrees). Free electives may be fulfilled with Air Force and Army ROTC 1010, 1020, 2010, and 2020 and the 3xxx-4xxx level courses. No more than 60 credit hours are allowed in the student’s major department for the degree within the 120 (does not apply to A&S professional degrees). No more than 24 credits of correspondence credit count for a degree. Courses taken for requirements in the University Studies Program (USP), A&S Core, and the major and minor must be taken for a letter grade unless offered only as Satisfactory/Unsatisfactory (S/U). No more than 20 credits of elective courses with a grade of S are allowed within the 120 credits for graduation. The College of Education Graduate Enrichment course 5959 does not count towards any degree requirements. At least 30 credit hours of a grade of C or better must be earned in the major (major programs may require a greater number). A minimum University of Wyoming grade point average of 2.0 is required to be in good academic standing and for graduation.

University Studies Program (USP):
- First Year Seminar (FY) must be completed with a C or better
- US & Wyoming Constitutions (V)
- Communication 1 (C1) must be completed with a C or better
- Communication 2 (C2) must be completed with a C or better
- Communication 3 (C3) must be completed with a C or better
- Quantitative Reasoning (Q)
- Physical and Natural World (PN) must be outside major department but can be cross-listed
- Human Culture (H) must be outside major department but can be cross-listed

A&S Core Requirements:
- Diversity in U.S. approved course
- Global Awareness approved course

Multiple Degrees – Second Bachelor’s or Dual Degrees in A&S; two diplomas are awarded.
- First degree earned, or being earned, from another UW college or another university
  - Students must complete the 2015 A&S Core Requirements in addition to the specific university requirements described in the University Catalog section “Graduation: Requirements and Procedures.”
- First degree earned, or being earned, from the UW College of Arts and Sciences
  - The 2015 A&S Core requirements will be met just once, with the first A&S degree.
  - Students must meet the specific university second bachelor’s or dual degree requirements described in the University Catalog section “Graduation: Requirements and Procedures.”

Multiple Majors – Concurrent Major; one diploma is awarded.
- Students earning a degree from another UW college and completing another major in the College of Arts and Sciences are not required to complete the A&S Core if the primary degree is not an A&S degree. If the A&S degree is listed as the primary degree, then the A&S Core is required.
Transfer Student Information

With some college experience and credits already earned toward your degree, you come to UW with different concerns and questions. At the same time, you have savvy, ideas, talents, and skills you can share with our campus community.

You are encouraged to:

- Get to know your teachers so they learn more about you. Your letters of reference for jobs and graduate schools will then be more meaningful.
- Ask about opportunities for research in your major, whether assisting professors or working on your own questions.
- Check out the minors (available in every A&S department/program) to enhance your marketability and exercise other parts of your brain.
- Apply for scholarships and grants for continuing students in A&S (deadline usually mid-January), independent study awards, and national scholarships such as the Truman and the Goldwater.
- Visit the Center for Advising and Career Services to begin writing your résumé, learning about internships, and asking other questions to get you thinking about life after UW.
- Lend your expertise and knowledge to clubs and activities. They need new faces and ideas while you add substantially to your résumé and network of friends and support.

Some common questions asked by transfer students about the UW University Studies Program and College of A&S Core general education curricula and requirements in your major:

- Who is required to meet the USP 2015 and A&S Core 2015?
  - All first-year students who enter UW fall 2015 and later.
  - All out of state transfer students who enter UW fall 2015 and later.
  - All re-entering students who have been away from UW and the Wyoming community colleges for one or more years.
  - All students who matriculate at a Wyoming community college fall 2015 and later, and then transfer to UW.

- How many upper division hours must I complete in order to graduate from UW?
  - You must complete 42 hours of upper division coursework (3xxx-4xxx level classes) in order to graduate from UW.
  - Of those 42 hours, 30 must be taken from UW.

- What if I began at a community college before transferring to UW?
  - Students transferring into the university with an Associate of Arts, Associate of Business, or an Associate of Science degree from a community college that was awarded Spring 2015 and after have only to complete the following University Studies Requirements.
    - University Studies (C3) Upper Division Writing
    - The Wyoming Constitutions portion of the US & Wyoming Constitutions (V) requirement, if the associate’s degree was obtained from a non-Wyoming community college.
    - The First Year Seminar (FY) if the associate’s was earned during concurrent high school enrollment.
  - Students transferring into the College of Arts and Sciences must satisfy the following A&S Core requirements. (Courses taken at the community college may satisfy these requirements on an individual course basis.)
    - Diversity in the U.S. approved course
    - Global Awareness approved course
• The UW department of my major has changed the requirements in the degree program since I started at a Wyoming community college before transferring to UW. What USP and College of A&S Core programs do I follow?
  o You may choose, or be required, to follow the new major requirements. If that is the case, you may continue the University Studies Program and A&S requirements in effect when you matriculated at the Wyoming community college as long as you have been continuously enrolled.
• Since I am a transfer student from another university or college, do I have to enroll in the First Year Seminar?
  o The First Year Seminar course must be completed if you’ve not completed two semesters of post high school credit.
• How will I know what courses transfer to UW and how they fulfill various requirements?
  o Once you have been admitted to UW and your transfer credits are/have been posted, go to your WyoWeb/WyoRecords account and go to “Transfer Evaluation” and “Degree Evaluation.” Contact the Office of the Registrar if you have questions about your transfer evaluation and degree evaluation pages.
  o How you can help the transfer evaluation process go smoothly: You can help expedite the evaluation of your transfer courses by providing detailed course descriptions and/or syllabi. It is wise to keep a file containing at least the syllabi from your courses whether from your previous school or UW.
  o University Studies Program requirements (USP): The Office of the Registrar determines which courses transfer and how they count toward the USP. Requests for substituting previously earned courses/credits to fulfill the USP must be on the University Studies Petition form and approved by the advisor, the head of the department’s course in question, the college dean’s office, and the University Studies program coordinator. Petitions and other forms are found online at http://www.uwyo.edu/registrar/ under the “Students” link.
  o A&S core requirements: Michell Anderson (manders2@uwyo.edu) in the A&S Dean’s Office, 152 College of A&S (766-2641) can determine which transfer credits from schools outside Wyoming will meet the College of A&S Core requirements, especially those identified as “General Transfer” credits. Check the University Catalog for more information at http://www.uwyo.edu/registrar/university_catalog/ about A&S departments and other information to become familiar with your college.
  o Transfer courses in your major: Your department head or advisor will determine if and how the courses fit into your major. For a list of the advisors for transferring students in the College of Arts and Sciences, check http://www.uwyo.edu/as/current-students/transfer-advisors.html.
  o Advanced Placement (AP), International Baccalaureate (IB), and CLEP credits: Upon completion of the coursework, a transcript must be sent from the College Board to the UW Admissions Office. Scores accepted by UW are listed in the University Catalog at http://www.uwyo.edu/registrar/university_catalog/.
  o International transcripts and Study Abroad credits: contact the International Programs Office located in the Cheney International Center, (307) 766-3677. They can assist you and your advisor with courses to be taken while you study abroad and which ones will fulfill graduation requirements. They also will assist in the evaluation of the study abroad transfer credits.

Additional Questions?
• Refer to the University Studies Program requirements and answers to Frequently Asked Questions at http://www.uwyo.edu/unst/.
• If you have questions about the A&S Core and your particular situation, you and your advisor may contact Michell Anderson, manders2@uwyo.edu, 766-2641, College of A&S room 152.
• The A&S Dean’s Office is located in A&S Building, room 113, 766-4106, asdean@uwyo.edu.
Registration Information

**Wait Lists**
If a department has established a waitlist for a course, you may be asked whether you would like to be placed on a waitlist when the section you desire is closed. Follow the directions given through WyoWeb/WyoRecords to add yourself to a course waitlist. Registration will not be allowed for courses with active waitlists. In some cases, especially for courses having required laboratories, it may be that the department maintains a manual waitlist. If you are unable to sign up for a course having an associated lab, you should contact the department and ask whether they maintain a waitlist, and if so, ask to be placed on that waitlist. It is your responsibility to monitor your status on a waitlist to determine whether or not you have been enrolled. You will be charged tuition and given a grade of F if you are enrolled in a course you do not attend. If you place yourself on a waitlist and then determine that you do not want the course, please be sure to drop yourself from the waitlist before the published deadline so that others may enroll. Students who are registered for one section of a course *may not* waitlist for another section. Students who do so will be dropped from all waitlisted sections. Questions about waitlist numbers or the likelihood of getting in should be directed to the department.

**Time Conflicts**
You may not register for two courses that meet at the same time or for courses with overlapping meeting times. Time conflict errors will prevent registration. If you want the second course instead of the one you are registered for, you must drop the first one before adding the second course. If you want to register for two time-conflicting courses, you will need to complete a Time Conflict form, which can be found online at [http://www.uwyo.edu/registrar/students/forms_and_petitions.html](http://www.uwyo.edu/registrar/students/forms_and_petitions.html).

**Change of Registration (Drop/Add)**
Adding classes, dropping classes, or changing grading options (e.g., A-F to S/U) constitutes a registration change. WyoWeb/WyoRecords may be used to drop or add any time after your initial registration until the end of the respective drop or add time period. Drop and add deadlines are strictly enforced. For justifiable reasons, departmental and dean’s offices may initiate changes in registration prior to the respective drop and add deadlines. It is the responsibility of the respective academic unit to notify students of any changes to their schedules. In these instances, students do not need to complete the drop/add process unless they need to add a course to replace the course that has been dropped.

**Withdrawing from a Course**
Failure to attend a class or failure to pay tuition does not constitute withdrawal from a course or from the university. Students wishing to withdraw from some but not all course work can withdraw from individual courses online through WyoWeb/WyoRecords using the Add/Drop courses screen and selecting the option from the drop down menu. If the student has holds they can obtain a Class Withdrawal form from the Office of the Registrar and it can be processed manually. Students must be aware of deadlines. A class withdrawal is not official until it is noted on the Add/Drop Classes page in WyoWeb/WyoRecords. Unauthorized discontinuance of enrollment or unofficial abandonment of classes will result in a failing grade. Financial aid recipients who wish to withdraw or reduce credit hours must consult with a financial aid counselor regarding repayment of financial aid funds if applicable.

**Withdrawal from the University**
Withdrawal from the university is the official termination of student status prior to the end of a term. Students wishing to withdraw from all on-campus classes should initiate the procedure with the Dean of Students Office. Withdrawal from the university is not permitted during the last 15 days of a term.

**Pre-professional advising:** Students interested in going on to medical or other health sciences, law, or veterinary medicine schools will need to take pre-professional prerequisites and consult with a pre-professional advisor. There are no majors in pre-professional areas. The pre-professional advising office for health sciences can assist students interested in pursuing advanced degrees in medicine, physical therapy, occupational therapy, optometry, dentistry, as well as WICHE, WYDENT, and WWAMI certification. Visit Health Sciences 110/112, [www.uwyo.edu/preprof](http://www.uwyo.edu/preprof), or call 766-6704/3499. Pre-law advising is available from Michell Anderson (manders2@uwyo.edu, A&S 152, or 766-2641). Pre-veterinary medicine advising is available in the College of Ag (766-4135).
Registering for Classes through WyoWeb/WyoRecords

1. Meet with your advisor to plan courses for the upcoming semester.

2. Receive your 6-digit PERC (Personal Electronic Registration Code) from your advisor, along with your registration date and time.
   - Do not lose this number. It will be required for class registration for the upcoming term.

3. At or after your designated registration time, log in to WyoWeb/WyoRecords.
   - Enter your user ID and password (the same user ID and password that you use to log on to UW computers).
   - If you have not received your user name and password, go to the WyoWeb/WyoRecords login screen and click on the “Get Your Username and Initial Password” link. The first time you log on, you will be asked several questions to assist with resetting your password if you forget it in the future.

4. Select “Register for Classes” under the “To-Do” list. Make sure that you have verified your MMR vaccination, signed up for the UW Alert system and completed the Health Insurance Coverage; otherwise, you will not be able to register for courses.

5. Enter your PERC number (you will only need to enter this number one time per semester).

6. On the Add or Drop Classes Worksheet:
   - Enter the 5-digit Course Reference Number (CRN) for each course in the boxes provided. Press Submit.
   - You may enter one course at a time or several.
   - If a course is offered for variable credit, you will be prompted to select the number of credit hours. Press submit.
   - If a class is closed and a waitlist is available, you will be given the option of adding yourself to the waitlist. Click on waitlist and press submit.

7. To search for available classes, click on the “Class Search” link at the bottom of the screen. You may register directly from the class search listing by clicking on the Select box to the left of the course listing and submitting your changes. If the check box is replaced by a “C,” the course is closed.

8. To view your schedule, click on the “Schedules” box in the “Registration” tab.

9. Once posted, your mid-term and final grades will appear by clicking on the “Grades” box under the “Student Records” tab in WyoWeb/WyoRecords.

Note: To withdraw, drop, or change a grade to audit, go to the “Add or Drop Classes” page and use the drop down menu next to the course.
This is the simple way to view courses that meet specific USP and/or A&S Core requirements.

1. Log on to Wyo Web.
   • Enter your user ID and password (the same user ID and password that you use to log on to UW computers).
   • If you have not received your user name and password, go to the WyoWeb/WyoRecords login screen and click on the “Get Your Username and Initial Password” link. The first time you log on, you will be asked several questions for to assist with resetting your password if you forget it in the future.

2. Go to the “Registration” tab.

3. Click on “Look Up Classes.”

4. Select the most current term. Click Submit.

5. Click on “Advanced Search.”

6. Click on the subject(s) you’d like to study for these requirements.
   (To select more than one subject, click on your first selection and then hold down the Ctrl key to continue selecting more subjects.)
   (To select all subjects, click on the top subject listed and then press SHIFT + END.)

6. Click on the attribute type(s) you need to fulfill.
   (To select more than one attribute type, click on your first selection and then hold down the Ctrl key to continue selecting more attributes.)
   (To select all attribute types, click on the “All” selection.)

7. Click on “Section Search.”
Fall 2015 Dates to Remember

SEPTEMBER
3  Last day to add, late register, change grading options, drop or change sections for courses which meet the first half of the semester
7  Labor Day (offices closed)
10 Last day to add, late register, change grading options, drop or change sections in semester courses – strictly enforced
10 Last day to make changes to health insurance selection
18  Tuition/Fees due, strictly enforced

OCTOBER
2  Last day to withdraw from courses which meet the first half of the semester
23  Midsemester
28  Midsemester grades must be loaded online (by noon)
29  Last day to add, change grading options, drop or change sections for courses which meet the second half of the semester

NOVEMBER
2-6  Advising Week for Spring 2016
4  Priority registration for spring 2016 begins
13  Last day to withdraw from individual semester courses
25  Last day to withdraw from the university for Fall 2015
25-27  Thanksgiving Break – classes excused

DECEMBER
2  Last day to withdraw from courses which meet the second half of the semester
7  Registration for Spring 2016 for new or re-enrolling students begins
11  Last day of classes
11-12  Commencement
14-18  Finals Week

JANUARY 2016
4  Final grades must be loaded online (by noon)
Advising in the College of Arts and Sciences

Who will be my advisor if I have a declared major?

The advisor you see during Summer Orientation may or may not be your assigned advisor during your studies at UW. An advisor will be assigned to you by the department/program that houses your major. In some departments, a staff member provides assistance in course scheduling and tracking academic progress. But, in most departments, faculty perform advising for students. If you encounter any issues with your advisor or department, please let the main staff person in the department or the department head know your concerns. Or, you can always contact the A&S Senior Coordinator of Student Advising, Michell Anderson, by emailing manders2@uwyo.edu.

Who will be my advisor if I am undeclared as to a major?

Not yet ready to commit to a major? That is perfectly okay. Nationally, about 70 percent of students change their major at least once, so you are not alone in wanting to check out the many choices in A&S. Until you do decide, your advisor will be in the Center for Advising and Career Services, 222 Knight Hall (766-2398).

A&S Student Institute

All freshmen and new transfer students in the College of Arts and Sciences are invited to attend the Student Institute, which will be scheduled in October. Students will receive hands-on assistance with maneuvering through WyoWeb/WyoRecords to perform degree evaluations, class searches to fulfill remaining requirements, and transcript viewing. In addition, the USP, college, and major requirements will be reviewed along with an understanding of the various rules and regulations students often are unaware of but that are important to their success at UW.

The Student Institute will cover study abroad, internships, and involvement with clubs/honoraries on campus. Scheduling for the event allows for a great deal of question and answer time for students to receive the information they need to feel comfortable with their educational goals on campus. Ultimately, you, the student, are responsible for your own education. Attending the institute is a great way to ensure you have the tools to succeed with that responsibility!
The Math Assistance Center
Department of Mathematics

The Math Assistance Center (MAC) provides free assistance with mathematics to UW Students. Priority is given to students with questions related to 1000 and 2000 level math classes. Many of the people who teach math courses on campus are the ones who are scheduled to help in the MAC. At least one graduate or undergraduate teaching assistant is on duty, and often, two or even three.

The MAC is informal. Appointments are not made. You may stay 10 minutes or all day. Come to check your work, or ask the helpers to guide you through a problem or a procedure. Maybe you just need to talk about a concept, like “What is a derivative, really?” MAC tutors try to accommodate your needs. The best help can be given when you are best prepared to receive it: organize your questions, mark places in the textbook where you don’t understand the idea(s), and try solving problems first. A few Internet active PC’s are available to give access to Math software and online homework software, and wireless connectivity is present.

The MAC is located in Ross Hall, room 29.
The full schedule is posted at http://www.uwyo.edu/math/mac.html.

Oral Communication Center
Department of Communication and Journalism

Whether it is an absolute fear of speaking in front of a group, choosing a topic or deciding how to deliver/organize a presentation, the Oral Communication Center can help. The Oral Communication Center (OCC) is a free resource that can be used by students who need assistance with any aspect of public speaking. The OCC offers one-on-one consultations to help students with presentation development, organization and delivery. With the recent changes in the University Studies requirements (COM 1, 2, 3) students will have an increased focus on oral communication in their courses. This means that all students will be developing and delivering oral presentations in other college courses at one time or another.

If you are “scared to speak,” there is help at the OCC. The OCC can administer a Personal Report of Communication (PRCA) test to determine the level and source of your apprehension. The test measures apprehension in the areas of small-group discussion, one-on-one communication, speeches, and meetings. After the test, the OCC staff can customize an anxiety reduction program to fit your individual needs.

In addition to one-on-one tutoring, additional resources at the OCC include: a computer workstation with Internet access for research, speech building programs, a presentation room with a video camera for practicing and recording speeches, digital cameras, TV, media card readers, overhead projector and screen, and a multi-media projector to enhance your presentations.

The Oral Communication Center, 442 Ross Hall
Beau Bingham, Director - 766-3815 - bbingham@uwyo.edu
The Writing Center
The Writing Center provides free assistance for UW students, faculty, and staff in a variety of writing tasks:

- research papers
- fiction
- job applications
- essays
- graduate theses
- grad school applications
- resumes
- lab reports
- articles for publication
- documentation
- grants
- essay examinations
- literature reviews
- poetry
- proposals

Writers may come at any time in the writing process: during the brainstorming stage when ideas are being generated, at the drafting stage when major revisions are occurring, or at the final stage when minor revisions are needed.

Call 766-5250 for a half-hour appointment.
Check the website for details.

At the Writing Center website, you’ll find information about the Center and links to writing resources on the Web. Online and telephone conferences are reserved for students studying away from Laramie. See the website for instructions to sign up for these. On-campus students should sign up for in-person appointments only.

http://www.uwyo.edu/ctl/writing-center/
Coe Library 302
writing@uwyo.edu
(307) 766-5250
Where to Go For Help

**A&S Dean’s Office**; A&S Building, Room 114; (307) 766-4106; [www.uwyo.edu/as](http://www.uwyo.edu/as)

Paula Lutz, Dean [http://www.uwyo.edu/as/deans-office/](http://www.uwyo.edu/as/deans-office/)

Greg Brown, Associate Dean; Audrey Shalinsky, Associate Dean; Bob Schuhmann, Associate Dean

Michell Anderson, Senior Coordinator of Student Advising (recruiting, advising, petition signatures)

Tabatha Spencer, Office Associate in A&S Dean’s Office

Laurie Sanchez, Office Associate, Senior (Faculty Tenure and Promotion)

Diana Marie Waggener, Editor (A&S Website and publications)

Sharon Brown, Staff Assistant (schedules the Dean’s calendar)

Sue Woirhaye, Office Assistant, Senior (A&S scholarship information and application forms)

<table>
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<tr>
<th>Resources/student assistance</th>
<th>307-766-</th>
<th>Contact information</th>
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<td>Absences/UW authorized</td>
<td>3296</td>
<td><strong>Dean of Students Office</strong>, Knight Hall 128</td>
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<tr>
<td>Academic dishonesty</td>
<td>4106</td>
<td><strong>Audrey Shalinsky</strong>, A&amp;S 113</td>
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<tr>
<td>Accounts Receivable</td>
<td>6232</td>
<td>Knight Hall 250</td>
</tr>
<tr>
<td>Advising information/assistance (A&amp;S departments assign students to advisors; the Center for Advising and Career Services advises undecided students)</td>
<td>2398</td>
<td>Becky Despain, Knight Hall 222 or Michell Anderson, A&amp;S 152B</td>
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<tr>
<td>African American and Diaspora Studies minor &amp; student support services</td>
<td>2481</td>
<td>Tracey Patton, Ross Hall 116</td>
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<tr>
<td>American Indian Studies minor &amp; student support services</td>
<td>6521</td>
<td>Judy Antell, Ross Hall 114</td>
</tr>
<tr>
<td>Athletes-student academic success services/counseling</td>
<td>2075</td>
<td>Al Reiser, Rochelle Athletics Ctr 214B</td>
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<td>Career/major exploration</td>
<td>2398</td>
<td><strong>Center for Advising &amp; Career Services</strong>, Knight Hall 222</td>
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<tr>
<td>Cashier’s Office</td>
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<td>Knight Hall 170</td>
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<tr>
<td>Center for Advising and Career Services</td>
<td>2398</td>
<td>Knight Hall 222</td>
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<td>Change of Major – College Contacts</td>
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<td>Agriculture, A&amp;S, and Health Sciences – Individual Departments</td>
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<td>Business – <strong>Academic Advising Office</strong></td>
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<td>Education – <strong>Office of Teacher Education</strong></td>
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<td>Engineering – <strong>Dean’s Office</strong></td>
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<tr>
<td>Correspondence study; online courses</td>
<td>4300</td>
<td><strong>Outreach School</strong>, Wyoming Hall 340</td>
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<td>Counseling Center</td>
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<td>Knight Hall 341</td>
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<tr>
<td>Dean of Students</td>
<td>3296</td>
<td>Knight Hall 128</td>
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<tr>
<td>Degree Evaluation reports/graduation verification</td>
<td>5272</td>
<td><strong>Office of the Registrar</strong>, Knight Hall, 67</td>
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<tr>
<td>Disability Support Services</td>
<td>6189</td>
<td>Amanda O’Brien, Knight Hall 330</td>
</tr>
<tr>
<td>Environment &amp; natural resources programs</td>
<td>5080</td>
<td><strong>School for Environment &amp; Natural Resources</strong>, 804 East Fremont Street</td>
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<tr>
<td>Service</td>
<td>Phone</td>
<td>Contact Information</td>
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<tr>
<td>Financial aid/scholarships/work study</td>
<td>2116</td>
<td>Office of Student Financial Aid, Knight Hall, west wing of first floor</td>
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<tr>
<td>A&amp;S Scholarships &amp; grants-in-aid</td>
<td>4106</td>
<td>A&amp;S Dean’s Office, A&amp;S 114</td>
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<tr>
<td>Information on Goldwater, Marshall, and Truman scholarships</td>
<td>4110</td>
<td>Honors Program, Red House, room 116, 200 S. 10th Street</td>
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<tr>
<td>Foreign language placement</td>
<td>4180</td>
<td>Modern and Classical Languages, Guthrie House summer 2015; Crane Hall 15-16</td>
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<td>Freshman Interest Groups (FIGs)</td>
<td>4322</td>
<td>LeaRN, Coe Library 219</td>
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<tr>
<td>Grade appeals</td>
<td>2642</td>
<td>Audrey Shalinsky, A&amp;S 113</td>
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<td>Honors Program</td>
<td>4110</td>
<td>Honors Program, Red House, room 116, 200 S. 10th Street</td>
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<td>Information Technology Student Services</td>
<td></td>
<td><a href="http://www.uwyo.edu/infotech/">http://www.uwyo.edu/infotech/</a></td>
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<tr>
<td>International Students and Scholars Office</td>
<td>5193</td>
<td>Jill Johnson, Cheney International Center, Ste 5</td>
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<tr>
<td>Internships</td>
<td>2398</td>
<td>Ann Jones, Knight Hall 222</td>
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<tr>
<td>Latina/o Studies</td>
<td>4120</td>
<td>Cecelia Aragon, Ross Hall 104</td>
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<td>Learning disabilities</td>
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<td>Disability Support Services, Knight 109</td>
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<td>Learning Resource Network (LeaRN)</td>
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<td>LeaRN, Coe Library 219</td>
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<td>Lesbian, gay, bisexual, transgendered resources</td>
<td>3478</td>
<td>Rainbow Resource Center, Union 106</td>
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<td>Math placement/math tutoring</td>
<td>6577</td>
<td>David Anton, Ross Hall 29</td>
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<tr>
<td>McNair Scholars</td>
<td>6189</td>
<td>Zackie Salmon or Susan Stoddard, Knight Hall 330</td>
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<tr>
<td>Minors</td>
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<td>Contact the department/programs of the minor in which you are interested.</td>
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<tr>
<td>Multicultural Affairs student services/information</td>
<td>6193</td>
<td>Dolores Saucedo Cardona or Conrad Chavez, Knight 117</td>
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<tr>
<td>Off-campus student advising</td>
<td>4311</td>
<td>Becky Despain, Knight Hall 222</td>
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<tr>
<td>Office of the Registrar</td>
<td>5272</td>
<td>Knight Hall 167, West Wing, First Floor</td>
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<tr>
<td>Oral Communications Center</td>
<td>3815</td>
<td>Ross Hall 442</td>
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<tr>
<td>Personal issues/crisis</td>
<td>3296</td>
<td>Dean of Students Office, Knight Hall 128</td>
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<td>2187</td>
<td>Counseling Center, Knight Hall 341</td>
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<tr>
<td>Physics Tutoring</td>
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<td><a href="http://www.uwyo.edu/studentaff/step/">www.uwyo.edu/studentaff/step/</a></td>
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<td>Pre-law information/advisors</td>
<td>2641</td>
<td>Michell Anderson, A&amp;S 152</td>
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<td>Service/Information</td>
<td>Contact Information</td>
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<td>Pre-medical/pre-optometry/pre-occupational therapy/physical therapy/pre-dentistry/pre-physician assistant information</td>
<td>6704 3499 For professional school information and application process, MCAT, WICHE, WYDENT, WWAMI: Lisa Shipley or Craig Vaske, Preprofessional Advisors, College of Health Sciences, 110/112 Health Sciences Center</td>
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<td>4830 Advisors in A&amp;S science departments: Diane Gorski, Zoology</td>
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<td></td>
<td>2792 Robert Corcoran, Chemistry</td>
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<td>5154 Daniel Dale, Physics</td>
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<td></td>
<td>6302 Melanie Stinson, Psychology</td>
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<td>Probationary student support</td>
<td>2398 Center for Advising &amp; Career Services, Knight Hall 222</td>
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<td>Rape/violence</td>
<td>2187 STOP Violence, Knight Hall 341</td>
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<td></td>
<td>2187 Counseling Center, Knight Hall 341</td>
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<td>5179 Campus Police (can ask for counselor on call after UW office hours)</td>
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<td>Recognized Student Organizations</td>
<td>6340 Wyoming Union 12</td>
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<td>Registrar’s Office</td>
<td>5272 Knight Hall 167, west wing of first floor</td>
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<td>Self-designed major</td>
<td>2642 Audrey Shalinsky, A&amp;S 113</td>
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<tr>
<td>Second/Dual Bachelor’s degrees in A&amp;S</td>
<td>2641 Michell Anderson, A&amp;S 152</td>
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<td>Also see the Department offices of the major.</td>
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<td>Student Educational Opportunity</td>
<td>6189 Knight Hall 330</td>
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<td>Student Health Services</td>
<td>2130 Student Health Building</td>
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<tr>
<td>Student Learning Center (free tutoring)</td>
<td>3730 Lower Level of Washakie Center</td>
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<tr>
<td>Student Success Services</td>
<td>6189 Knight Hall 330; <a href="http://www.uwyo.edu/seo/sss/">www.uwyo.edu/seo/sss/</a></td>
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<tr>
<td>Study Abroad/exchange programs</td>
<td>3677 International Programs, Cheney International Center, First Floor</td>
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<tr>
<td>Study and test taking skills/test anxiety</td>
<td>4322 LeaRN, Coe 219</td>
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<td>Suspension/reinstatement petitions/decisions</td>
<td>2398 Center for Advising &amp; Career Services, Knight Hall 222</td>
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<td>Synergy Program</td>
<td>4322 Coe 219; <a href="http://www.uwyo.edu/Synergy/">http://www.uwyo.edu/Synergy/</a></td>
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<td>Technology Services</td>
<td>4357</td>
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<td>Testing Center</td>
<td>2188 Knight Hall 4; <a href="http://www.uwyo.edu/UTC">www.uwyo.edu/UTC</a></td>
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<tr>
<td>Transfer credit evaluations for A&amp;S Core</td>
<td>2641 Michell Anderson, A&amp;S 152</td>
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<tr>
<td>Transfer credit for University Studies &amp; misc.</td>
<td>5272 Office of the Registrar, Knight Hall, west wing of first floor</td>
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<td>Transfer Support Services</td>
<td>6695 222 Knight Hall</td>
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<tr>
<td>Tutoring:</td>
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<td>Contact Details</td>
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<td>-Student-Athlete Academic Support Services</td>
<td>4322</td>
<td>LeaRN Resource Network</td>
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<td>-Chemistry 1000, 1020, 1030, or 1050</td>
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<td>Wes Maas, Fieldhouse North</td>
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<td>-Math Assistance Center</td>
<td>4363</td>
<td>Physical Science Bldg. 403</td>
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<td>-Physics 1110</td>
<td>6577</td>
<td>Ross Hall 30</td>
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<td>6150</td>
<td>Physical Science Bldg. 204</td>
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<td>Undeclared student advising</td>
<td>2398</td>
<td>Center for Advising &amp; Career Services, Knight Hall 222</td>
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<tr>
<td>Veterans Services Center</td>
<td>6908</td>
<td>Knight Hall 241; <a href="mailto:uw-vets@uwyo.edu">uw-vets@uwyo.edu</a></td>
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<tr>
<td>Western Interstate Commission for Higher Education (WICHE) programs</td>
<td>6704</td>
<td>Lisa Shipley, Preprofessional Advising Office, College of Health Sciences 110</td>
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<td>Withdrawal from University</td>
<td>3296</td>
<td>Dean of Students Office, Knight Hall 128</td>
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<td>Writing Center</td>
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<td>UW Writing Center, Coe Library 302</td>
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Top Ten Reasons to Get Involved in a Student Organization at UW

10. Establish connections to the university.

9. Increase involvement with faculty and staff.

8. Challenge ethical decision making.

7. Promote life skills.

6. Assist in developing leadership skills.

5. Encourage an appreciation for diversity.


3. Foster civic responsibility.

2. Develop lasting friendships.

1. Have fun!

Campus Activities Center

For more information, call 766-6340.
Clubs and Honorary Societies in A&S

AFRICAN AMERICAN & DIASPORA STUDIES
National Council for Black Studies
Associated Black Student Leaders
766-2481 (Ross Hall 111)

AMERICAN INDIAN STUDIES
American Indian Studies Alliance
766-6521 (Ross Hall 114)

AMERICAN STUDIES
Students of American Studies; American Studies Assoc.; Rocky Mt. Am. Studies Assoc.
766-3898 (Cooper House)

ANTHROPOLOGY
Anthropology Club; Wyoming Anthropological Association
766-5136 (Anthropology 105)

ART
Ceramic Art Guild; Student Art League; Croquis
766-3269 (Fine Arts 229)

BOTANY
Botany Club
766-2380 (Aven Nelson 114)

CHEMISTRY
American Chemical Society Student Affiliates
766-2667 (Physical.Sciences 403)

COMMUNICATION AND JOURNALISM
Communication Club; Communication Research Club; Society of Professional Journalists/Sigma Delta Chi Lambda Pi Eta, COJO Honor Society
766-3122 (Ross 428)

CRIMINAL JUSTICE
Alpha Phi Sigma National Honorary; CJ Club
766-2988 (A&S 223)

ENGLISH
The Upstart Crows; Sigma Tau Delta
766-6452 (Hoyt 201)

GENDER AND WOMEN’S STUDIES
Women’s Action Network – Faculty and Student Cohort
766-2733 (Ross 100)

GEOGRAPHY
Gamma Theta Upsilon National Honorary; Geography Club; Student Planning Association
766-3311 (A&S 208)

GEOLOGY AND GEOPHYSICS
Am. Assoc. of Petroleum Geologists; Geology Club
766-3386 (Geology Bldg. 122)

HISTORY
Phi Alpha Theta National Honorary
766-5101 (History 159)

INTERNATIONAL STUDIES
International Studies Student Club; Sigma Iota Rho International Studies Honorary
766-3423 (Cheney International Center)

LANGUAGES
Anime Club Laramie Chapter (ACLC)
Associated Students Interested in China (ASIC)
Dahoam in Wyoming (At home in Wy German Club)
Russian Club
Salsa Club
Sigma Delta Pi (Nat’l Collegiate Hispanic Honor Society)
766-4177 (Hoyt 219/Guthrie 205/Crane 117)

MATHEMATICS
Mathematical Association of America; Putnam Examination Team; Math Club
766-4221 (Ross 202)

MUSIC
Kappa Kappa Psi National Band Honorary; Pi Kappa Lambda Music National Honorary; Music Educators National Conference; Music Ensembles; Symphony Association
766-5242 (Fine Arts 258)

PHILOSOPHY
Philosophy Club
766-3204 (Ross Hall 122)

23
PHYSICS
Sigma Pi Sigma National Honorary;
Society of Physicists
766-6150 (Physical Sciences 204)

POLITICAL SCIENCE
Pi Sigma Alpha National Honorary;
Political Science Club
766-6484 (A&S 136)

PREMEDICINE, PREDENTISTRY, AND PREOPTOMETRY
Alpha Epsilon Delta Honorary
766-6704 (Health Sciences Center 110 & 111)

PSYCHOLOGY
Psi Chi International Honorary; Psychology Club
766-6303 (Biological Sciences 135)

RELIGIOUS STUDIES
Religious Studies Club
766-3204 (Ross 122)

SOCIOLOGY
Alpha Kappa Delta National Honorary;
Organization of Active Students Interested in Sociology (OASIS)
766-3342 (Ross 406)

THEATRE AND DANCE
Associated Students of the Performing Arts (ASOPA)
766-2198 (Fine Arts 205)

ZOOOLOGY/WILDLIFE
Physiology Club;
Student Chapter American Fisheries Society;
Student Chapter of the Wildlife Society
766-4207 (Biological Sciences 428)
College of Arts and Sciences Majors and Minors

Undergraduate Majors:

African American and Diaspora Studies: BA
American Indian Studies: BA
American Studies: BA
Anthropology: BA
Art: BA, BFA*
Art History: BA
Astronomy & Astrophysics: BS
Biology: BS
Botany: BS
Chemistry: BA, BS, BS* (ACS)
Communication: BA, BS
Criminal Justice: BA
English: BA
Environ Geol/Geohydrology: BS
French: BA

Gender & Women’s Studies: BA
Geography: BA, BS
Geology & Earth Science: BA
Geology: BS
German: BA
History: BA
Humanities/Fine Arts: BA
International Studies: BA
Journalism: BA, BS
Mathematics/Science: BA, BS
Mathematics: BA, BS
Music: BA
Music Education: BME*
Music Performance: BM*
Philosophy: BA
Physics Plus: BS*

Physics: BA, BS
Physiology: BS
Political Science: BA, BS
Psychology: BS
Religious Studies: BA
Russian: BA
Self-Designed Major: BA, BS
Social Science: BA, BS
Sociology: BA, BS
Spanish: BA
Statistics: BA, BS
Theatre & Dance: BA, BFA*
Wildlife & Fisheries Biology & Management: BS*
Zoology: BS

*Professional

Undergraduate Minors:

African American & Diaspora Studies
American Indian Studies
American Politics
American Studies
Anthropology
Art History
Asian Studies
Astronomy
Biology
Botany
Ceramics
Chemistry
Chinese
Classical Civilization
Communication
Creative Writing
Criminal Justice
Dance
Drawing
Environmental Values
Ethics
Ethnomusicology
European Studies

French
Gender & Women’s Studies
Geographic Information Sciences
Geography
Geology
German
Graphic Design
History
International Studies
Japanese
Journalism
Latin
Latina/o Studies
Literary Studies
Marketing Communication
Mathematics
Metalsmithing
Museum Studies
Music
Neuroscience
Painting
Paleoenvironmental Studies
Philosophy
Photography
Physics
Physiology – animal & human
Planning
Political Theory
Prelaw
Printmaking
Professional Writing
Psychology
Public Law
Public Relations
Queer Studies
Religious Studies
Remote Sensing
Russian
Sculpture
Sociology
Spanish
Statistics
Theatre
Wildlife & Fisheries Biol & Mgmt
Zoology
College of Arts and Sciences Funding Opportunities

The College of Arts and Sciences Dean’s office manages several funding opportunities for students currently enrolled in an academic degree/major in A&S. Detailed information and applications are available on the web at:

www.uwyo.edu/AS/scholarships-grants/index.html

- A&S/Saunders-Walter Study Abroad Scholarships are available to students majoring in the College of Arts and Sciences who intend to travel during the following year. The application deadline is usually the middle of October and awards are announced early November for study abroad during the following year. Please contact the Global and Area Studies program for an application.
- Various competitive general scholarships- Applications are usually due early January.
- Paul Stock Grant-in-Aid Awards- Applications for funding for travel to a conference or professional meeting to present results of the student’s work (up to $300.00). Committee reviews applications received by September 15 and March 15.
- A&S Independent Study Awards-Several awards are made to A&S students at the undergraduate level for summer projects in research or creative endeavor individually conducted under sponsorship and supervision of a faculty member. Students must be enrolled full-time as an A&S major during the spring semester and enrolled for at least one credit hour during the following summer session. Applications are usually due by the middle of February.

Check with the department/program office of your major for funding opportunities in your discipline.