

SENATE RESOLUTION #1602

Title: Course Syllabus Resolution

Introduced: October 4, 1988

Thesis: Require distribution of written course syllabi in all courses within a certain period of time and including certain important ingredients of the course.

Sponsor: Ken Worley

1. Whereas Unireg 29 states "the student has a right to expect...a statement
2. of purpose and scope of the course and expectations of student
3. performance," and "the instructor shall establish reasonable standards of
4. conduct for each class which should be made known at the outset of the
5. class;" and whereas recommendations of the University Board for Student
6. Appeals state "it is clear that syllabi are not used to their best
7. advantage in many classes," and "Course content, consistency (particular-
8. ly with grading policies), expectations of student's performance, class
9. attendance policy (Unireg 713), scope of the course and a statement of
10. purpose need to be clarified to give an instructor direction for what
11. must be included on a syllabus," and "A comprehensive syllabus will be
12. beneficial to the academic process;" and whereas students in the past
13. have received poor grades in courses due to the fact that grading
14. standards were changed in mid-course; be it resolved by the Student
15. Senate of the Associated Students of the University of Wyoming that it
16. support and encourage either a new Unireg or an information circular,
17. either one submitted as an interpretation of Unireg 29, which provides
18. more definite guidelines as to what is to be included in a course syl-
19. labus to include: attendance policy, grading standards, scope of the
20. course, expectations of student performance, and any other items

21. pertinent to the student at the outset of a course, i.e. exam dates if  
22. possible; and that does indeed require a written syllabus for each  
23. course; and which states that grading standards, such as percentage  
24. cutoffs and standard grading curves, listed in that syllabus will not be  
25. changed in mid-course to the disadvantage of any student, and other grad-  
26. ing standards imposed or changed such as relation of grade to attendance  
27. must apply equally to all students in the course, after written syllabi  
28. have been distributed; and which states that written syllabi must be  
29. distributed within the first three class periods or at least three days  
30. before the end of the drop/add period, whichever comes first.

Referred to: Academic Affairs

Date of Passage: October 18, 1988, Signed: Michael Taha  
ASUW Senate Chairperson

"Being enacted on October 25, 1988, I do hereby sign my name hereto and  
approve this Senate action." Lisa Skiles  
ASUW President

Passed 27-0-0