

**SENATE BILL #2185**

**Title:** ASUW Bicycle Library

**Date:** November 2, 2007

**Authors:** Student Issues Committee

**Sponsors:** Senators Averill, S. Berry, Harris, Jensen, Martin, and Wilson; Executive Cowger

1. WHEREAS, the student senate of the Associated Students of the University of
2. Wyoming (ASUW) created the Bicycle Library through Senate Bill #2115 in the spring
3. of 2005; and
4. WHEREAS, the partnership with the UW Cycling Team for the administration of the
5. bike library is not serving students in the best manner possible; and
6. WHEREAS, the Outdoor Adventure Program has shown the desire and capability to
7. better manage the Bicycle Library.
8. THEREFORE, be it enacted by the student senate of the Associated Students of the
9. University of Wyoming (ASUW) that the attached Memorandum of Understanding
10. (MOU) (see Addendum A) be signed between the Outdoor Adventure Program and
11. ASUW; and
12. THEREFORE, be it further enacted that the aforementioned MOU will be resigned by

13. all concerned parties upon changes made to the MOU.

Referred to Student Relations Committee

Date of Passage: November 27, 2007

Signed:

Robert Z. Gier

UNANIMOUS

(ASUW Chairperson)

"Being enacted on November 29, 2007, I do hereby sign my name hereto and

approve this Senate action."

David J. K.

ASUW President

## ADDENDUM A

### ASUW BICYCLE LIBRARY MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the Outdoor Adventure Program (OAP) and the Associated Students of the University of Wyoming (ASUW). It sets forth the general terms of understanding between the parties in connection with the ASUW sponsored bicycle library. The parties agree and understand as follows:

1. Purpose: The purpose of the bicycle library is to provide University of Wyoming students with the opportunity to check out a bicycle on a per semester basis at the lowest possible cost.
2. Stakeholders: The bicycle library will be a partnership between the ASUW and the Outdoor Adventure Program. Recognizing that ASUW has dedicated many hours of work and student dollars to previously fund bicycles and give direction to the program, ASUW will continue to be recognized as a sponsor of the bicycle library. Additionally, ASUW will provide supplemental oversight and the Outdoor Adventure Program will supervise the operation of the program.
3. ASUW's responsibilities, ASUW will serve the bicycle library in the following ways:
  - a. An executive will be appointed to correspond as a liaison with OAP.
  - b. ASUW will provide supplemental marketing for the bicycle library.
  - c. The ASUW Student Issues Committee will annually review the memorandum of understanding, and any future concerns that may arise.
4. Outdoor Adventure Program Responsibilities (OAP), the OAP will serve the bicycle library in the following ways:
  - a. The OAP Coordinator or designee will serve as a liaison and give a yearly report to the Student Issues Committee review of the program.
  - b. All bicycle library funds will be managed by OAP.
  - c. OAP will maintain a renter's agreement with all students who check out bicycles.
  - d. The OAP will organize and manage check- in and check- out procedures including reservation of bicycles to students and inspection of bicycles.
  - e. The OAP will be responsible for primary marketing and publicizing the program.
  - f. The OAP will hold check-out sessions at the beginning of each semester and check-in sessions at the end of each semester.
  - g. The OAP will be responsible for all maintenance on the bicycles in the library.
  - h. The OAP will prioritize students as renters.
5. Financial Obligations:
  - a. All funds collected for this program will be managed by the OAP.
  - b. Following procedures set forth in the ASUW Finance Policy, ASUW will give proper consideration to the on-going financial needs of the program.

- c. General maintenance and repair costs for ASUW-funded equipment are to be paid from revenue generated by rental fees and, when appropriate, from rental deposits.
6. Renewal: Renewal of this agreement shall only be necessary when a party to this MOU expresses interest in amending or extending the provisions contained herein.
7. Enactment: This Memorandum of Understanding (MOU) shall be made effective November 5, 2007, contingent upon its approval by the ASUW Senate and the completion by the designated signatories.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2007

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Dan McCoy  
OAP Coordinator

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David Kiren, President  
ASUW Student Government

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Stacia Berry, Student Issues Chairman  
ASUW Student Government

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A. Lorraine Lupton, Business Manager  
ASUW Student Government