SENATE BILL #2303

TITLE: 2010 ASUW Committee Reform Act

DATE: November 3, 2010

AUTHORS: Vice President Brown, Executive Rader, Senators Sullivan-Brink and West, S.
Ragaglia

SPONSORS: Senators Cusack, Mullen and Pottle

1. WHEREAS, the Associated Students of the University of Wyoming (ASUW) Student Senate
2. committee structure is in need of reform so as to improve the efficiency and productivity of
3. the ASUW; and,
4. WHEREAS, the current committee structure of the ASUW Senate does not provide for
5. adequate services to students due to purpose and responsibility redundancies; and,
6. WHEREAS, the ASUW Senate committees require changes to their purposes, powers and
7. compositions; and,
8. WHEREAS, the ASUW Student Sustainability Council is ineffective at providing consistent
9. student leadership, education, programming, and resources to the members of the ASUW;
10. and,
11. WHEREAS, the ASUW Senate is committed to sustainability initiatives, increased student
12. outreach, the involvement and improvement of programs funded by the ASUW,
13. and the increased communication between the ASUW Senate and the programs for which the
14. ASUW funds.
15. THEREFORE, be it enacted by the Student Senate of the Associated Students of the
16. University of Wyoming (ASUW) that the ASUW By-Laws now read to reflect the language
17. contained in Addendum A.
18. THEREFORE, be it further enacted that the ASUW Student Sustainability Council be
19. dissolved as reflected by the language contained in Addendum B.

20. THEREFORE, be it further enacted that the 2010 ASUW Committee Reform Act take effect

Referred to: Constitution Committee

Date of Passage: 11/30/10 Signed: [Signature]

(ASUW Chairperson)

“Being enacted on 11/30/10, I do hereby sign my name hereto and approve this Senate action.” [Signature]

ASUW President
Addendum A

Section 10. Senate Committees:

A. In order to provide continuity in ASUW activities and business along with providing a mechanism for timely participation by the ASUW in University processes, the following permanent ASUW Senate committees are established:

i. The ASUW Academics, Technology Academics, Technology and Sustainability Committee:
   a. Purpose. The Committee shall serve as the means by which the ASUW formulates student philosophy and position concerning University scholastic and technological affairs to include academic policies, grading, class scheduling, faculty and course evaluations, student access to current technologies as they relate to education, quality of technology on campus, and other matters that affect the interests of students in their academic endeavors. The Committee shall also be responsible for formulating student philosophy and position concerning University issues with sustainability and will be annually charged with providing meaningful sustainability education, resources, and programming to students.
   b. Powers. The Committee shall consider and render recommendations to the Senate on all academic and, technological, and sustainable matters referred to it by the Senate or the ASUW Steering Committee; further, this Committee shall serve as a forum and liaison to the Senate for any individual student or group of students who have a concern about their academic welfare and quality or accessibility of academic, and technological, and sustainable services available at the University. The Committee shall also be responsible for regularly updating and maintaining the ASUW website in conjunction with the ASUW Secretary.
   c. Composition. The Committee shall consist of a minimum of three-five (3-5) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three-four (3-4) ASUW Students-at-Large, with a minimum of one (1) being a Freshman Senator, appointed by Freshman Senate, subject to the approval of the ASUW Vice President. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

ii. The ASUW Constitution Committee:
   a. Purpose. The Committee shall be responsible for the initial review and formulation of all proposed amendments to the ASUW Constitution and shall review changes or additions to the ASUW By-Laws and ASUW Rules and Procedures to insure that the By-Laws and Rules and Procedures are consistent with the purpose of the ASUW and the Constitution. As well, the Committee shall serve as the body of initial review and recommendation in matters of disputed interpretation of the ASUW Constitution.
   b. Powers. The Committee shall receive proposals and requests for recommendations regarding the ASUW Constitution, By-Laws, or Rules and Procedures, and shall act in an advisory capacity to the ASUW Senate. The Committee may propose amendments to the ASUW Constitution and By-Laws. The Committee shall review all nominees to
the ASUW Judicial Council. This review shall include, but is not limited to; questioning based on previous Judicial Council cases, knowledge of the working documents and future plans within ASUW. Upon completion of the review, the committee shall provide a recommendation to the ASUW Student Senate.

c. Composition. This Committee shall be composed of a minimum of five (5) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

iii. The ASUW Elections Committee:

a. Purpose. The Committee shall administer all ASUW election policies and superintend all elections conducted under the auspices of the ASUW; further, the Committee shall assist the ASUW Student Relations Committee.

b. Powers. The Committee shall formulate and recommend ASUW election policies and procedures as well as review and provide recommendation on any proposed changes to such policies or procedures. Additionally, the Committee shall have the responsibility to provide, in accordance with established procedures, the initial hearing and recommendation to the ASUW President in any situation where the fairness of an ASUW election is contested. The Committee shall also have the authority to coordinate with the Student Outreach and Policy Committee for elections public relations and marketing.

c. Composition. The Committee shall consist of a minimum of seven (7) ASUW Senators, each representing a different College, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

i. The ASUW RSO Funding Board:

a. Purpose. The Board shall, pursuant to the provisions of the ASUW Finance Policy, serve to consider and recommend approval by the Senate for the use of budgeted ASUW funds to facilitate, during a fiscal period, the on-going requests by students and student organizations for ASUW financial support.

b. Powers. The Board shall have the responsibility of considering the requests of students and student organizations for ASUW funds; recommending Senate action on such requests, and the authority to administer the ASUW Finance Policy pursuant to budgeted allocations of such funds.

c. Composition. The Board shall consist of a minimum of five (5) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator, the ASUW Freshman Senate Treasurer. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee. The ASUW Advisor, or designee, shall serve as advisor.
v. The ASUW Budget and Planning Committee:
   a. Purpose. The Committee shall serve to provide internal ASUW fiscal accountability, provide a fiscal planning process for those programs and activities financially supported by ASUW funds, provide research into and recommendations about the cost effectiveness of ASUW programs, develop and recommend, for Senate approval, necessary changes or additions in the ASUW Finance Policy; and prepare for Senate approval all fiscal budgets for the ASUW and its subsidiary operations.
   
b. Powers. The Committee shall promulgate procedures and requirements for maintaining internal ASUW financial control and accountability in any area where ASUW funds are utilized, establish procedures for the timely preparation and consideration of all budget requests utilizing ASUW resources, and recommend to the Senate such changes or additions to the ASUW Finance Policy as are necessary and appropriate.
   
c. Composition. The Committee shall consist of a minimum of four-five (45) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of four-three (43) ASUW Students-at-Large, with one (1) being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President, an advisor appointed by the University Vice President for Administration, and the ASUW Advisor. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.
   i. The ASUW Steering Committee:
   a. Purpose. The Committee shall provide coordination for the various issues, legislative activities, and program involvements of the ASUW Executive and Legislative branches, and serve to pursue ASUW recommendations and actions that are referred to, or require action by the University Trustees, the faculty, or administrative units of the University. The Committee shall also organize an informational meeting for Senators serving their first term in office before the first meeting of the new Senate.
   
b. Powers. The Committee shall refer proposed ASUW legislation to ASUW standing or special committees for specified action or recommendation prior to final consideration by the Senate. Further, the Committee may recommend the procedure for implementing consideration of ASUW decisions, actions, or legislation after final action by the Senate, and the committee shall provide regular reports to the Senate on the status or final outcome of all matters that require action by officials outside of the ASUW. The committee shall have the power to call Senators before its membership to discuss alleged violations of the ASUW Rules and Procedures, Article III, Section 1 – Absent Voting Members.
   
c. Composition. The Committee shall consist of the ASUW Vice President, who shall serve as chairperson; the ASUW President; one (1) ASUW Executive Assistant, who shall serve in an ex-officio capacity; the ASUW President Pro Tempore; the ASUW Parliamentarian; the ASUW Sergeant at Arms; the ASUW Marshal; one-two (12) ASUW Senators; the ASUW Advisor; and the ASUW Secretary.
vii. The ASUW Student Interest and Policy Planning Outreach and Policy Committee:

a. Purpose. The committee shall serve as a medium for individual students and student groups or organizations to voice opinions and concerns regarding university policy, administration, or other issues associated with student life. The Student Issues Committee shall have the responsibility to investigate said student-life issues and will represent student opinion throughout the policy process, concerns relating to university policy and administration, or any other matter upon which students have expressed a need for review and will make appropriate recommendations to university officials and or the ASUW Senate. The Committee shall also work with the Executive Branch to promote the current services, actions, and happenings of the ASUW, to consistently outreach to individual students and student organizations annually, and to assist the Elections Committee with public relations and marketing efforts during elections. The Committee shall represent the views and concerns of the students to the appropriate university administrators, personnel, or other entities when ASUW involvement in the policymaking process is required. The Committee shall establish and maintain an effective Student Relations Program, including, but not limited to, the administration of student surveys, monitoring student opinion, fostering a positive ASUW image, informing the student body of ASUW actions, and assisting the ASUW Elections Committee.

b. Powers. The committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules. These powers include, but are not limited to, the ability to investigate student issues, meet with university administrators, officials, and personnel, draft legislation and make appropriate recommendations to the ASUW Senate regarding student issues and concerns, and represent the views of students to outside policymakers. The Committee shall also have the power to recommend to the ASUW Senate and Executive Branch the best methods of student outreach and promotion of the ASUW.

c. Composition. The Committee shall consist of a minimum of five-seven (57) ASUW Senators, one (1) of whom shall serve as chairperson and three (3) ASUW Students-at-Large, with at least, but not limited to, one (1) being a Freshman Senator, appointed by Freshman Senate, subject to the approval of the ASUW Vice President. The ASUW Executive of Policy Planning is highly encouraged to consult and collaborate with the committee. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

viii. ASUW Student Relations Committee:

a. Purpose. The Committee shall establish and maintain an effective Student Relations Program, including, but not limited to, the administration of student surveys, monitoring student opinion, fostering a positive ASUW image, informing the student body of ASUW actions, and assisting the ASUW Elections Committee.

b. Powers. The Committee shall be advisory to the ASUW Senate and Standing Committees with regard to research conducted by the committee. Further the Committee shall recommend to the Senate such policies and programs, which promote positive ASUW student relations.
e. Composition. The Committee shall consist of a minimum of four (4)
ASUW Senators, one (1) of whom shall serve as chairperson, and one (1)
of whom will be the chairperson of the ASUW Elections Committee, and
a minimum of three (3) ASUW Students-at-Large, with one (1) being a
Freshman Senator appointed by Freshman Senate, subject to the approval
of the ASUW Vice-President.

ix. The ASUW Students' Attorney-Program Advisory Committee Board:

a. Purpose. The Students' Attorney-Program Advisory Board
   Committee shall serve as a means by which the ASUW Student Senate
   shall advise and assist will all ASUW programs, supervise the Students'
   Attorney Program in accordance with the Wyoming Rules of
   Professional Conduct for Attorneys at Law.

b. Powers. The Committee shall advise and assist all programs of
   the ASUW and shall formally and informally evaluate aspects of the
   program which include but are not limited to the budget, student fee
   allocation, and staffing of all the current programs of the ASUW. The
   Committee shall also provide recommendations to all programs of the
   ASUW and the ASUW Senate and Executive Branch on staff, budget,
   etc. The Committee will maintain regular contact with all programs of
   the ASUW and will regularly provide institutional and programmatic
   support to all programs of the ASUW. The Committee shall maintain
   regular communication with the ASUW Program ex-officio. The Board
   shall advise the Students' Attorney, evaluate the staff and budget of the
   Students' Attorney Program, and make recommendations, which shall be
   implemented after collaboration among the Dean of Students Office, the
   Students' Attorney, and the Students' Attorney Advisory Board. The
   Board shall also have the authority to recommend the initiation of
   disciplinary action or termination of employment, this authority will be
   exercised by the Dean of Students in conjunction with the Board. The
   Board shall meet with the Dean of Students, his/her designee, and the
   Students' Attorney at least once per month during the Spring and
   Fall semesters. The Board will be responsible for negotiating, drafting,
   and entering into an annual memorandum of understanding with respect
   to the operation of the Students' Attorney Program with the Dean of
   Students. The Students' Attorney Advisory Board shall have the
   authority to create, administer, and discontinue programs consistent with
   the mission of the Students' Attorney Program.

a. Composition. The ASUW Students' Attorney-Advisory Board
   Committee shall consist of a minimum of five (5) Senators of the
   ASUW, one (1) of whom shall serve as chairperson, three (3) ASUW
   Students-at-Large, one (1) being a Freshman Senator, and a unique
   student representative of each ASUW program or service shall have the
   opportunity to serve as a voting member.

   a. These program and service representatives may be from, but not
      limited to:
      i. ASTEC
      ii. UW Child Care
      iii. United Multicultural Council
      iv. ASUW Student Radio Station
      v. Student Programming Board
      vi. A.L. Lupton Financial Literacy Program
vii. Freshman Senate
viii. Students' Attorney Program
ix. Non-Traditional Student Council
x. Greek Life
xi. SafeRide

a.b. All these program and service representatives are subject to the final approval of the ASUW Vice President. All program and service representatives will have the right to vote in this Committee, be composed of the student Senator from the College of Law, a minimum of four (4) students appointed by the ASUW Vice President, one (1) ASUW Student-at-Large, and one (1) Freshman Senator appointed by Freshmen Senate, subject to the approval of the ASUW Vice President. The student Senator from the College of Law shall be appointed as chair of the Board. In addition, a member of the College of Law, a member of the Albany County Bar Association, and a representative of the University Administration may be asked to serve as ex officio members. The ASUW Program ex-officio members will serve on the committee as voting members. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

x. ASUW Mandatory Student Fee Committee
   a. Purpose.—— The Committee shall serve as a means by which the ASUW Student Senate shall formulate recommendations on mandatory student fee requests from university fee units.
   b. Powers.—— The Committee shall hear mandatory fee requests from campus fee units, and may recommend adjusting the requested fee, give a vote of non-support for the request, or endorse the requested amount for each fee unit. The Committee shall draft legislation supporting a recommendation on a mandatory student fee package, or individual fees, to the ASUW Senate for a vote.
   c. Composition.—— The ASUW Mandatory Student Fee Committee shall be composed of both voting and non-voting members. Voting members of the committee will include four (4) ASUW Senators, two (2) which should be returning senators, and three (3) Students-at-Large appointed by the ASUW Vice President. The non-voting membership will consist of one (1) ex-officio Member appointed by each mandatory fee unit. The ASUW Vice President shall serve as chair of the committee.

B. Each standing committee shall establish regular meeting times. The regular meeting time and place shall be permanently posted in the ASUW Senate Office and on the ASUW website during the academic year.

C. Special committees may be formed at the discretion of the ASUW Senate, and shall operate until dissolved by the ASUW Senate and according to By-Laws approved by the Senate at the time of committee formation, as well as all rules established for standing committees.

i. The ASUW Census Committee:
   a. Name.—— The ASUW Census Committee will also be referred to as the "Cowboy Count Committee."
   b. Purpose.—— The ASUW Census Committee shall assist in local and regional efforts to enhance the results of the decennial census, specifically working to allow for the full and accurate count of student
populations both on and off campus. They shall have the responsibility to promote the Census in a reasonable manner, be the contact organization for federal, state, and local officials while they conduct their efforts surrounding the Census, and work to enhance student understanding of the Census, its function and benefit to students and their community. The committee shall dissolve on the last full business day of the year in which the Census is conducted and be formed at the beginning of each fall semester prior to the next decennial census year.

c. Powers. The committee shall be vested with all necessary and appropriate powers to carry out its purpose under the ASUW By-Laws and its defined purpose. The ASUW Census Committee will have the authority to speak for ASUW on all matter surrounding the Census, be the contact organization for all interested parties involved in the Census, serve ASUW in an advisory capacity to expand their base of knowledge surrounding the Census, and shall recommend to the Senate actions it deems appropriate to fulfill its functions as a special committee of ASUW. The committee shall also have the power to take action it deems necessary and appropriate to enhance the efficacy and scope of the Census.

d. Composition. The committee shall be composed of a minimum of three (3) ASUW Senators, (1) of which will serve as the chairperson, with a minimum of two (2) ASUW Students-at-Large with one (1) being a Freshman Senator appointed by the Freshman Senate, all subject to the approval of the ASUW Vice President. In addition, two ASUW Executives shall serve as ex-officio members of the committee to be appointed by the ASUW Vice-President.

ii. The ASUW Mandatory Student Fee Committee

d. Purpose. The Committee shall serve as a means by which the ASUW Student Senate shall formulate recommendations on mandatory student fee requests from university fee units. The committee shall meet every year to review the mandatory fees with recommendations being made to the ASUW Senate during odd years in which the fees are adjusted. During the years in which fees are not adjusted, the committee shall meet with the mandatory fee entities to review their programs, budget, and use of fees. Additionally, the committee will be charged with exploring entity’s requests and possible merits for new fees.

e. Powers. The Committee shall hear mandatory fee requests from campus fee units, and may recommend adjusting the requested fee, give a vote of non-support for the request, or endorse the requested amount for each fee unit. The Committee shall draft legislation supporting a recommendation on a mandatory student fee package, or individual fees, to the ASUW Senate for a vote.

f. Composition. The ASUW Mandatory Student Fee Committee shall be composed of both voting and non-voting members. Voting members of the committee will include four (4) ASUW Senators, two (2) of which should be returning senators, and three (3) Students-at-Large appointed by the ASUW Vice President. The non-voting membership will consist of one (1) ex-officio member appointed by each mandatory fee unit. The ASUW Vice President shall serve as chair of the committee.
D. The ASUW President and Vice President may require reports from any ASUW committees, program directors, or senators in such form and at such times, as they deem necessary and proper for the furthering of the goals and objectives of the ASUW.

E. All standing and special committees shall endeavor to publicize in advance their meetings and the matters they may have under consideration. Any member of the ASUW shall be entitled to appear before any standing or special committee and be heard upon any pending matter or upon matters within the functions and duties of the committee under the same procedures as established for any ASUW member to appear before the ASUW Senate.
Addendum B

A. Other Programs and Services
   i. The following groups operate either in an advisory capacity to ASUW, have little need for consistence in meeting times and locations, or have available meeting space which they ought to be encouraged to utilize. These include:
      a. ASTEC
      b. UW Child Care
      c. United Multicultural Council
      d. 
      e. ASUW Student Radio Station
      f. Student Programming Board
      g. A.L. Lupton Financial Literacy Program
      h. Freshman Senate
      i. Students’ Attorney Program
      j. Greek Life
      k. SafeRide
      l. Non-Traditional Student Council