

SENATE RESOLUTION #2337



**TITLE:** Support for the Transition of ASUW SafeRide to Transit & Parking Services

**DATE:** November 7, 2011

**AUTHOR:** Vice President McNamee

**SPONSORS:** Senators Brink and West

1. WHEREAS, the Associated Students of the University of Wyoming (ASUW) is intended to
2. serve as an incubator for new programs; and,
3. WHEREAS, the ASUW historically and often institutionalizes student programs after they
4. have become successful, with even more successes; and,
5. WHEREAS, the ASUW is not a transportation expert; and,
6. WHEREAS, the ASUW SafeRide program has reached a perceived maximum of student fee
7. and alternative funding support under the supervision of ASUW; and,
8. WHEREAS, SafeRide has essentially reached its growth capacity under ASUW; and,
9. WHEREAS, SafeRide is currently consuming the majority of available financial and staff
10. resources from the ASUW; and,
11. WHEREAS, SafeRide is a source of risk and liability under ASUW; and,
12. WHEREAS, Transit & Parking Services is able to provide additional housing resources,
13. including a portion of the planned UW Transit Facility; and,
14. WHEREAS Transit & Parking Services is an institutionalized transportation expert at the
15. University of Wyoming; and,
16. WHEREAS, Transit & Parking Services is able to provide more professional management
17. and safety standards for SafeRide; and,
18. WHEREAS, Transit & Parking Services is committed to consolidating multiple

19. transportation services to improve efficiency and better serve students; and,

20. WHEREAS, Transit & Parking Services is committed and has the capabilities to seek out

21. additional outside funding for SafeRide in order to potentially avoid future student fee

22. increases; and,

23. WHEREAS, Transit & Parking Services will strive to maintain all policies and services

24. available currently through SafeRide; and,

25. WHEREAS, Transit & Parking Services will move toward increasing the magnitude and

26. efficiency of SafeRide; and,

27. WHEREAS, Transit & Parking Services is committed to keeping students highly active

28. through the SafeRide Advisory Board (SRAB); and,

29. WHEREAS, the SRAB will advise Transit & Parking Services in regards to decisions

30. concerning SafeRide, with the exception of personnel issues, and will have ASUW members

31. serving on the SRAB; and,

32. WHEREAS, the ASUW will enter into a public relations partnership regarding the

33. ownership, branding, and advertising rights of SafeRide; and,

34. WHEREAS, the transfer of SafeRide to Transit & Parking Services to SafeRide will take

35. place July 1, 2012, giving a substantial of time to work out the details of the transition; and,

36. WHEREAS, the movement of SafeRide to Transit & Parking Services is best for the

37. program, its future growth, and for the services it has now and will be able to provide to

38. students.

39. THEREFORE, be it enacted by the Student Senate of the Associated Students of the

40. University of Wyoming (ASUW) that the ASUW supports the transition of

41. the SafeRide Program to Transit & Parking Services, as outlined in the Memorandum of

42. Understanding (MOU) attached in Addendum A


43. THEREFORE, be it further enacted that upon institutional passage of the MOU attached in

44. Addendum A, Transit & Parking Services go through a transitional phase in the Spring 2012

45. semester to shadow current inner workings of the SafeRide program.

Referred to: Students' Program Advisory Committee

Date of Passage: 11/29/11 Signed:   
(ASUW Chairperson)

"Being enacted on 11/30/11, I do hereby sign my name hereto and  
approve this Senate action." 

ASUW President

## **Addendum A**

### **Transition of SafeRide from the ASUW to Transit & Parking Services Memorandum of Understanding**

This Memorandum of Understanding (herein after MOU) is between the Associated Students of the University of Wyoming (herein after ASUW) and the department of Transit & Parking Services regarding the transfer of the SafeRide program from the ASUW to the department of Transit & Parking Services. This MOU sets forth the general terms of involvement between the ASUW and the department of Transit & Parking Services. The parties listed understand and agree to the following:

#### **Components of the SafeRide Program**

Transit & Parking Services is dedicated to offering the highest level of customer service by providing safe and effective transportation to all individuals that ride SafeRide. Rides will be offered to all individuals without regard to race, color, religion, gender, sexual orientation, age, legal drinking status, national origin, disability, marital, veteran, university enrollment, or any other legally protected status.

#### **SafeRide Downtown Office**

Transit & Parking Services will keep the downtown office for one year after the transfer from ASUW as long as it is within the department's control. After Transit & Parking Services has one year experience using the downtown office, the department will reevaluate and decide what is best for the department and the program.

#### **SafeRide Operations Schedule**

Transit & Parking Services will maintain or enhance the on-call service. Transit & Parking Services is acquiring dispatching software that will be used in conjunction with the on-call service. Features include "real time" wait estimates and the ability to send text messages to riders as the vehicle is approaching. The addition of the software is anticipated to decrease wait times and no shows (riders failing to make their ride).

Transit & Parking Services will review the current fixed route and the possibility of implementing an after-hours fixed route. The possibilities of this route could include a downtown route that would service the popular pick-up locations, the use of screens within the locations that show the bus' location through a GPS system, and an internship program with safety officers on board.

#### **SideKick Program**

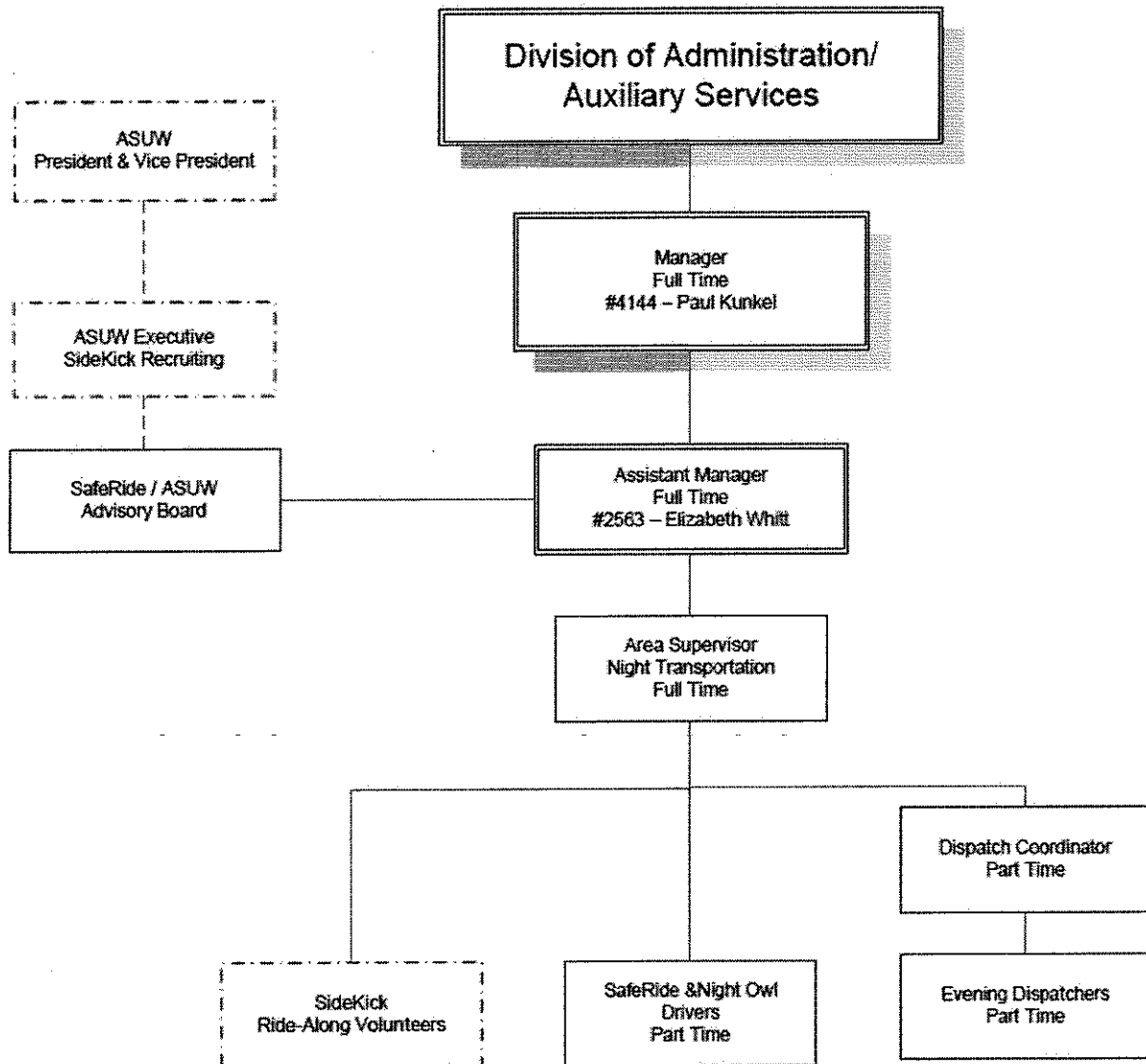
The SideKick program is one which gives back to the Recognized Student Organization (herein referred to as RSO) community on campus. The SideKick program is open to all RSOs on campus and allows members of an RSO to ride in SafeRide vehicles in order to assist the SafeRide driver. In return for their completed service, each RSO will receive a specific amount of money set by the Transit & Parking Services budget as long as the program is in place. Transit & Parking Services will coordinate all aspects

of the SideKick program. Transit and Parking Services will also be responsible for recruiting RSOs to volunteer. Transit & Parking Services reserves the right to change or remove the program at any time.

### Staffing and Organizational Structure

Pending administrative approval, Transit & Parking Services will be hiring a full time night transportation supervisor. The supervisor would directly supervise all SafeRide staff and the SideKick ride-along volunteers.

Any other components of the SafeRide program not specifically mentioned above will be primarily managed and administered by the department of Transit & Parking Services, with the advice of the SafeRide Advisory Board.



**SafeRide/ASUW Advisory Board**

The SafeRide Advisory Board will serve to advise the department of Transit & Parking Services on matters of the SafeRide program. The board will also provide a place for students and community members to make recommendations for future implementations and voice concerns. Board members will include the Transit & Parking Services Assistant Manager (staff chair), Area Supervisor, and Dispatch Coordinator, as well as two drivers. ASUW board members will be appointed by the ASUW President, and will include the Vice President (student chair), two senators, and a designated ASUW executive. One city council member may have a seat on the board. Community members will also be invited to the advisory board meetings.

**Funding**

As of July 1, 2012, the ASUW student fee line-item dedicated to the SafeRide program will be directly transferred from the ASUW student fee to the Transit & Parking Services student fee. From July 1, 2012 all student fee funding for the SafeRide program will be managed by the department of Transit & Parking Services, and modifications to student fee allocations to the SafeRide program will be handled, as normal, through the Student Services fee requesting processes at the University of Wyoming. The department of Transit & Parking Services will additionally seek other sources of funding including, but in no way limited to, community partnerships and grant monies.

**Terms of Agreement**

This MOU shall become effective as of July 1, 2012. Should either party fail to comply, in whole or in part, with any provision of this agreement, the other party may terminate this agreement with thirty (30) days written notice; provided, however, that such notice shall be void and of no effect if the failing party corrects such default during the thirty (30) day notice period.

We, the undersigned, hereby agree to the terms set forth above in this MOU:

\_\_\_\_\_  
Doug Vinzant, Vice President for Administration

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Date

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Sara Axelson, Vice President for Student Affairs

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Date

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Dave Cozzens, Associate Vice President for Student Affairs/Dean of Students

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Date

\_\_\_\_\_  
Carolyn Smith, Director, Auxiliary Services

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Date

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Paul Kunkel, Manager, Transit & Parking Services

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Date

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Elizabeth Whitt, Assistant Manager, Transit & Parking Services

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Date

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Megan Degenfelder, ASUW President

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Date