

# **Winternship Project Proposal**

Organization/Company:Location:Disruptive MedTechLaramie

# Please provide a brief description of your organization/company:

Disruptive MedTech (DMTI) is a medical device manufacturing, processing, and fulfillment company. We started in 2019 and have been growing rapidly as we bring advanced technology direct from manufacturers to healthcare providers.

## Project Description:

SharePoint based time tracking tool: Learn the function, benefits and challenges of the existing DMTI time tracking database in SharePoint. Research available ready-to-use and customizable solutions for improving this function. Identify best case solution(s) and a plan to design/implement the solution.

Remote: On Location:

# **Project Responsibilities:**

Understand the current time tracking system
Develop/understand the project goals and create a project plan
Gather improvement options possibilities and benefits/challenges of each solution
Work with DMTI team to implement best solution
Request support, technology, assistance as needed

### **Desired Qualifications:**

Technical knowledge of cloud based systems
Knowledge of MS SharePoint platfor and function
Ability to learn SharePoint to develop SP tools
Creative thinking
Self-starter
Willingness to research and problem solve
Desire to learn new skills
Commitment to the project

#### Skills, knowledge, and experienced to be gained by applicant:

Project planning fundamentals, management, teamwork SharePoint function and operational use/limitations Cloud-based support system use Efficiency improvemet methodologies

#### **Preferred Contact Information for Applicants:**

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