



3821 Beech Street
Laramie, WY 82070
(303) 818-4070

Date: 10/27/2020

RE: 2022 Winternship Project Scope and Guidelines

Industry: Manufacturing

Project title: SharePoint functionality improvement

Internship Coordinator: Gustave Anderson

Job title and duties: UW Winternship – team project

Project Schedule

- Start date: 1/3/2022
- End date: 1/21/2022
- Work hours: Flexible

Organization Description: Disruptive MedTech (“DMTI”) is a provider of custom, innovative, private branded medical devices and medical device manufacturing.

About the Project: This is a 3 week unpaid internship program in partnership with the University of Wyoming. Competencies are as listed below. The skills will be documented in the final report and other documents created during the externship.

Skills, learning goals, and abilities to be achieved: The competencies are:

- + Knowledge of SharePoint and functional restraints and opportunities
- + Understand the use of team planning and data management systems
- + Develop reports and status boards for time tracking
- + Teamwork and communication to leadership and operational teams

Project outline/goals/opportunities: 1. Learn how SharePoint functions, how data is stored, organized, presented 2. Develop reports and dashboards in the system and dynamic user interfaces. 3. Create technical instructions as needed. 4. Have fun

Qualifications:

- Current undergraduate or graduate student pursuing a degree in Information Technology, Computer Science, Engineering
- Experience using databases, SharePoint, data presentation
- Ability to learn about DMTI processes and develop solutions fitting the project needs
- Be proactive, have a self-starting attitude, ability to work independently and with a team, creative problem solver