

James Gores and Associates; Riverton, WY

Project Manager/Senior Design Engineer Opening:

Project Manager's Primary Duties:

Represents **James Gores and Associates** in interactions with the client from initial contact, throughout entire course of the project. Maintain all client relations with regular frequent, communications.

Communicates with assigned James Gores and Associates management executives or other designee relative to project status and performance.

Responsibilities include:

Maintaining client relationships, through marketing meetings, formulating proposals, setting project budgets, negotiating contracts, enforcing schedules, presides over project meetings, assures maintenance of all project files and reporting, managing project staff and subconsultants, monitors design team performance and compliance with contractual agreement, preparing designs using AutoCAD Civil 3D and monitoring quality of deliverables, attending project meetings, directing technical outcomes, authorizes client billing, oversee project construction administration. Preparation of master plans and conceptual designs for various infrastructure projects.

Marketing responsibilities include:

Successfully maintaining and developing client relationships, defining project scopes, formulating proposals, delivering clear written and verbal presentations, anticipating and responding to client needs, maintains understanding of client financial issues, develops sustainable work load for self and team.

Abilities

Team work

Leadership Skills

Negotiation Skills

Problem Solving

Personal Time Management

Attention to Detail

Excellent Verbal Communication Skills

Creativity

Analytic and Critical Thinking

Visualization

To apply, please send resume to:

JAMES GORES AND ASSOCIATES, INC.

111 NORTH THIRD EAST

RIVERTON, WY 82501 Or email jim@goresengineers.com

Position is also listed in Handshake; they will consider an entry-level Civil Engineer but the job description will adjust slightly as this position is more geared toward someone with 3+ years' experience.