4HPlus!
Peer-to-Peer Network Installation

Definitions

- Office master - The main or data entry/data modification machine on the network. There can only be one, and this machine has full access to the data for any purpose.
- Remotes - The remaining machines on the network. There can be as many as needed. These machines are limited to read data access and use only.

Office Master

1. Perform a full system install from a CD on all machines needing access to the program.
2. Select the county of use on all machines. This must be the same county.
3. Enter or install data from the old system on the office master only.
4. Depending on the version of the installed system, verify the existence of or create the folder "Share" on the office master machine only. It needs to be located as follows: **C:\CKV\Share**.
5. Share this folder on a read-only basis. Do not share it at the C:\ or C:\CKV level. This is done only at the Share folder level.
6. Open the 4HPlus! program on the office master.
7. Set the following parameters.
   a. *Multiple installations on network* - **True**
   b. *Member/Leader data read only* - **False**

Remotes

Complete these steps on all remote machines.

1. Map a drive to the **C:\CKV\Share** folder on the office master machine.
2. Set the following parameters.
   a. *Multiple installations on network* - **True**
   b. *Member/Leader data read only* - **True**

Operation

The operation is very simple. When the available pool of shared data needs updating, this is done on the main menu of the office master machine by clicking **Share data**. Any or all of the remote machines can process this updating by clicking **Refresh data** on the main menu.

This system allows every machine on the network to be in the data at the same time for management or report generation purposes.