



No Tag Class

The No Tag Class is a utility for identifying departments, division, or classes that do not need an item tag such as livestock and horses. When a class is identified as a “no tag class”, the setting carries all the way through to State Fair item tags.

Select No Tag Classes

1. Click **Go to > Exhibitors/Items > No Tag Classes**. See Figure 1.

Enter No tag department, division or class.

Departments (Ex: A)...	Divisions (Ex: 001)...	Classes (Ex: 001)...
Count 0	Count 0	Count 0
F FFA DEPARTMENT	J001 BREEDING BEEF	
H 4H DEPARTMENT	J002 FEEDER CALVES	
J JUNIOR SHOWS	J003 MARKET BEEF	
	J004 DAIRY CATTLE	
	J005 DAIRY GOATS	
	J006 HORSE SHOW - HALTER C	
	J007 HORSE SHOW - PERFORM	
	J008 RABBITS	
	J009 BREEDING SHEEP	
	J010 MARKET LAMBS	
	J011 BREEDING SWINE	
	J012 MARKET SWINE	
	J013 WOOL	
	J016 POULTRY - BANTAMS, CLI	
	J017 POULTRY - BANTAMS, FE	
	J018 POULTRY - CHICKENS, CL	
	J019 POULTRY - CHICKENS, FE	

Add No Tag Department, Divisions or Class...

Select...

Department(s)...

Division(s)...

Class(es)...

Processing

No Tag Class Count: 0

Add Classes View / Remove Classes Exit

Figure 1. No Tag Classes

2. Click the radio button for **Department**, **Division**, or **Class** in the *Select* area.
3. A list of departments displays. Highlight the **desired departments**.

No Tag Classes

4. If division was selected, highlight the **desired divisions**.
5. If class was selected, highlight the **desired classes**.
6. Click the **Add Classes** button. Notice that the number of tag classes' count shows the total number of classes that are selected for no tag printing.

Delete No Tag Classes

Individual classes, a group of classes, or all the classes can be removed from the no tag printing list.

1. Click the **View/Remove Classes** button on the no tag screen. See Figure 2.

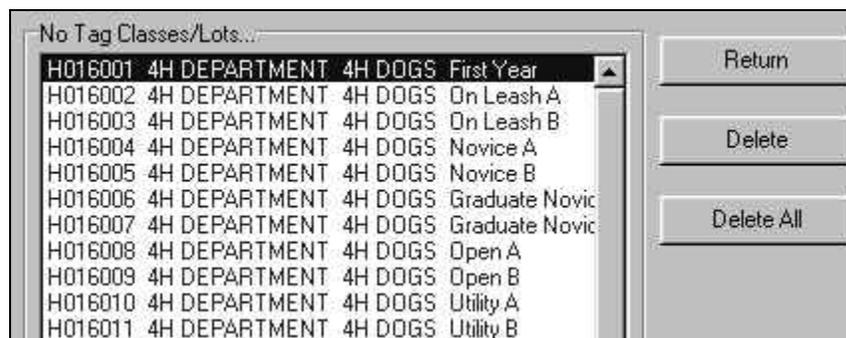


Figure 2. Delete From No Tag List

2. Highlight the classes in the list.
3. Click the **Delete** button. Click the **Delete All** button to remove all the classes.
4. Click **Return**.