

Password

Set a supervisor password for the FairPlus! program prior to using Distributed Data Processing.

Keep in mind that nothing can prevent an individual from going to Windows Explorer and removing any folders they see fit to remove. When the computer is going to be in a public location during fair, be very careful who has access to it.

The system is installed with the supervisor password set to null (blank) (empty) (nothing).

- 1. Click Go to > Utilities > Password > Supervisor.
- 2. Press **Enter** at the password field. If this does not work, try *barb* as the password. It may have been set at a training session.
- 3. Type a new supervisor password, press **Tab**, and click **Add**.

The supervisor password is the only password that will allow access back into this screen to enter or change passwords and to enable or disable the password system. **DO NOT FORGET THIS PASSWORD!** Share this master password with a responsible person so that it is not impossible to get into the system later. There is a master, hard-coded password for absolute emergencies. But, the Communications and Technology office will not want to give it to you!

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