



Show Catalog

The show catalog contains the ID, name, age, grade, item, class code, and class description for all exhibitors in a class. Many users prefer a different format for the show catalog. Please refer to the Data Export utility tip sheet outlining how to export data. Then, a show catalog can be formatted as needed by the user.

1. Click **Go to > Livestock Processing > Show Catalogs**. See Figure 1.

Figure 1. Show Catalog Screen



The tabs at the top of the screen are used to select options for the show catalog. Click a tab to display the available options. Click the **Instructions** tab to see if the box for each option is checked when the *Process/Print* button is not active.

2. **Report Type** – Click **Normal** or **Compact**. The compact report includes the exhibitor's name, back tag, club, item, age, class number, and class description.

3. **Class Combining** – Click **Combine Classes** or **Break on Classes**. The Break on Class option prints each class on a separate page.
4. **Exhibitor Type** – Check the **desired exhibitors**.
5. **Class Method** – Select **Livestock only**, **All (with items)**, or **All Found**.
6. Click the **>>All>>** button to move all the classes to the *Selected Classes* list.
7. If only certain classes are needed, select the **desired classes** in the *Available Classes* list in the order they are to be printed.
8. Click the **>>Sel>>** button to move the classes to the *Selected Classes* list. See Figure 2.

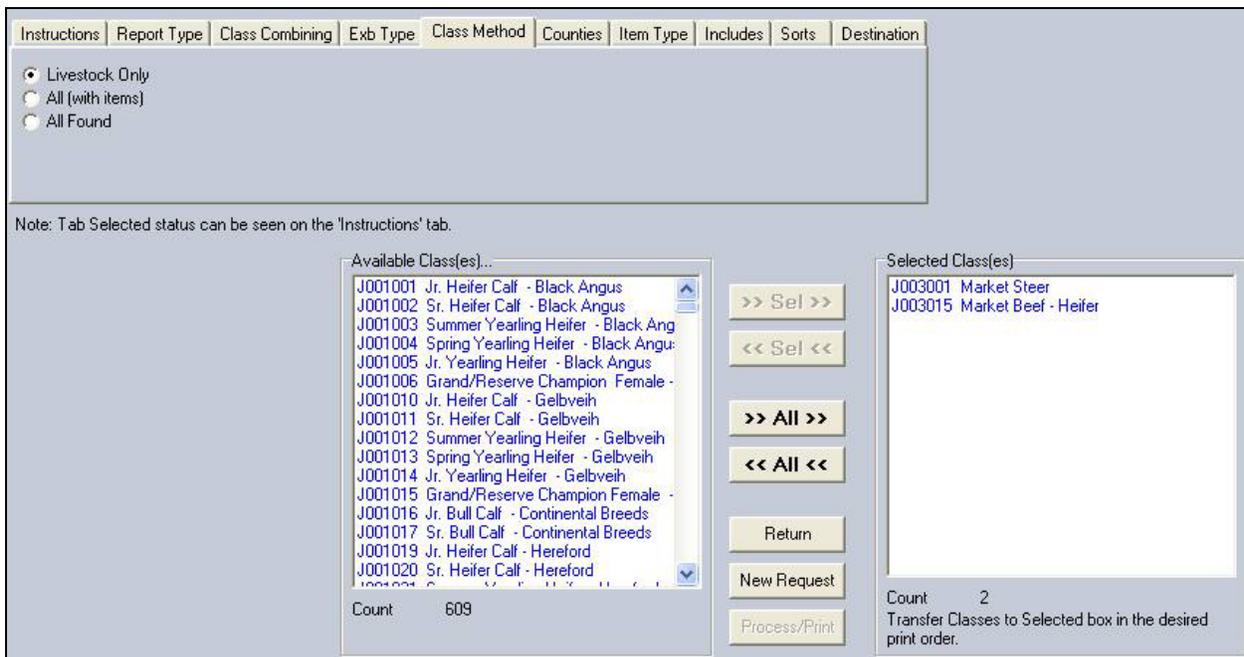


Figure 2. Class Method

9. **Counties** – This defaults to individual.
10. **Item Type** – Select **All County Items** or **State Fair Qualified Items Only**.
11. **Includes** – Check the additional information to be included in the catalog. See Figure 3 on page 3
12. **Sorts** – Select how the information is to be sorted.
13. **Destination** – Select **Printer**.
14. Click the **Process/Print** button. See Figure 4 on page 3 for a sample report.

Show Catalog

Instructions	Report Type	Class Combining	Exb Type	Class Method	Counties	Item Type	Includes	Sorts	Destination
<input type="checkbox"/> ROGEW	<input type="checkbox"/> Measure 2	<input type="checkbox"/> Grade	<input type="checkbox"/> Club	<input type="checkbox"/> County Item Num					
<input checked="" type="checkbox"/> ROG	<input type="checkbox"/> Ear Tag	<input type="checkbox"/> Req Livestock	<input type="checkbox"/> Back Tag	<input type="checkbox"/> State Item Num					
<input type="checkbox"/> Measure 1	<input type="checkbox"/> Age	<input type="checkbox"/> County	<input type="checkbox"/> Placing Column	<input type="checkbox"/> Animal DOB					

Figure 3. Show Catalog Additional Information

 Goshen County Fair 4-H Livestock Show		5/1/2006 3:21:18 PM Page 1	
Name Id	Class Code	Class Title	
ROG			
<hr/>			
Flintstone, Pebbles GOS4209	J003015	Market Beef - Heifer	
Hood, Robin GOS3800	J003001	Market Steer	
2.726			
Jetson, Elroy GOS3839	J003001	Market Steer	
2.743			
LaRamie, Jacque GOS4126	J003001	Market Steer	
2.793			
Mouse, Minnie GOS3709	J003001	Market Steer	
2.793			
Robot, Rosie GOS3717	J003001	Market Steer	
2.832			
Rubble, Barney GOS4208	J003001	Market Steer	
2.933			
Sailor, Sinbad GOS3926	J003001	Market Steer	
3.056			
Warthog, Pumbaa GOS3547	J003001	Market Steer	
3.279			
White, Snow GOS3842	J003001	Market Steer	
3.397			

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Figure 4. Show Catalog Example