

CRMJ 3110 Criminal Courts & Processes
Spring 2020 | 3 credits | Online

Instructor: Kimberly Schweitzer, Ph.D.
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Arts & Sciences Room 307 (on the North side of A&S)
Office Hours: If you would like to meet, we can do so via Zoom. Just send me an email, and we will set up a time that works for the both of us. My scheduled office hours are Tuesday 3-5pm and Thursday 11am-12pm.

Teaching Assistant: Jannat Hoque
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Required Text: Hemmens, C., Brody, D. C., & Spohn, C. (2020). *Criminal courts: A contemporary perspective* (4th ed.). Los Angeles, CA: SAGE Publications.
Note: The 3rd edition of the same book will also suffice.

Required Equipment: A computer with a functioning webcam and microphone (iPads will *not* work) and a stable internet connection. See the Honorlock section below for specifics.

Prerequisites: CRMJ 1001, CRMJ/SOC 2400, and CRMJ 2210 or declared Public Law minor.

Course Description & Goals:

This course is designed to give you a broad overview and introduction to the criminal courts system. Throughout this course we will examine the criminal court system and processes utilized in the United States. Specifically, we will cover the different types of courts, the various actors that are involved in the court process, and the court process itself. Unfortunately, we will not be able to cover every topic and sub-discipline in depth. However, we will talk about a variety of concepts, terms, research findings, and applications related to the understanding of the criminal court system in the United States. By the end of the course, you should have a basic understanding of the U.S. criminal court system and the rationale and processes involved. This will be achieved by listening to the lectures, participating in the discussions, and completing the assigned readings, quizzes, and papers.

Grading Details:

Quizzes (225 points): There will be one quiz due at the end of every topic covered in this course for a total of 10 quizzes each worth 25 points. Questions will come from the lectures, textbook, videos, reading assignments, and discussions and will be multiple choice, true or false, fill in the blank, and short answer. To simulate the on-campus version of this course as closely as possible, each quiz is time limited, Honorlock will be used (see below for details), you will not be allowed any resources (e.g., no notes, book, etc.), and you will only be allowed one attempt. The time allotted for each quiz is based on past average times on-campus students took to complete each of the quizzes.

The lowest of your scores will be dropped, which means you have the option to not take one of the quizzes. This should compensate for you having an off day/week or for any unexpected life events. Because one quiz score will be dropped, there will be **NO MAKE-UP QUIZZES** given unless your absence is one week or longer *and* sanctioned by the Office of Student Life or because of participation in a University-sponsored activity (in which case, you *must* talk to me before hand). Be sure to check the course calendar regularly for due dates.

Papers (105 points): You will be asked to write three brief (2-3 pages each) papers for this course each worth 35 points. Details and topics for each paper are on the course webpage. For each paper, **follow the prompt given**, and **be sure to look at the “Paper Details” document and rubric** to ensure you have covered what the TA and I will be looking for. I *strongly encourage* each student to utilize the Writing Center before turning in a paper (see the section “Writing Center” below for details). Upload your Word document directly into WyoCourses; I will not grade papers that are emailed to me.

Exam: There will be one OPTIONAL cumulative final exam worth 50 points that will be given during finals week. Questions may come from the lectures, textbook, guest speakers, discussions, handouts, and activities. If you choose to take this exam, it will replace your second and third worst quiz scores (your “first” worst score is already dropped), assuming you do better. If you do worse, it will NOT hurt your grade.

Other Methods of Assessment: Throughout the course, there may also be other ways in which you are assessed. Instructions for these assignments will be on WyoCourses.

Extra Credit: Opportunities for extra credit will be announced in class *if* they arise.

Grade Breakdown:

A	90 – 100%	C	70 – 79%	F	0 – 59%
B	80 – 89%	D	60 – 69%		

Email Policy: Email is the best and easiest way to contact me with your questions. However, please refer to this syllabus and the course webpage before emailing me. I am more than willing to answer your questions, but past experiences have shown that the majority of students’ questions can be answered through a quick search of already possessed materials. Typically, I reply to emails the same day. However, from time to time I do attempt to have a life (surprising, I know). Monday through Friday expect a response within 24 hours, unless I let you know I am sick or out of town; Saturday and Sunday, expect a response by the end of Monday (holidays are an exception). **If this does not happen, PLEASE email me again.** I receive a lot of emails and sometimes they get lost in the shuffle. If you have a question regarding an assignment, emailing me at 10pm the night it is due is not the best idea. Email me a couple of days before instead. If your question is specific or elaborate and requires a more detailed response, email me and we can set up a time to meet (in person or via Zoom) and chat about it.

Email Etiquette: When you contact me via email, I expect your email to follow proper emailing etiquette. This means starting the email with a greeting; the body of the email needs to contain

complete sentences and proper grammar, spelling, and punctuation; and you should end the email with your name. Also, be sure to state which class you are in, as I teach more than one. I understand that many of you send emails from your phones. I do, too, but that is not an excuse for poorly written emails. Take 30 seconds and read your email before hitting send. Thank you in advance!

Plagiarism: Plagiarism can occur in many ways. Most obviously, plagiarism occurs when one directly takes text from a source and does not put it in quotations and/or cite the source. Plagiarism that is somewhat less obvious to students is paraphrasing knowledge attained from a source and not crediting that source. **Any information discussed in your assignments for this course that is not common knowledge** (e.g., The sky is blue.) **or your own opinion** (e.g., I like hedgehogs.) **MUST be cited properly**. Plagiarized work will not be allowed. If you are unsure how to properly cite your sources, please contact the Writing Center, reference the APA manual or any of the numerous online resources (e.g., Purdue Owl), or speak with myself or the TA.

Writing Center: I highly encourage *every* student to utilize the UW Writing Center *prior* to turning in each paper. In as short as a 30-minute appointment, the consultants at the Writing Center can help improve your paper and, therefore, your grade. To make an appointment (either online or in-person), click “Schedule a Consultation” at <http://www.uwyo.edu/ctl/writing-center/index.html>.

Honorlock: Honorlock is an online proctoring service that will proctor all of your quizzes this semester. You do not need to create an account or schedule an appointment in advance. Honorlock is available 24/7 (as is their support team) and requires a computer, a working webcam and microphone, and a stable Internet connection. To use Honorlock, you must have one of the following operating systems: Windows 7, 8, or 10; macOS 10.9 or higher; or Chrome OS. Additionally, you need to be using Google Chrome for your browser and have internet speeds of 1.5 mbps download and 750 kbps upload. To ensure you are good to go, I would run the system test provided here: <https://honorlock.com/support/>.

Within Google Chrome, you need to have the Honorlock Chrome Extension. You can download the extension here: www.honorlock.com/extension/install. When you are ready to test out Honorlock, you can take the Honorlock practice quiz within our course on WyoCourses. Clicking "Launch Proctoring" will begin the Honorlock authentication process, where you will take a picture of yourself, show your ID, and complete a scan of the room. Honorlock will be recording your exam session by webcam as well as recording your screen. Additionally, Honorlock has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it is on a secondary device (e.g., your phone).

Classroom Climate & Conduct: See WyoCourses for policies regarding *classroom behavior*, *diversity*, *academic dishonesty*, *duty to report*, and *changes to the syllabus*.

Learning Effectiveness Tools: See WyoCourses for policies regarding *disability support services*, *student resources*, and *campus resources*.