Welcome to the University of Wyoming! Cowboy Parents is designed to recognize the essential role that you play in the success of your student. Its programs and efforts assist you in encouraging your university student to be successful at UW. This calendar/handbook is one of the many services provided by Cowboy Parents to support you and strengthen your role as the parent of a college student. It contains important information you will need to better advise your son or daughter as he or she reaches crossroads in university life.

Embarking on a college career is a big step for both students and their families. The Division of Student Affairs and Cowboy Parents are committed to helping students with this transition and to achieving their academic goals. We continually devote our time and effort to involving you in the UW experience, and we strive to successfully assist you with your questions and concerns.

We are pleased to have you and your student as part of the University of Wyoming community. We extend our best wishes to your student for a successful year!

Warmest regards,

Sara Axelson
Vice President for Student Affairs
On behalf of the Cowboy Parents Council, we welcome you to the University of Wyoming!

Cowboy Parents provides a connection for you to become more involved with UW and help enrich the quality of your student’s educational experiences.

We invite and encourage you to become active participants in your student’s university experience through Cowboy Parents. We are here to assist you in this process and hope you will consider getting involved!

We hope this calendar will serve as a helpful resource for you. Inside you will find important dates and reminders and, in the back section, which we refer to as the handbook section, you will find important numbers to know, department information and more!

Cowboy Parents is committed to serving families and strives to help with this difficult, but exciting transition for you and your student.

Please do not hesitate to call or email UW’s parent program with questions or concerns. You can reach helpful staff by calling (307) 766-5123, emailing cowboyparents@uwyo.edu, or visiting the Cowboy Parents website at www.uwyo.edu/cowboyparents.

Kind regards,

Robert and Julie Balzan
2012-2013 Cowboy Parents Council Chairs
**August 2012**

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<td>Summer session ends</td>
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**Did You Know?**

Beginning Thursday, August 23, prior to classes, incoming UW students will have the opportunity to integrate with the UW campus, gain important knowledge about their transition to college, and have fun while interacting with their peers during Summit. For a schedule visit [www.uwyo.edu/summit](http://www.uwyo.edu/summit)

**Did You Know?**

Summer session ends

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Classes Begin
Late Registration
Drop/Add Begins
Last day to increase/decrease Dining Dollars

Residence halls open
Move-in weekend begins
Summit Transitions Program begins

Move-in weekend

Tuition/fees due
Nursing Nightingale Honor Ceremony

Family Weekend will be held Sept. 28-30. Don’t forget to make your hotel reservations and register online at: uwyo.edu/cowboyparents.
Many students tend to get homesick about three to six weeks into their first semester. That is why Family Weekend is scheduled accordingly in the fall semester to bring you back to campus to share in your student’s university experience. We have lots of festivities planned exclusively for you and your student. This is a weekend you do not want to miss! Register online at www.uwyo.edu/cowboyparents and make sure to make your hotel reservations! We look forward to seeing you soon!

**Did You Know?**

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>2</td>
<td>Labor Day (no classes; UW offices closed)</td>
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<td>3</td>
<td>Last day to add, late register, change grading options for courses, or make changes to health insurance selection</td>
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<tr>
<td>4</td>
<td>Last day to drop or change course sections</td>
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<td>5</td>
<td>President’s Fall Convocation</td>
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<td>6</td>
<td>Cowboys vs. Toledo (home)</td>
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<td>7</td>
<td>Cowboys vs. Cal Poly (home); Hall of Fame Game; Ag Appreciation Day; Campus Pass</td>
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<td>8</td>
<td>Rosh Hashana</td>
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<td>9</td>
<td>Cowboys vs. Idaho (away); First day of Autumn</td>
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**NOTES**

- Cowboys vs. Nevada (away)
- College Homecoming Activities
- School of Nursing Open House
- Cowboys vs. Air Force (home) Homecoming
- Cowboys vs. Fresno State (away)
- Cowboys vs. Boise State (home)
- Last day to drop or change 2nd half of semester classes
- Advising week for Spring 2013 begins
- Halloween

**Did You Know?**

Cowboy Care Packages by Residence Life & Dining Services helps you treat your student to something special. This Halloween would be a perfect time to let your student know you are thinking of him or her by sending a Cowboy Care Package. See our website at [www.uwyo.edu/reslife-dining](http://www.uwyo.edu/reslife-dining) or call (307) 766-6460.
The Family Education Rights and Privacy Act (FERPA) prevents institutions from sharing student records with families. Students are allowed to determine who will receive information about them and may submit written consent to grant individuals access to their information. We encourage you to consult with your student if academic information is needed.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>11</td>
<td>Thanksgiving Break (no classes Nov. 21st-23rd)</td>
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<tr>
<td>12</td>
<td>UW offices closed</td>
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<td>13</td>
<td>Cowboys vs. CSU (home)</td>
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<td>14</td>
<td>Cowboys vs. New Mexico (away)</td>
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<td>15</td>
<td>Cowboys vs. UNLV (away)</td>
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<td>16</td>
<td>Discovery Day</td>
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<td>17</td>
<td>Thanksgiving Day</td>
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<td>18</td>
<td>UW offices closed</td>
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<td>19</td>
<td>Cowboys vs. San Diego (home)</td>
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<td>20</td>
<td>Daylight Savings Time ends</td>
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<td>Last day to withdraw from 2nd half of the semester classes</td>
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<td>Last day to withdraw from individual semester courses</td>
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<td>23</td>
<td>Last day to withdraw from the university for Fall 2012</td>
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<td>Registration for Spring 2013 begins for continuing students</td>
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<td>25</td>
<td>Registration for Spring 2013 begins; Last day to withdraw from the university for Fall 2012</td>
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<tr>
<td>26</td>
<td>Advising Week for Spring 2013 ends</td>
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<tr>
<td>27</td>
<td>Last day to withdraw from individual semester courses</td>
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<tr>
<td>28</td>
<td>Registration for Spring 2013 begins; Last day to withdraw from the university for Fall 2012</td>
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<tr>
<td>29</td>
<td>Thanksgiving Day</td>
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<td>30</td>
<td>College of Law last day of classes</td>
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Did You Know?

With the Residence Halls closing on December 15 students may be looking to store their belongings in Laramie. If so, they can view a listing of local storage facilities at storagelocations.com.
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| New Year’s Day  
(UW offices closed) |

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|   |   |   |   | Martin Luther King/  
Wyoming Equality Day (no  
classes/UW offices closed) |

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| Classes begin;  
Late registration and  
Drop/Add begin;  
Last day to increase/  
decrease Dining Dollars |

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</table>
| Martin Luther King/  
Wyoming Equality Day (no  
classes/UW offices closed) |

| 27 | 28 | 29 | 30 | 31 |       | |
|----|----|----|----|----|-------||
| Last day to add, late  
register, change grading  
options for courses, or  
make changes to health  
insurance selection |

**Did You Know?**  
Students must complete the Free  
Application for Federal Student Aid  
(FAFSA) each year and may do so  
beginning January 1 for the next  
academic year. The form is available  
online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
Did You Know?

Many students participate in the Alternative Spring Break Program, which offers the opportunity for students to work on community-based service projects both nationally and internationally during their spring break. For more information visit [www.uwyo.edu/slce/alternativebreaks](http://www.uwyo.edu/slce/alternativebreaks)
**Did You Know?**
The ultimate purpose of academic advising is to help students make rational, informed, and independent choices about their academic goals. To that end, the academic adviser provides support and guidance to students and acts as a link to other resources in the academic community.
April 2013

**NOTES**

**Did You Know?**

Students can catch up or get ahead by taking summer coursework. Summer Session is a great way to stay on track to graduate and offers numerous opportunities for students to engage in unique coursework and it’s offered in a compressed format and time period. Summer coursework is available May 16 - August 2.
Did You Know?

With the Residence Halls closing on May 11 students may be looking to store their belongings in Laramie. If so, they can view a listing of local storage facilities at storagelocations.com.
June 2013

**Did You Know?**
Laramie’s historic downtown is filled with boutiques, art galleries, antique shops, and more! To view a full listing of events, accommodations, restaurants, shopping and more, visit the Albany County Tourism Board website at [www.visitlaramie.org](http://www.visitlaramie.org).
Did You Know?

Did you know that Laramie Jubilee Days is held in July and marks Wyoming’s birthday as the 44th state? Jubilee Days also known as Laramie’s Hometown Celebration, is a week-long celebration that offers entertainment, a parade, live bands, and more! Visit www.laramiejubileedays.net for more information.
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**NOTES**

- August 2013
- Classes begin
- Late registration and drop/add begin
- Residence halls open
- Move-in weekend begins
- Summit Transitions Program begins
- Move-in weekend
- Move-in weekend
- Tuition/fees due
Join us for Family Weekend 2012. Each fall the University of Wyoming offers families an opportunity to share the UW experience with their student. You are invited to join your student at the UW-Laramie campus for an event-packed, memory-making weekend!

Visit the Cowboy Parents web site to get information on lodging, a schedule of events, and to register online. For lodging, the hotels listed have blocked rooms specifically for this event, just mention “Family Weekend” when you call.

Online registration opens in August. Watch www.uwyo.edu/cowboyparents for information. Call (307) 766-5123 or email cowboyparents@uwyo.edu with questions.
Table of Contents

Important Dates and Deadlines
Important Contacts
Campus Resources
  • Academic & Career Services
  • Wellness & Safety at UW
  • Enrollment & Finances
  • Residence Life & Dining Services
  • Transportation & Parking
  • Learning Outside the Classroom
  • Student Employment
Additional Resources
Advice for Families of First-Year Students
Important Dates 2012-2013

Residence halls open
Classes Begin
Tuition/fees due
Labor Day (no classes)
Family Weekend
Advising Week for Spring 2013
Registration begins for Spring 2013 (continuing students)
Registration begins for Spring 2013 (new students)
Last day of classes
Fall Commencement
Finals Week
Residence halls close
Winter Break (no classes)
Residence halls open
Classes begin
Tuition/fees due
Martin Luther King/Wyoming Equality Day (no classes)
Midsemester
Spring Break (no classes)
Easter Break
Advising Week for Fall 2013
Registration begins for Fall 2013 (continuing students)
Last day of classes
Finals Week
Residence halls close
Spring Commencement
Memorial Day (no classes)

August 23
August 27
August 31
September 3
September 28-30
October 29-November 2
November 5
November 26
December 7
December 7-8
December 10-14
December 15
December 17-January 11
January 11
January 14
January 18
January 21
March 8
March 18-22
March 29-31
April 1-5
April 8
May 3
May 6-10
May 11
May 11
May 27

Events and deadlines are subject to change. For additional dates and deadlines, visit www.uwyo.edu/uw/calendar.
Important Contacts

WYOMING AREA CODE (307)
UW Laramie Campus Information 766-1121
Wyoming Road and Travel Report (888) 996-7623 or 511 www.wyoroad.info

EMERGENCY CONTACTS
University Police 766-5179 www.uwyo.edu/uwpd
University Counseling Center 766-2187 www.uwyo.edu/ucc
Dean of Students Office 766-3296 www.uwyo.edu/dos
Student Health Service 766-2130 www.uwyo.edu/shser
Ivinson Memorial Hospital 742-2141 www.ivinsonhospital.org

ADMINISTRATIVE OFFICES
Accounts Receivable 766-6232 www.uwyo.edu/fsbo/accounts-receivable
Admissions Office 766-5160 www.uwyo.edu/admissions
Cashier’s Office 766-2313 www.uwyo.edu/fsbo/cashiers-office
Center for Advising and Career Services 766-2398 www.uwyo.edu/cacs
Colleges
   Agriculture and Natural Resources 766-4133 www.uwyo.edu/uwag
   Arts & Sciences 766-4106 www.uwyo.edu/as
   Business 766-4194 www.uwyo.edu/business
   Education 766-3145 www.uwyo.edu/education
   Engineering and Applied Science 766-4253 www.uwyo.edu/ceas
   Health Sciences 766-6556 www.uwyo.edu/hs
   Law 766-6416 www.uwyo.edu/law
Disability Support Services 766-6189 www.uwyo.edu/udss
Financial Services 766-3214 www.uwyo.edu/adminfiscal
International Programs 766-3677 www.uwyo.edu/intprograms
International Student Services 766-5193 www.uwyo.edu/iss
Multicultural Affairs 766-6193 www.uwyo.edu/oma
Office of the Registrar 766-5272 www.uwyo.edu/registrar
Residence Life & Dining Services 766-3175 www.uwyo.edu/reslife-dining
SafeRide 766-RIDE www.uwyo.edu/saferide
Student Financial Aid 766-2116 www.uwyo.edu/sfa
Student Medical Insurance 766-3025 www.uwyo.edu/safety
Wyoming Union 766-3765 www.uwyo.edu/union
WyoOne ID 766-5267 www.uwyo.edu/idoffice

TICKET INFORMATION
Athletic Ticket Office (800) 922-9461 www.wyomingathletics.com
Fine Arts Center Box Office 766-6666 www.uwyo.edu/finearts
Wyoming Union Ticket Office 766-3327 www.uwyo.edu/union
Academic and Career Services

Academic Advising
Each student is assigned to an academic adviser when he or she is admitted. This academic adviser may be a faculty member or a professional adviser, depending on the college and major. Generally undeclared students are assigned professional advisers in the Center for Advising and Career Services. Students who are undecided in a college are assigned to a faculty member or a professional advisor in their college.

The ultimate purpose of academic advising is to help students make rational, informed, and independent choices about their academic goals. To that end, the academic adviser provides support and guidance to students and acts as a link to other resources in the academic community. It is assumed that students will take the initiative in developing the adviser-advisee relationship and will take an ever-increasing role in the development of their academic, career, and personal goals.

Students are assigned to academic advisers for the duration of their undergraduate career. Students should make an effort to get to know their adviser and let their adviser get to know them. However, as in any relationship, the participants may not always mesh together. Students who wish to be assigned to another academic adviser should first contact the department head of their major department, the dean’s office of their respective college or the Center for Advising and Career Services.

Career Advising
The Center for Advising and Career Services offers a variety of services to help students as they prepare for the world of work. In addition to academic advising, the center offers career counseling; help in identifying internships, cooperative education, and career-related summer jobs; assistance in the job search process, including resume review and practice interviews; and the coordination of on-campus interview opportunities with employers from around the country. Education placement is also a function of the Center for Advising and Career Services, and education majors are encouraged to register with the center in September of their final year or semester. In addition, the center hosts a number of job fairs each year.

Phone: (307) 766-2398
Email: uwacsc@uwyo.edu
Web: www.uwyo.edu/cacs

Division of Information Technology
University of Wyoming's academic computing labs, central computer facilities, telephone, and data communications service are an important part of academic life at UW.

Information Technology provides help desk services, free or reduced cost Microsoft Office software and upgrades, two 24-hour access computer lab facilities during the regular academic year in addition to several more computer labs across campus, and walk-in support during normal university business hours.

Phone: (307) 766-HELP (4357), Option 1
Email: asu-it@uwyo.edu
Web: www.uwyo.edu/infotech

International Programs
UW seeks to double the number of students studying overseas as a normal part of their undergraduate experience and to do so in a manner that does not impede progress toward the degree or negatively impact student budgets. Whether your student is interested in an international exchange or study abroad program, the university can find a program that meets your student’s personal and academic objectives. Colleges throughout the campus work closely with the International Programs Office to develop curriculum options that allow students from all degree programs to receive credit while studying abroad.

For detailed information, please call International Programs regarding study abroad and international exchange opportunities.

Phone: (307) 766-6681
Web: www.uwyo.edu/intprograms/studyabroad

UW Libraries
A central feature at any university or college is its library. At UW, the libraries strive to meet the changing needs of the student population. University Libraries’ services include 24-hour online access to the libraries’ catalog and electronic resources. At William Robertson Coe Library, students can enjoy refreshments in the Book & Bean Café, reserve a group study room, access the 24-hour computer lab, or take advantage of the wireless networking throughout the building.

University Libraries’ collections contain more than 1.5 million volumes, 3 million microforms, and 84,000 active print and electronic journal subscriptions and annuals.

Phone: (307) 766-3190
Web: www-lib.uwyo.edu

Tutoring Services

Group Tutoring
The Student Learning Center (SLC), located in the lower level of Washakie Center, offers free group tutoring in a variety of courses in which a first-year student might be enrolled. The SLC offers students assistance in many subjects including (but not limited to) math, biology, chemistry, physics, and writing.

Web: www.uwyo.edu/reslife-dining/slc

e-Tutoring
University of Wyoming students can now find tutoring free online through a new e-Tutoring program. UW students can log in and follow the instructions to access e-Tutoring. Once logged in, students can view a schedule of available tutors for undergraduate subjects including math, science, writing, Spanish, Web development and others. Tutoring sessions are conducted in real-time between tutors and students with online interaction and an audio connection.

Web: www.uwyo.edu/etutor
Tutoring Services, continued

**Supplemental Instruction**
Supplemental Instruction is offered in selected 1000 & 2000 level courses each semester. SI involves out-of-class study and discussion sessions led by a trained student who has successfully taken the course. SI sessions integrate content and learning skills; how to learn is embedded with what to learn.

Web: www.uwyo.edu/bettergrades/tutoring

**Departmental Assistance**
Several academic departments and honoraries also offer free group drop-in tutoring labs. Subjects can include math, physics, chemistry, engineering, and agriculture, to name a few. Check with the departments first to see if tutoring is offered.

**Labs and Centers**
These services are devoted to improving a certain skill set or enhancing a student’s potential in a subject:

- The Writing Center works with writers and instructors across campus at every stage of the writing process from brainstorming through final drafts.
  
  Web: www.uwyo.edu/writingcenter

- The Math Lab is an informal setting; students can stay 10 minutes or all day, and get free assistance with math (priority given to algebra, trig, and calculus).
  
  Web: math.uwyo.edu/courses/mathlab.html

- The Oral Communication Center provides services to enhance individuals’ presentation skills, offers assistance to nervous speakers, and even gives students the opportunity to record and watch their own speeches.
  
  Web: www.uwyo.edu/cojo/occ

- The Office of Multicultural Affairs can provide tutors for individual students who show need in a specific academic area.
  
  Web: www.uwyo.edu/oma

- The University Librarians can assist students in refining a research topic, developing a search strategy, selecting a database, and locating factual information.
  
  Web: www-lib.uwyo.edu

- The University Counseling Center can provide assistance for students who may suffer from test anxiety, as well as other problems that interfere with academic progress, daily living, adjustment to university life, substances, or relationship issues.
  
  Web: www.uwyo.edu/ucc

**Individual Tutoring**
The Student Success Services project in the Office of Student Educational Opportunity provides eligible students with free individual tutoring in any subject. To qualify for this program, a student must be a first generation college student, meet income guidelines, or have a learning or physical disability.

Web: www.uwyo.edu/seo

**WyoWeb**
WyoWeb is the University of Wyoming portal. WyoWeb provides your student with access to his or her academic records, registration, financial aid and billing information, as well as many other services. Your student may use WyoWeb to supplement classroom instruction by using chat rooms, message boards, and calendar features. Your student may also participate in activities for various student groups through the portal. WyoWeb will be used as the official means to communicate with students through targeted announcements and email.

Some of the services and information available through WyoWeb include: Class registration, student account information, grades, transcript requests, updating contact information, email, enrollment verification requests, degree evaluation, access to forms and petitions, and much more!

Web: http://wyoweb.uwyo.edu

**Campus Recreation**
Recreation can be an important complement to your student’s academic curriculum and the potential benefits are endless. Students can maintain their physical fitness, address special physical needs, or just relax. UW’s open recreation program centers on providing students with opportunities to participate in non-organized recreational sports activities. Basketball, handball, racquetball, and volleyball courts are available, as are a jogging/walking track and swimming and weight training/lifting facilities. Space and time are provided for these activities at a variety of facilities on campus including Half Acre Gym and the Corbett Building. All full-fee paying students have access to these facilities with their WyoOne student ID card.

Outdoor-oriented students can experience the opportunities provided by the University of Wyoming Outdoor Program (OP). This program coordinates outings and clinics for backpacking, hiking, camping, skiing, snowshoeing, outdoor survival, mountaineering, mountain biking, and many other outdoor activities.

Phone: (307) 766-2402
Email: rec@uwyo.edu
Web: www.uwyo.edu/rec

**Dean of Students Office**
The Dean of Students Office serves as an entry point to student support services. Professional staff members are available to assist students with situational needs regarding personal, academic, and/or social concerns.

Services provided to students include support during times of personal distress, conflict, development, and discipline.

Phone: (307) 766-3296
Email: dos@uwyo.edu
Web: www.uwyo.edu/dos
Campus Resources

Night Owl Express
The Night Owl Express provides on-call service to and from any location on campus from 10:00 p.m. to 6:00 a.m. on University business days and 24 hours a day on the weekends. (Escort service is also available by the UW Police Department.)
Phone: (307) 766-0695
Web: www.uwyo.edu/tap/transit

Road and Weather Information
During the winter months, encourage your student to take precautions when traveling to avoid the hazardous travel conditions. The University of Wyoming website homepage www.uwyo.edu now offers direct links to local weather and Wyoming road conditions. The winter road conditions link provides information from the Wyoming Department of Transportation on road closures, conditions maps and web cameras. The weather link takes visitors to weather.com and provides current temperatures and conditions. Links will allow website visitors to find up-to-date information easily from the UW homepage.

SafeRide
SafeRide is a free public transportation system that provides students and members of the community with safe, reliable, and accessible transportation to and from various locations in the Laramie community every Thursday through Saturday. Six passenger Mini-vans serve as a method of travel for this service. The system is divided into two services--a fixed route and an on call portion. The on call schedule runs from 10:00 p.m. to 2:00 a.m. with the fixed route schedule running from 7:00 p.m. to 10:00 p.m.
Phone: (307) 766-RIDE
Web: www.uwyo.edu/saferide

Student Health Service
UW’s Student Health Service provides comprehensive outpatient primary medical care for all full-time students and those part-time students who purchase the optional benefit package. Diagnostic and treatment services are available for acute and chronic illnesses and injuries, as well as preventive care, women’s health care, and minor surgical procedures. The semester mandatory fee covers visits to seven board-certified clinicians who provide these services: four physicians, a nurse practitioner, a psychiatric nurse practitioner, and a physician assistant. The health care clinicians work on an appointment basis. The Student Health Service also has a full service pharmacy and laboratory.
Phone: (307) 766-2130
Email: studenthealth@uwyo.edu
Web: www.uwyo.edu/shser

University Counseling Center
The University Counseling Center (UCC) provides comprehensive, time-effective mental health services to UW students and consultation issues with parents and faculty. The UCC is a resource center for students to enhance personal success skills in dealing with the challenging and sometimes stressful university environment. The professional UCC staff work together with students to help them find effective ways to approach concerns and problems. Students are supported in learning to make healthy lifestyle choices that promote their personal, social, and academic goals. Group and individual counseling services, in a professional and confidential atmosphere, are provided to students with personal and interpersonal concerns. Other services include crisis intervention and educational programs to the UW community. Students may simply walk in to the UCC to be seen for a brief appointment and to determine future services they might need. Counseling services are free to UW students. For after-hour emergencies, students can talk to an on-call counselor by calling (307) 766-8989.
The counseling center maintains a strong working relationship with the Dean of Students Office, Student Health Service, Ivinson Memorial Hospital, the AWARE program, STOP Violence program, and other community mental health professionals.
Phone: (307) 766-2187
Email: uccstaff@uwyo.edu
Web: www.uwyo.edu/ucc

UW Alert
UW Alert is a text messaging notification system designed to keep students, faculty and staff at the University of Wyoming informed during emergencies.
To receive emergency notifications via text message or email, talk to your student about adding your cell phone number to the UW Alert system. Students can register up to three cell phone numbers and email addresses by visiting: www.getrave.com/login/uwyo (or) www.uwyo.edu/uwalert
For UW Campus Safety information visit: www.uwyo.edu/uw/campus-safety

UW Police
The University of Wyoming Police Department (UWPD) is the principal law enforcement agency serving the University of Wyoming. The UWPD operates 24 hours a day, 365 days a year and is responsible for law enforcement, public safety, building security, and traffic control.
The department is staffed by 14 certified police officers, five certified dispatchers, four security guards, and two full-time staff members. The officers have the same police powers as municipal officers.
Phone: (307) 766-5179
Email: uwpd@uwyo.edu
Web: www.uwyo.edu/uwpd
Campus Resources

Enrollment and Finances

Cost of Attendance
Every college and university determines an annual “cost of attendance” for its students. This figure represents the estimated total cost of living for the student for the academic year. It includes tuition and fees and estimates for room and meals, books and supplies, transportation, and personal expenses. The “cost of attendance” at UW for the fall and spring semesters of academic year 2012-13 for an undergraduate resident will be $17,652, and for a nonresident undergraduate $26,802. Specifically, tuition is assessed at $106 per credit hour for resident undergraduates and $411 per credit hour for nonresidents. Tuition and fees are based on 15 credits per semester. Room and meals are based on a double occupancy room rate and an unlimited access meal plan.

Tuition Payments
The University of Wyoming utilizes electronic billing processing for all currently enrolled students. Current term charges are available for students to view approximately 30 days prior to the start of each term through the “My Account” channel on WyoWeb. Electronic billing statements with current charges are delivered to students through the “My Statement” Channel in WyoWeb. As eBills are produced, students receive e-mail notifications that their new bills are available.

At the time of registration for fall and spring semesters, students have the option of purchasing student medical insurance and the part-time benefit package. They may also choose to drop and/or add courses, which could affect their tuition and fee charges.

For the fall 2012 semester all university charges are due before 4:00 p.m., Friday, August 31, 2012. Current term payment due dates can be found on the Financial Services Business Office home page (www.uwyo.edu/fsbo). Students who are unable to pay their total amount due by the due date may make an installment payment of one third of the total amount due (accepted financial aid is considered payment toward the first installment). This payment will automatically place a student into the University’s installment plan. An installment plan setup fee of $15 will be added to a student’s account each semester he or she is enrolled in the payment plan.

The spring 2013 payment deadline is 4:00 p.m. Friday, January 18, 2013. The spring 2013 payment policy will be posted in the online Spring Class Schedule and on the Financial Services Business Office home page.

If you are interested in receiving billing statements, your student has the ability to forward eBills to you via email or print a billing statement from WyoWeb. Billing history is available online for one year.

Questions regarding student financial accounts for tuition and fees, room and board, and miscellaneous charges are handled by the Accounts Receivable Office. Overdue bills may be sent to a professional collection agency.

Accounts Receivable also administers refunds and/or cancellations of tuition, fees, room and board charges per UW’s refund/cancellation schedule.

Cashier’s Office
The Cashier’s Office offers a variety of services to UW students including:

- Cash personal checks up to $100 per week
- Accept payments for student accounts (Tuition & fees, room & board, fines, UW apartment rent, etc.)
- Sell art cards (Punch cards for art materials)
- Add value to student WyoOne cards
- Look up current student account balances

Payments can be made online via WyoWeb using Visa and MasterCard, cash and check payments can be made in person or dropped off in the drop box located in the west wing of Knight Hall.

Checks returned for insufficient funds can impact future check-writing privileges on campus. Penalties for insufficient funds checks can be found on the Cashier’s Office website.

<table>
<thead>
<tr>
<th>Bill Date</th>
<th>Fall 2012</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>August 3</td>
<td>First fall billing</td>
<td></td>
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<tr>
<td>August 31</td>
<td>All university or 1st installment payment due</td>
<td>August 31</td>
</tr>
<tr>
<td>September 5</td>
<td>Second fall billing (2nd installment payment due October 5)</td>
<td>October 5</td>
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<tr>
<td>October 2</td>
<td>Third fall billing (3rd installment payment due November 2)</td>
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<tr>
<th>Spring 2013</th>
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<tbody>
<tr>
<td>December 3</td>
<td>First spring billing</td>
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<tr>
<td>January 18</td>
<td>All university or 1st installment payment due</td>
</tr>
<tr>
<td>January 22</td>
<td>Second spring billing (2nd installment payment due February 22)</td>
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<tr>
<td>February 28</td>
<td>Third spring billing (3rd installment payment due March 29)</td>
</tr>
</tbody>
</table>

Phone: (307) 766-2313
Email: cashiers@uwyo.edu
Web: www.uwyo.edu/fsbo/cashiers-office

Phone: (800) 370-3188
Email: acctrecv@uwyo.edu
Web: www.uwyo.edu/fsbo
Office of the Registrar
The Office of the Registrar provides and assists students with official transcripts, enrollment verification, enrollment deadlines, diplomas, information regarding the Family Educational Rights and Privacy Act (FERPA) and more.

Phone: (307) 766-5272
Email: registrar@uwyo.edu
Web: www.uwyo.edu/registrar

Office of Student Financial Aid
The Office of Student Financial Aid assists students whose personal and family resources are not adequate to cover the costs involved in attending the University of Wyoming by:
- Processing financial aid forms (FAFSA) to determine eligibility for grants, loans, and work-study employment
- Advising students regarding financial aid and money management
- Processing awarded scholarships (Hathaway, UW and outside scholarships)
- Assisting students and families with financial aid questions
- Coordinating Veterans educational benefits and certification

Phone: (307) 766-2116
Email: finaid@uwyo.edu
Web: www.uwyo.edu/sfa

Resident Tuition Policy
Residency determinations are made by the UW Admissions Office. To discuss your student’s specific situation, please contact the UW Admissions Office and ask to speak with a residency officer or visit the website below to view UW’s resident tuition policy. Please note that students who reside in Wyoming primarily as students do not qualify for resident tuition rates.

Web: www.uwyo.edu/admissions/residency

Student Veteran Services
The University of Wyoming assists student veterans with their veteran educational benefits and provides services geared towards helping student veterans succeed at UW.

UW has a certifying official available in the Office of Student Financial Aid to assist student veterans in completing necessary paperwork to start the state and federal benefits process. Our Veterans Services Center in 241 Knight Hall provides a central place to study, a computer lab, information and resources, a lounge area to socialize with other veterans, and an informative website to assist with various questions and concerns. The center is part of the UW Dean of Students Office.

VA Certifying Officer:
Phone: (307) 766-3016
Email: vafinaid@uwyo.edu
Veterans Services Center:
Phone (307) 766-6908
Email: uw-vets@uwyo.edu
Web: www.uwyo.edu/studentaff/veteranservices

WyoOne ID Card
Each University of Wyoming student is issued a WyoOne ID Card. The card serves multiple functions on campus as well as being the official University photo ID. Students swipe their cards through electronic readers across campus to gain entrance to campus facilities and entrance to university events. The WyoOne ID Card is the UW library card, and is used to verify check-writing privileges on campus. Students living in the residence halls swipe their card to enter their hall. And those on a meal plan use their card to enter the Washakie Dining Center. The WyoOne ID Card is an important part of your student’s life on campus. Replacement cost of a lost or defaced card is $17.

The WyoOne ID Card also offers an on-campus debit card feature with two separate programs available.

Dining Dollars (Plus) Account
This account gives students with specific meal plans some flexibility while dining on campus. The Dining Dollars (Plus) is only accepted at:
- food outlets in the Wyoming Union and Ross Hall
- C.J.’s Convenience Store in the Wyoming Union, the Book & Bean in Coe Library, and Elements in the Classroom Building
- residence hall vending machines and other selected vending machines on campus.

Students on the Unlimited, Any 15, and the Any 12 meal plans automatically have $50 in Dining Dollars (Plus) funds applied. Additional Dining Dollars funds may be purchased through Residence Life and Dining Services. Dining Dollars funds not used at the end of the academic year will be forfeited.

Campus Dollars Account
Optional deposits to your student’s WyoOne ID Card allow the purchase of goods and services at all the same locations as the Dining Dollars (Plus), as well as the following areas:
- Campus Recreation
- Cashier’s Office
- Copy Center in the Wyoming Union
- Copy machines in the University Libraries
- Fine Arts Ticket Office
- Residence hall laundries (hall laundries are WyoOne debit-card only)
- Tennis Facility
- The Gardens downstairs in the Wyoming Union
- University Bookstore in the Wyoming Union
- Transit & Parking Services
- WyoOne ID Office
- Wyoming Union Information Desk and ticket office.

Cash withdrawals are not allowed from either account, though remaining funds more than $5 may either be withdrawn from the Campus Dollars account at the end of the academic year or carried over to the following academic year. Dining
Dollars (Plus) remaining at the end of the spring semester are forfeited.

Students, parents, and others may make deposits to the Campus Dollars Account in the ID Office in the basement of Knight Hall, in the Cashier’s office in the west wing of Knight Hall, or at one of the Value Transfer Stations (VTS machines) located in the residence halls, Coe Library, and the Classroom Building. Deposits may be mailed to Campus ID Office, Department 3202, 1000 East University Avenue, Laramie, WY 82071. Visa or MasterCard deposits may be made online by using the online card office link found at www.uwyo.edu/idoffice or by calling the WyoOne ID Office at (307) 766–6583.

Summit Transitions Program
Prior to classes, incoming UW students will have the opportunity to integrate with the UW campus, gain important knowledge about their transition to college, and have fun while interacting with their peers during Summit. Incoming freshmen are automatically registered for Summit. Transfer and Veteran students are encouraged to participate in events designed specifically for their needs. There are no additional costs associated with this program.

Phone: (307) 766-3048
Web: www.uwyo.edu/summit

Residence Life & Dining Services
The Department of Residence Life & Dining Services fosters academic and personal growth by providing a safe, clean, and healthy educational setting. Living and dining on campus are valuable experiences that will allow students to meet new people, integrate living and learning, balance their individuality with the community, and develop relationships through clubs and activities. At UW, most incoming freshmen are required to live in the Residence Halls for their first academic year. Students who are married, have families, or are looking for an alternative to the residence halls may also be interested in what the University Apartments have to offer!

Residence Halls
The Residence Halls offer a diverse and exciting experience. Research conducted on a national level indicates that students who choose to live in the residence halls are more likely to stay in school and graduate and are generally more satisfied with their college experience.

Students of sophomore standing and above are eligible to live in Crane Hall, which is configured to have all single rooms equipped with queen-size beds, micro-fridges and more.

On most floors in the residence halls, men and women reside on separate wings of the same floor with designated gender-appropriate bathrooms on each wing. All of the residence halls feature a large first-floor lobby with computers, sofas, a TV viewing area, and a 24-hour service desk.

University Apartments
The University Apartments provide housing to families, married couples, single parents and single students. University Apartments benefits include having the support of the apartments community; convenient access to the university transportation system; and one bill that includes rent, expanded basic cable t.v., local telephone service, internet, and all utilities. We offer a variety of apartment styles and corresponding rent rates.

Dining Services
Dining Services is committed to providing high-quality, nutritious foods to help students excel. The flexible dining plans and variety of dining options are designed to meet the individual needs of both on- and off-campus students. Dining on campus is a complete, exciting experience filled with extensive variety, value, and convenience.

Dining Services offers a variety of dining options, price plans, and payment methods for students living on or off campus. Contact the Residence Life & Dining Services office for additional information.

Phone: (307) 766-3175
Email: reslife-dining@uwyo.edu
Web: www.uwyo.edu/reslife-dining/dining

Transportation and Parking
Student Parking
Students may bring vehicles to campus; however, limited parking spaces are available. Students can purchase resident parking permits online starting in July. FREE parking lots are available along 30th Street between Armory Road and Willett Drive and at the Little League Lot between Armory Road and Telephone Road. The Park ‘N Ride shuttle stops at these locations and provides convenient access to campus. Students will find that it is often easier to bike, walk, or ride the shuttle rather than drive to each class. Information about parking permits and regulations is available on the TransPark website.

Phone: (307) 766-9800
Email: transprk@uwyo.edu
Web: www.uwyo.edu/tap
Campus Shuttle Services

Union Express Shuttle runs from the Express Shuttle Lot, located at Willett Drive and 30th Street, to the east side of the Wyoming Union every 7 to 9 minutes. This bus service operates from 7:00 a.m. to 6:30 p.m. on university business days. Three bus shelters are located in the express lot for students’ convenience. The main shelter is heated, lighted, and equipped with an emergency phone. Parking in the Express Shuttle Lot is FREE.

South Express Shuttle runs from the South Shuttle Lot, located at 15th and Spring Creek Drive, to the east side of the Wyoming Union every 7 to 9 minutes. This bus service operates from 7:00 a.m. to 6:30 p.m. on university business days. There is a bus shelter located in the south lot for students’ convenience. Parking in the south Shuttle Lot is FREE.

Classroom Express Shuttle runs from the Express Shuttle Lot to the Classroom Building with stops at Downey Hall on the westbound route and the Arena Auditorium on the eastbound route every 10 minutes from 6:30 a.m. to 6:00 p.m. on university business days and every 30 minutes from 6:00 p.m. to 10:30 p.m. This route is an excellent way for students to access the Classroom Building from the residence halls, nonstop from Downey Hall to the Classroom Building.

Campus Shuttle serves the perimeter of campus by providing easy access to buildings located on the core of campus from 7:00 a.m. to 6:30 p.m. on university business days. This bus service provides stops at 10 different locations and runs every 30 minutes. Detailed stop schedules and maps may be obtained from the following locations: TransPark, University Bookstore, Wyoming Union, Union Copy Center, and the WyoOne ID Office.

Residence Park ‘N’ Ride Shuttle runs from the Free Shuttle Lots, located at Armory Road, 30th Street and Willett Drive, to Crane and Downey Halls and the Beta House every 10-15 minutes. This bus service operates from 1:30 p.m. to 10:00 p.m. on university business days. The Classroom Express shuttle route will serve these lots prior to 1:30 p.m., please check the shuttle schedules for more details. Bus shelters are located in the shuttle lot for students’ convenience. The main shelter is heated, lighted, and equipped with an emergency phone. Parking in the Shuttle Lots is FREE but requires a FREE “P” permit.

Night Owl Express provides a dial-a-ride service to and from anywhere on campus outside of normal operating hours. This service is designed to provide safe and convenient means to get to and from the remote parking lots along with an option besides walking for late night study activities.

Paratransit Services are available for mobility-impaired persons. Curb-to-curb service is provided to qualified applicants. Applications for this service may be obtained from TransPark by calling (307) 766-6686 or TDD 766-4103. Paratransit normally operates from 6:30 a.m. to 10:00 p.m. on university business days.

If you prefer not to use shuttle parking, you may purchase a permit from the Union Information Desk for $5 and park in an A, C, or R space. Spaces close by may or may not be available depending on the day and time.

Phone: (307) 766-9800
Email: transprk@uwyo.edu
Web: www.uwyo.edu/tap

Shuttle to/from Denver International Airport (DIA)
Green Ride offers discounted ticket prices for UW students, faculty and staff during peak travel times such as spring and semester breaks. Pick-up and drop-off locations for these discounted tickets are Washakie Center and Long-term parking lot and the Hilton Garden Inn. You must purchase tickets online using the link below to get the discounted rate. Please visit the Green Ride website for more information.

Web: www.greenrideco.com

Learning Outside the Classroom

Center for Service, Leadership & Community Engagement (SLCE)
SLCE promotes service, leadership development and community engagement opportunities for all University of Wyoming students. This is accomplished by offering programs and resources for individual students, support and training to recognized student organizations, internships with state and federal legislators as well as campus-based programs, and voter education.

The SLCE office is located in the lower-level of the Wyoming Union. The student leaders and staff in the SLCE office work to assist students to develop their leadership capacity and involvement opportunities on campus and in the community.

Phone: (307) 766-2889
Email: slce@uwyo.edu
Web: www.uwyo.edu/slce

Visitor Parking
If you are visiting during the school year, arrive 30 minutes before your visit to use the easy and convenient transit system. Simply arrive at the large parking lot located on 30th and Willett Drive, park, and wait in one of the comfortable, enclosed shelters for the “Union Express” shuttle bus which arrives every 7 to 9 minutes. You will need to let the driver know you are a campus visitor to board the bus and it will take you directly to the Union. The Pre-College and Student Visit Programs Office is located in Knight Hall right across 13th street from the Union.

Web: www.uwyo.edu/tap
Campus Resources

Student Employment

Research shows that students who work while going to school, especially on campus, usually do better academically. They learn to manage their time, become more involved with the college and its employees, and begin to build a record of experience in the world of work. Most students should not attempt to work more than 20 hours per week, and first-year students are advised to limit their working hours to 10 to 15 hours per week.

The Student Financial Aid office allocates 300 to 350 Federal Work-Study jobs to students with financial need who have been granted a work-study allocation. All on- and off-campus student employment opportunities listed through the Human Resources Department can be found online under student employment.

Phone: (307) 766-2215
Web: www.uwyo.edu/hr

Non-Traditional Student Center

The Nontraditional Student Center, a unit within the Dean of Students Office, is located in 104 of the Wyoming Union. The Nontraditional Student Center is a place for nontraditional students and adult learners to meet, study, lounge, use computers, and socialize. It provides resources and information relevant to the lives of nontraditional students and conducts programs dealing with topics to help students stay at UW, be successful, and graduate. Students can also interface with their representatives on the ASUW Student Senate, the ASUW Nontraditional Student Council, and engage in fun activities and also have their voice heard on campus.

Phone: (307) 766-6258
Email: nontrad@uwyo.edu
Web: www.uwyo.edu/ntscenter

Rainbow Resource Center

Located in 106 of the Wyoming Union, the Rainbow Resource Center (RRC) serves as a resource for students, faculty, and staff, as well as for members of the Laramie and southeastern Wyoming communities, on Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) issues. The center provides a safe and supportive place for LGBTQ individuals, their families, friends and allies.

The center's library holds a broad range of materials for academic use. The RRC also holds programs throughout the year designed to educate and support students who work with or are part of the LGBTQ community.

Phone: (307) 766-3478
Email: rrc-staff@uwyo.edu
Web: www.uwyo.edu/rrc

Women’s Center

Located in 102 of the Wyoming Union, the Women’s Center provides a supportive environment for discussion, knowledge, and programming that celebrates, encourages, and recognizes women and their allies. The center has computers, a lounge area and resources for women. It also hosts programming designed to promote student learning, provides a supportive environment for women, and promotes healthy choices.

Phone: (307) 766-6797
Email: womenscenter@uwyo.edu
Web: www.uwyo.edu/womenscenter

Multicultural Resource Center

Located in Room 103 of the Wyoming Union, the Multicultural Resource Center (MRC) is a space provided by Multicultural Affairs, which serves as a home-away-from-home for University of Wyoming students. The MRC offers support services for students from all backgrounds in an environment that values diversity and social justice.

Phone: (307) 766-6463
Email: diversity@uwyo.edu
Web: www.uwyo.edu/oma

Veterans Services Center

Located in 241 of Knight Hall, the Veterans Services Center provides a central place to study, a computer lab, information and resources, a lounge area to socialize with other veterans, and an informative website to assist with various questions and concerns. The center is part of the UW Dean of Students Office.

Phone (307) 766-6908
Email: uw-vets@uwyo.edu
Web: www.uwyo.edu/studentaff/veteranservices
Advice for Families of First Year Students

Making the Transition

There will be a lot of ups and downs for both you and your student—transition and change are exciting and difficult for everyone involved. Most parents experience a mix of emotions including pride, sadness, fear, loneliness, loss, and confusion when their child goes to college. It is important to allow these feelings to happen and know that they will eventually develop into acceptance and clarity.

Remember that you have laid a terrific groundwork of values and support the past 18 years. Now you need to let your student practice these so that he or she experiences and builds his or her own identity and independence. Trust your student to make the right choices as he or she finds his/her path in life.

Homesickness

Students typically begin to feel homesick about three to six weeks into their first semester in college. This is normal! You can help deter this feeling by following the suggested tips.

- Attend Family Weekend and share in your student’s college experience
- Encourage your student to get involved with student organizations, this will help him or her to make friends and build connections
- Assure him or her that the feeling of homesickness is normal and will pass
- Be there to listen and to offer encouragement

First-Year Struggles

Your son or daughter has made an excellent decision to attend the University of Wyoming. The first year at UW will be a year of excitement but one of trepidation, too — there will be many new adventures and challenges, not just academically, but also personally. Your student will face some major life changes during the next few years. Even though he may not show it, he will need to persevere in defining who he is (identity), how to confront life’s issues (independence), and how to connect and work with others (intimacy and interdependence). During these important developmental processes, he will experience setbacks, failures, successes, and quandaries; it is crucial that he feel supported in his journey but not necessarily “taken care of.”

Allowing your son or daughter to pilot his/her own vessel, even though it may be a new and awkward experience, will ensure that he is gathering the necessary tools to navigate life’s terrain and inevitable stormy seas.

What you can do to support your student

It’s a good idea to remind your student that you are there emotionally for her. Send cards and little gifts (cookies or other treats, stamps, laundry change, pictures, etc.) to remind her that you are there. Also, ask open-ended questions of your son or daughter: How are classes going? How’s campus life? But be careful not to be too solicitous as she may see this as your concern that she can’t handle the new challenges she’s facing. Words and actions of support will comfort her in the knowledge that you are “there,” but that you trust and respect her ability to handle the tough adjustment. It is very important that she learn how to do things for herself. College is an ideal supportive middle ground between the comforts of home and the real world.

Admissions Office

The Admissions Office oversees the admissions process for the University of Wyoming. This office also leads campus recruitment efforts and coordinates visit programs for UW.

Phone: (307) 766-5160
Email: why-wyo@uwyo.edu
Web: www.uwyo.edu/admissions

Wyoming Athletics

Competing at the NCAA Division I-A level and as a member of the Mountain West Conference, the Cowboys and Cowgirls regularly contest regional and national powers in football, basketball, cross-country, golf, soccer, swimming, track, tennis, volleyball, and wrestling. Show your support for Wyoming Athletics and attend a home athletic event.

Phone: (307) 766-4850 or 877-WYO-FAN1
Web: www.wyomingathletics.com

Wyoming Union

The Wyoming Union is often referred to as the living room of campus -- a place where students, staff, faculty and the community come together. The facility offers outstanding meeting room and conference space, as well as comfortable lounge and seating areas. In addition, the Union is home to the UW Bookstore, Copy Center, First Interstate Bank, plus a variety of dining options, student services and resources. Students can enrich their college experience by participating in programs and events, student organizations, leadership and volunteer activities, and many other involvement opportunities.

Phone: (307) 766-3160
Web: www.uwyo.edu/union
Ragtime Cowboy Joe
~Fight Song~

“He always sings raggy music to the cattle as he swings back and forward in the saddle, on a horse - a pretty good horse! He’s got a syncopated gaiter, and you ought to hear the meter to the roar of his repeater; how they run - yes run! - when they hear him ‘a-comin’, cause the western folks all know, he’s a high-falootin’, rootin’, tootin’, son of a gun from ol’ Wyoming, Ragtime Cowboy, Talk about your Cowboy, Ragtime Cowboy Joe.