

This is a sample constitution for formatting and aesthetic purposes only. For details when writing a constitution, please refer to the constitution guidelines.

All text that is required to be in a constitution verbatim is in red.  
All text that is required, but can be altered for your org is in blue.

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# Constitution of the Quidditch Club at the University of Wyoming

Date Original Constitution Ratified: 09/20/2013

Dates of Amendments: 08/05/2019

## PREAMBLE

- Section 1. The Quidditch Club at the University of Wyoming hereby establishes this Constitution in order to guide the organization towards fulfilling its purpose.
- Section 2. Quidditch is a co-ed contact sport with a unique mix of elements from rugby, dodgeball, and tag. A quidditch team has seven athletes who play with brooms between their legs at all times. While the game can appear chaotic to the casual observer, once familiar with the basic rules, quidditch is an exciting sport to watch and even more exciting to play.

## ARTICLE I. NAME

- Section 1. The name of this organization will be the Quidditch Club at the University of Wyoming (QC-UW).

## ARTICLE II. PURPOSE

- Section 1. QC-UW is willing to abide by all policies established by the University of Wyoming.
- Section 2. The purpose of the QC-UW shall be:
- To increase awareness of the growing following of the sport of Quidditch
  - To foster a positive social environment by encouraging participation from anyone willing to learn the game
  - To develop and empower student leaders
  - To be a leader in gender inclusivity in athletics
  - To build a safe, inclusive, and respectful community

## ARTICLE III. MEMBERSHIP AND DUES

- Section 1. The QC-UW admits students without regard to their race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation,

gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category and affords each member all the rights, privileges, programs, and other activities generally accorded or made available to members of the organization.

Section 2. There shall be no dues for the QC-UW.

Section 3. Membership in this organization shall be open to all University of Wyoming students.

#### ARTICLE IV. OFFICERS

Section 1. The Executive Officers of QC-UW shall consist of a President, a Vice-President, a Secretary, and a Treasurer.

- a. The duties of the President shall be:
  - a. To preside over all general meetings
  - b. To call special meetings when necessary
  - c. To appoint committees
  - d. To appoint a temporary officer in the instance that a current officer is immediately unable/unwilling to fulfill their duties until a special election can be held
- b. The duties of the Vice-President shall be:
  - a. To perform all duties of the President in her/his absence
  - b. To serve as a program chairperson
  - c. To oversee all election procedures of the organization, including but not limited to general officer elections, mid-year vacancy elections, and other
- c. The duties of the Secretary shall be:
  - a. To keep an accurate, permanent record of the organization's yearly meetings and activities
  - b. To take charge of all correspondence
  - c. To notify the Branding Iron
  - d. To post information regarding meetings and activities
  - e. To make necessary reports
- d. The duties of the Treasurer shall be:
  - a. To keep an accurate and complete record of all monetary transactions
  - b. To disperse acquired fund money in accordance with regulations of the University of Wyoming
- e. Other officers can be chosen at the discretion of the club as needed.

Section 2. All Officers must maintain a cumulative and semester 2.0 GPA in order to remain in their position. Should their GPA should fall below 2.0, they will be removed from their position and a special election organized by the remainder of the Officer Committee will be held.

Section 3. THE AC-UW shall appoint a full time faculty, staff, or administrative advisor currently employed by the University of Wyoming.

## ARTICLE V. ELECTIONS and TERMS

Section 1. Following each selection or change of any officer/advisor, the Campus Activities Center will be notified.

Section 2. Election Timeline

- a. The officers shall be elected by the first week of April each spring semester.
- b. All candidates shall be nominated from the floor three weeks before the scheduled elections.
- c. One week prior to the election, all candidates will have the opportunity to speak as to their qualifications and answer questions in a debate style format in order to aid the membership as they determine who to vote for.

Section 3. Advisors

- a. The officers of the QC-UW shall come to a consensus to who the advisor shall be.
- b. Removal of an advisor requires a majority vote from voting members.

Section 4. Election Procedures

- a. Voting shall be done by secret ballot.
- b. A  $\frac{3}{4}$  majority of all votes cast shall be necessary for election.

Section 5. Term of Office

- a. Officers are considered active from the day election results are through the end of the following academic year
- b. This will allow time to prepare the budget, revise the constitution as needed, and prepare registration forms for the coming year.

Section 6. Mid-Year Vacancies

- a. In the instances where an Officer is not able to complete their term, a special election will be held in a manner emulating the regular election procedures.
- b. While the process may be expedited, no step shall be skipped.

## ARTICLE VI. MEETINGS

Section 1. The QC-UW shall meet every Wednesday at a location determined by the Executive Officers, and announced to the general assembly.

Section 2. The President of the QC-UW may call special meetings.

## ARTICLE VII. FINANCES

Section 1. The QC-UW is funded through funds solicited from ASUW and other interested parties when necessary.

Section 2. In the event that the organization is dissolved, all remaining funds collected will be used to pay off any debts incurred by the organization. Remaining funds shall

be returned to their original sources. Any additional remaining funds will be donated to ASUW for use by RSO Funding Board to support other student organizations.

## ARTICLE VIII. AMENDMENTS

- Section 1. After University recognition is granted, any proposed changes in the approved constitution or bylaws must be presented to the Campus Activities Center for approval, and such changes shall not be effective until approval is granted.
- Section 2. This Constitution may be amended by a 2/3 majority of those members at the meeting.
- Section 3. Amendment Procedures
- a. Any proposed amendments to this Constitution must be presented and discussed at least one week prior to voting takes place.
  - b. Should any changes in language to an amendment take place during the discussion period, there shall be at least one week before it can be voted on to allow for revisions and continued discussion.
  - c. No changes in language to an amendment may take place during a meeting in which it is being voted on.