

Central Student Technology Committee (CSTC)

Meeting: Friday March 4, 2005

Location: Union 203

Attendees: Jesse Ballard, Phyllis Brecher, Jud Brown, Marcus Curley, Maggie Deming, Klaus Hanson, Jack Hatfield II, Brenda Herbst, Cheryl Hilman, Travis Jordan, Josie Maus, Paul Medina, Kate Muir, Christine Primus, Dean Roddick, William Russell, Renee Tihen

### **1. Thank you from Charlie Francis**

Jesse informed the committee that the Union director, Charlie Francis, wished to extend his sincere thanks for supporting the additional wireless access points.

### **2. MatLab Maintenance Costs**

Jesse explained that the software product Matlab was purchased by the CSTC several years ago. As part of the software funding guidelines any maintenance costs over \$500 must be approved by the committee. The maintenance cost for Matlab is \$504. Jesse asked if the committee would like to increase the amount a product can be covered under from \$500 to \$1000 so the committee does not have to vote on the maintenance cost every year.

Dean Roddick moved to increase the maintenance review cost from \$500 to \$1000

Jud Brown seconded

Favor – all

Opposed – none

Abstain – none

### **3. Call for Proposals**

Jesse shared with the committee the call for proposals with a few modifications. Maggie and Jesse added the line to follow the recommendation of the committee from the previous meeting:

“Central Student Technology Committee funds are not intended to replace existing university or college commitments towards the support of student technologies. Proposals should concentrate on new, expanded, or enhanced student technology that might not otherwise be funded.”

Debate occurred on how much the CSTC should list that ‘may’ be available for distribution.

Discussion took place on the dates that should be listed.

Klaus Hanson moved to approve advertising the funding amount of \$150,000 that may be available for distribution and the following time-line:

March 9, 2005	Call for proposals released
October 5, 2005	Proposals due to CSTC
No later than December 9, 2005	Announcement of proposals to be funded
May 4, 2006	Projects completed by or funds obligated

Kate Muir Seconded the motion

#### **4. Student Storage survey**

Jesse shared the draft H: drive survey with the committee members and asked if anyone had any recommended additions or changes.

Klaus requested that a question asking if a student was familiar with the H: drive be included. He also recommended that if a student is not familiar with their H: drive, they should be asked if they would like training.

#### **5. Distribution of College committee FY05 budget expenditure reports**

Maggie explained that in the meeting packet were all the college budget reports explaining FY 2005 expenditures. Maggie asked that the committee members review the various reports and bring any questions they may have to the next meeting.

Maggie adjourned the meeting at 3:10 pm