

Central Student Technology Committee (CSTC)

Meeting: April 22, 2005

Location: Union 002

Attendees: Jesse Ballard, Maggie Deming, Phyllis Brecher, Jud Brown, Marcus Curley, Klaus Hanson, Cheryl Hilman, Paul Medina, Kate Muir, John Nutter, Chris Primus, Dee Pridgen, William Russell, Michael Stephens, Mark Sunderman

## **1. Student Storage recommendations**

Discussion took place on the amount of storage the committee would like to recommend for the Arthur upgrade. Discussion took place regarding the need for network storage vs. the use of flash memory. Jesse commented that even though flash memory allows for a large amount of data to be stored, it does not provide students with the security of knowing their data is backed up. Others also commented that flash memory can fail like a floppy and can be easily lost.

The committee members discussed looking at a tiered approach to the quota allotment. It was suggested to provide a default amount, and then allow a user to request a quota increase to a specific level without requiring faculty approval. Finally a higher more significant level to be set for instructor requested increases.

Discussions on amounts took place. The consensus of the committee was that it would be in the best interest of the students to provide a significant default amount to begin with and allow for greater increases if needed.

The committee also asked that IT possibly look at creating a utility that would help users identify where large files reside on their H: drive. This utility would help users clean off un-needed files.

Bill Russell moved to recommend 150 – 200 MB for the default storage space, allowing users to request up to 300 MBs without prior faculty approval, and allow instructors to request increases of up to 1 GIG of storage for students (to be reduced to the prior allocation upon completion of the class).

Cheryl Hilman seconded

Favor – all

Opposed – None

Abstained - None

## **2. IT Distribution of lab nodes**

Maggie explained IT will purchase lab nodes for distribution to departments on campus. Maggie wanted to inform committee members so they would be aware of the program when the announcement came out. Maggie did not want committee members thinking that IT was just giving away student computers; rather they are purchasing the computers from the CSTC. Revenue accruing to the CSTC will be placed in the Equipment Exchange account and will be available for CSTC use. The funds in the Equipment Exchange account are allowed to roll over each biennium.

### **3. BS 37 printer replacement**

Jesse explained to the committee that the printers in BS 37 are in need of replacement. The current printers are ones that have been replaced in other labs. ASU is currently performing some type of maintenance on the printers at least twice a week.

Cheryl Hilman questioned why Dell printers are being recommended. Jesse explained that Dell printers include maintenance kits as part of their warranty. The amount of printing that takes place in BS 37 requires about 2 maintenance kits a year per printer. At \$200 per maintenance kit, the 4 year warranty may pay for the printers.

Paul Medina moved to fund \$3098 for the replacement printers for BS 37  
Jud Brown seconded the motion

Favor – all  
Opposed – none  
Abstain – none

### **4. On-going costs of PC-Cillin distribution**

Maggie explained that IT is incurring costs to distribute PC-Cillin to students. She asked the committee to consider assuming fiscal responsibility for the on-going costs of the distribution. Information Technology purchased the CD duplicating equipment and the initial licenses.

Discussion took place on how the media is currently distributed. It was recommended that instead of giving the media to new students during orientation then also providing the media to all people in the dorms, that the media be available during orientation if users want it, but do not make it a mandatory item.

Other areas that were identified for distribution possibilities were:

- Main offices of all departments (All colleges and Graduate School)

- Coe Library first floor lab
- Career services center
- Transfer orientation
- Union breezeway (Weeks of Welcome)

Cheryl Hilman moved to fund up to \$3000 for the ongoing costs of PC-Cillin distribution and marketing

Kate Muir seconded the motion

Favor – all

Opposed – none

Abstain – none

After approval, it was recommended that the recurring costs of license renewal and the ongoing costs of distribution be combined for future discussions (\$3,000 plus \$6,000, for a total line item of \$9,000 annually)

## 5. College Budget Reports

### *College of Arts & Sciences budget*

John Nutter moved to approve the College of A&S budget

Chris Primus seconded

Favor – all

Opposed – none

Abstain – Cheryl Hilman, Michael Stephens

### *College of Law*

Questions – They are planning on upgrading the processors and memory in older computers. It was clarified that the memory upgrades were \$40 each, and that wireless access points were to be placed in classrooms 153 and 144 for student access.

Exam 4 software – allows students to take the exam without being able to access alternate programs

Mark Sunderman moved to approve the College of Law budget

John Nutter seconded

Favor – all

Opposed – none

Abstain – Cheryl Hilman, Michael Stephens

*College of Agriculture*

Question regarding the large roll-over. Bill Russell explained they have two labs for which they roll over money to fund future replacements. It was asked that the correction for available funds be made to reflect the \$41,160 FY06 allocation, and the rollover be reflected separately to sum to the total available funds. Maggie said she would work with Bill Russell to correct.

Jud Brown moved to approve the College of AG budget  
John Nutter seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

*College of Business*

Mark Sunderman explained that they are looking at other projects to use their remaining budget. A committee is being formed and it was recommended that they include student representatives.

The correct remaining balance is \$92,558.46. Jesse Ballard will correct the spreadsheet so that the “ending balance” is equal to the “remaining balance” calculation.

Kate Muir moved to approve the College of Business budget  
Bill Russell seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

*College of Health Sciences*

Paul questioned if the funding for the computers would be included in the cost of building. Phyllis explained that the cost of the lab and what is covered is not known at this time.

Mark requested that any expenditures be sent to the CSTC for review.

Mark Sunderman moved to approve the College of Health Sciences budget  
Chris Primus seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

*Student Affairs Committee*

Marcus asked if the computer was an addition or a replacement for the Rainbow Resource Center (RRC). John Nutter explained it was an additional computer, but dependent on the RRC moving to a new location.

Kate Muir moved to approve the Student Affairs budget  
Jud Brown seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

*ADA Committee*

There was a question on the tables and how they are being distributed. Jesse explained that he is currently evaluating all of the student labs to determine where ADA furniture could be used. Kate Muir and Cheryl Hilman requested that the Education and Engineering labs also be examined.

Jud Brown moved to approve the ADA budget  
John Nutter seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

*Undeclared Committee*

John Nutter moved to approve the Undeclared budget  
Paul Medina seconded

Favor – all  
Opposed – none  
Abstain – Cheryl Hilman, Michael Stephens

Maggie adjourned the meeting at 3:45pm