

Central Student Technology Committee (CSTC)

Meeting: Tuesday October 24, 2006

Location: Union 221

Attendees: Maggie Deming, Jesse Ballard, Grayson Baird, Christi Boggs, Greg Brown, Tami Browning, Charles Christensen, Marcus Curley, Cheryl Hilman, Ann Jessup, Warrie Means, John Nutter, Dee Pridgen, Robert Morrison

1. Introductions

Introductions were made by all the committee members present.

2. Introductory Packet

Maggie explained that the introduction packet included the Operating Guidelines, a list of responsible colleges/departments and labs, and the CSTC 3 year computer rotation. Jesse explained the rotation cycle diagram and computer lab responsibility sheet.

3. Review of Budget and obligated funding

Maggie explained the already approved and expended budget items.

There were questions on the format of the budget. Jesse explained that the template was a hold-over from last year when he was tracking the budget that included roll-over from previous years.

Maggie asked the committee if they would like to vote on the funding for the scheduled replacement computers.

Warrie Means move to replace the 137 computers at a cost of \$1300 each for a total of \$178,100

John seconded the motion

Dee Pridgen asked what occurs to the old computers. Maggie explained the Information Technology desktop replacement initiative.

Approved: all

Opposed: none

Abstain: none

4. CSTC Project update

Maggie explained the Willette Drive Student Lab is up and functioning. Jesse explained that the lab is seeing a lot of use and has been well received. Charles Christensen also stated that he has used the lab and it has been heavily used.

Maggie explained that the UWStudent remote lab system was brought online in a test environment over the summer. The remote lab was brought completely online in August. While the remote lab is not seeing 100% utilization very little advertising has been done. Jesse explained that they will be looking to advertise it in the near future. Cheryl Hilman recommended setting up a demonstration in the Union breezeway.

Maggie explained that a number of labs were converted to CAT 6 cabling over the summer. BU301, BU308, BS 37, AG 229 and EN 2111

Maggie informed the committee that the requested software package CutePDF was installed on all lab nodes. Jesse explained that there was a technical issue that came up late in the Fall build process that prevented the installation of GIMP on all of the lab nodes. The installation of GIMP is planned for the Spring semester.

Jesse explained that the instructional screen sharing software has been developed and approved, but has not yet been installed. Jesse needs a few hours to customize the instructor and client installs for the specific labs they will be going into.

Maggie explained that the Academic Support Unit is working on documentation to formalize support for a wireless printing solution.

Maggie explained that while funding was approved and licenses were purchased for LabStats, the new version of the product was not released until September 26th. Jesse also explained that while the software was released to UW on September 26th, the full release to the public was not made available until October 23, 2006. The system administrators have found a few bugs and have been working with the vendor to get it fully functional. The current estimated release date to ASU is November 7th.

Ann Jessup asked if Outreach could use LabStats to track the usage of their Outreach computers. Jesse explained that LabStats is designed specifically for the UWStudent lab nodes and it would not be possible to expand the function to Outreach nodes.

5. Review time-lines

Maggie reviewed the Call for proposal timeline that was established by the CSTC:

In the Fall of the first Fiscal Year (FY) the committee will meet to approve required expenditures and urgent central needs. In the remaining meetings in the Fall of the first FY the committee will examine and identify other central needs. Approval for the additional central needs will be made in February of the first FY. The committee will release a call for proposals in March or April of the first FY for colleges and committees to review and develop projects over the summer.

The proposals will be due to the chair of the committee by the beginning of October of the second FY. In October of the second FY the committee will also review and approve new central needs that are identified. The committee will review and approve the call for proposals during the Fall of the second FY with award letters going out in November.

Funds approved in the call for proposals must be expended by June of the second FY. If there are still funds remaining after awarding call for proposals the committee can then release a second call which will be due back to the committee by April or May of the second FY.

6. Info Tech – TSS – System update

Maggie explained that the IT systems group has identified two items for the CSTC to consider for funding. First is replacement of the student web server. The preliminary estimated cost is \$21,900. Second is the replacement of the UWStudent Officescan antivirus server at a cost of around \$9000.

Cheryl Hilman asked if the IT systems group had looked at possibly using VMWare to reduce the number of servers they support. Bob Morrison indicated that they are using VMWare for development instances at this time, but could also examine their use for UWStudent related functions.

7. Next meeting date

Maggie asked when the committee would like to meet again. It was decided to meet on Wednesday November 15th at 4 pm.

Maggie adjourned the meeting at 5:00 pm