

Central Student Technology Committee (CSTC)

Meeting: Tuesday April 17, 2007

Location: Union 203

Attendees: Maggie Deming, Jesse Ballard, Robert Morrison, Grayson Baird, Christi Boggs, Tami Browning, Marcus Curley, Jennifer Earls, Cheryl Hilman, Graham Mitchell, John Nutter, Mark Sunderman, Mackenzie Williams

**1. VMware Server cost approval**

Maggie explained that the committee earmarked \$42,500 in the Fall semester to cover the cost of VMware servers to be used as a web server, Officescan antivirus server and future expansion.

Bob Morrison explained that the IT PC Team has been evaluating the use of VMware and is comfortable with moving towards a VMware structure for CSTC servers. Bob provided a brief explanation of how VMware servers operate. There are plans to purchase VMware servers for central administrative needs and those servers could be used to help provide redundant backup to the UWStudent lab system servers.

Discussion took place on how long the VMware servers will last. The prices provided will support the services for 4 years if the resource needs do not grow too far beyond the initial investment. If the needs grow there could be additional costs in the future but Bob guaranteed it will not be greater than the originally quoted amount of \$32,000, which was the estimate provided to purchase individual boxes.

Cheryl Hilman moved to purchase VMware instances for the Officescan server and Web server for \$20,700

Mark Sunderman seconded the motion

Approved: all

Opposed: none

Abstain: none

**2. Staffing Costs for FY 2008**

Maggie explained that in the Fall she presented IT's plan to increase staffing charges from \$6 an hour to \$6.50 an hour. This increase goes into effect for FY 2008 and the cost of staffing responsibility to CSTC is now \$50,861.

Discussion took place regarding the impact of the federal minimum wage increase. The University has a goal to raise the minimum wage to \$7.25 in advance of the federal increase.

Jesse recommended that if the committee wanted to prepare for the wage increase that they should approve \$62,861 for staffing. If the increase does occur the money will be obligated and if it does not occur the money will be returned to the CSTC.

Graham Mitchell move to approve the \$62,861 for FY 2008 staffing  
Mark Sunderman seconded the motion

Approved: all

Opposed: none

Abstain: none

### **3. Maintenance costs for FY 2008**

Maggie explained that each year the CSTC allocates funds to cover general maintenance and supply needs of the CSTC labs on campus. Jesse explained that he believes the \$14,000 figure will continue to cover the cost of supplies and maintenance for CSTC controlled labs.

John Nutter moved to approve \$14,000 for maintenance and supply costs for FY 2008

Christi Boggs seconded the motion

Approved: all

Opposed: none

Abstain: none

### **4. Replacement of projectors**

Maggie explained that two CSTC labs – AG 229 and BU 308 have projectors that are 6 and 5 years old and should be replaced. The estimated cost of replacement is \$3,300 each.

Mark Sunderman moved to spend \$6,600 to replace the two projectors  
Graham Mitchell seconded the motion

Approved: all

Opposed: none

Abstain: none

### **5. Floppy Drives on new computers**

Maggie explained that the use of floppy drives on campus has decreased significantly the past few years. It would be the preference of IT not to include

floppy drives in new computers that are purchased starting this summer. The cost of adding floppy drives to computers is a little over \$7 each.

IT does plan to keep one or two stations in labs to allow students to transfer files to alternate media. In addition, there are other labs on campus that will continue to have floppy drives in them until their normally scheduled replacement cycle.

Cheryl Moved to not include floppy drive in new purchases  
Christi Boggs seconded the motion

Approved: all  
Opposed: none  
Abstain: none

## **6. Duplex Printing**

Maggie explained that several entities on campus have asked that the idea of charging less for duplex printing be explored. After analyzing the cost of printing Jesse stated he felt comfortable recommending a change in the charge structure for printing. Jesse recommend that 5 cents continue to be charged for single sided printing, but duplex pages be charged at 7 cents. This would result in a 3 cents per page incentive to print duplex. Jesse felt that the change in charge structure would not result in an increase in maintenance costs, but would be evaluated throughout the year.

Jesse stated that the implementation would not be immediate. Some additional testing is being conducted and it will take some time to change the settings on the various printers across campus.

John Nutter moved to change the printing charge structure  
Graham Mitchell seconded the motion

Approved: all  
Opposed: none  
Abstain: none

## **7. Letter to Administration regarding Student Technology funds for instructional technology**

Maggie explained that a subcommittee was formed earlier this Spring to draft a position letter to the University administration regarding the use of Student Technology funds for instructional technology. Maggie asked the committee members to review the letter for approval at the next meeting.

Maggie adjourned the meeting at 5:00 pm