

Central Student Technology Committee (CSTC)

Meeting: November 17, 2010

Location: Union 203

Attendees: Maggie Morrison, Jesse Ballard, Nick Anderson, Steve Boss, Tami Browning, Michael Doherty, Melissa Hunter, Cheryl Hilman, Warrie Means, John Nutter, Jacklyn Pham, Dee Pridgen, Jacob Skog, Magnus Snyder, Bret Sorensen

1. Introductions

2. Adobe Maintenance – 2 year coverage - \$6917.60

Maggie explained how the Adobe upgrade plan works. Discussion took place on the current usage of the programs.

Warrie Means moved to approve \$6,917.60 to fund the adobe maintenance
John Nutter seconded the motion

Approved: all
Opposed: none
Abstain: none

3. KeyServer Software Maintenance - \$3,238

Maggie explained that KeyServer is the software product used to provide concurrent license services on the lab system.

Warrie Means moved to approve \$3,238 for the KeyServer maintenance
Nick Anderson seconded the motion

Brett asked if any other licenses besides Adobe were monitored by KeyServer. Jesse indicated that several products purchased by the College of Business are managed by KeyServer.

Approved: all
Opposed: none
Abstain: none

4. Digital Sign Software maintenance - \$1500

The CSTC funded digital signage for the ITC, Coe, BS 37 and Classroom last year. The maintenance costs presented are to cover the software for an additional year.

Discussion took place regarding where signage was deployed on campus.

John Nutter moved to approve \$1,500 for the Digital sign software maintenance
Michael Doherty seconded the motion

Approved: all
Opposed: none
Abstain: none

5. Maple License cost - \$7,380

This summer, when the upgrade to Maple was performed, it was discovered that the license being used was not a concurrent license. The license that had been funded was for 100 individual seats. The license issue only became apparent when the new licensing method provided by Maple was implemented. In order to continue to use Maple in the same fashion as it had in the past and allow for the upgrade to occur prior to the start of the Fall semester, Info Tech elected to front the upgrade costs - \$7,380, but request reimbursement from the CSTC during one of the fall meetings.

Nick Anderson moved to approve \$7,380 for the Maple License costs
Melissa Hunter seconded the motion

Approved: all
Opposed: none
Abstain: none

6. Willett Drive Lab – Printer replacement - \$1,410

The current printer in the Willett drive lab is over 5 years old and is beginning to fail.

Cheryl Hilman moved to approve \$1,410 for the Willett Drive printer
Warrie Means seconded the motion

Approved: all
Opposed: none
Abstain: none

7. Scanners in Coe

Maggie explained that Lab Assistants and the librarians in Coe have noticed an increase in scanner usage. To help address the increased demand Jesse recommended that 4 additional scanners be purchased and placed in Coe library.

Discussion took place on the usage of the scanners vs. the usage of the computer the scanners are attached to.

Warrie Means moved to approve \$1,900 to purchase 4 scanners for use in Coe Library
Nick Anderson seconded the motion

Discussion took place on how to set up multiple computers to access a single scanner. Jesse stated that his unit would look at the possibility of using a USB splitter to connect multiple computers to a single scanner.

Discussion took place on setting up a scan-to-email station that was not attached directly to a computer. Jesse indicated his group would look into what devices are available to provide that type of functionality.

Approved: all
Opposed: none
Abstain: none

8. Furniture replacement in AS 228 and AG 229

In AS 228 and AG 229 the computer furniture used are nova desks where the monitors are recessed under the surface of the table. For years students have complained about the setup and usability of these tables. Because of the sizable surplus the CSTC has in its reserve accounts, Maggie recommended that funding new furniture for these labs might be a good project.

Jesse recommended the committee look at purchasing desks that allowed for the monitors to be lowered but not recessed entirely into the desk. This configuration would increase the line of site with the instructor, but eliminate the usability concerns.

Cheryl recommended getting pricing from the UW carpenters on the cost to build similar units. The Encana lab over in Engineering has similar desks and the UW Carpenters built them on-site.

The issue was tabled and Jesse will obtain pricing information from the UW carpenters.

9. Suggestions

Maggie asked committee members, and in particular students, to visit with their peers to determine what additional technology projects the CSTC could examine funding.

Discussion took place and a couple recommendations were brought up:

- Technology in Group Study rooms

- Funding mobile technology (laptops, ipads, slate tablets) for checkout by students

Steve Boss indicated he will provide the committee with stats on the current Coe library study room use and the laptop checkouts.

Meeting adjourned at 5:00pm

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1. Introductions
2. Adobe Maintenance – 2 year upgrade coverage \$6917.60

	<i>Number</i>	<i>Cost</i>	<i>Total</i>
<i>Acrobat Pro</i>	30	\$26.93	\$807.90
<i>Photoshop Extended</i>	20	\$126.95	\$2,539.00
<i>Illustrator</i>	10	\$83.72	\$837.20
<i>InDesign</i>	10	\$83.72	\$837.20
<i>DreamWeaver</i>	10	\$83.72	\$837.20
<i>FlashPro</i>	10	\$105.91	\$1,059.10
<i>Total</i>			\$6,917.60

3. KeyServer Software Maintenance - \$3,238
4. Digital Sign software maintenance - \$1,500
5. Maple License cost - \$7,380
 - Discovered that for the past 8 years we have not been running a concurrent license
 - Cost provides concurrent usage through current contract which expires in June 2012
6. Willett Drive printer replacement - \$1,410 (Dell 5350DN / 500 sheet paper tray / 512MB Memory)
 - Current printer is 5 years old
7. Scanners in Coe
 - Librarians and LAs have noticed an increase in demand for Scanners this year. Suggestion has been made to add several scanners
 - HP Scanjet 6310 => 4 @ \$475 = \$1,900
8. Furniture replacements in AS 228 (24) and AG 229 (30)
 - Approximate Costs - \$25,600
 - i. 54 tables - \$400/ea = \$21,600
 - ii. Delivery and installation = \$4000
 - Replace the Nova recessed monitor desks
 - Recommend Computer Comforts – recessed LCD desk or similar desk
 - i. Lowers monitor to keep line of site, but much more ergonomically appropriate



9. Suggestions and/or recommendations from committee members on projects the CSTC should explore funding
 - Software needs
 - Hardware components